

ATHENS TOWNSHIP SUPERVISORS  
March 25, 2020 6 PM Regular Meeting

Chairwoman Kirstie Lake called the meeting to order at 6:00 PM. Supervisors also present were George Ballenstedt, Tressa Heffron, Christine Vough and Susan Seck. Solicitor John Thompson was also in attendance. Secretary Robin Smith was absent and the minutes were taken by George. Kirstie led everyone in the Pledge of Allegiance.

Voice of the Residents:

Tressa said a resident had contacted her asking if we had a dog leash ordinance? She said dogs are being walked without a leash in the Wilawana area. She requested the Board look into an ordinance. The Board directed John to research that for them.

On motion of Tressa, second by George, it was unanimous to adopt RESOLUTION 2020-06, adopting the 2020 Bradford County Hazard Mitigation Plan as our local plan.

On motion of Tressa, second by Christine, it was unanimous to adopt RESOLUTION 2020-07, adopting the 2019 Bradford County Emergency Operations Plan in conjunction with our local plan.

On motion of Tressa, second by Susan, it was unanimous to adopt RESOLUTION 2020-08: Declaration of Emergency for the COVID-19 virus.

On motion of Tressa, second by George, it was unanimous to execute the NTSWA container rental agreements for both the Township building and Round Top Park.

On motion of George, second by Tressa, it was unanimous to allow our Township building to continue to be used as a polling place for elections.

The Board reviewed the 2019 audit results and the recommendations from the auditors dated March 24, 2020.

On motion of Tressa, second by Christine, it was unanimous to ratify the closure of the township building to the public effective March 17, 2020; to send office employees home unless they need to report for a specific purpose; and allow them to use sick days (or file for unemployment) or other paid leave for this time off. .

On motion of Christine, second by Tressa, it was unanimous to adopt RESOLUTION 2020-09, deferring the deadline for the filing of income taxes until July 15, 2020, keeping with the State and Federal deadlines for the same.

The Amato waiver request for overhead electric poles along King Road was tabled as there was nothing showing where the placement of the poles would be.

The Timothy/Pauline Brennan 2 lot-subdivision on Sheshequin Road was presented for approval. Planning Commission recommends preliminary and final plan approval. On motion of Tressa, second by George, it was unanimous to approve this subdivision.

On motion of George, second by Kirstie, it was unanimous to approve the minutes of February 26, 2020 as written.

Page Two  
Athens Township Supervisors  
March 25, 2020

On motion of Kirstie, second by Tressa, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Kirstie, second by Tressa, it was unanimous to accept the monthly reports as presented.

Chairwoman Lake took the Board into executive session at 6:25 PM for personnel and pending litigation. The regular meeting reconvened at 7:05 PM.

On motion of Tressa, second by George, it was unanimous to authorize Kirstie to execute the Letter of Understanding with the union with regard to the new Federal Motor Carriers Safety Administration Drug and Alcohol regulations.

On motion of Tressa, second by Kirstie, it was unanimous to pay the office staff and DPW employees their regular pay effective with the March 26, 2020 pay period start for two weeks. The office staff can take off, or work from home, or in the office only as needed to maintain township operations as best as possible. The DPW employees will be on call with no additional pay for on call.

On motion of George, second by Kirstie, it was unanimous to advertise for a full-time DPW employee.

There being no further business, on motion of George, second by Kirstie, it was unanimous to adjourn the meeting at 7:12 PM.

Respectfully submitted,

George C. Ballenstedt  
Acting Secretary