

ATHENS TOWNSHIP SUPERVISORS
February 28, 2024 5:30 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:30 PM. Supervisors also present were Bonnie Petruschak, Ron Reagan and Matt Moore. Solicitor John Thompson, secretary Holly Randall, Treasurer Ruth Casterline and Director of Public Works Chuck Wright were also in attendance. Tressa lead everyone in the Pledge of Allegiance.

Marion Carling represented the Planning Commission. She presented the board with the maps and documentation for:

Dandy Mini Marts #19, a preliminary land development to change a previously approved but not implemented land development on white wagon road. All deficiencies have been met. On motion of Ron, seconded by Matt, motion passed to grant preliminary land development.

Michele Browning from Parks spoke about Grants for Tozers Landing Master Plan, security cameras and donation from Bicentennial.

Chuck Wright presented the Public Works Department report. He discussed the diesel fuel tank for on road diesel, the ROW for Murray Creek Road re-decking and the advertisements for materials for upcoming road projects and update on Thomas Ave Bridge.

On motion of Tressa, seconded by Matt, motion passed to approve purchase and set up for 1000-gallon double wall fuel tank from Frances Smith & Sons Inc. Cost of \$9,995.15 from Act 13 409.250 fund.

On motion of Matt, seconded by Tressa, motion passed to advertise for Gateway/Roundtop and Pump station materials. Materials are as follows:

Paving Contract: 7,267 SY of milling, 4,445 SY of FDR and 2,110 tons of 19mm Asphalt Binder Course, fine graded.

Pump Station Hill Road materials: 2500 tons of 2A Aggregate.

On motion of Tressa, seconded by Bonnie, motion passed to advertise for aggregates to be delivered to the Township Yard. Materials are as follows:

- (1) 200 tons (more or less) of 2RC Non-State Certified
- (2) 600 tons (more or less) of 2RC Pennsylvania State Certified, 100% crushed faces per bulletin 14
- (3) 200 tons (more or less) of 2A Subbase Non-State Certified
- (4) 900 tons (more or less) of 2A Subbase Pennsylvania State Certified, 100% crushed faces per bulletin 14
- (5) 250 tons (more or less) of R-3 Non-State Certified
- (6) 250 tons (more or less) of R-3 Pennsylvania State Certified
- (7) 140 tons (more or less) of AASHTO#67 Pennsylvania State Certified

(8) 140 tons (more or less) of AASHTO #8 Pennsylvania State Certified

On motion of Tressa, seconded by Matt, motion passed to hire Colie Stone as new Patrol Officer. Hire date of March 5, 2024. Wages set for full time Patrolman per union contract. Tressa swore in Officer Stone.

On motion of Bonnie, seconded by Ron, motion passed to accept the monthly reports.

On motion of Ron, seconded by Bonnie, motion passed to accept the following purchase orders:

1. Kai Pan consulting for police computer in the amount of \$772.50
2. Quill for chairs for board room in the amount of \$1,304.91

On motion of Ron, second by Bonnie, motion passed to pay the monthly bills as submitted. A complete listing of revenues and expenditures is on file in the office of the treasurer.

On motion of Tressa, second by Bonnie, motion passed to approve the minutes of August 30th meeting as written. Ron and Matt abstained. On motion of Bonnie, seconded by Matt, motion passed to approve the minutes of the January 31st, February 15th and February 21st special meetings.

On motion of Tressa, seconded by Bonnie, motion passed to for Ruth to attend the virtual QuickBooks class on 3/6/2024.

On motion of Tressa, seconded by Bonnie, motion passed to designate Ron Reagan as Athens Township liaison for Western Bradford County COG representative.

Supervisors reviewed the Cost of Living Adjustments calculations for 2024.

Supervisors discussed finding a home to donate the Bear in the room and other taxidermy animals that are at the township.

Voice of Residents: Matt Cooper of Moore Road asking on time frame for repairs on road.

Mike Freeland of Wilawanna Road commented about more employees being trained for Grant writing to help the township or hiring someone specifically for grant writing.

Tressa took the board into executive session at 7:09 PM for personnel. The regular meeting reconvened at 8:54 PM.

On motion of Tressa, seconded by Matt, motion passed to bid for 6,000 gallons, more or less of low sulfur, clear Diesel fuel with winterized cold flow additive to be delivered to the Township.

On motion of Tressa, seconded by Ron, motion passed to rescind John Waltenburg as Road Foreman.

There being no further business, on motion of Tressa, second by Matt, it was unanimous to adjourn the meeting at 8:57 PM.

Respectfully submitted,

Holly Randall, Athens Township Secretary