

ATHENS TOWNSHIP SUPERVISORS
November 29, 2017 7:00 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:10 PM. Supervisors also present were Ronald Reagan, Christine Vough, George Ballenstedt and Susan Seck. Solicitor John Thompson, Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance. Cheryl led everyone in the Pledge of Allegiance.

Voice of the Residents: None

Eleanor Hill and Meade Murtland were present from the Greater Valley Chamber of Commerce. They explained to the Board the benefits of becoming a member of the Chamber. They recently donated to the Round Top Park Expansion project. They do the Valley Map updates each year; do the CHOICES program through the schools; NYPENN Leadership Course for future community leaders; Valley Guide updates; and help small businesses transition into larger businesses. They also offer business development classes for their members. The Board took no action at this time.

David Steinfelt was present for the Athens Township Volunteer Fire Company. They have sent out their fund drive letters, and have also replaced all their airpucks now with the help of the Act 13 funds. They have been very busy as a fire company this past month. They asked about coordinating the installation of the star on Round Top. The Parks will be taking the star up on December 8th and the fire company will install the star on the 10th. Dave also reminded everyone to keep their holiday trees watered this season.

Richard Bean reported for the Parks Commission. He said they are applying for an ATV trails grant and need to approve the contract for the necessary engineered drawings to submit with the application, which will be a cost of approx. \$3,000. Robin said the contract we have covers the entire project, whether we get the money or not, and we would be on the hook for the entire \$28,900. We will have Skip revise the contract to only charge for the first item (\$3K) at this point, and change the wording to say the contract is contingent upon our receipt of the grant, and then we will only pay for the items we get funding for. There are no matching funds required for this grant. On motion of Christine, second by George, it was unanimous to adopt RESOLUTION 2017-10 to make the Chairman of the Board the signatory for the ATV grant application. Solid Ground Services has completed the trail from the end of the boardwalk around the pond up to the picnic area. They have installed the poles and poured the concrete floor for the Jack Walter Pavilion. They are waiting on trusses and the roof which will arrive December 11th. There has also been a delay in the delivery of the restroom. That will be delivered on Deember 11th as well. They will be back in the spring to plant grass. They need to get a work detail after deer season to move the mulch into the playground area. The park closed November 18th. The water has been turned off. The park will be opened after deer season on days there is enough snow for cross country skiing. They need help to deliver the star to Round Top on Friday, December 8th. A \$1000 donation was received from Northern Tier Solid Waste Authority in memory of Jack Walter.

On motion of Ron, second by George, it was unanimous to pay the monthly bills (including the COG dues for 2018 and the Bradford County municipal contribution invoice for 2018) as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Scot Saggiomo presented the Oak Hill Ventures sewage module for approval. On motion of Ron, second by Cheryl, it was unanimous to approve, sign and execute this sewage module.

Next was the Patrick Sullivan 2-lot subdivision on King Road. Discussion was held as to access of sewer service to this property. Ron said they do have a will-serve letter from ATA, but they will either need an easement/right-of-way through the Hafer property and a 400-foot tie-in, OR they will have to perc the site for on-lot septic. This could be a problem later. We need to make sure the sewer is done legally. Mr. Sullivan was represented by Attorney Rosenbloom, who stated that the ordinance requires a will-serve letter from the Authority, and they have that. John Thompson said that letter does meet the ordinance requirement. Ron does not want this to slip through the cracks. On motion of Christine, second by Susan, it was unanimous to grant preliminary and final plan approval to this subdivision.

Aqua Pennsylvania's land development on Center Street was presented for final plan approval. There were 2 deficiencies, but they have been met. Russell Lantz from R & G Auto is adjacent to the Aqua property. He said a water problem has developed since the building was built. Water from the roof, lot, etc. is causing a problem on their side. The stormwater engineer was not aware of that, but said they can work something out – maybe some micro-grading to get the water to pond. The roof drains are not directed underground. She said the next time it rains, they will go out and fix the problem. Mr. Lantz is agreeable to that. On motion of George, second by Susan, it was unanimous to grant final plan approval to this land development contingent upon the resolution of the grading/water issue.

The budget was presented at this time. George made a motion to advertise the proposed budget for adoption at our December 27th meeting. Christine said the raises aren't in there yet. Three percent is in for the road crew but nothing is in for the other departments. Discussion was held. There was no second to the motion. It was decided to have another budget meeting on December 4th at 6 PM and to advertise it as available for review by the public on December 7th.

No action was taken on a resolution for Act 42.

On motion of Ron, second by George, it was unanimous to set the last Wednesday of every month at 7 PM as our meeting dates for 2018, exception being December 19th.

On motion of Ron, second by Christine, it was unanimous to set the Christmas luncheon for Friday, December 22nd at noon.

Ron reminded everyone that we need someone for Zoning Hearing Board now that Kirstie Lake has been elected Supervisor.

The quote for additional security equipment was tabled.

Susan said we need to do an extension letter for the McKinney Hill project, and also need a letter requesting an additional advance of 20% more for this project. On motion of Christine, second by Susan, it was unanimous to have Robin prepare the letters for Susan to hand-deliver to Brad. Co. Conservation.

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It was decided to hold off on the propagation study for the highway repeater at this time, since the radio problems are mostly resolved.

Ron said he had been to the COG meeting where they discussed CDL regulations for cell phone usage. Robin passed out a sheet explaining the regulation to the Board, and gave copies to Susan to give the drivers.

On motion of George, second by Ron, it passed to approve the minutes of October 25, 2017 as written. Cheryl abstained as she was not in attendance.

On motion of George, second by Cheryl it passed to approve the minutes of November 1, 2017 as written. Ron and Christine both abstained as they were not in attendance.

On motion of Cheryl, second by Susan, it was unanimous to approve the minutes of November 20, 2017 as written.

On motion of Ron, second by George, it was unanimous to accept the monthly reports as presented.

The Board will discuss the possibility of membership in the Chamber of Commerce at their meeting on December 4th.

Correspondance/Information was as presented in the meeting agenda.

Chairman Wood-Walter took the Board into executive session for personnel and pending litigation at 8:45 PM. Robin left at 9:47 PM. The regular meeting reconvened at 10:15 PM, and the remaining minutes were taken by Ronald Reagan.

On motion of George, second by Ron, it was unanimous to allow any supervisors (including Kirstie) to go to PSATS "boot camp" if they so choose.

On motion of George, second by Christine, it was unanimous to have Robin purchase a \$250 gift card from Field and Stream for Roger Clink's 25th anniversary of employment; purchase a plaque with a clock for Elaine Daddona's 20th anniversary of employment; and to purchase the flag wall gun cabinet for Larry Hurley for his retirement.

On motion of Ron, second by Cheryl, it was unanimous to execute the contract with Class A Cleaning for both carpet cleaning and office cleaning. The Board will advise our current cleaning company that they will be finished on December 28th of this year.

On motion of Susan, second by George, it was unanimous to request an extension to 2018 for the Dirt and Gravel program.

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On motion of George, second by Cheryl, it was unanimous to have Attorney Thompson send letters to KDI, Imagenet and Padco to terminate our contract(s) with them.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 10:19 PM.

Respectfully submitted,

Robin L. Smith
Athens Township Secretary