

ATHENS TOWNSHIP SUPERVISORS  
January 7, 2013 6:00 PM  
Reorganization Meeting

The meeting was called to order at 6:02 PM. Supervisors present were Ronald Reagan, Maurice Fay, Jack Walter, and Cheryl Wood-Walter. Secretary Robin Smith was also in attendance.

On motion of Maurice, 2<sup>nd</sup> by Cheryl, it was unanimous to appoint Robin as Secretary pro tem.

Jack nominated Maurice for Chairman. Maurice asked for any other nominations and there were none. On motion of Jack, second by Cheryl, it was unanimous to elect Maurice as Chairman.

Maurice nominated Ron for Vice Chairman and Ron declined. Maurice then nominated Cheryl for Vice Chairman. There were no other nominations. On motion of Maurice, second by Jack, it was unanimous to elect Cheryl as Vice Chairman.

On motion of Jack, second by Cheryl, it was unanimous to reappoint Robin Smith as Secretary of the Board for 2013. Robin thanked the Board. Christine Vough arrived at this time.

Jack asked if Ruth was our Treasurer presently and she is. On motion of Jack, second by Cheryl, it was unanimous to reappoint Ruth as Treasurer of the Board for 2013.

On motion of Jack, second by Maurice, it passed to appoint Ray Brobst as Road Foreman for 2013, with Ron voting no.

On motion of Cheryl, second by Christine, it was unanimous to hire Thompson Law Office to represent the Township for 2013 at a rate of \$95 per hour.

On motion of Jack, second by Christine, it was unanimous to approve the following four benefit items, adding "stepchildren – 5 days" for bereavement:

1) Approve the following paid holidays: January 1, President's Day, Good Friday, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving, Veterans Day (Nov. 11<sup>th</sup>), Christmas & 1 floating holiday for full-time Non-Uniform employees granted immediately according to date of hire. Bargaining Unit holidays as per respective contracts.

2) Approve paid sick days per year for full-time Non-Uniform employees (present schedule 15 days per year after 1 year of service with the ability to carry over 5 unused days accumulation not to exceed 30 days). A doctor excuse is required after 5 consecutive days. May use up to 10 days/year as FamilySick Leave if family member requires hospitalization or care afterwards. Bargaining Unit sick days as per respective contracts.

3) Approve vacation time for full-time Non-Uniform employees: After one year employment - 10 days. After 5 years employment - 15 days. After six years employment, one vacation day

per year of service shall be received up to a maximum of 25 days. No more than 4 weeks can be carried over. Bargaining Unit vacation as per respective contracts.

4) Approve time off with pay for bereavement leave for Non-Uniform employees: for the death of husband, wife, children or stepchildren - 5 working days; mother, father, sister or brother - 5 working days; mother-in-law or father-in-law - 5 working days; aunt, uncle, grandparents, grandchild, niece, nephew, brother-in-law, sister-in-law - 3 working days. This leave time is for employee or spouse family member. Granted immediately after employment. Bargaining Unit bereavement leave as per respective contracts.

Discussion was held on the short term, long term and Accidental Death and Dismemberment (AD&D) insurances. On motion of Jack, second by Cheryl, it was unanimous to approve to continue to provide dental and vision coverage for each full-time Non-Uniform employee including the family plan, if applicable, as well as individual and family hospitalization benefits under NYS Teamsters Health and Hospital Fund; to provide short term disability and AD&D to Robin, Ray, Eddie and Cindy; to provide short term disability, long term disability and Accidental Death and Dismemberment insurance to Elaine, Ruth and Larry; and to provide life insurance of \$30,000.00 for full-time Non-Uniform employees Bargaining Unit employee insurance as per respective contracts.

On motion of Jack, second by Cheryl, it was unanimous to approve 4 personal days for full-time Non-Uniform employees. Granted immediately and prorated according to date of hire. Bargaining Unit employee personal days as per respective contracts.

On motion of Jack, second by Christine, it was unanimous to approve and provide the Township Non-Uniform Pension Plan and contribute \$89,645 to it and provide a Police Pension Plan and contribute \$137,391 to it for 2013. The employee will be enrolled immediately upon hiring.

On motion of Christine, second by Cheryl, it was unanimous to approve that any supervisor in office during 2013 shall be authorized to perform any duties pertaining to Township affairs, whether administrative, road work, etc.

On motion of Jack, second by Christine, it was unanimous to give authority to Chairman of the Board to purchase supplies and small items of equipment without formal approval of the Board; and to approve the other four supervisors to act in the same capacity in the event of emergency when the Chairman is not available.

On motion of Jack, second by Christine, it was unanimous to appoint Richard Bean as a member of the Vacancy Board for 2013.

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On motion of Maurice, second by Cheryl, it was unanimous to adopt RESOLUTION 2013-01 designating C & N Bank and M & T Bank as our depositories for 2013.

On motion of Maurice, second by Cheryl, it was unanimous to adopt RESOLUTION 2013-02 appointing Cheryl Wood-Walter and Ron Reagan as Athens Township's two representatives to the Bradford County Sanitation Committee Appeals Board for 2013.

On motion of Maurice, second by Cheryl, it was unanimous to adopt RESOLUTION 2013-03, reappointing Ruth Casterline as primary voting delegate, Robin Smith as first alternate voting delegate, and Jack Walter as second alternate voting delegate to the Bradford County Tax Collection Committee for 2013.

On motion of Jack, second by Cheryl, it was unanimous to allow the Treasurer to pay bills during the month that become due or will be discounted before our meeting at the end of the month.

Voice of the Residents – none

On motion of Jack, second by Cheryl, it was unanimous to give a raise of 3.5% to all full-time and part-time employees not covered by a Collective Bargaining Unit agreement for 2013. This includes Ray & Larry but not Cindy and begins with the first pay period of 2013. The Treasurer's bond was presented for 2013.

Robin advised the Board that an application for a Conditional Use hearing had been received from Lockhart Street Land Company for a senior housing development off Cole Street and Sandra Avenue adjacent to Williams Toyota and the VFW. A representative of Miller Valentine Group, who will be the developer, was present and requested the hearing be held prior to February 15, 2013. Robin said because of advertising and review requirements, the earliest we can hold the hearing would be February 28<sup>th</sup> and the latest would be March 8<sup>th</sup>. It was decided to hold the hearing on Wednesday, March 6, 2013 at 6:30 PM. Robin will draft the legal notice and John Thompson will secure a stenographer.

There being no further business, on motion of Jack, second by Ron, it was unanimous to adjourn the meeting at 6:26 PM.

Respectfully submitted,

Robin L. Smith  
Secretary



ATHENS TOWNSHIP SUPERVISORS

January 30, 2013 7:00 PM

Chairman Maurice Fay called the meeting to order at 7 PM. Supervisors also present were Jack Walter, Christine Vough and Ronald Reagan. Cheryl Wood-Walter was not in attendance. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Voice of the Residents: None

Richard Bean reported for the Parks Commission. The Jim King Memorial Park Eagle Scout project is almost complete. They did not get the Green School grant, and are looking to move forward with the projects when they save up enough money. Phase I of the pond project is estimated at \$144,000 and Phase II is estimated at \$35,000. The old parks truck and old mower have been sold and have been replaced. Round Top Park will open Saturday, May 4, 2013, and Barry will start on April 8, 2013. They will be updating the Parks brochure to include all 4 parks.

Ray Brobst reported for Public Works. He is looking at replacements for the low boy and one of the dump trucks. He would like another Volvo truck as they're a good traction truck. Ron asked if he'd looked at both diesel and CNG and he has just looked at diesel. Ron asked if we are part of the grant for a CNG truck and Robin told him he was the only response she had on that so we are not a part of it. Ron asked Ray to get prices for both options anyway. Ray said he was supposed to get the same benefits as the union public works members and they got \$1.50/hour while he only got 3-1/2 %. Ray feels he should have the \$1.50/hour. The minutes say Ray gets 3-1/2% for wages. No one commented, so Robin asked the Board if they would like to discuss that in executive session, and they will. Ray said the frost came out of a couple roads and they turned to mud. Ron said Reagan Road is falling apart. Ray said he'll have to contact Vestal Asphalt since they did that road. Ron said Vestal did it for the gas company so he doesn't think we (as the township) have any recourse. Ray said he will also get a price on the trailer.

On motion of Ron, second by Maurice, it was unanimous to approve the minutes of December 26, 2012 and January 7, 2013 with the following corrections to the January 7<sup>th</sup> minutes: Page Two, 3<sup>rd</sup> paragraph, add "and AD&D" to "provide short term disability to Robin, Ray, Eddie and Cindy"; and Page Three, 6<sup>th</sup> paragraph, change 2<sup>nd</sup> sentence to read "This includes Ray, Larry, but not Cindy.....".

On motion of Jack, second by Ron, it was unanimous to have John Thompson draft the 4 lease renewals for the leases that are expiring in 2013 at the same rate.

On motion of Ron, second by Jack, it was unanimous to set the date of March 13, 2013 at 6:30 PM for the Zoning Ordinance and the Subdivision and Land Development Ordinance amendments public hearing.

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On motion of Ron, second by Jack, it was unanimous to ratify the paying of up to 3% of the match for the buyouts, if necessary.

On motion of Jack, second by Christine, it was unanimous to adopt ORDINANCE 2013-01 naming Keefer, Old Merrick and Chesapeake Lanes.

Robin received a call from Matt Gorman who had been contacted by PEMA about an extension of the Certificate of Occupancy for the FEMA trailer park through September 12<sup>th</sup>. Matt said they (Code Inspections, Inc.) do not want to do anything unless the township is in agreement. Our minutes of the Conditional Use Hearing that was held on October 17, 2011 state “the park will have a 24-month maximum limit”. John Thompson said FEMA is actually the applicant, and they will have to give permission as well as the landowner. On motion of Jack, second by Ron, it was unanimous to allow the extension through September 12<sup>th</sup> at the latest. Robin will advise Matt.

On motion of Ron, second by Christine, it was unanimous to approve the payment of the Bradford County Dispatching contract for 2013.

On motion of Ron, second by Jack, it was unanimous to send a letter to DCED requesting an extension on the IDP grant for Road C in the amount of \$1,250,000 through June of 2014.

On motion of Ron, second by Jack, it was unanimous to accept the monthly reports (no fire report) and the year end Building Permit and Planning Commission reports as presented.

On motion of Ron, second by Christine, it was unanimous to approve the payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as presented in the meeting agenda.

Jack Walter had looked at the information Ray brought in about the truck. The cost of the truck was \$70,985 without the box. He didn't see a price for a regular steel box, but the price for the stainless steel box was \$80,050, which is more than the actual truck – so we probably won't be looking at stainless steel. Ron asked what type of box we put on the old Mack and they thought it was aluminum. We need to get information on another box. Jack also said the trailer (low boy) Ray's looking at is just like the one we have. The one we have has been in service about 40 years and the tongue has been welded – it needs to be replaced.

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Ron said he will have Eddie start looking for a new zoning car, for which we set aside \$15,000 of the Act 13 money.

Maurice said he will keep the committee assignments the same as last year.

Chairman Fay took the Board into executive session at 7:50 PM. The Secretary was excused at this time and the remaining minutes were recorded by Ronald Reagan. The regular meeting reconvened at 9:29 PM.

On motion of Jack, second by Maurice, it was unanimous to give Ray \$1.50/hour raise instead of the 3.5% raise previously approved, with the back pay adjustment to the beginning of the first pay period of 2013.

On motion of Jack, second by Maurice, it was unanimous to pay the Verizon invoice for damages we did to their lines on Gateway Industrial Park Road and Hanlon Lane.

On motion of Ron, second by Jack, it was unanimous to pay the Myra J. Ludden invoice for the Simonds Conditional Use transcript in the amount of \$325.80.

On motion of Jack, second by Ron, it was unanimous to waive the 1-year waiting period and give Cindy vacation and sick days for 2013.

On motion of Ron, second by Jack, it was unanimous to sign the Memorandum of Understanding with Larry Hurley for 2013 with the correction in the clothing allowance to be \$1000 instead of \$700.

There being no further business, on motion of Maurice, second by Christine, it was unanimous to adjourn the meeting at 9:45 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

ATHENS TOWNSHIP SUPERVISORS  
February 27, 2013 7 PM

Chairman Maurice Fay called the meeting to order at 7 PM. Supervisors also present were Jack Walter, Cheryl Wood-Walter, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Chairman Fay called for the opening of the bids for the Wildwood Acquisition Demolitions, which were as follows:

BC Transportation	\$190,400
S. Andrulonis Enterprises	\$174,082
Calvin Bristol Excavating	\$140,133
Environmental Restoration	\$126,514
Shea Industries	\$114,200
Steinbacher Enterprises	\$100,880
Strong Excavating	\$ 78,610
Austin Excavating	\$ 74,400
Lycoming Supply	\$ 59,819
Upstate Machinery	\$ 48,400

On motion of Ron, second by Cheryl, it was unanimous to table the bids until our March 13, 2013 meeting to allow Attorney Thompson to review them for accuracy and completeness. That meeting will be held at 6:30 PM at the Athens Township Municipal Building.

Chairman Fay will sign the deeds for the 4 FEMA acquisition properties at the end of the meeting in the interest of time.

Voice of the Residents: None

Ray Brobst was present for the Public Works Department. He has been pricing low-boy trailers and said we will have to bid that as it's around \$70,000. He also asked again if he could purchase the Volvo truck for \$240,000. We have budgeted \$140,000 for the truck. Ron asked if Ray has checked State Contract and he said no. Ron had Cindy look into the cost of CNG dump trucks. She has a contact in Lancaster, PA. On motion of Jack, second by Cheryl, it was unanimous to table this until our regular March meeting to get more prices for consideration.

Ray asked if he can get 3 part-time employees this year from April through August. We did not budget for this. On motion of Ron, second by Cheryl, it was unanimous to table this discussion until our regular March meeting.

Richard Bean was present for the Parks and Recreation Commission. He has met with Mike Haas of Haas Landscape Architects and he will give them a proposal for the pond



project in Round Top. Round Top will open on Saturday, May 4<sup>th</sup>. Barry will start work April 8<sup>th</sup>. The Parks Commission has hired Cindy to do a new brochure for them (off hours). She will be incorporating all 4 parks into the brochure instead of just Round Top. They have about \$3,000 left in donations for the Jim King Memorial Park. They may do some more trees or other landscaping. Park inspection will be April 13<sup>th</sup> at 9 AM – meeting at Tozer's Landing.

Dr. Musto was present for the Athens Township Authority. He discussed our current issue with the sewer line capacity. We have experienced an extreme amount of growth in the last couple years and we are now at near or slightly over capacity. There is not capacity in the Elmira Street lines and they have planned major upgrades. He said with the approval of the Trehab development in Greens Landing, we are down to FOUR available EDUs in that area. Pump Station (PS) #1, by the school, carries almost everything to the sewer plant. That may also have to be upgraded in the near future. Dr. Musto said they are looking at doing these upgrades in three phases: Phase 1 would hopefully be done this year and would be taking a new force main to Pennsylvania Avenue from PS #6, which would take all the flow west of the river off Elmira Street. This would give us an additional 500 EDUs. Phase II would be the Greens Landing portion of the lines, which would be 6-months to a year. When completed, we would have an additional 600 EDUs for that area. Phase III would be upgrading PS #1. He submitted a letter and has two requests for the Supervisors' consideration. The first is that we agree to guarantee their loans so they can get better rates. The second is to consider using some of the impact fee money for sewer. Christine asked how much they want. He thinks \$195,000/year would cover it. Jack Walter said we are fortunate to have Dr. Musto as our chairman.

Ron Reagan presented the Arthur/Marolyn Cole 2-lot subdivision on Murphy Road for review and approval. There are no deficiencies. D. Musto reminded the Board that they agreed to have anyone proposing a new home on sewer to see Athens Township Authority before the Zoning Office issues any permits. On motion of Ron, second by Jack, it was unanimous to grant preliminary and final plan approval to this subdivision.

Robin reported that the Lockhart Street Land Company has withdrawn their application for a Conditional Use for a proposed 42-unit senior apartment complex and 3 duplexes because of the lack of sewer capacity.

On motion of Jack, second by Ron, it was unanimous to approve the minutes of January 30, 2013 as written.

Robin received a request from ATVFC Chief Bob Birks to include additional items in the billing ordinance we did for them in 2009. Discussion was held. On motion of Ron,

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second by Jack, it was unanimous to have Attorney Thompson re-do the ordinance for the fire company billing, and to have the fee schedule approved by resolution.

John Thompson said we have an old ordinance on the books that requires all 'garbage' collected in the township to be taken to Northern Tier Solid Waste Authority in Burlington. This ordinance was challenged by Casella and was found to be unenforceable, but was never taken off the books. John added that this ordinance is against public policy and we would be well advised to repeal this section (§ 133-13) of the Code of Athens Township. On motion of Cheryl, second by Christine, it was unanimous to have Attorney Thompson draft an ordinance to repeal this section.

Robin had received an invoice from Aqua PA for the relocation of a hydrant for the Road C project. On motion of Maurice, second by Cheryl, it was unanimous to pay this bill.

Robin presented information on a new copier (\$4995) and asked the Board if they want to renew the maintenance agreement on the old one or purchase the new one. Robin also had a quote from Kai Pan Consulting for the replacement of her computer and Elaine's computer (\$1625). These were all budgeted for 2013. Discussion was held. On motion of Ron, second by Maurice, it was unanimous to purchase these items.

On motion of Ron, second by Cheryl, it was unanimous to accept the monthly reports as presented. The 2012 Zoning Hearing Board report was also included this month.

On motion of Ron, second by Cheryl, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Christine thanked the Board for allowing her to be the substitute cleaning person in the absence of our regular cleaning person.

Chairman Fay took the Board into executive session at 8:12 PM. The regular meeting reconvened at 9:20 PM.

On motion of Christine, second by Maurice, it was unanimous to adjourn the meeting at 9:21 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

## ATHENS TOWNSHIP SUPERVISORS

March 13, 2013 6:30 PM

Chairman Maurice Fay called the meeting to order at 6:36 PM. Supervisors also present were Ronald Reagan and Christine Vough. Solicitor John Thompson and Secretary Robin Smith were also present. Jack Walter and Cheryl Wood-Walter were not in attendance.

John Thompson said he had reviewed the bids and had grave concerns about the low bid of \$48,400 which was submitted by Upstate Machinery, LLC. Their paperwork was not filled out correctly and was not appropriately completed. They did not submit a cost breakdown as required. John stated the next lowest bidder was Lycoming Supply with a bid of \$59,819. John stated their bid appeared to be in order, but because the range of bid prices we received were so widely varied, he suggested we accept the bid contingent upon their confirmation that they have included provisions to pay PA prevailing wage. The next two lowest bids were Austin's Excavating at \$74,400 and Strong Excavating at \$78,610. Ron said he had just heard that Lycoming Supply does a nice job. Ron made the motion to award the bid to Lycoming Supply contingent upon their confirmation of PA prevailing wage, and if they have not bid with PA prevailing wage, move on to Austin with confirmation and up the list until prevailing wage is confirmed. Maurice seconded the motion. Maurice called for a vote on the motion and it was as follows: Ron – yes, Maurice – yes, Christine – no. Christine voted 'no' because she wasn't told about the 3%. The motion fails as there is not a majority of the entire Board in favor of the motion. Robin will re-advertise the bid award for our regular meeting of March 27<sup>th</sup> at 7 PM.

Voice of the Residents: None

Richard Bean was present for the Parks and Recreation Commission. He presented a proposal for the engineering study for the Round Top Park pond project from Haas Landscape Architects in the amount of \$18,719.27. He said the scope of work is what they want. He is asking for direction as to whether the Parks Commission can execute contracts like this or whether the Board of Supervisors should execute the contracts. Discussion was held. The Board will discuss and have an answer for Richard at our regular meeting of March 27, 2013. Richard asked John Thompson if he had seen the contract yet and he said he had not. Robin said she had emailed it to him at Richard's request for his review and approval. John will pull it off his email and review it. On motion of Ron, second by Christine, it was unanimous to have Maurice execute this contract. Robin will print it off for Maurice to sign.

On motion of Maurice, second by Ron it was unanimous to have Ed attend the Natural Hazards Legal Workshop for Mitigators in Harrisburg on April 1<sup>st</sup> and 2<sup>nd</sup>; to pay his expenses and his salary for the time he would have worked. PEMA will pay for the hotel room. He will receive CFM credits for this class.

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Robin reported that Ray Brobst and Randy Harford are due for recertification for the Dirt and Gravel Road Program this year, and the class is being held in Wellsboro on April 16<sup>th</sup> and 17<sup>th</sup>. On motion of Maurice, second by Christine, it was unanimous to send Ray and Randy to this class, and Jack Walter if he chooses to go.

Robin presented a letter addressed to the Chairman from PHFA requesting comment on the Trehab development proposed for Greens Landing. When she and Maurice had discussed this in her office, Robin advised him that Ed had sent a letter on January 30, 2013 to Dennis Phelps, at Mr. Phelps' request, about this issue. Robin presented Ed's letter as well, and advised the Board their deadline to comment was March 26<sup>th</sup>. Discussion was held. On motion of Ron, second by Maurice, it was unanimous to respond to this letter with a copy of Ed's letter dated January 30, 2013.

On motion of Ron, second by Maurice, it was unanimous to set the date for the Zoning Ordinance and the Subdivision and Land Use Ordinance Amendments Public Hearing as May 7, 2013 at 6:30 PM.

John Thompson distributed 2 ordinances and a resolution that he had been directed to prepare at our last meeting to the board members present. He will not be at our meeting of the 27<sup>th</sup> and asked the Board to review these by Friday of this week and let him know if they want him to advertise these for adoption on the 27<sup>th</sup>. The Board agreed to review and get back to John by Friday. Robin will get a copy to Jack Walter and Cheryl Wood-Walter and advise them they need to respond to John by Friday.

John also requested permission of the Board to draft a standardized storm water maintenance agreement for the township to use with their land developments. Discussion was held. On motion of Ron, second by Christine, it was unanimous to have John compile a draft for the Board's review, and to also send a copy to Kathie Hunter to review as well. John also advised the Board that we have closed on all the FEMA buyout properties and all but 1 has been recorded.

Chairman Fay took the Board into executive session at 7:14 PM for personnel. The secretary was excused at this time. The regular meeting reconvened at 8 PM.

Andy Harding was present to review the conceptual plans he prepared for the expansion of the municipal building. Jack Walter arrived at 9:30 PM. No action was taken.

On motion of Maurice, second by Jack, it was unanimous to adjourn the meeting at 10:05 PM.

Respectfully submitted,



## ATHENS TOWNSHIP SUPERVISORS

March 27, 2013 7:00 PM

Chairman Maurice Fay called the meeting to order at 7:05 PM. Supervisors also present were Jack Walter, Christine Vough, Cheryl Wood-Walter and Ronald Reagan. Secretary Robin Smith was also in attendance.

Chairman Fay read a letter from our Solicitor, who was vacation, recommending that the Board accept the bid of Lycoming Supply for the Wildwood Acquisition Demolition Project. He stated in the letter that Upstate Machinery was the low bidder, but their bid was not compliant with the bidding requirements and therefore, in his opinion, must be rejected. Lycoming Supply was the second lowest bid and the lowest of the acceptable bids. Ron made the motion again to award the bid to Lycoming Supply. A gentleman in the back of the room asked why Upstate Machinery's bid was "illegal". Ron read Attorney Thompson's comments from the minutes of March 13, 2013, that the paperwork was not filled out correctly and was not appropriately completed. Christine requested a change to the minutes of March 13, 2013, stating she did not want to go with another company, she voted no because the 3% was not in the budget. She feels she did not have accurate information. Ron Reagan stated that the Board voted unanimously on January 30<sup>th</sup> to pay up to 3% if necessary. We are pursuing a grant and ICC insurance to offset the 3%. If the 7 homes were left, the township could be paying much more to go through the condemnation process and take the houses down at their own cost. Christine said the secretary knew this way back in 2011 and should have shared this with the Board prior to budget instead of bringing it after the budget was approved. Robin said she was there, too, and Christine said not in 2011. Robin asked her if she was accusing her of something. Christine said it could have been put in the budget. On motion of Ron, second by Cheryl, it passed to award the bid to Lycoming Supply. Christine voted no.

Bill Morris, Chairman of the Athens Township Auditors was present to give the auditor's report for 2012. He said the books balanced. Our Treasurer, Ruth, did an outstanding job. The auditors submitted 5 recommendations to the Board for consideration, along with the audit report. They do recommend that the Supervisors raise the amount of Robin and Ruth's bonds to better reflect the amount of money that they have access to at one time.

### Voice of the Residents:

Joe Suleski of Round Top Road said the 35 mph sign on Round Top Road near Wolcott Hollow Road is missing and he would like to see it replaced. Ray will take care of it.

Scott Sample of Northern Tier Solid Waste Authority (NTSWA) was present to ask the Board to reconsider the repeal of the section of our township code that says all waste must go to NTSWA. He asked if the township was happy with the service. Maurice said they do a wonderful job, and said he doesn't think this will make much of a

change. Scott said Taylor and B & E take a lot of waste out of the area. Their tonnages went down this year. Recycling is funded through the tipping fees. Ron asked how do we know who actually goes to Burlington without following them, and Scott said that is a problem. Cheryl said our solicitor says there is no way of enforcing this – until you have a solution, we can't do it. Jack said NTSWA tries to keep the tip fees as reasonable as possible. Cheryl asked if they advertise. She said she knows they're a lot cheaper than one of their competitors and you should advertise that. You need to draw in business. Scott said they do give a discount to the haulers to bring trash to their site. He's glad to hear that Lycoming Supply got the demolition job because they'll probably bring the debris to them. He advised the Board that in the future, if we have to deal with a lot of flood debris, we should call them and they may be able to waive the State fee to make disposal less expensive. Jack said one of our big haulers is Casella, and they have their own landfill. He thinks they're based out of Boston and there's a lot that goes on behind the scenes that you don't know about. Scott said they can really undercut them. Athens Township is one of the largest municipalities in the County. He's concerned others may follow suit if we do this. Ron asked if they will still be accepting electronic stuff and they will at Burlington. He said they may be able to bring a covered roll-off to our recycling center a couple times a year. They accept anything electronic with a cord. Jack said we need to get our two attorneys together to see what the law is. Ed Campbell of Wildwood Road asked if they can have a place for paint cans and hazardous chemicals. Scott said they have to hire a special contractor when they collect hazardous waste, and it costs about \$12,000/day. They try to do it once a year, and reach out to businesses for donations toward the cost. Christine asked Robin when John will be bringing this to us for review and approval. Robin said he distributed it on the 13<sup>th</sup> and asked the Board to get back to him by Friday the 15<sup>th</sup> after they reviewed it, so it was advertised by John for adoption tonight. Robin said the Board could table it until the attorneys had a chance to get together.

Ray Brobst was present for Public Works and asked how his truck and trailer bids were coming along. Ray had gotten a spec for a Volvo but had no pricing. Cindy had contacted some vendors but they hadn't gotten anything back to her as of yet – maybe next week. Robin had gotten bids for a Freightliner CNG tandem axle and 2 diesels and a Volvo diesel, as well as 2 trailers. Ray said you can't beat a Volvo for traction – they have one of the best rear suspensions. Scott of NTSWA said they use Freightliners and they get around just fine. Christine asked Ray if he had seen the information Robin had compiled and he said yes, some of it, but said 'it's all Greek to me'. Christine would like to review the information. Ray will look at it and make a recommendation.

Ray asked when he can get part-timers. He has one guy going in for surgery and needs 2 part timers for April. Jack made the motion to hire 2 part timers. Christine asked that the motion also direct the secretary to put the ad in the paper. Robin said that's the way we

do it, and we also list with Career Link. Christine said we didn't do that last year and Robin said that's because we didn't have part timers last year. Cheryl asked how much we have paid the part timers in the past. Robin wasn't sure, but the Board thought it was \$10/hour. Christine seconded the motion. Cheryl said Ray never asked for part timers in his budget. Ray said he's always been brought into a budget meeting but wasn't this year. Cheryl said you submitted your requests in writing, but didn't ask for part timers. Ray said he forgot to put them on there, and then left the meeting. Dan Stark of Clinton Street asked if we could use prisoners. Richard Bean said they used them in the park one year and had a problem with not getting the same ones so you had to retrain them all the time and it was counter-productive. Robin said when she called last time we were looking to use prisoners, they said they would only let you have them in 2-week increments. Christine said she would be willing to make phone calls to the jail to see if the process has changed. Jack said if we don't get part-timers, he doesn't want any complaints for the rest of the year about road work not getting done. Maurice called for a vote. Jack and Christine voted in favor of part-timers and Maurice, Cheryl and Ron voted no. The motion failed.

Richard Bean reported for the Parks and Recreation Commission. He presented a plaque that the Valley RC Club received from the Academy of Model Aeronautics in appreciation and recognition of 40 years of sanctioned AMA Fun-Fly competitions. He said Adam Myers has installed all the benches and barbecue grills at the Jim King Memorial Park for his Eagle Scout project and has done landscaping around the sign. Haas Landscaping Architects is working on the construction plans and cost estimates for the pond project. Richard also received a \$1000 donation toward the Round Top Pond project from First Community Foundation Partnership of PA / Murtland Family Fund. Cheryl asked Robin to send a thank-you letter to them from the Parks Commission and the Board of Supervisors. Round Top Park will open May 4<sup>th</sup> this year. Barry will start working on April 8<sup>th</sup>. Cindy is working on the new parks brochure on her own time and is being paid by the Parks Commission. Meade Murtland has supplied pictures. Ron said he thinks Cindy should be doing this on township time, since it is for our township parks. There is still about \$3,000 left in donations for the Jim King Memorial Park. Richard asked if there was anything the Board would suggest for there – maybe more trees or landscaping. Parks inspection will be on April 13<sup>th</sup> at 9 AM. They will meet at Tozer's Landing. The Commission has increased the pavilion rental fees beginning in 2014, but will get the rates to the office so they will be able to use the new rates when people begin to reserve for 2014. Richard also reported there had been vandalism at Tozer's Landing Park and also to the new benches at the Jim King Memorial Park. The police department was notified.

Dr. Musto was not available for the meeting tonight.



Robin reported that Lauren Hotaling of Central Bradford Progress Authority had set up a meeting with her last week to try and get a better estimate of where we are for our Road C funding. Robin distributed a spreadsheet to the Board and advised them that at this point, it looks like we have enough funding for the project.

Ron presented the Wayne/Betty Bump 2-lot subdivision, Lot A to become part and parcel to the lands of Kevin/Alycia Wheeler on Washington Street. There are no deficiencies. On motion of Ron, second by Jack, it was unanimous to grant preliminary and final plan approval to this subdivision.

Jack made the motion to approve the minutes of February 27<sup>th</sup> and March 13<sup>th</sup>. Christine said she would like him to add her correction that she discussed earlier to the March 13<sup>th</sup> minutes. She said all she had was the draft copy of the minutes and was not supplied with an official copy yet. Cheryl explained that the minutes are not official until the Board votes to accept them. Robin asked Christine to restate the correction she requested. The sentence "Christine wants to go with Strong Excavating" will be removed and replaced with "Christine voted no because she wasn't told about the 3%". Christine seconded the motion and it was unanimous.

Discussion was held about the earthen berm that was placed on Sayre Borough property west of Lamoka Road between the road and the Bobb residence. Ed has been trying to locate an agreement between Sayre Borough and the developer approving the placement of the berm on this spot. Christine asked why we are looking into this. Robin said Ed and Cindy had received an inquiry about it and its possible removal by Senior Healthcare Solutions, the new property owner. Christine said she was here at the office on the day that Ed, Cindy and Robin were looking into this and she said we've spent a lot of man-hours on this. She asked again why we are doing this and Robin said Christine would have to ask Ed and Cindy. She asked how they were contacted – by phone? By letter? Robin said she would have to ask them. Ron said Mr. Bobb is concerned about the possibility of this being removed and has also inquired. On motion of Ron, second by Cheryl, it was unanimous to submit a Right-To-Know request to Sayre Borough for an agreement in place for the berm.

John Fives said the recycling crew would like to request the recycling center be closed on Easter Sunday. Jack made the motion to close for the three hours on Easter and it was seconded by Cheryl. Christine said she will be voting "no" because it is not a township holiday. She also feels we should accommodate our non-Christian constituents who would like to be able to bring their recycling on Easter Sunday. Cheryl asked if Christine would want the center to be open on Christmas, to which Christine replied that is a township holiday. Cheryl said she disagrees with Christine's rationale, and said it is past

practice that we are closed for Easter. Chairman Fay called for a vote. All were in favor with the exception of Christine, who voted no.

Robin presented ORDINANCE 2013-02 to amend the fire company billing ordinance that we have on the books. Christine asked Robin if she will have a chance to review the ordinance. Robin said Attorney Thompson had given it to the Board at the March 13<sup>th</sup> meeting, asking everyone to review it and get back to him on it by Friday, March 15<sup>th</sup> so he can get it advertised. On motion of Jack, second by Ron, it was unanimous to adopt this ordinance.

On motion of Ron, second by Jack, it was unanimous to adopt RESOLUTION 2013-04, setting the fees for the fire company billing.

On motion of Ron, second by Jack, it was unanimous to table ORDINANCE 2013-03 until the attorneys can get together on this.

On motion of Jack, second by Ron, it was unanimous to pay the invoice for Robin's bond immediately, and to get information to raise both Robin and Ruth's bonds to an amount reflective of the amount of money they have access to at any one time for the next meeting.

On motion of Ron, second by Cheryl, it was unanimous to send Ruth to the "Payroll Law" class in Elmira on June 4<sup>th</sup>, and to send her to the "Assessing Your Financial Condition" (June 12<sup>th</sup> in Wilkes-Barre) and "Intermediate Accounting" (May 22<sup>nd</sup> in State College) classes, paying her fees, expenses and salary for the time she would have worked, and for a hotel room on May 21<sup>st</sup> and June 11<sup>th</sup>. Robin will have Ruth make her own arrangements.

We received a letter from the Assessment office advising us that Walmart's assessment appeal has been settled and the difference in assessment is \$508,000. The letter said "If taxes were paid, please consider refunding your taxing authority's monies to the above listed taxpayer". Christine asked if she could see the letter. Robin asked the Board if they would like her to have Ginger calculate a refund amount for our next meeting and they would. Christine asked if I would put a copy of this letter in her box, and I will.

On motion of Cheryl, second by Ron, it was unanimous to approve the closure of Pennsylvania Avenue on June 6, 2013 between 5 and 9 PM for graduation at the request of the school district.

Robin received an email from Northern Tier Regional Planning and Development asking for a list of potential community development projects for 2013 in the township. So far

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she has the following projects on the list: Route 220/199/Wolcott Hollow Road signalization; Greens Landing Sewer upgrade; Lockhart Street sewer upgrade; Pump Station 1 & 6 upgrade; Trehab housing development; and Prezelski housing development. Robin told the Board the deadline for submission is April 15<sup>th</sup>, and if they think of any additional projects, let her know. Ron reminded her of the Thomas Avenue bridge replacement project, which she added to the list. Christine asked Robin to put a copy of the email in her box, and she will.

Ron advised the Board that he, Dr. Musto and Robin will be meeting with Arnie Kriner on April 2<sup>nd</sup> to discuss our sewer issues in the township.

Maurice read the monthly report totals. On motion of Christine, second by Jack, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Jack, it was unanimous to approve payment the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Ron read a report from Ed Reid on his search for a replacement for the zoning car. It was decided to take this under consideration at next month's meeting.

Correspondence/Information was as listed in the meeting agenda. Christine asked to see the BSST Area on Aging letter requesting a donation.

Christine presented a letter from Larson Design group stating they will come free of charge to talk to us about doing our bridge inspection and the TIP program, sit down with us and review the information on our bridges to see what needs to be done.

Ron said there will be an open house and tour of a CNG pavilion and CNG vehicles in Lackawanna, NY on April 25<sup>th</sup>. Ed and Clif Cheeks will be attending.

Christine asked the Board to let her know what to do about Larson and the bridges.

Chairman Fay took the Board into executive session for personnel at 9 PM. The secretary was excused at this time and the remaining minutes were recorded by Cheryl Wood-Walter. The regular meeting reconvened at 9:21 PM.

On motion of Jack, second by Ron, it passed to make Cindy's health insurance retroactive to her date of full-time hire so the insurance will start April 1, 2013. All were in favor except Christine, who voted no.

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On motion of Jack, second by Ron, it was unanimous to speak with Arnie Kriner from Senator Yaw's office next week at our meeting to help put pressure on PennDOT to free-up the Road C Construction Contractor's payments, and to direct Robin to write a letter to Rep. Pickett for the same.

On motion of Ron, second by Jack, it was unanimous to remove Robert Blauvelt from both the Athens Township Sewer Authority Board and the Valley Joint Sewer Authority Board, and to appoint Terry DePew to the Valley Joint Sewer Authority Board to fill out the remainder of the term.

Maurice made the motion to hire Jason Serfass full-time as a patrolman, with the second by Christine, effective the beginning of the next pay period; directing the Treasurer to prepare the necessary paperwork for union dues, insurance, uniform allowance, etc., per the police union contract, with salary as per the police union contract. Chairman Fay called for a vote, which was as follows: Jack – yes; Maurice – yes; Christine – yes; Ron – no; Cheryl – no. The motion passes.

There being no further business, on motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 9:37 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

## ATHENS TOWNSHIP SUPERVISORS

April 24, 2013 7:00 PM

Chairman Maurice Fay called the meeting to order at 7:02 PM. Supervisors also present were Jack Walter, Christine Vough, Cheryl Wood-Walter and Ronald Reagan. Secretary Robin Smith and Solicitor John Thompson were also in attendance.

### Voice of the Residents:

Allan Ervin of Macafee Road was present to ask about Consolidated Resources who have located on the Cole property. He brought pictures of the operation and said the noise is atrocious. He said sometimes it's so loud his walls vibrate. They also work until 1:30 AM sometimes. He knows Ed and Cindy have been working on it, but he asked what the status was. John Thompson said they have to do a land development, and understood Ed Reid has advised them of this. Allan said he's lived there 23 years and Cole's has always had a business there. Hodges went in there without approval and now this place is there.

Dean Schiller was here representing the Queen Esther Estates Lot Owners Association. He said in their planned community they require underground utilities. The new utilities that are being relocated because of the Road C project have gone above ground. John Thompson said the township cannot enforce the covenants – the lot owners need to do that themselves. By the time we found out, the poles were already up. Dean said he talked with Penelec and they will follow whatever the Project Manager says. Ron asked if they 'relocated' the poles, and Dean said yes. Dean said 2 poles are their biggest concern. It would be better to move them now than later. John Thompson asked who would be paying for this – Penelec? Dean said he didn't know. John doesn't think they'll relocate the service without a substantial fee. On motion of Cheryl, second by Ron, it was unanimous to have John Thompson contact Penelec to discuss this.

Dean then expressed concern about the "green area" on the Road C aerial map by the old entrance to Queen Esther. He asked if that would be removed. He said some of it has, and the residents are getting significantly more noise and light. He thinks the old entryway should be replanted. We will ask the engineer if that is in the plans.

Dean also spoke to the significant deterioration of Queen Esther Drive after this past winter. He said he knows it is scheduled this next week for repair, weather permitting. He said with the new road and the township resurfacing the old road this summer, would it be something other than tar and chip? Jack said it will be tar and chip, but as we build up the top it will help with the freeze/thaw cycle. Dean said a lot of the residents are looking forward to the improved slope of the entrance. He also said the township people and the contractors have been very cordial.

Katie Replogue of McCardle Road said she lives next to the Gastl property, and a year ago the property was posted as a public nuisance. She asked if that was “real”, and it is. She added that it’s been about a year, and nothing has been done there yet. She asked what our plans are. John Thompson said they will be talking about this in executive session tonight, and there should be a change soon. Katie said she’s noticed there is more garbage there now, and has found jugs of what she believes to be motor oil on the property. She asked if there was anything she could do to help. John said not at this time.

Ray Brobst was not in attendance for the Public Works Department.

Richard Bean was present for the Parks and Recreation Commission. He said he has one Eagle Scout project in the works. He also presented preliminary sketch plans for the Round Top Park project. The Commission will be meeting with Haas again on the 20<sup>th</sup> to look at the final plan. The off-road bikers attended their meeting to give their annual report to the Commission. The Commission feels they are doing a great job up there. The group is going to try to recruit some of those who use the trails to help with maintenance. The East Athens residents would like to do more landscaping at the Jim King Memorial Park. They will get a list of trees to Barry to buy with the donations. Richard said “Smokey the Bear” was stolen from the sign at Round Top Park. Maurice said he has an extra one that Jim King gave him, and he will give it to Richard. Meade and Cindy are working on the new parks brochure. The Commission conducted their annual inspection of the parks and there were very few problems – just normal maintenance. They need to have 2 trees taken down at the Jim King Memorial Park – Barry will arrange for Mattison’s to take care of that. They are also purchasing a bicycle rack for the park.

Richard said a new club, the Free Spirit Flyers, who are hang-gliders, have asked permission of the Parks Commission to use the overlook near Pavilion #9 for their club to take off from. They will maintain the overlook, and they also have permission from the landowners below the site. They will supply the township with their certificate of insurance. They have 4 other sites and have never had an accident. Richard asked them to report to their monthly park meetings once they start using our site to see if we’ve received any complaints. Richard also said our new Grasshopper mower is here.

Dr. Musto was not present for the Authority.

Scot Saggiomo presented the Whitetail Hollows, LLC 2-lot subdivision for review and approval. There were 6 deficiencies originally, but all have been met. Planning Commission recommends preliminary and final plan approval. Maurice asked if there was any public comment at this time. Harmon Kelley of 2590 Murray Creek Road was

present with concerns about his parcel at 520 Pump Station Hill Road, which is adjacent to the Whitetail Hollows parcel. He said there is a property line dispute with his property and this shouldn't be subdivided until the dispute is resolved. He said the survey map paid for by Mrs. Vanness is the proper survey and is accompanied by a court order. Harmon said that Attorney Jones says this "has no concern to them", and that they own 4 feet of Harmon's driveway. Christine said that at the Planning Commission meeting, Attorney Jones said he had sent the paperwork to Mr. Kelley's attorney, Gerard Zeller, and had heard nothing back. Harmon said his attorney would be calling Attorney Jones again. Christine asked if Attorney Zeller knew this was coming to the Board tonight and Harmon said his Attorney was going to try to get here, but he is not in attendance. Attorney Jones said they are looking to subdivide in the middle, so this shouldn't be an issue. Ron said if the surveyor put his stamp and signature on the map, he's on the hook for what's contained in it. Harmon said their survey is wrong – there are 2 conflicting surveys. Ron asked John Thompson if we approve this and it's recorded, does this screw up the property line? John said if the line is off one way or the other, it is between the landowners. Attorney Jones said this won't affect the subdivision and Harmon said it does. Ron said we're going by a map stamped by a surveyor. Harmon asked John if he'd seen the information he'd brought in to Cindy and John said he saw the court action but not the survey. Harmon said you're working on false information. On motion of Jack, second by Ron, it passed to grant preliminary and final plan approval to this subdivision, and to execute the non-building waiver. Cheryl voted no, explaining that in 20 years this could come back to bite us.

On motion of Ron, second by Jack, it was unanimous to approve the minutes of March 27, 2013 as written.

Discussion was held on proposed Ordinance 2013-03, which would repeal the section of the township code that requires all 'garbage' be taken to Northern Tier Solid Waste Authority (NTSWA). Jack would like to keep it the way it is. Ron asked how are we going to enforce this – send an officer to Burlington? Ron said NTSWA lost the Microtel business to Casella. Jack said Casella can underbid and not make a profit. John Thompson said Casella would have a very strong case if they filed a claim against us. Jack said there was a legal case that was made and won. Cheryl said we try not to make ordinances we can't enforce. Robin asked John what he recommends. John said this ordinance is contrary to public policy. Even if we could legally keep it, he doesn't think we should. Ron looks at it at a business standpoint – we don't force everyone to go to the Dandy for their gas. Jack said he sits on the NTSWA board and they try to keep costs down. Christine asked where our dumpster goes to and was told it was NTSWA. Jack said NTSWA does a lot of services that need to be paid for. Maurice would like to see all the garbage taken there, but how are we going to enforce it? Cheryl asked if we have a permit process for haulers and Robin said we used to, but several years ago we were told

by the state that we cannot license haulers any more. John will contact NTSWA's attorney, Chris Lantz, and discuss this with him. On motion of Maurice, second by Cheryl, it was unanimous to table this ordinance until our next meeting.

On motion of Maurice, second by Ron, it was unanimous to have Robin attend the "Assessing Your Financial Condition" class in Wilkes-Barre on June 12<sup>th</sup> in place of Ruth, who was originally approved to go.

On motion of Maurice, second by Cheryl, it was unanimous to approve Robin's attendance at the Excel I class on May 21<sup>st</sup> and Excel II class on May 29<sup>th</sup> at Northern Tier Regional Planning in Towanda. Both classes are free.

On motion of Cheryl, second by Ron, it was unanimous to ratify the AASD request for the closure of Pennsylvania Avenue on May 11, 2013 from 8 AM to 5 PM for the NTL Track & Field Meet.

On motion of Cheryl, second by Christine, it was unanimous to ratify the removal of the burning ban at noon on April 12, 2013. Ron would like to see us put the ban on for the whole summer.

On motion of Ron, second by Cheryl, it was unanimous to ratify the waiving of the zoning permit fee for the Venture Crew Rummage Sale.

On motion of Maurice, second by Jack, it was unanimous to approve Robin to speak at the NYPENN Leadership Class on May 8<sup>th</sup> from 7:30 to 10 AM; to use our meeting room; and to provide refreshments for the class.

On motion of Jack, second by Ron, it was unanimous to send anyone interested to the NYPENN Leadership Course beginning in September. The discounted fee of \$450 is good through July 15<sup>th</sup>, after which it goes to \$500.

Robin advised the Board that during her 3-year pension audit this month, the auditor said we need to adopt an ordinance and resolution for a procedure to advertise for any professional service that changes relative to the pension plans, such as a change in solicitors or a change in banks, etc. He supplied a sample ordinance and resolution which John has reviewed and approved. On motion of Cheryl, second by Jack, it was unanimous to have Robin advertise the ordinance for adoption at our next meeting.

Robin advised the Board that she sent a letter to Ginger requesting the amount of the tax refund which will be due to the Trichells for a correction to their assessment. She should have the amount by the next meeting.



On motion of Ron, second by Jack, it was unanimous to approve the tax refund for Walmart in the amount of \$5,476.24, from the outcome of their tax appeal settlement. John Thompson advised the Board that he had filed a Notice of Intervention on this appeal. He went to the hearing, and found there was no proceeding because the matter had been settled. He had not received any notification on any of this. Cheryl said it is not right for us not to be heard. Discussion was held. On motion of Cheryl, second by Ron, it was unanimous to have Attorney Thompson send a letter to the Court stating our dissatisfaction on the Walmart case and denying us our due process in these proceedings.

Ron Reagan will speak at the Dandy CNG ribbon cutting on May 2<sup>nd</sup> at 11 AM.

Ron said Renee Smithkors called him from Elections and said she is desperate to find a place for District 1 to vote as the Mennonite Church and the fire hall are not options in East Athens. Ron asked her if District 1 could vote here with District 2 and Renee said they could if she gets an emergency court order. Cheryl suggested the P & C building. Ron will call Renee back tomorrow and have her check into the P & C building. Robin suggested we have a "Plan B" in case the P & C building is not available. We should give it some thought and could take action at our meeting of May 7<sup>th</sup> if necessary.

Ron wanted to discuss our process of replacing driveway sluice pipes. We are still installing these pipes and the fee we are charging is still only \$25. Ron asked why WE are installing these pipes to begin with – just the cost of taking the equipment out there is over \$25, not to mention the labor and doing the actual work. We shouldn't be doing this, unless it is a change that we are making. The residents should have their contractor installing the pipe that they purchase and we should just be doing inspections. Ron said Code Inspections isn't building the houses they permit, they just inspect the work. Jack said if we have a piece of useable pipe, we'll give them the pipe. Both Ron and Cheryl said we shouldn't be doing that. Maurice said we do it because we don't want the water to run in our road. Ron said Ray can inspect that. Our guys have enough to do without having to take the time to install these pipes. Robin said the current \$25 fee might just cover the cost of Ed's permit, much less any of the work. Ron will come in with prices next month on just issuing the permit and/or we install the pipes.

Ron had repair estimates for the Zoning Explorer in order for it to pass inspection. One is \$700 and one is \$300. He said Ed can't find a decent vehicle for the \$15,000 we've allocated. Ron would like to do the repairs to keep the Explorer on the road until the next impact fee money comes in and add \$15,000 more toward this vehicle replacement. On motion of Ron, second by Cheryl, it was unanimous to have the Explorer repaired.

Christine presented a letter from Larson Design Group stating they would be willing to come at no cost to talk with us about inspecting our bridges in the township. Discussion

was held. She asked the Board if they would be interested in listening to what Larson has to say. On motion of Jack, second by Christine, it was unanimous to have Christine follow up on this.

Maurice read the monthly reports. On motion of Christine, second by Ron, it was unanimous to accept the monthly reports as presented.

Ruth had placed a letter in the Supervisor's boxes with some issues that need to be addressed. She had requested information on raising our bond limit to 3.1-million. If the bond is over 3 million it is non-cumulative (limit for life). A 3-million dollar bond would be \$2290 each. If the bond were 3.1-million, it would probably be \$2437.00. Discussion was held. On motion of Christine, second by Cheryl, it was unanimous to have both Ruth and Robin's bonds raised to 3.1-million dollars for this year.

Robin advised the Board that she is starting to look for a CPA to take over our auditing duties, and also for someone to do the Single Audit duties. She said according to the Second Class Township Code, this needs to be in place several months prior to when we will need them to audit. John Thompson recommends we get this done by July.

Discussion was held as to how new employees are 'signed up' for their benefits. Now that they are union, their paperwork is handled by the union steward, with the exception of the insurances provided through Harleysville and the pension. Robin will get Jason signed up with Harleysville and will add him to the pension when he is eligible.

Robin presented the invoice for our bridge inspection contract with the County. Our bridge inspections are handled through Larson Design Group, and this year we have one bridge due for inspection – the Thomas Avenue bridge. We are responsible for 20% of the inspection cost through the contract, and our share will be \$182.00. On motion of Ron, second by Cheryl, it was unanimous to pay this invoice, and the other monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Robin got a notice that LTAP is offering a class on Unpaved and Gravel Roads in Montrose on May 17<sup>th</sup> and asked the Board if they would like to send the guys. On motion of Jack, second by Christine, it was unanimous to send Ralph Blowers and Mike Chilson to this class. Robin will register them with Brian Baker.

Maurice said he was on Round Top Road and he noticed a hole in the road by Wolcott Hollow Road. Jack will have the guys look at it. He also said he told Larry to get prices on a new back door for the police department with just a peep hole in it. He thinks we need to get our building painted, too.

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Ron said after his meeting with Andy Harding he thinks we should look at the building expansion project in phases. He suggests a new building for public works, first, to get them moved out of this building to eliminate the fumes from the garage. Once we do that, we can see where we go from there. Ron would like to get back to Andy. Maurice said he thinks this is the best idea yet. On motion of Cheryl, second by Maurice, it passed to have Ron get back with Andy on this. Jack abstained because he wants to see what the cost is.

Chairman Fay took the Board into executive session at 9:24 PM for pending litigation. The regular meeting reconvened at 10:30 PM. On motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 10:32 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

ATHENS TOWNSHIP SUPERVISORS  
SALDO and Zoning Ordinance Amendments Public Hearing  
Special Meeting  
6:30 PM    May 7, 2013

Vice Chairman Cheryl Wood-Walter called the meeting to order at 6:53 PM. Supervisors also present were Jack Walter and Ronald Reagan. Maurice Fay was ill and Christine Vough was not in attendance. Also in attendance were Solicitor John Thompson, Secretary Robin Smith, Zoning Officers Ed Reid and Cindy Parrish, Planning Commission Vice Chairman Clif Cheeks, and Consultant Kathie Hunter of Landplan.

Cheryl welcomed Zachary Smith and Zachary Anderson from Boy Scout Troop 4018 who were attending for their Citizenship in the Community badge.

Voice of the Residents: None

Cheryl recessed the meeting at 6:55 PM to hold the Public Hearing for the Subdivision and Land Development Ordinance (SALDO) and Zoning Ordinance Amendments, and turned the meeting over to Kathie Hunter.

Kathie explained the amendments and the process that has gotten us to this point. The floor was opened for comments.

Roxann Callear of Callear's Barbecue Restaurant on Elmira Street expressed concern about her new sign – a digital sign board. She said she was told she can only change the sign every 12 hours. She stated this will directly affect their revenues because the sign displays their specials. The proposed change doesn't work. Ed Reid said originally the ordinance stated it can't scroll, flash or change. Roxann said one day's newspaper notice isn't enough time to prepare for this hearing. Kathie advised her that the notice was in the paper two other times – on April 15<sup>th</sup> and April 29<sup>th</sup>. Ron said the whole discussion was that we didn't want signs that keep changing. Roxie said there has to be a better way to define it than this way. Ron said this was done for safety on Elmira Street, and that we don't want Elmira Street to become a "Las Vegas strip".

Ed said that the Dandy on White Wagon Road had food specials on their sign and he had to stop that because changing the time and fuel price were all that was allowed. Roxie said the way it's proposed right now will affect their business. Ed said originally when their sign was permitted, they were told 1 message per day. Roxann said she doesn't recall that. Discussion continued. Roxie feels they are being singled out. Cindy said Sturzen's Furniture just came in for a sign permit and had to follow the same criteria as Callear's. Ed said Radio Shack has been after him for years to have a digital sign. Roxie said their sign is on from 11 AM to 8 PM and changes every 5 minutes. Jack Walter said when he comes down Elmira Street, he feels good that there are not all these glaring signs. Ron asked what size their sign is, and Roxie believes it is 2 ft. by 8 ft. Cindy

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asked if we could possibly regulate digital message boards as part of the total allowed product identification signs. Clif Cheeks said they are already restricted in the total amount allowed, we could just regulate how much of that can be 'digital sign board' advertising. Several ideas were discussed. Kathie will get something together for the committee to review. On motion of Jack, second by Cheryl, it was unanimous to continue the public hearing for the Zoning Ordinance Amendments until June 26, 2013 at 6:30 PM.

There were no comments on the SALDO changes.

Cheryl closed the public hearing at 8:02 PM and reconvened the regular meeting. On motion of Ron, second by Jack, it was unanimous to adopt and enact the Subdivision and Land Development Ordinance Amendments (ORDINANCE 2013-03) – the fourth draft dated 3-27-2013. These Amendments will be effective on May 13, 2013. Kathie will meld the amendments into the book so we can have a new, complete book printed. The Board thanked Kathie for all she does for us.

On motion of Ron, second by Jack, it was unanimous to adopt RESOLUTION 2013-05 to have Cheryl sign the Supplemental Reimbursement Agreement for the ARC \$300,000 grant for Road C.

On motion of Jack, second by Ron, it was unanimous to adopt RESOLUTION 2013-06 adopting the Act 44 Pension Policy and Procedures as required by the Auditor General's Office.

On motion of Jack, second by Cheryl, it was unanimous to write a letter of support for Sayre Borough's new multi-municipal composting facility.

On motion of Jack, second by Cheryl, it was unanimous to approve Robin's attendance at the Administrative Assistants Conference on July 15, 2013 in Buffalo, NY and pay her reasonable expenses and her salary for the time she would have worked.

Robin advised the Board that Larry Hurley had taken her on a 'tour' to show her how the seals are broken on most of the windows in the police building, causing the windows to leak and be permanently 'fogged'. He also said the building needs painting. Robin would like permission to ask Gary Webster what it would cost to have the windows replaced and have the building painted – just to get a feel for how much of a cost we're looking at. On motion of Cheryl, second by Jack, it was unanimous to have Robin ask Gary Webster about these issues.

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Robin said she had her exit conference today with the Pension Auditor, Albert Mackarey, and there were no findings or observations for both the Non-Uniform Employee Pension Plan and the Police Pension Plan for the years 2010, 2011 and 2012.

Jack said he received a call from Dr. Pacanowski about the creek again and he really chewed on him. Jack took Mike Lovegreen to show him the creek. Mike said he has 2 interns starting soon and if he gets a letter from us requesting them to review the creek to see if there is something that can be done to stabilize it. Jack said Mrs. Smith above Dr. Pack wants something done, too. Discussion was held. On motion of Jack, second by Cheryl, it was unanimous to have Robin send a letter to Mike requesting this.

Jack said he would like to get the bidding started for the truck and the trailer. Robin said we don't have to bid the truck because it is on State contract. Jack said Ray wants the Volvo. Jack made a motion to order the Volvo but there was no second to the motion. Robin asked John Thompson if we are required to take the lowest 'bid' if we order off State contract and John said we can pick which one we want. Jack and Ray will get things in order so we can take action at our meeting of the 29<sup>th</sup>. Robin will leave the folder in front of the mailboxes in her office in case anyone would like to review the specs we have.

Vice Chairman Cheryl Wood-Walter took the Board into executive session at 8:27 PM for pending litigation. The regular meeting reconvened at 9 PM.

On motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 9:00 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

## ATHENS TOWNSHIP SUPERVISORS

May 29, 2013 7:00 PM

Chairman Maurice Fay called the meeting to order at 7 PM. Supervisors also present were Jack Walter and Ronald Reagan. Cheryl Wood-Walter had a prior commitment and Christine Vough was at work. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

### Voice of the Residents:

Joe Suleski of Round Top Road asked if the township was still planning on widening Round Top Road? He also asked about the status of the 35 mph sign that he had reported as missing at our March 27<sup>th</sup> meeting and we said we would replace. Jack said he will have Ray look at it.

Don Johnson of Macafee Road said there is a gravel pile in front of his house that we have left there for over a year. He wants to know when we are going to get rid of it. Jack said we will do it when we get time. Don said "Is that an answer?". Jack said we are working roads now. Don said the water just lays there in front of his house and he has a big pond in his yard now. He said the foreman was there the week before Thanksgiving and said he'd fix it. Nothing has been done. Discussion continued. Don said he has a note from the Milan postmaster about Mrs. Parsons' mailbox – Mrs. Parsons can't reach the top of the mailbox. Jack said it is not our job to fix it. Ron said it is our job to fix it if we took it out.

Janet Hoagland of Macafee Road said the Country Acres Mobile Home Park expansion 5 years ago required them to put trees in. To date, there are no trees. She said Mr. Chadwick said he'd put them in when he was good and ready.

Don Johnson of Macafee Road asked if Macafee Road was bonded. The board was not sure, but they will check with Ed Reid. Don said Chesapeake should have fixed that road. Now there is another outfit in there. Janet Hoagland said when Hodges was in there, they used to take a huge crane over the road to Smithfield.

Bob Smith of 80 Nicholas Lane advised the Board that when they put the dust control on Pump Station Hill Road, they hardly put any down in front of his house. He said when Pete Webster gave the township the land to widen Pump Station Hill Road, the agreement was that he would give the land if the township would pave the road. Pete Webster was in attendance and confirmed that the township had agreed to that. Discussion continued. Bob Smith said he wants a timeline on the paving of the road or he is going to dump oil on it. Jack said OK.

Jerry Cain of Washington Street asked what will happen on Washington Street after the water line replacement is complete. Jack said they haven't decided on that yet. Jerry asked if they will take the washboard out or just tar and chip over it as it is.

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Don Johnson said there is a pipe sticking up near Mrs. Parsons' mailbox – it will pop a tire if it's not taken care of. Maurice will look at it.

Deana Trischell of 165 Queen Esther Drive (the former Ahmed property) said they have had the most impact from the Road C construction project. She is asking the township to install a fence along their yard to Queen Esther Drive. They don't feel they should have to bear the burden of a fence. Jack said he doesn't know how that will end up when it's done. Deana said she wants a fence between them and the Queen Esther entrance. She wants to know what they can expect. Maurice said the board will look at it and talk to the construction people to see what we can do.

Ray Brobst was not in attendance as he was on vacation.

Richard Bean was present for the Parks and Recreation Commission. He has one Eagle Scout project in the works. The East Athens residents said they will do more landscaping at the Jim King Memorial Park. Round Top opened on schedule. Cindy is working on the park brochure update. Richard asked if the trees were taken down in the East Athens Park yet and Maurice said they had not been taken down. Barry will arrange this. A bike rack has been purchased for the park. The Walk for Obesity will be held in Round Top Park on September 28<sup>th</sup>. The Bradford County Regional Arts Council will have someone conducting art classes in Round Top Park all summer. The classes are open to anyone. Richard asked if the boat ramp had been cleaned by the highway department yet and if not, can they do it? Jack said they will try – “you can hear what's going on around here”. Richard presented the new plan for the pond project. Ron advised them they will need to come to Planning Commission with their project. Richard said he understands that, but he wants to get all 4 of his permits in place before coming to Planning.

Richard Bean requested an executive session for personnel at 7:23 PM. The regular meeting reconvened at 7:27 PM.

Dr. Musto was not present for Athens Township Authority. Robin read RESOLUTION 2013-08 which was requested by the Athens Township Authority for their emergency sewer project. On motion of Ron, second by Jack, it was unanimous to approve this resolution.

Robin received an email from Valorie concerning a manhole in front of Ram Tire. We had paved over it and it needs to be raised. She asked if we are going to do that or if we want them to do it and give us the bill. Jack thinks Athens Township Authority (ATA) should pay for these, but this one he'll go along with. Ron asked why our guys would pave over a manhole. Terry Cockcroft was present and is a member of ATA. He said ATA has asked Ray repeatedly to let them know when he is going to pave so they can be



involved, but they only find things out after-the-fact. Maurice said we can address that. On motion of Jack, second by Maurice, it was unanimous to have ATA fix this manhole and send us the bill.

Clif Cheeks presented the Comfort Inn and Suites Final Plan land development located on Elmira Street for review and approval. Casey Cawley of Reilly Associates was present for the developer. Clif said they had about 10 deficiencies and they are down to about 6. Cindy had reviewed the corrected submission and listed the following deficiencies:

- 1) Need owner's signature
- 2) Need engineer's seal and signature
- 3) LD100: Showing an asterisk instead of measurement for two drive aisles. The asterisk is not labeled or noted in the legend.
- 4) LD100: The two asterisked aisles are still depicted as 24' in width rather than actual widths as built.
- 5) Manhole on SW stormwater system is not shown
- 6) At this time, no application for a variance has been submitted.

In addition, the following also need to be addressed from the Review Engineer's letter:

- 9) Section 203.A.7 Show all utility easements
- 10) Section 203.A.8 Provide updated location for new gas line. Add location of manhole located in middle of northern underground detention facility
- 11) Section 203.B.5 Provide executed Stormwater Maintenance Agreement
- 12) Section 203.B.10 Provide NOT from Conservation District
- 13) Section 203.B.14 Provide final sign-off on HOP/Signal plan from PennDOT
- 14) Section 203.B.16 Overall site was found to be within general conformance with the approved Preliminary drawings; with the following exceptions:
  - a) Drive aisle in front of flag pole is approximately 22'-10" (24 ft. required)
  - b) Drive aisle at southeast corner of site is approximately 23'-7"
  - c) Gas entry is from Westbrook Street, not from Elmira Street
  - d) Existing stormwater inlet protection device (northwest corner of site) is in place and will need to be removed once NOT is approved through Conservation District
  - e) Exposed cables on utility pole (NE corner). This appears to be a missing sweep and caps for conduit. Potential loss of service with lawn maintenance equipment.
  - f) Landscaping numbers and types of plantings appear to be in general conformance with the following exceptions:

- i) Not all plantings appear to be planted in the bed along the northern side of the entrance drive. Please verify that all plantings are incorporated.
- ii) There appears to be an area of the perimeter screening that may have been overlooked in the approval process. The NE (behind the electric transformer) corner of the site appears less screened than the rest of the residential properties.

- 15) Final plans have building labeled as “proposed”
- 16) Was an actual field survey done to verify inverts, flow lines and on-site grading?
- 17) Light spillage needs to be corrected on the building.

Maurice asked about the lights on the back of the building and Casey said they need shields installed on them. Casey also said he will provide their application for the variance for the June Zoning Hearing Board meeting.

Chairman Fay recessed the regular meeting at 7:45 PM to hold a public hearing on this land development. There being no adverse comment, the regular meeting reconvened at 7:46 PM. On motion of Ron, second by Maurice, it was unanimous to grant final plan approval to this land development contingent upon the resolution of all 17 deficiencies.

Next was the W. Christopher/Lori Sutton two-lot subdivision located on Braddock and Beaver Pond Roads. A right-of-way agreement will be needed for lot 4 so it will not be landlocked. Robin added that when a structure is placed on lot 4, the driveway/right-of-way will need to be named as a private road for 911 purposes. On motion of Jack, second by Ron, it was unanimous to grant preliminary and final plan approval to this subdivision contingent upon the receipt of the right-of-way agreement and the issuance of the township driveway permit.

Mike McDonnell was present for the Seaboard International Athens land development located at 1007 Pump Station Hill Road (PSHR). Mike explained the project for those in attendance. The existing road, PSHR, is 14 ft. wide. They will improve the road to 20 ft. wide with 18” gravel shoulders on either side, and 7 ft. drainage channels up to where it intersects with Gateway Industrial Park Road (GIPR). Ron read letters from our Zoning Officer, Ed Reid; our Assistant Zoning Officer, Cindy Parrish; and our Review Engineer, Skip Schneider. Ron would like to see the Board table this land development because of the deficiencies listed in the 3 letters. Ron also asked if they will need permits from PennDOT to put their stormwater into the pipe under 220 and Mike said the water they

will add will be equal to or less than what goes through there now. The township will need to adopt an ordinance for a stop sign heading west on PSHR at the intersection of GIPR. Jack asked how big of a workforce will they have and they said about 20 full-time in the office and 31 transient staff. Ron said they are requesting waivers for 3 things, but need to request it in writing. The Larson Design Group letter of April 15, 2013 requests the following waivers: 1) ROW waiver from required 50 ft. to 30 ft.; 2) cartway width from required 24 ft. to 16 ft.; 3) Shoulder width from required 4 ft. to 2 ft.; and 4) centerline radii from required 300 ft. to 55 ft. No action was taken on the waivers. Ron said he wants the Board to table this land development until everything is resolved with Skip, Ed and Cindy. He would like the Board to hold a special meeting to move this along if things are resolved before our June meeting. Ron asked about the wetlands and Clif said at the Planning meeting they said the wetlands are not really there and the County map says they're not there, but the Component 2 says they're there. Ron asked if they would hook to public sewer when it becomes available and Mike said they definitely will do that. Ron would also recommend we have an engineer make sure the road is installed properly.

Chairman Fay recessed the regular meeting at 8:38 PM to hold a public hearing on this land development.

Eric Knolles of Gateway Industrial Park Road said he didn't find out about this until after-the-fact and didn't feel as though he had notification. He said his Dad is Clyde Knolles who used to work for PennDOT and he said the intersection of GIPR and PSHR needs to be addressed. Eric said his daughter plays in their front yard – she is our future. Pollution, noise – there is no info on this. He looked on our website but said the minutes are not updated. This is going real fast. There are expensive houses up there. He asked about the zoning information and was told this parcel was changed to Industrial at the August 22, 2012 Zoning Map Amendment Hearing. Ron read the project narrative to address some of Mr. Knolles' issues. He told Eric he was welcome to come in and look at the plans. Ron also said there is nothing in the law that says we have to notify anyone. Eric brought up the traffic on Wolcott Hollow Road trying to get out onto Route 220. Ron said PennDOT is doing pre-engineering on the 220/199 traffic issues. He said we had a video done of the traffic in that area and Robin took that when she went and spoke at the Senate Transportation Hearing for funding.

Laura Pruyne of Susquehannock Trail said GIPR is not suitable for truck traffic. There will be 31 workers now – what happens if they grow more? It is a very dangerous road and is not suited for truck traffic.

Ron Wiles of Gateway Industrial Park Road asked what the township is going to do to GIPR? He said this was snuck in there. Bill Cotton picked up the land from a lady

who needed the money and then sold it for half-a-million dollars.

Bob Smith of 80 Nicholas Lane said they said they'll have 20 full-time and 31 transient employees. How many times will they be going in and out? Brandon Dodge and David Ferguson of Seaboard said it depends on the job. The 8 – 5 employees will probably carpool. The transient workers – maybe 8 may come, maybe 20 may come. They drive ¾-ton pickup trucks, both diesel and gas fueled, but they're not loud. Bob said the road is so deplorable people are driving on the wrong side of the road. He asked if a traffic study was done and Mike McDonnell said no. Bob said some sections of GIPR are only 17 ft. wide. How will the trucks pass each other – or pass a school bus? Bob asked the weight of the trucks because Wolcott Hollow Road is posted with a 10-ton weight limit. Who will be responsible for the damages? Jack said it's a township road. Maurice said we can require it to be bonded.

Jack Walter said 20 years ago Mill's Pride was coming in. We had a group of people just raising hell with us. There were going to be paint fumes and they were going to be covered in sawdust. At the building dedication, they burned the tent. That's how Mill's Pride was welcomed. But Mill's Pride came in and there's no dust, no paint fumes....at shift changes you may have to wait a bit with the traffic, but they've been there for 20 years. At the time we were the biggest bastards in the world.

Bob Smith said we don't mind them (Seaboard) down there, it's how they get there. Jack said if we had to put 2-3 feet on each side, he would do it if the Board told him to do it.

Ron Wiles said we'll never put a light in at Wolcott Hollow Road.

Bob Smith asked if anyone had looked at the turning radii at the intersection of GIPR and PSHR and Mike McDonnell said no. Bob said you will be in the other lane. Bob asked what the new road width would be and Mike said it would be a 20-ft. paved cartway with 18" shoulders. Bob asked if the stop sign would be coming up out or coming down PSHR to GIPR, because coming down the road in the winter it's hard to stop. The stop sign would be coming up out (heading west). Bob said he can't believe the township would give waivers from the ordinance for this road when they are sending Comfort Inn to the Zoning Hearing Board for a few inches. Ron said PSHR is an existing road. Bob said why not give them a 20 ft. ROW and get some from Cotton. If waivers are granted, who will be liable? Mike McDonnell said the township came to the developer and asked for the improvements. Maurice said the road probably has a 33 ft. ROW. Bob said he's talking about GIPR, not PSHR. Bob asked if lower PSHR is considered a cul-de-sac. Mike said they talked about putting a hammerhead at the end of the road. Bob started to give the definition of a cul-de-sac when Ron stated this is NOT a

new road. Bob asked if they would consider banning Jake brakes. He said Lopke is taking gravel up PSHR at 7, 8, 9 in the morning. Maurice asked where they were going. Bob asked if the Trehab 42-unit development was approved for the old Brougham property. The Board told him it was not approved, but Robin reminded them that this development was approved by Athens Township Authority for sewer, leaving only 4 EDUs in the Greens Landing area, but it can move forward. They still need to go through the land development process with the township.

Bob asked if there would be an ad for the special meeting in the paper and there will be if one is held. He asked if it would be a day meeting or a night meeting and it will be a night meeting.

Terry Cockcroft of Gateway Industrial Park Road said he would encourage the Board of Supervisors to do a traffic study for both roads to learn the safety issues. He thinks the township should consider bonding the roads. People walk on the road. There is no centerline. No shoulders. On PSHR, it would be foolish not to investigate doing the road to spec. It would be worth it to do it right. There are 3 other tenants on that road – Athens Township Authority, Aqua PA, and Webster's. The township should have an engineer oversee the road installation to make sure it's right.

Theresa Wiles of Gateway Industrial Park Road said she is concerned about safety. She has a daughter who waits for the bus at the end of the driveway. There is a blind curve there. The township supervisors are charged with keeping the residents safe. At the intersection of GIPR and PSHR there is a bus turn-around. We need to think safety.

Terry Cockcroft of GIPR said there a tremendous amount of traffic from Round Top Park. There are a lot of people who are not familiar with the road.

Laurie (did not state last name) would like to have Seaboard and the engineer come up to actually see the road. They both stated they have seen the road. Mike McDonnell said the road is posted at 35 mph and he can't believe people can drive that fast on that road. There are tractor trailers using the road NOW, so it must be able to handle them now. David Ferguson of Seaboard said they will only get 2 tractor trailers a week and the occasional FedEx or UPS truck. The traffic they'll bring is less that what's there now. They'll be going from a 7500 sq. ft. facility to a 19,800 sq. ft. facility.

Jack Walter said he doesn't want to see a dangerous situation for any residents. They have to make allowances. If Jack can get the land and can get the money from the board to do it, he will do it. Eric Knolles said there is a beautiful industrial park on Mile Lane

and Wilawana Roads – go there. Jack said Mill’s Pride bought across the road. We are the area where things are being built up. Some people will be upset.

Theresa Wiles said Gateway Industrial Park Road isn’t safe.

Mr. Singhel of 359 Gateway Industrial Park Road said the road is unsafe now. Two cars can’t pass on the corner. There are children on that road. The township isn’t doing anything on that road NOW. You’re just thinking of the property as a site – not how they’ll get there. They need sewer permits. Save some sewer permits for the residents.

Pat Webster of 517 Gateway Industrial Park Road questioned the red light at 220. They wouldn’t do a study. Ron said they did a study. Robin said she testified at the Senate Transportation Hearing and this is on the TIP plan to be completed in 2016. Jack said the bridge in Wildwood was way down on the list. Because of need and Chesapeake using the pipe yard there, it was moved up on the list. Sometimes you have to go to the politicians. Tina is good for us. Someone stated they are here tonight coming to their politicians. Jack said he’s got 90 miles of road. If the Board of Supervisors wants him to do this, he will.

Pat Webster said the Dandy traffic is horrible and compounds the problem. Ron said we discussed this with PennDOT and they just told us they were sorry – nothing they can do.

Bob Smith thinks this should be slowed down. The board is ramming this through with deficiencies.

Chairman Fay closed the public hearing at 9:40 PM and reconvened the regular meeting. On motion of Ron, second by Maurice, it was unanimous to table this land development until the deficiencies are met.

On motion of Ron, second by Jack, it was unanimous to approve the minutes of April 24<sup>th</sup> and May 7, 2013 as written. Maurice abstained from April 24<sup>th</sup> as he was not at that meeting due to illness.

On motion of Jack, second by Maurice, it was unanimous to pay both actuarial invoices for both pension plans from the respective pension funds.

On motion of Ron, second by Maurice, it was unanimous to send Ruth to the free Quickbooks training in Towanda on June 11<sup>th</sup> and June 18<sup>th</sup>.

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John Thompson presented the Stormwater Management Agreement he had drafted for the Board. He had Ed Reid and Skip Schneider review it and incorporated their changes into the agreement. Ron asked if we need a notary to attest the agreement or just have Robin do it like she does with our resolutions and ordinances. John prefers a notary. He said we don't need a motion to use this agreement – we can just give the agreement to the prospective developers to use as our form if they don't have an agreement of their own that we are OK with. The Board was in agreement.

On motion of Jack, second by Maurice, it was unanimous to adopt RESOLUTION 2013-07 for prevailing wage reform. Robin will send a copy to PSATS.

On motion of Maurice, second by Ron, it was unanimous to ratify the additional \$100 fee for the STAR12 webinar/seminar package through National Seminars Training.

Jack made the motion to ratify the lifting of the burning ban on May 9, 2013. Maurice seconded the motion. The vote was taken with Ron voting no, as he did back on May 9<sup>th</sup>. Since there was not a quorum of the Board present in favor, the motion failed. On motion of Ron, second by Maurice, it was unanimous to table the ratification of the lifting of the burning ban until the affirmative quorum is available.

On motion of Ron, second by Maurice, it was unanimous to accept the monthly reports as presented. There was no fire report.

On motion of Ron, second by Maurice, it was unanimous to approve the payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Ron, second by Jack, it was unanimous to ratify the supplemental nuclear testing agreement for Road C.

Correspondence/Information was as listed in the meeting agenda.

On motion of Ron, second by Maurice, it was unanimous to send a contribution of \$50 in memory of Terry Cockcroft's father-in-law, Merle McIntire, to "Jodi's Journey". Terry is a member of our Athens Township Authority. The Board sends their condolences to Terry and his family.

Ron asked if we were going to do anything with Gateway Industrial Park Road. Jack suggested having an engineer look at it. Maurice said he travels it every day and it does need widening in spots. No action was taken.

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We received our first invoice in the amount of \$54,148.22 for the roof project. The bid award was for \$136,000. We have \$39,000 budgeted in the Act 13 account and \$37,000 budgeted in Capital Reserve for the roof. Ruth asked where she should take the money from for this invoice. On motion of Ron, second by Maurice, it was unanimous to have Ruth take the money from both accounts to pay this invoice.

John Thompson presented the new lease for Robert Packer Hospital for review by the Board. The Board will look at it and advise John if it is OK.

Chairman Fay took the Board into executive session at 10:16 PM for pending litigation. The secretary was excused at this time and the remaining minutes were taken by Ron Reagan. The regular meeting reconvened at 11:15 PM.

On motion of Maurice, second by Jack, it was unanimous to approve Option 2 from Teledair in the amount of \$1095, and have the security system removed from Robin's office and moved to the police department at their expense.

On motion of Ron, second by Maurice, it was unanimous to have John Thompson draft a letter for all the supervisors to sign requesting a joint meeting with Chesapeake and PennDOT to resolve the traffic issues.

On motion of Ron, second by Jack, it was unanimous to have John Thompson send a letter to the Trichells stating the township will not install a fence, however, they can install the fence themselves. They should contact the zoning officer on how to obtain the permits.

On motion of Jack, second by Maurice, it was unanimous to purchase the Volvo Tandem Axle Diesel for \$166,099 – the chassis from W W Engine & Supply in the amount of \$109,885 as per their COSTARS contract 25-148730; and the box and 11-ft. plow from Bradco Supply in the amount of \$56,214.17 as per their COSTARS contract 25-074, vendor #130588.

On motion of Jack, second by Maurice, it was unanimous to advertise for the Felling FT-50 trailer, with the bid opening at our June 26, 2013 meeting.

There being no further business, on motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 11:52 PM.

Respectfully submitted,

Robin L. Smith, Secretary



ATHENS TOWNSHIP SUPERVISORS  
Zoning Ordinance Amendment Hearing  
June 26, 2013 6:30 PM

Chairman Maurice Fay called the hearing to order at 6:33 PM. Supervisors also present were Jack Walter, Christine Vough, Cheryl Wood-Walter and Ronald Reagan. Secretary Robin Smith and Solicitor John Thompson were also in attendance.

Ron Reagan explained the Zoning Ordinance amendments to the Board. There were no residents in attendance. The committee had revised the sign requirements and the fee schedule for tonight. John Thompson had received a letter from Attorney Knolles regarding the sign amendments and it was given to the Board. Ron said originally the committee had decided that the electronic signs could change their message no more than twice per day. Roxann Callear was at the last hearing and requested to be able to change her sign every 5 minutes. Discussion was held. The committee decided that the signs could be changed every 15 minutes but no less than that. Maurice asked what the reasoning was for that and Ron and Cheryl both said safety. The signs that constantly change are distracting and draw the driver's eyes away from the road. As more businesses install these types of signs, it will become a safety issue. Ron said we're trying not to get that "Vegas strip look". On motion of Ron, second by Christine, it was unanimous to adopt all the zoning ordinance amendments as presented. The fees will be adopted by resolution at our July meeting.

Chairman Fay concluded the hearing at 6:49 PM.

ATHENS TOWNSHIP SUPERVISORS  
June 26, 2013 7:00 PM

Chairman Fay called the meeting to order at 7 PM. Supervisors also present were Jack Walter, Cheryl Wood-Walter, Christine Vough and Ronald Reagan. Secretary Robin Smith and Solicitor John Thompson were also in attendance.

Chairman Fay called for the opening of the bids for the Felling FT-50-3 deck-over trailer or equivalent, which were as follows:

Bradco Supply Co.	\$30,415
CHER Rental, Inc.	\$27,350
Kraftsman Trailer	\$19,995

(Highway Equip. & Supply's bid of \$20,775 had no bid bond, so it was thrown out)

On motion of Jack, second by Cheryl, it was unanimous to table the bids until Jack can evaluate them to make sure they all meet the criteria.

Voice of the Residents:

Joe Joyce of 78 Hickory Drive expressed concern about the length of time it is taking to get improvements at the Wolcott Hollow/220 and the 220/199 intersections. He said some of the residents are reaching out to PennDOT to keep this moving forward. He also asked the township to set aside a portion of the Act 13 funds for the township match on this project as it is a safety issue, and therefore eligible. He also requested the township put a moratorium on development until the light is installed and the sewer and water capacity is available again.

Vance Cohick of PennDOT was present to give an overview of their project to widen "The Narrows" on Sheshequin Road. He said there was a rock slide that made the road impassable, which in turn moved the project up on their priority list. They intend to let the project in early November for a start in January of 2014 and completion in the Fall of 2015. They intend to move the road east into the mountainside and stabilize it. When the project is complete, there will be two 11 ft. lanes with 3 ft. shoulders. He presented the preliminary plans and showed the present detour. They will be blasting into the mountain. Jack asked what they're doing with the material and Vance said that is up to the contractor. The project covers a 1-mile section right at 'the narrows'. Christine asked what the width was presently and he said a total of 15 feet. Jack asked if the river side was stable enough to do this project and Vance said it will be – they will be lowering the present road to put it onto solid rock. John Thompson asked if the pull-off will be retained and Vance said that is under evaluation.

Ralph Blowers said this was supposed to be widened before the Athens Bridge was built. He also said there is a problem with their truck detour signs. The signs take them to Robinson's Corners and the detour says "turn around". The trucks then search for a place to turn around and there are problems. Ralph told Vance that PennDOT needs to look at that. Vance said he will have the traffic unit take a look at it.

Ron asked how we get PennDOT to move along on the Route 220/199/Wolcott Hollow issue. Mike Bender said they are doing the preliminary engineering now. They are still on schedule. They're looking at right-of-way acquisition in 2014 with the project completed in 2016. They also need to look at the parking at the Dandy Mini Mart. There is a serious sight-distance problem going south. Christine said they're looking at bidding for 2016 – are there things PennDOT can recommend to help make the intersection safer until it's done? Mike said there is no template fix – it's on a case-by-case basis. Larson needs to do their study and the engineering and they need to get their input. Christine asked when Larson will be done enough to make a recommendation. Mike said he can't pin down an exact date. Cheryl asked if they could put a changeable message board down there advising of a dangerous intersection. Mike said they may consider it if it's

warranted. Mr. Joyce asked if resident pressure would help. Mike said he was here when they replaced the 199 bridge and it was talked about way back then. Terry Cockcroft asked who has control of the signage on these roads. The township does, but Robin said PennDOT needs to approve any signage since it is their road. Terry asked if more enforcement would help.

Christine asked what if the township put the lights in themselves? Mike said it would still have to go through the process. There would be no benefit. He said they need to acquire right-of-way and that takes time. Christine asked if it was a lot of work to lower the speed limit. Ron said it's already down to 40 when you get to Wolcott Hollow, but it's still 55 going south past Route 199. Cheryl said we've had this discussion before with Mr. Bender. People travel a 'set speed' that they're comfortable with – the 85<sup>th</sup> percentile. The State Police can run radar – the township police can't. Cheryl added that if people see a cop sitting there, they slow down.

Ray Brobst did not attend the meeting tonight. Robin advised the Board that Larson Design Group had completed our bridge inspection for Miller Road and we received notification that the bridge needs to be posted "Bridge Weight Limit 31 Tons, Except Combinations 40 Tons". Larson says this requires "prompt action". Robin gave copies to Ray to get this completed. Ron asked if we need to add this to our traffic ordinance and Robin said we do. On motion of Ron, second by Jack, it was unanimous to have Attorney Thompson draft the ordinance for our next meeting. Christine asked what the deadline is for prompt action.

Richard Bean reported for the Parks and Recreation Commission. He has two Eagle Scout projects in the works. The drawings and permits will be done by the first week in July for the pond project and will then head to Planning Commission. Cindy is working on the park brochure. They will remove the trees from the Jim King Park when the ground gets firmed up. Richard asked if the highway department has cleaned off the boat ramp yet and they have not. He has made an arrangement with the ASA and Athens Little League to share the ball field at the Jim King Park for practices only (no games). If the parking is a problem or they hold games there, they will not be allowed to use it any more. Christine asked why they can't play their games there and Richard said there is not enough parking and they had complaints from the residents when they did have games there. Christine asked how many people the pavilion held. Richard said 36 people. She asked if there was enough parking for that and Richard said not always. On motion of Ron, second by Cheryl, it was unanimous to reappoint Meade Murtland to the Parks and Recreation Commission for a term to expire July, 2018.

Ron presented the Chang Ho Park 2-lot subdivision, Lot A to become part and parcel to the adjacent lot of Norman/Marcella Brown located on Highland Drive, for review. All

deficiencies have been met. On motion of Jack, second by Ron, it was unanimous to grant preliminary and final plan approval to this subdivision and to execute the non-building waiver.

Next was the Deanna/Edward Barrett, Jr. plot plan amendment. The Component 1 sewage module requires township approval. Originally this had been a non-building waiver which must now be removed. On motion of Ron, second by Christine, it was unanimous to approve the plot plan amendment and to execute the Component 1.

On motion of Jack, second by Christine, it was unanimous to accept Sayre Health Care's letter to withdraw all their land development plans filed with the township to date. Robin advised the Board that they will be submitting a new plan to Planning Commission at their meeting on July 1<sup>st</sup>.

Robin advised the Board that Bradford County is requesting us to rename the eastern portion of Winding River Drive to correct a problem with the E-911 readdressing policy. They suggest we do it now because no one is living on that portion of the road presently, but there are 2 single building lots and a 10-acre parcel that can be developed. They would like it changed before building begins. Robin suggested Harding Place as the new name since Spencer Harding, Jr. owned most of the property along that portion of the road. Ron asked if we need to do an ordinance for the change and we do. Robin also suggested since we are doing an ordinance for the name change, we may want to add the stop sign so we don't have to pay for another ordinance for that. The Board will do another ordinance for the stop sign when needed. On motion of Jack, second by Christine, it was unanimous to approve Harding Place as the road name and to have John draft an ordinance for the name change only.

Mrs. Trichell requested a waiver of the two-foot setback for the fence she will be installing along property owned by the township. John Thompson had concerns that this could cause a washout on the township property and affect Road C. Robin said the property line is about 8 feet from where the downward slope begins. Christine said she thought the purpose of the setbacks was for utilities. On motion of Maurice, second by Jack, it passed to waive the two-foot setback for the fence and allow it to be placed on the property line. Christine voted no.

Dr. Pat Musto was present for the Athens Township Sewer Authority (ATA). They are requesting the township guaranty for their \$6.5-million dollar loan. He said currently the system is at capacity. \$4-million will be used to upgrade Pump Station 6 at King Road. It is currently rated to serve 500 EDUs and they are upgrading to 1500 EDUs. This will also give them a new force main out of PS 6 down Wilawana Road, along Meadowlark, under the river by the old Tozer's bridge, under Elmira Street to PS 1 at the high school,

which is the main pump station. Then they will need to upgrade PS 1 because it is almost at capacity. Ron Reagan asked how all this development has affected South Waverly and Dr. Musto said very minimally. Terry Cockcroft said ATA is still paying for the 5-year-old line that they will be tearing out. He said this loan will increase sewer user fees \$40 - \$60 per year. They have also raised their tap-in fee from \$1500 to \$5500. They are asking the township to guaranty the loan so they can get a better interest rate. The loan will be self-liquidating so the guaranty will not need to be drawn on.

Pat said this doesn't do anything for Greens Landing, though. Right now, only one house can be added and then they will be at capacity. If they do the improvements there now, the user fees would go up \$100 - \$150/year. He can't see any other service provided by the township that is impacted as much by the gas company as the sewer. We put Act 13 money toward the new roof, but we would have had to repair the roof anyway. The township has benefitted from growth – tax money, wage tax – wouldn't have happened without sewer. The impact fee is for impacted services. They have about 4000 users. ATA is asking for 25% of the Act 13 money. He can't think of anyone else spending millions like they are. Maurice asked if the projected increases will cover the new homes where the FEMA trailer park was and Pat said yes. Terry Cockcroft said they could put 1000 homes out there, and that would be wonderful. Greens Landing will have nothing. He would love to have 1000 homes in Greens Landing.

Dr. Musto said a sewer bill is a tax. He says maintenance should come from General Fund. He asked the Board to make a motion to give 25% of the Act 13 money to ATA for the next several years. Maurice said the Board would need to discuss that. Ron asked if someone comes in and has a large enough lot to put in an on-lot system, could they? Pat said if they are over 150' from the sewer line. Pat also said they will be looking for some more capacity from the Valley Joint Sewer Authority. Jack expressed concern with regard to the \$5500 tap-in fee. Christine asked if we assist with the cost, ...are the rates you quoted with the township giving you the money? Pat said no – the rates are calculated without money from the township. The money would reduce the rates.

John Thompson had reviewed the guaranty paperwork that ATA is asking us to execute. He said if ATA defaults for any reason, the Board of Supervisors is on the hook. Jack said that we would get the money and can adjust. The paperwork includes a paragraph that requires the township to budget the amount of guaranty each year. John said that requirement says SHALL include in their budget the amount due on payments for the year. Dr. Musto said that's probably been added because of what happens in Harrisburg. Christine said it would be quite a bit of work for us to get all the payments switched over if the township doesn't guarantee the note. Robin said what we need John to do is clarify that paragraph. John wants to look at the old bond paperwork to see if it was in there before. Ron commented that the Board never made a motion to advertise this ordinance.

Robin asked John what he recommends we do and John said he would like to get to the bottom of it before the Board signs. Robin asked what happens if we don't budget the money – do they have to stop?

On motion of Cheryl, second by Christine, it was unanimous to continue this issue to a special meeting after John has clarified this language. Dr. Musto said "Don't forget about Item 6" (allocation of the Act 13 money).

On motion of Ron, second by Jack, it passed to approve the minutes of May 29, 2013 as written. Both Cheryl and Christine abstained because they were not in attendance.

Christine said Steve Wilver from Larson Design Group can meet with the Board in July to go over the bridge prioritization at no charge. Jack said we need funds to do that and it's very expensive. He knows we can't have dangerous bridges out there, but it takes money. He knows there is money available sometimes for this. We have a lot of marginal bridges. To replace them would cost a lot of money. Christine said Mr. Wilver said he'd work with us to get money. Christine asked for possible meeting dates. She will see if Steve is available on July 18<sup>th</sup> at 6:30 PM, and will let Robin know so she can get it advertised.

Christine talked about the inmate program. She said they provide transportation and lunch now and they didn't do that before. Robin said they also send a deputy with them to watch them now, too. Robin asked if they still will only give them to you for 2 weeks at a time and Christine said yes. Dan Stark of Clinton Street said these guys are construction workers and they do a good job. Cheryl said that goes by whoever is incarcerated at the time. She had them do some things when she was the prothonotary and sometimes it was good and sometimes bad. On motion of Ron, second by Maurice, it was unanimous to fill the application out for inmates to paint the municipal building. Christine asked who would fill out the application and Ron said he would do it.

On motion of Jack, second by Cheryl, it passed to ratify the lifting of the burning ban on May 9, 2013. Ron voted no.

Ruth suggested we add a fee for a 'bad' check returned to us for insufficient funds. Cheryl said we would have to post it, too, so people are aware. John Thompson will look into how we go about this and how much we can charge.

On motion of Maurice, second by Ron, it was unanimous to purchase a new picnic table for the front lawn of the municipal building.

On motion of Ron, second by Maurice, it passed to process the tax refund due to the Trichells per Bradford County Assessment in the amount of \$125.05 as calculated by the tax collector. Christine abstained.

Eric Walker submitted an inspection report on the roof and recommended that "The Township should consider an ongoing maintenance program to clean the roof and gutters as their part of maintaining the warrantable provisions of the new roof system.

On motion of Jack, second by Maurice, it was unanimous to pay the balance of the amount due Webster's for the roof job from the new Act 13 funds we will receive in the next few weeks. Cheryl suggested we set a schedule for cleaning the gutters each year at our organization meeting.

Robin advised the Board that we will be receiving our new Act 13 funds in July in the amount of \$410,488.43. Jack said he wants \$200,000 for road surfaces. Maurice asked what roads he would do and he said Vista Drive, Washington Street, Sunnyfield Drive, Macafee Road, Cole Hollow Road, Campbell Road and Moore Road. Christine said some of the other municipalities look at contracting out this work. Jack said it costs more to do that. He said John Chapman is trying a new process this year using a pug mill. Jack said he wants to go look at that while they're doing it. Christine said other municipalities have Vestal Asphalt assist them. Robin said we do that, too. Maurice said we need to berm the roads. Ron asked how much the road crew has to do this year. Jack said grading, 2 bridges, paving and the Dirt and Gravel Road project on Murphy Road. They'll start that when the paving is done. He said Jack Belles is off, he has no temporary guys, guys are on vacation and he has a short crew. Jack still thinks the crew can do all that work. Ron asked what bridges he intends to do and he said Tom Taylor bridge and Highland Drive. If he has to do it next year, he can. He said he will buy the wing walls with these bridges and will not use concrete blocks. Ron asked if we need to engineer this and bid the materials. Jack said he doesn't think so. Ron said Jack needs to check with Eddie about the engineering, and also about the permits he will need. Robin said each supervisor should make their "wish list" for the Act 13 funds to be discussed at the next meeting.

Robin received a suggestion from Jack Hunter on Tannery Road to construct a dog park on the Buynak property. The board will give this some thought.

John Thompson presented the Board with a draft resolution for the disposal of township property. John also passed out a draft letter for PennDOT and Chesapeake. The board will review these for our next meeting.

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Maurice read the monthly report totals. The Police and Road reports were not available. On motion of Ron, second by Jack, it was unanimous to accept the monthly reports as presented.

On motion of Cheryl, second by Jack, it was unanimous to approve the payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as presented in the meeting agenda. Christine said she is supposed to be going on junkyard inspections and she was never notified about them. Robin said she will have to make arrangements with Eddie directly as to when he has arranged his inspections.

Jack Walter had requested that Robin get some samples of road cut ordinances to see if there is something we could incorporate into our ordinances. He presented one of the samples to the Board to review. On motion of Jack, second by Maurice, it was unanimous to have Jack Walter, Ray Brobst and John Thompson draft a revision of our Streets and Sidewalks ordinance for the Board to consider.

Chairman Fay took the Board into executive session at 9:45 PM for pending litigation. The secretary was excused and the remaining minutes were taken by Cheryl Wood-Walter. The regular meeting reconvened at 11:20 PM.

On motion of Jack, second by Maurice, it was unanimous to approve private status for Penelec and authorize Maurice Fay to sign the agreement on behalf of the township.

On motion of Ron, second by Jack, it passed NOT to sign the settlement agreement for the Hill lawsuit that was prepared by Jonathan Foster. Cheryl abstained and Christine voted to sign the settlement agreement.

On motion of Ron, second by Jack, it was unanimous to assess the \$300/day fine against Lycoming Supply beginning May 27, 2013 as provided in the contract.

There being no further business, on motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 11:27 PM.

Respectfully submitted,

Robin L. Smith, Secretary





ATHENS TOWNSHIP SUPERVISORS  
Special Meeting 6:30 PM July 18, 2013

Chairman Maurice Fay called the meeting to order at 6:30 PM. Supervisors also present were Jack Walter, Cheryl Wood-Walter and Ronald Reagan. Secretary Robin Smith and Solicitor John Thompson were also in attendance. Christine Vough arrived at 6:39 PM.

Voice of the Residents: None

Steven Wilver and Kurt Brungard of Larson Design Group (LDG) were present to go over a summary of our bridge reports which also prioritized them for repair. LDG is the firm that does our bridge inspections through the County program every year. They reviewed the summary with the Board. They advised the board that these bridges would require pre-approved PennDOT certified contractors for repairs. They suggested we try to get the Miller Road bridge on the TIP program as a replacement project. Steven said there is a statewide push now to inventory bridges 8 ft. to 20 ft. in length – he thinks Northern Tier Regional Planning is working on that inventory for Bradford County. He presented copies of their qualifications to the Board and said they would be willing to submit a cost proposal to inspect these bridges. They also gave us information on different loan programs available for these costs. The Board thanked them for coming.

Ray had spoken with the low bidder on the low-boy trailer and confirmed that it is what he needs. On motion of Jack, second by Cheryl, it was unanimous to award the trailer bid to Kraftsman Trailers.

Robin presented information on three classes that would be available to public works. “Introduction to Warm Mix Asphalt” was one she thought they might benefit from since they are starting to work with this product. No action was taken.

John advised the Board that additional language had been added to the loan guaranty agreement for Athens Township Authority and he is now comfortable with us signing it and adopting the ordinance. On motion of Jack, second by Ron, it was unanimous to adopt ORDINANCE #2013-05 for the ATA loan.

On motion of Ron, second by Jack, it was unanimous to appoint Meade Murtland to fill the remainder of Bob Blauvelt’s term on the Athens Township Authority Board, which expires on December 31, 2013.

Robin advised the Board that there is Growing Greener money available that may be able to be used to reimburse Bradford County Sanitation Committee (BCSC) for the 50% reimbursement that was eliminated a few years ago (which cut their operating funds in half). BCSC itself is not eligible to apply for the funds themselves, but may do so with a municipal sponsor. Robin asked the Board if they would be willing to sponsor Mary’s application for these funds. On motion of Jack, second by Ron, it was unanimous to sponsor BCSC’s Growing Greener grant application. Christine asked if this was something John should look over and John said no.

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On motion of Jack, second by Cheryl, it was unanimous to approve the minutes of June 26, 2013 with the spelling correction from “Wilbur” to “Wilver” for Steve Wilver’s last name.

On motion of Ron, second by Maurice, it was unanimous to ratify the closing of our recycling center for the July 4<sup>th</sup> holiday.

On motion of Maurice, second by Jack, it was unanimous to ratify the office staff’s attendance at the Chesapeake Open House on July 17, 2013.

Bradford County Conservation District (BCCD) had sent a letter advising us that they will be providing training on their Stream Maintenance Pilot Program and asked that we send at least one person for this training. Robin said Ed should go since he is our floodplain manager. Jack said he would like to go and take Raymond as well. On motion of Maurice, second by Ron, it was unanimous to send Ed, Ray and Jack to this training.

On motion of Maurice, second by Ron, it was unanimous to ratify Robin’s participation on the Bradford County Hazard Mitigation Plan Update Committee at the request of Bradford County Emergency Management.

Robin has also been asked by Central Bradford Progress Authority to sit on the Bradford County Housing Assessment Committee. On motion of Jack, second by Cheryl, it was unanimous to have Robin participate in this as well.

The quotes for new meeting room chairs were presented for review. No action was taken.

Jack said Ray had reviewed the ordinance draft for road cuts and was OK with the sample ordinance. He and Jack now need to get with John to incorporate this into our existing road cut ordinance.

Jack said Ray also has an issue with Al Stanton parking his vehicles in the area of the gravel pit that we have leased from him. We will be eliminating the ‘round-about’ that Al is using when we crush again, so he needs to be made aware of that.

Christine said the road guys took a stop sign out at Orange Hill Road and Bradley Road and it hasn’t been replaced yet. Jack will check on this.

Cheryl said Nancy Johnson was charged \$27 to rent Pavilion #8 on July 13<sup>th</sup> for the Race For Chase 5K run, and she said there should be no charge because it is a school function.

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Cheryl explained that they hold this run each year in memory of Nancy's son, Chase, and present the money to the school district to distribute as a scholarship. Discussion was held. On motion of Cheryl, second by Christine, it was unanimous to have Ruth send a check to reimburse Nancy Johnson for the \$27 fee. Ron will get an address for Ruth.

Correspondence/Information was as listed in the meeting agenda. The "wish list" discussion was tabled until our regular meeting of July 31<sup>st</sup>, because Jack Walter had to leave for another meeting at this time (7:48 PM).

Chairman Fay took the Board into executive session for pending litigation at 7:49 PM. The secretary was excused at this time, and remaining minutes were taken by Cheryl Wood-Walter. The meeting reconvened at 8:50 PM.

On motion of Ron, second by Maurice, it was unanimous NOT to send the joint letter to PennDOT and Chesapeake regarding driveway issues.

On motion of Ron, second by Christine, it was unanimous to take no action on the letter from Attorney Zeller on MT Sullivan.

On motion of Ron, second by Maurice, it passed to hire Michael Walter as a recycling attendant effective immediately at minimum wage, with Maurice, Christine and Ron voting in favor and Cheryl abstaining since Michael is her son.

There being no further business, on motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 9:08 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

## ATHENS TOWNSHIP SUPERVISORS

July 31, 2013 7:00 PM

Chairman Maurice Fay called the meeting to order at 7 PM. Supervisors also present were Jack Walter, Cheryl Wood-Walter and Christine Vough. Solicitor John Thompson and Secretary Robin Smith were also in attendance. Chairman Fay recessed the meeting at 7 PM for a short informational workshop concerning real estate. The regular meeting reconvened at 7:08 PM.

### Voice of the Residents:

Bob Smith of 80 Nicholas Lane, Athens, was present about the problem with tractor trailer parking along Route 220 by the Dandy Mini Mart in Greens Landing. It is posted "No Parking, Stopping or Standing" on both sides of the street in this area. Bob called the police to ask how much the fine is for parking there and was told it was \$10. He called back and talked with Chief Hurley who said they will only issue state tickets from now on for that violation as that fine would be over \$100 and can be reported to the CDL regulators. (Ron Reagan arrived at 7:12 PM). Bob asked if we get any of that fine money and Cheryl said we do. She added that she confronts these drivers at the Dandy when she sees them, too. Bob said a hefty fine may help this situation. Maurice said he'll talk to the chief.

Don Johnson of Macafee Road said he was in 2 months ago asking the township to move the pile of dirt they left on his property after the flood and it's still there – they haven't taken one shovel out of it. He wants it removed, and wants an answer as to when that will happen. Our road foreman, Ray Brobst, was in attendance and told Don, "That pile is not on your property. You don't have to look at it – just look the other way". Maurice said they plan on using that material this fall. Don said Christine came and looked at it a year ago and it's still there. He added that they never fixed the ditch in front of his house. Ray said, "We have more important things to do".

Janet Hoagland of Macafee Road reminded the Board that she was also in 2 months ago to ask about the status of the barrier between her property and Country Acres Mobile Home Park. Ron said he checked with Eddie and didn't find anything requiring a barrier. Janet said it was at a meeting here – she was here, the lawyer was here and there was supposed to be a barrier/screening installed starting at the beginning of the park expansion to the back of the property. Ron will get with Eddie again to check on the expansion paperwork.

Ray Brobst said they are plugging away at their road work. They should finish the dirt roads this week. They have a lot of work to do. Janet Hoagland said Macafee Road was bonded by Chesapeake and they didn't fix it. Shouldn't it be fixed? Ron said we dropped the ball on that. Ed is working with the new people and they are bonding it.

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Robin said two LTAP classes have been scheduled here at our facility: “Asphalt Roads Common Maintenance Problems” on September 6<sup>th</sup> and “Stormwater Facilities Operation and Maintenance” to be held on September 23<sup>rd</sup>. Both classes are free, and she asked if the public works guys could attend if they wish. Ray said to sign them all up for both classes.

Ray asked if the township is supposed to be installing driveway pipes for residents. Maurice said we’ve always had the resident buy the pipe and we install it. Jack agreed that’s what we’ve always done. Ron said the \$25 permit fee for a driveway doesn’t begin to cover the costs. Ray said that is way too low. Maurice said that’s the way we’ve always done it. Discussion was held. Maurice said maybe we should sit down with some of these little things and decide what we should do. Gary Burcher was here representing the Sayre Health Care project on Keefer Lane and asked if they could have their contractor meet with Ray to find out the proper installation procedures so they could install it themselves to save the township having to do it.

Richard Bean was present for the Parks and Recreation Commission. There are 3 Eagle Scout projects in the works – PVC pipe around some of the park playground equipment, 2 concrete pads at the Glen Clark Park and handicap ramps at 3 pavilions in Round Top. The Pond Project will be reviewed at the Planning Commission meeting on the 5<sup>th</sup>. The estimate to completion is \$823,463. They need to start a financial campaign for that project. Cindy is working on the park brochure. Meade has provided pictures. Mattison’s will be removing three trees from Jim King Park. The Walk for Obesity will be September 28<sup>th</sup>. Richard asked if the highway department had cleaned off the boat ramp yet and they haven’t gotten to that yet. Discussion was held on the mosquito problem in Round Top. Robin contacted DEP about spraying but we haven’t heard back.

On motion of Maurice, second by Ron, it was unanimous to pay the Bradford County review fee of \$25 for the pond project from General Fund.

Clif Cheeks was present for Planning Commission. The first subdivision was the Robert J. Sullivan Estate 2-lot subdivision on Murphy Road. This lot will become part and parcel to the adjoining Barrett property. There were no deficiencies. On motion of Ron, second by Jack, it was unanimous to grant preliminary and final plan approval to this subdivision and to approve, sign and execute the non-building waiver.

Next was the Joseph/Ruth Elsbree 2-lot subdivision on Meadowlark Drive. There were no deficiencies. On motion of Ron, second by Jack, it was unanimous to grant preliminary and final plan approval to this subdivision, and to approve, sign and execute the non-building waiver.

Last was Sayre Health Care land development on Keefer Lane. Gary Burcher of Keystone Consulting was present for the developer and explained the plan. This will be a 50-bed nursing home with a detached laundry. Their personal care home has been postponed at this time. Planning Commission had found 2 deficiencies which have been resolved – the total impervious surface coverage has been listed (not just the building coverage) and sheets C1 and SW1 have a note added stating the earthen berm to the east of the Bobb property will not be altered or removed. Gary said he met with the neighbors at the pre-dirt work meeting and they seemed excited to learn that the property would be developed with a park-like setting in mind. Gary also requested a waiver for sidewalks on Lamoka Road. Planning Commission has no problem with that.

Chairman Fay recessed the regular meeting at 7:45 to hold a public hearing on this land development. There being no adverse comment, the regular meeting reconvened at 7:46. On motion of Ron, second by Christine, it was unanimous to grant preliminary approval to this land development, and to grant the waiver for the sidewalks. Gary said Code Inspections, Inc. has approved their permits. Ed can issue our permits now. Gary said the neighbors were advised that they can visit the site any time, but they need to come through the entrance and will need to check in.

Ron advised the Board that our zoning ordinance will be reprinted this time with the new changes we have made so that we will have one book and not have to search through the additional addendums.

Robin had received an email with a lot of attachments from the sewer authority's bond counsel. She asked John if there was anything we needed to do with this. John said a very small portion has to do with us so he will review and advise.

On motion of Maurice, second by Jack, it was unanimous to approve the minutes of June 26 and July 18, 2013 as written.

On motion of Jack, second by Ron, it was unanimous to adopt ORDINANCE 2013-06, renaming the eastern portion of Winding River Drive to Harding Place.

On motion of Jack, second by Ron, it was unanimous to adopt ORDINANCE 2013-07 setting the weight limit for the Miller Road bridge.

On motion of Jack, second by Ron, it was unanimous to adopt RESOLUTION 2013-09 as the procedure for disposal of township property under \$1000.

On motion of Cheryl, second by Jack, it was unanimous to pay Webster's final roof invoice in the amount of \$31,590.95.

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On motion of Ron, second by Jack, it was unanimous to purchase 100 Mity-Lite One Series PRO Folding Chairs to replace the current chairs we have in the meeting room.

Robin advised the Board that the COG annual dinner meeting will be Monday, August 26, 2013 at 6:30 PM at the First Christian Church of Alba. Ron and Shelly will be going. Jack, Maurice and Cheryl will not be going. Christine will let me know. Robin will reserve for Ron and Shelly.

There is a revised agreement with Penlec for their private status that has been reviewed by John and approved by him for signature. On motion of Jack, second by Cheryl, it was unanimous to have Chairman Fay sign the revised agreement.

Discussion was held on the allocation of the Act 13 monies. Robin had received a letter from the fire company requesting \$35,000 toward the tower truck payments. This would make 8 payments, leaving the company with 4 payments this year. On motion of Maurice, second by Jack, it was unanimous to allocate \$30,000 to the fire company.

Maurice presented a quote from Gary Webster for removal of 1<sup>st</sup> floor windows in the police department and replacing them with cement block, new entry door, locker room expansion and hallway reconfiguration with outside painting for \$24,664 without add-ons. Discussion was held. When Robin contacted Webster's for the quote on the windows, it also included the office side of the building. This is just for the police side. Robin said this will have to be bid out, as well. On motion of Jack, second by Ron, it was unanimous to allocate \$50,000 of the Act 13 monies toward this project, and to have Robin get a new spec that will include the office repairs as well, and put this out to bid.

Ron would like to see us get a small dump truck with a plow and spreader for use in town. He said Barry could use it in the summer for mulch, etc. Maurice and Cheryl think that is a great idea. They suggested looking at a Ford F-550 or something around that size. Jack and Ray will research that for our next meeting. Robin will call Blaine Lathrop at Sayre and ask him about their truck.

Christine asked if we were going to give money to Athens Township Authority. She said Dr. Musto gave a wonderful presentation. Jack said they are set up to be self-funded and have done quite well. He said maybe in years to come we could do that, but it's a matter of priority. Our roads need it more. Christine said the monies aren't guaranteed each year. Cheryl is concerned for senior citizens with a rate increase, but everyone has their hand out for a piece of this. Jack said he sits on the ATA board, too, and they have \$1.2 million in the bank, so they're not paupers.



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Christine said the school had to increase taxes this year, and they are impacted, so she would like to see us give some money to the school district. Cheryl said that's not an eligible expense.

Jack said we met with the engineers last month and he wants us to put all our bridges on the TIP program. Robin said the Miller Road bridge is the only one that is eligible.

Maurice read the totals from the monthly reports. On motion of Ron, second by Cheryl, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Cheryl, it was unanimous to pay the monthly invoices as presented. A complete listing of revenues and expenses is on file in the office of the Treasurer.

Ron said the Seaboard land development time limit is running out and they have not submitted any of the corrections to their plans for the Pump Station Hill Road site. On motion of Ron, second by Maurice, it was unanimous to disapprove Seaboard's land development on Pump Station Hill Road.

Chairman Fay took the Board into executive session at 8:48 PM for pending litigation. The secretary was excused at this time and the remaining minutes were taken by Ron Reagan. The regular meeting reconvened at 9:31 PM.

On motion of Maurice, second by Cheryl, it was unanimous NOT to pay Lycoming Supply for the demolition of the flooded properties until they have submitted all the required documentation.

On motion of Cheryl, second by Maurice, it passed to refund the transfer tax to the Pauline Brennan family trust in the amount of \$1,245.81. Ron voted no.

On motion of Maurice, second by Christine, it was unanimous to ratify the purchase of a sheet cake for the Veteran's Appreciation Picnic.

On motion of Jack, second by Maurice, it was unanimous to put the Miller Road bridge (T-111) on the TIP program.

There being no further business, on motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 9:38 PM.

Respectfully submitted,

ATHENS TOWNSHIP SUPERVISORS  
ATHENS TOWNSHIP AUTHORITY  
Joint Meeting at ATA Offices  
August 12, 2013      6:30 PM

The joint meeting was called to order by Authority Chairman Pat Musto at 6:35 PM. Supervisors present were Maurice Fay, Jack Walter, Ron Reagan and Cheryl Wood-Walter. Authority members also present were Terry Cockcroft, Meade Murtland and Jack Walter. Authority Secretary Valorie Huckabee and Supervisor Secretary Robin Smith were also in attendance.

Dr. Musto showed everyone a map of the sewer lines from Pump Stations (PS) 6 and 1 and showed how the flow is carried from the NY border to the plant. Currently, the lines take all the sewage west of the Chemung River and dump it into the Elmira Street trunk line, which goes to PS 1 and from there to the plant. He said the “EDU” is more of an engineering term and a planning tool that is assigned a certain value – in this case it equates to 200 gallons/day. As a planning tool, it has no relation to the actual flow, so you can’t base what’s happening in the line on the EDUs. The EDUs also don’t account for any infiltration.

He then said there is a very flat, narrow section of line (10”) from Walmart south to past the township building that is running at 104 – 107%. Because of this ‘bottleneck’, everything from that point back is governed by that section. These results are from a study they completed before Microtel, Comfort Inn and Chesapeake were here. They also did a study to determine PS capacity.

Terry Cockcroft said these were the flows before the FEMA trailer court went out, but then the hotels came on, so the 40 EDUs from the trailer park are not there. The hotel flow is also concentrated into certain time periods.

Jack Walter asked them to describe “over capacity” to him. Dr. Musto said sewage is getting backed up into the system. It also puts a terrible strain on the pumps. Electric bills go up, too. The pumps are not designed to run all the time. Valorie added that they have to bring haulers in to pump the wells because they’re over capacity. Terry said they addressed 2 big line breaks and they are still at capacity. Dr. Musto said at capacity or over capacity. This also does not account for the Candlewood, Fairfield Inn or the nursing home which have all been approved. They did another study of actual meter flow. Dr. Musto said “swapping” EDUs does not work – they’ve already approved more than they can handle. He said they told DEP this is an emergency and that should help expedite things. We’re in a very stressed situation with our lines.

The tentative schedule/outline for the project is that the contractor will enlarge PS 6 from 500 to 1500 EDUs, which will give lots of room to grow. Lines will go from 6” to 12” diameter. The new line will follow the old line, then will run parallel along Meadowlark Drive, go under the river and under Elmira Street, through Beeman’s parking lot to PS1.

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This will also take everything across the river off the Elmira Street trunk line and free up capacity on Elmira Street (or any area that dumps into that) up to 200 EDUs. You can only design a line 'so big' or it won't flow.

Ron said he thought they were going to go down Pennsylvania Avenue. Terry said the grade is just not there to do it and it was a more expensive option. Ron asked if they would have to acquire right-of-way (ROW) once they crossed under the river, and Valorie said they would have easements. Walmart and Tractor Supply will be able to get rid of their pump stations, so they will let them cross their properties to get to Elmira Street. They will stay just outside of the PennDOT ROW along the east side of US 220. Once under Elmira Street, they'll be on the south side of Beeman's parking lot and then will take it straight to the school pump station (#1). There will be a new force main installed in PS 1 to increase the flow to the plant.

Christine came at 6:59 PM from a prior meeting engagement.

Ron asked if there will ever be a point when they will take care of the Elmira Street problem and Dr. Musto said this will correct it. Elmira Street will be able to handle flows for years to come.

Jack said we have 2 industrial users coming who want to go into the business park, and timing for their projects is critical. We don't want to lose them. Ron said Seaboard would need 8 EDUs and Dresser Rand would need 30, but they will come in phases, so they don't need them all immediately. Ron said Bradford County Sanitation said they may be able to use port-a-johns for their first phase, along with a temporary trailer. Seaboard is the big one right now. Ron asked when the upgrades will be complete and they will not be done until the end of 2014. Ron said we'll lose them both if they have to wait that long. Cheryl asked about EDUs that are reserved. Dr. Musto said it doesn't matter – the flows are what we go by.

Ron asked if they can look at putting in holding tanks until the sewer project is done, and they can. Mary Neiley said they would post a \$1000 bond to make sure they connect to the sewer when the upgrade is complete. Ron felt that amount was too low. He said when an extension is proposed, the engineer can be required to accommodate holding tanks. Brian Huckabee of T & M Associates said the holding tanks would have to be pumped by the owner and hauled to the plant. Ron asked what fees would be charged by ATA for this, and there would be the hauler fee plus the ATA permit amount. Dr. Musto said Lake Macham pays a quarterly fee and then \$5 for each permit when they pump. Commercial operations are charged on actual use, so Dresser Rand and Seaboard would be charged on their metered water usage. Valorie said they still need to get a permit from ATA because the plant will require it. Ron said Seaboard really needs to move. Dr.

Musto said that would not be a problem with a holding tank. Maurice said we need Dresser Rand and Seaboard. They will fill up the rest of the business park. We'll get the Earned Income Tax from that. He asked what the average cost of the sewer bill is and it is \$130/quarter, but will be going up.

Maurice asked why ATA hasn't done anything earlier than this and Dr. Musto said they've been looking at this since 2011 – for the better part of 2 years. Maurice asked if they get the information they need from Planning Commission and the Supervisors (new plans) and Dr. Musto said, "We don't get anything". He said they find out about new plans and developments when they get a call from an engineer. Terry said when the water line extension went out Mile Lane Road, he didn't know why it was being extended, just that it was for 4 phases of Chesapeake.

Ron asked about Mike Austin's FEMA trailers. He said Mike was under the impression that the 40 EDUs were his. His intention now is to come to the Supervisors for a Map Amendment to change his parcel to Industrial and not put in residential homes. Dr. Musto said FEMA requested the EDUs, FEMA paid the tap-in fee, FEMA pulled all the trailers out and paid the disconnection fee, so they were not Mike's EDUs, they were FEMA's. Terry said they had 20 EDUs built into their calculations for the design of the extension for Mary T's proposed development, which then went to FEMA. Dr. Musto said David Lubin was told that he would have to contribute to the PS 6 upgrade if he wanted to do his apartments. Hickory Heights and CVS have paid for upgrades. Ron asked about the one empty lot Chesapeake owns where the second office building was to be built. Jack asked what about those EDUs and Dr. Musto said they have not reserved any EDUs for anyone. They need to use them within 2 years or they need to begin paying for them.

Maurice asked how much ATA saved in interest charges on their loan because they had the township guaranty. Dr. Musto wasn't sure, but he said on \$6.5-million, even 1/10% would be a lot of money. He said the guaranty doesn't cost the township anything unless they don't collect the sewer payments. He said their collection issues are very low – basically a formality. If people don't pay, they take their house.

Maurice questioned ATA's septic management program. He said he was pumped in 2008 and should have had to pump in 2011 and again next year. He said when he asked about the 3-year pumping requirement, he was told he was still on schedule, but he was really at 5 years, not 3 years. Valorie said not everyone on septic management pumps at the same time – everyone is different.

Dr. Musto said the sewer problem in the Greens Landing area is because of a pump station that is not ours, and we have no control over it. Terry said ATA is looking at different routes to bypass that pump station, because something has to happen for Greens Landing, too. Jack asked if they are considering sewer for East Athens and Dr. Musto said they haven't looked at that yet. Dr. Musto said ATA only "owns" so much capacity at the plant, and will have to look at purchasing more at some point.

Dr. Musto had included in his packet a list of approved uses of Act 13 money, and said sewer is an approved use. Their new loan will require a \$15/quarter increase in user fees. He wants to point out that ATA has 282 Commercial customers and 1333 residential billings. He said if he figures 3 people per residence, his calculations show there are many more people on sewer than not. He feels the growth is a direct impact of the gas industry and sewer users are going to be paying for all the growth. He also feels the sewer lines have been impacted more than everyone else.

Dr. Musto asked that the Supervisors approve the Act 537 plan update as soon as possible. He said Valorie will have to advertise for 30 days and then we would approve it. Ron asked if any of the Valley municipalities use our lines to get to the plant, and about 1/3 of South Waverly comes through our lines (about 100 EDUs).

Ron asked if ATA has considered a different rate for Commercial and they have adjusted it twice now. Ron asked how the increase in tap-in fees is going to affect the residential developments at \$5500 – will it drive people away? Valorie said the contractors build that into their rates. ATA started out at \$600 tap-in, then \$1000, \$1500, \$3000 and it didn't slow down at that. Dr. Musto said the \$5500 tap-in fee is for NEW construction – they're trying to recoup some of the cost of the expansion. Ron asked what percent of our plant capacity will we be at with the new EDU capacity and we will be in the low 60%. We can delay the purchase of additional capacity for quite a while, but they would like to acquire it before it's actually needed. When you really need it, the cost goes up.

Ron said we just updated our zoning ordinance and now we'll be doing our Comp Plan. He asked if that will help ATA in the future, and it will. Our current plan has nothing in it about natural gas or hotels.

Ron asked how we avoid all this again. We need to have joint meetings more often. We lose focus and then here we are. Terry said if we plan ahead with infrastructure, the entire sewer plant is only at 50% capacity so we can point to where we want to grow. Ron asked if we would ever go to Milan and Dr. Musto said they've already talked about it with the design for Greens Landing. It may be a possibility. He added that with the Chesapeake Bay Initiative, a new sewer plant would have a nitrogen allocation of zero. Our existing plant has a large nitrogen reserve.

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Ron said the two companies looking to go into the business park with holding tanks will have to come to us and to Sanitation. Valorie said ATA will charge them a quarterly fee and then give them free permits so they can show the plant that the treatment costs will be covered. We would also need an agreement with them that once capacity is available, they would have 'so many days' to connect. Valorie said that's usually 90 days. She said in the past they have also allowed dry lines to be installed, then the connection is not weather-related.

Dr. Musto closed the joint meeting by saying ATA wants some of the Act 13 money. The joint meeting adjourned at 8:03 PM.

Robin advised the Board of Supervisors that our cleaning person, Penny Estabrook, will not be able to return to work as soon as she expected. Robin told her she would need to have a note from her doctor saying it was OK for her to return to work. On motion of Ron, second by Maurice, it was unanimous to ratify the hiring of Valerie Senese as our back-up cleaning person for the week of August 5 – 9, 2013 to work 2 hours per weekday at \$10 per hour, and to have Valerie continue until Penny is cleared to come back to work, if Valerie is willing to do so.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 8:12 PM.

Respectfully submitted,

Robin L. Smith  
Secretary



## ATHENS TOWNSHIP SUPERVISORS

August 28, 2013 7 PM

Chairman Maurice Fay called the meeting to order at 7:04 PM. Supervisors also present were Ronald Reagan, Christine Vough and Jack Walter. Cheryl Wood-Walter was out of town. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Voice of the Residents – None

Chuck Bement, Chief of Greater Valley EMS was present to discuss their request for \$7,342.00 towards the purchase a new \$25,000 breathing air compressor. Their old one is over 30 years old. They are approaching 6 of the municipalities they service for a per capita donation. He said they are the only service that provides mobile service to fire scenes and the dive team. This compressor refills the air packs they use. Christine said Athens Township Volunteer Fire Company purchased a new truck that has the capacity to refill tanks. Chuck asked if it was portable and Christine said it was. Chuck stated, however, that the fire personnel should be fighting the fires, not filling air packs. Maurice said we will take this request under consideration. Chuck thanked the Board.

Ray Brobst reported for the Public Works department. He said they are still plugging away at their road work. They have graveled the bad spots on Sunnyfield Drive. Maurice said he got a call today about the blacktop they took up. Ray said they will be putting calcium down on Friday. He said the water truck blew a piston and they've taken the tank off and put it on one of the dump trucks. He said we should junk the old truck.

On motion of Ron, second by Jack, it was unanimous to rename King Lane from Wilawana Road west to Lamoka Road and Road C north from Lamoka Road to Wilawana Road to King Road. John will prepare the ordinance for our next meeting.

Richard Bean was present for the Parks and Recreation Commission. The PVC pipe around the swing sets on Round Top and around the playground equipment at the Jim King Park is complete (Eagle Scout project). He has 2 other Eagle projects in the works. The Park Pond project was to come to the Supervisors tonight for approval, but they have more changes to make. They will be submitting the changes for the September meeting. We need to start a financial campaign for this project. He has met with Northern Tier Regional Planning so far about this. He said Clint Callear will be our forester for this project. He will be getting an estimate on the value of the lumber that will be removed and find someone to buy the trees. We will also hire Barry to grind the tops for mulch. He will do this during the winter. Clint will also inspect the rest of our woodlands for the oak bore that we had back in 1995. Cindy is working on the park brochure. Meade Murtland has provided the pictures. Mattison Tree Service has removed three trees from Jim King Memorial Park. We will also be looking for someone else to put the Christmas Star up (and take it down) at Round Top. Mattison's charges \$350 to place the star.

Ron presented the Raven Holding Co., Inc. 2-lot subdivision located off Wilawana Road in the Valley Business Park for preliminary and final plan approval. All deficiencies



have been met. The only issue left now is the sewer. The developer's engineer has met with Mary Neiley of Bradford County Sanitation Committee and she has outlined what needs to be done for temporary sewer. That will be handled with the land development. This is just the 2-lot subdivision. On motion of Ron, second by Christine, it was unanimous to grant preliminary and final plan approval to this subdivision.

Patrick Musto was present for Athens Township Authority (ATA). He said the developer's engineer had met with Valley Joint Sewer Authority and they have issued a capacity letter to them. ATA is drafting an agreement for them to be on holding tanks. Once the agreement is ready they will give them options on the fees. Hunt Engineers seemed agreeable to what is needed. They will need to complete a Component II for DEP. They should have sewer by the time Dresser Rand comes. Ron asked if Seaboard will still be using the port-a-johns and he was not sure. The financial package was finalized 2 weeks ago for the sewer upgrade project. The engineering is 60% complete. They are working on the necessary permits. The Act 537 update has been approved by ATA, and has been advertised for approval by the Supervisors at their meeting on September 25<sup>th</sup>. They are hoping to start the project the end of this year, weather permitting and should be done by early 2015 at the latest. Since this is an emergency, he's hoping all the agencies will expedite the permits.

Dr. Musto then asked if this is his chance to beg for money. He restated ATA's request. He said 80% of the residents are on sewer. He said they are looking at \$60-\$80/year increase in user fees. He said if we gave them all the Act 13 money their rates would go down \$200/year. Greens Landing is at a stand-still. They need to do an engineering study for that area.

On motion of Ron, second by Jack, it was unanimous to approve the minutes of July 31<sup>st</sup> and August 12, 2013 as written.

Ron Reagan attended the Western Bradford COG annual dinner meeting and said Code Inspections, Inc. is requesting a rate increase, which he has included for the Board's review. The COG will either approve or disapprove at their next meeting, so please get any comments/concerns to Ray Stolinas by the end of September. They have not had a rate increase in 5 years. This will be enacted November 1, 2013 if approved.

Robin reported that we have received the 2012 Spalding Memorial Library financial statements. On motion of Christine, second by Ron, it was unanimous to release the funds for the library.

On motion of Maurice, second by Jack, it was unanimous to bid out the 2 old police cars and the old water truck chassis.

On motion of Ron, second by Christine, it was unanimous to reappoint Rita Jo Swingle to the Zoning Hearing Board for a term to expire September 9, 2016.

Robin presented the 2014 Minimum Municipal Obligation for the Police Pension Plan (\$139,253) and the Non Uniform Pension Plan (\$93,598) for review by the Board. There was a slight increase in both plans this year, but not as large as last year. We will also be receiving a bit more in state aid. On motion of Jack, second by Ron, it was unanimous to approve RESOLUTION 2013-10, eliminating employee contributions to the plans for 2014.

We had allotted \$90,000 for the purchase of the new police cars, and the invoice came to \$92,632.78. On motion of Christine, second by Maurice, it was unanimous to pay this overage from the Act 13 funds we received this year.

Robin said Ruth is looking for direction from the Board as to what fund she should use to pay the Webster invoice for the roof in the amount of \$31,590.95. Discussion was held. Maurice suggested the \$30,000 we budgeted for crushing could be used to pay this. Jack said he thought he'd have enough crushed material in the pit for this year, but we went through it quickly. He said he needs to crush this year. Jack said the only discretionary fund we have that we could pay that from would be the Act 13 money. He wants that for resurfacing his roads, but under the circumstances, he thinks we should use the Act 13 money. He said we do need to replace the roller. There are some really nice ones out there, but if we need one, we'll rent one. Robin said you would have to bid out the lease if there's a possibility it will go over the bidding threshold, and John Thompson agreed. Jack said the one company they are looking to lease from would put all the lease payments towards the purchase price of the roller. Maurice asked the Board if they have decided on what account we will be using to pay the Webster invoice. Christine asked what he thinks we should do. On motion of Ron, second by Maurice, it was unanimous to pay the Webster invoice out of this year's Act 13 money.

Greater Valley EMS's request was considered at this time. Chuck Bement said they will still have to fill our fire company's tanks. On motion of Jack, second by Ron, it was unanimous to give \$7,342 to GVEMS as our per capita cost for their breathing air compressor replacement. Ron asked if the other valley municipalities were on board. Chuck said Athens Borough has approved their share, Sayre has given it to committee, and he will be attending meetings with the others.

Christine said she has given great consideration and thought to the sewer authority's request for Act 13 money. She said it is in our best interest to help the residents and give money to the sewer authority. Jack suggested \$50,000. Christine said that is reasonable. She feels the residents that are on sewer should get some relief from rate increases and

added that school taxes are also being raised this year. Robin asked if we will need to raise township taxes this year and Christine said we don't know that yet. Jack asked if there was any indication as to how much Act 13 money we would get next year and Robin said none whatsoever, and added there is a challenge to the law requiring the impact fee again. Robin asked how much the resident's rates would be lowered with the \$50,000 and Dr. Musto said maybe they'll do the Greens Landing engineering study instead and not 'refund' it to the residents. Christine made the motion to give \$50,000 of the Act 13 money to Athens Township Authority. The motion was seconded by Jack and passed. Ron Reagan voted no.

Christine said she thinks we should give some of the Act 13 money to the Park Commission for their pond enlargement project. She said Richard mentioned a cost of \$836,000 and there are a few phases to complete. No action was taken.

On motion of Ron, second by Maurice, it was unanimous to allocate \$30,000 of this year's Act 13 money towards the purchase of a township vehicle to replace the zoning vehicle. This brings the total set aside for this vehicle to \$45,000.

Ron had been researching the smaller dump truck for the public works department. He said you can get the chassis for a Ford 450 or 550 for \$46-50,000, and around \$56,000 without the plow. Jack said that truck can wait – we have road surfaces that need to be done. The Board will need to decide. There are roads that need it. We need to prioritize. Discussion was held on the Vestal Asphalt estimate for 5 roads (Round Top Road, Bressler Street, Murray Creek Road, Moore Road and Pennsylvania Avenue) in the amount of \$156,154.24 for materials only. Equipment cost to complete the job would be \$5,500/day. Christine said Jack and the township got with Litchfield. They heard from the residents. They can pull it together and get it done. Jack said this year Erin Road needs to be addressed before winter. We need to grind it up and put a new surface on it. Ron asked where the 2 bridges are that are being replaced and Jack said Tom Taylor bridge and Highland Drive. He has \$100,000 for it, but thinks it will be a lot less – there is plenty of money to do it. He wants to do Tom Taylor bridge first. Ron said we need to have engineering done (H & H study) and do the permits. It's now September and we'll be looking at the end of October. Jack and Maurice said we don't need to do the engineering, it was done for the Meadowlark bridge. Robin said the bridge is in a FEMA study area and it needs to be engineered. They need to talk with Eddie about this. Robin asked if Jack wants to put any of the Act 13 funds towards a grader? A roller? Replacing the trucks you can't get parts for any more? Jack said he'd rather put the money into the roads. We can go another year with the grader. Ron said he thinks we should put the money towards roads in general – Road C, Wilawana/Mile Lane corridor, Greens Landing.... Discussion was held. On motion of Ron, second by Jack, it was unanimous

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to put the remaining Act 13 monies (approx. \$211,000) towards unspecified road work, and it will require board approval before anything is spent out of it.

On motion of Jack, second by Christine, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Christine, it was unanimous to approve the payment of the monthly bills as presented. A complete list of revenues and expenditures is on file in the office of the treasurer.

Correspondence/Information was as presented in the meeting agenda.

On motion of Ron, second by Jack, it was unanimous to have Ed attend the Susquehanna Greenway River Towns Workshop on September 30<sup>th</sup> from 10 – 4 PM in Bloomsburg and to pay his expenses and his salary for the time he would have worked..

On motion of Ron, second by Maurice, it was unanimous to have Ed attend the PA Floodplain Managers Fall Conference on October 23<sup>rd</sup> and 24<sup>th</sup> at PSATS and to pay his expenses and his salary for the time he would have worked.

The Board set October 8<sup>th</sup> at 6 PM for the first budget workshop.

Chairman Fay took the Board into executive session at 8:45 PM for pending litigation. The secretary was included in the executive session until 9:08, when she was excused. The regular meeting reconvened at 9:58 PM and the remaining minutes were taken by Ronald Reagan.

The Board had received a letter from the police department concerning a request from the fire company to have some excess used emergency lighting and equipment the police no longer need from the old Tahoe. The Board agreed to this request. Discussion was also held about issuing a key to GVEMS for Round Top Park. It was decided that GVEMS can contact the township office and sign out a key when they are holding training in the park.

There being no further business, on motion of Christine, second by Ron, it was unanimous to adjourn the meeting at 10:05 PM.

Respectfully submitted,

Robin L. Smith, Secretary

ATHENS TOWNSHIP SUPERVISORS  
Special Meeting     3 PM     September 18, 2013

Chairman Fay called the meeting to order at 3:09 PM. Supervisors also present were Ronald Reagan and Christine Vough. Solicitor John Thompson and Secretary Robin Smith were also in attendance. Cheryl Wood-Walter arrived at 3:15 PM. Jack Walter was absent.

Voice of the Residents – None

Road C issues were pushed to the end of the agenda.

On motion of Ron, second by Maurice, it was unanimous to ratify the painting of the municipal building by the Bradford County Correctional Facility inmates, and to purchase the necessary supplies for the same.

On motion of Maurice, second by Ron, it was unanimous to ratify Robin doing fire hall 'business' from the township office (i.e.: accepting hall rentals calls & other reservation duties, advertising, etc.).

On motion of Ron, second by Maurice, it was unanimous to approve Clif Cheek's attendance at the PAFPM seminar and to pay his \$15 registration fee and reasonable expenses.

Robin advised the Board that the Sutton subdivision on Braddock and Beaver Pond Roads needed to be reapproved as they needed to have a Component 2 for sewage. On motion of Ron, second by Maurice, it was unanimous to reapprove this subdivision contingent upon the resolution of all deficiencies, and to approve, sign and execute the sewage module.

On motion of Maurice, second by Ron, it was unanimous to clarify that the donation to Greater Valley EMS for their new compressor was to be paid from the Act 13 funds.

On motion of Ron, second by Maurice, it was unanimous to have Maurice sign and execute the Stormwater Management Agreement for the Comfort Inn. Maurice asked why the shields had not been installed yet on the outside lights. Cindy Parrish was in attendance and said Mr. Sherwood told her they had a problem with that order, but have reordered the shields and will install them when they arrive.

On motion of Ron, second by Maurice, it was unanimous to adopt RESOLUTION 2013-11 approving the Component 2 sewage module for Seaboard International and RESOLUTION 2013-12 approving the Component 2 sewage module for Dresser Rand, both in the Valley Business Park off King Road.

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On motion of Ron, second by Maurice, it was unanimous to schedule a special meeting for these two land developments for October 3, 2013 at 3:30 PM.

Jack Walter had requested the Board approve approximately \$33,000 of the Act 13 monies be released to 'pave' Moore Road from the top of Sayre Hill to Front Street. Discussion was held. The Board would like Jack to be here. This was tabled until after our executive session, in hopes that Jack would still be coming to this meeting.

Chairman Fay took the Board into executive session at 3:25 PM for potential litigation. (The secretary was excused at 4 PM and the remaining minutes were taken by Ronald Reagan). The regular meeting reconvened at 4:10 PM.

On motion of Ron, second by Cheryl, it was unanimous to authorize the taking of additional samples of the Road C subbase with analysis to be conducted by the PennDOT lab.

The Board will continue discussion at their regular meeting on September 25<sup>th</sup> concerning the letter from Athens Township Authority.

John will look into the two agenda items listed under Road C for the regular meeting on September 25<sup>th</sup>.

On motion of Cheryl, second by Christine, it was unanimous to pay for the Moore Road 'tar and chip' from the budgeted amount and NOT from the Act 13 monies.

There being no further business, on motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 4:50 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

ATHENS TOWNSHIP SUPERVISORS

September 25, 2013 7 PM

Chairman Maurice Fay called the meeting to order at 7:02 PM. Supervisors also present were Jack Walter, Cheryl Wood-Walter and Ronald Reagan. Christine Vough will be late due to another commitment. Solicitor John Thompson and Secretary Robin Smith were also present.

Voice of the Residents:

John Baggerly of Mile Lane Road said they have done a beautiful job on Road C.

Dan Stark of Clinton Street said they are doing a nice job painting the building.

Ray Brobst was present for the Public Works Department. He requested permission to bid 2000 tons of anti-skid. On motion of Ron, second by Maurice, it was unanimous to bid this out.

Ray said he made a 'boo-boo'. When they fixed 'North' Road (Erin Rd) they went over the quote limit by \$1000. He only quoted the job and did not bid. Ray also said the prices on his print-out from Dalrymple don't match the prices on his quote. John Thompson took the information and will get back to us as to how we proceed.

Ray said he has \$30,000 in the budget for crushing and he wants to set that up for this fall. Maurice said we allocated that \$30,000 to the shortage for the new dump truck. Ray said he has a copy of the budget as of today and it shows the \$30,000 for crushing. Ron said that's because we haven't received or paid for the truck yet. Ray said he still wants to crush if the money is there.

Robin said there is flagger training in October and our guys may need to go to this refresher course. Ray said he will check his card at home and see when they expire. On motion of Cheryl, second by Jack, it was unanimous to send Ray and Randy to this training if they need to be recertified.

Robin said there will be a Roadmaster's Roundtable class here at our building on December 4<sup>th</sup>. They suggest roadmasters and elected officials attend. The cost is \$35.

Robin said we received a thank-you letter from Glenn Aikens for the Miller Road job.

On motion of Ron, second by Maurice, it was unanimous to adopt ORDINANCE 2013-08 setting the bridge weight limits on Moore Road bridge and Round Top Road bridge, and ORDINANCE 2013-09 naming "Road C" as King Road.

Ruth Baggerly asked who picked that name? There was no vote or questionnaire. Maurice said it went from King Ln. to King Rd. Ron said it's an extension of King Rd.

Richard Bean was present for the Parks and Recreation Commission. He has 2 Eagle Scout projects in the works. The Pond project is moving forward and will come to the Supervisors for approval on October 30<sup>th</sup>. They need to start a financial campaign for this project as the cost is estimated at \$814,259. He also met with Northern Tier Regional Planning. Richard checked on the hotel tax and they can't apply for any capital projects, but will apply for funds for new signs for the parks. The Walk From Obesity is scheduled for September 29<sup>th</sup> in Round Top Park. On motion of Maurice, second by Jack, it was unanimous to waive the zoning permit fee for this event. The Commission is looking for someone else to put the Christmas star up in Round Top. He has asked the fire company to do this. Barry's last day for the Parks will be November 8<sup>th</sup>. Richard has asked him to split the electrical service between #5, #7 and #8. They had a problem with the electric in #1. The people were using a power strip with 5 crock pots and a coffee pot. We need to get signs that advise them that they cannot use power strips, and also put this in the park rules and regulations.

Christine arrived at 7:20 PM.

Ron said Barry wants to get shrubs for around the building this year. Maurice added that Barry had trimmed the trees out front.

On motion of Jack, second by Ron, it was unanimous to grant preliminary and final plan approval to the Esther Smalley 2-lot subdivision, lot A to become part and parcel to the adjacent lands of Bruno/Pamela Mahonski on Vista Drive.

On motion of Jack, second by Ron, it was unanimous to grant preliminary and final plan approval to the Carl/Wayne Hausknecht 3-lot subdivision located at 11830 Sheshequin Road, and to approve the sewage module.

Terry Cockcroft was present for the Athens Township Authority (ATA). We need to approve the Act 537 update. ATA will be increasing the line capacity by 1500 EDUs. Ron asked if all the property owners are on board as far as easements for lines on their properties. Terry said not yet, but they have had discussions. PennDOT won't let them set up for the bore under the river. ATA has contacted all the legislators about this. Jack said he is very disillusioned with PennDOT. On motion of Jack, second by Christine, it was unanimous to adopt RESOLUTION 2013-13 adopting the Act 537 revision. Terry said the design is 70% complete and they're working on securing the easements. They're estimating a Spring bid with completion in 2015 (or end of 2014). They have also started the Greens Landing study.



Terry said ATA is having problems again. It's a problem we keep having because Planning and Zoning don't get the drawings to ATA. This time it is with Five Star Equipment. ATA did not receive any drawings and they have issues with their hookup. They found out about this by driving by, not from the township. They can't have a wash bay connected to the sewer. They will need a developer's agreement and they need to have it re-engineered. ATA needs to get these drawings. How can Planning and Zoning pass this? They've taken the last EDU for Greens Landing. ATA could have helped them if they were in the loop. Same with Seaboard and Dresser Rand. Ron and Clif said the township does not receive any of the sewer drawings in their submissions – we only get the subdivision information. ATA should realize that a development is coming when they request a will-serve letter from them, and contact them for whatever drawings they require. When we receive a will-serve letter, we assume ATA is okay with everything. Ron said maybe we need to bring ATA back to the township building so things like this won't happen any more and we'll all be on the same page.

Terry said ATA sent a letter to the township about 3 manholes on Road C that are 3 feet out of the ground. They want the manholes to be lowered and want to be sure they're on the punch list. They are very close to the shoulder. They can't service them at that height. They are worried about them getting hit. They should be at grade. Jack made a motion to lower the manholes. Discussion continued. There was no second to the motion and no further action was taken.

On motion of Ron, second by Jack, it passed to approve the minutes of August 28, 2013. Cheryl abstained because she was out of town for that meeting.

On motion of Jack, second by Ron, it was unanimous to approve Ruth's attendance at the Quickbooks class in Towanda on October 23<sup>rd</sup> (free).

On motion of Ron, second by Jack, it was unanimous to go out to bid for a new zoning/township vehicle.

On motion of Jack, second by Ron, it was unanimous to approve the refund of township tax for Beverly Edwards in the amount of \$45.18.

Robin advised the Board that our cleaning person would be out of town until October 2<sup>nd</sup>. She said our back-up cleaning person, Valerie Senese, had called a while back to say she would be charging \$15/hour to clean, but would bring all her own supplies and would not be using ours. She also works as a subcontractor so we do not have payroll taxes for her. We had an arrangement like this when Cathy Brennan cleaned for us where we paid her a higher rate because we did not have to provide cleaning supplies. On motion of Maurice,

second by Cheryl, it was unanimous to pay Valerie \$15/hour and have her use her own supplies when she fills in for Penny.

Robin received a call from Sayre Health Care Solutions requesting someone to speak at their groundbreaking ceremony at 4 PM on October 2, 2013. Cheryl said she will do this.

On motion of Ron, second by Cheryl, it was unanimous to accept the monthly reports as presented.

On motion of Jack, second by Cheryl, it was unanimous to approve the payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Police Chief, Larry Hurley, and Zoning Officer, Ed Reid, had both submitted letters to the board concerning a safety concern at the new entrance to Queen Esther Drive. They both feel the installation of guide rail is necessary. On motion of Ron, second by Jack, it was unanimous to talk to Max Inkrote about this.

Ruth had requested clarification on the payment of the Act 13 funds to the Authority. She asked if the Board wants to specify what the \$50,000 can be used for, and if they want her to pay that now. On motion of Jack, second by Cheryl, it passed to pay this money now and not to specify how it can be used. Ron voted no.

Ruth requested clarification on the fire company payment of \$30,000 from the Act 13 funds as well. On motion of Jack, second by Cheryl, it was unanimous to specify that the funds go towards payments on the new platform truck, and to pay that now.

Ron said at the last meeting he gave the Board information on a rate increase for Code Inspections, Inc. They have not had a raise in 5 years. Ron said they will be taking a vote at the next COG meeting, and he needs to know how the Board would like him to vote. On motion of Jack, second by Maurice, it was unanimous to have Ron vote in favor of the rate increase.

Discussion was held as to where we stand on getting the information we need from Gary Webster so that we can bid out the building renovations for the police department and the office. Maurice wants to know what is taking so long. Robin said she has contacted him twice now and has not received anything as of yet. Ron said to have Ed Reid call Gary about this since he is not responding to Robin. Ron asked what the reason was for blocking up the police department anyway? Maurice said because someone can break in and steal evidence! Cheryl said if someone wants to get in, they will get in. Maurice said Sayre also had someone throw a brick and a Molotov cocktail through one of the police

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department windows. Ed Campbell of Wildwood Road said that was 20 years ago. Robin will have Ed call Gary.

Chairman Fay took the Board into executive session at 8:25 PM for pending litigation. The secretary was excused at this time and the remaining minutes were taken by Ronald Reagan.

On motion of Maurice, second by Jack, it was unanimous to send John Thompson to the reassessment hearing for Comfort Inn.

On motion of Christine, second by Jack, it was unanimous to withhold the penalty of \$10,200 from the FEMA demolitions and to pay the balance (less the 10% retainer to make sure the vegetation has been satisfactorily restored on the sites) to Lycoming Supply.

On motion of Cheryl, second by Maurice, it was unanimous NOT to pay the \$4081 for additional blacktop placed on King Road and to ratify that they do not need to use the MTV machine for the remainder of the paving.

On motion of Ron, second by Maurice, it was unanimous to have the township attorney contact the Authority attorney about the 2 laterals at King Road. We will not pay for this at this time.

On motion of Cheryl, second by Christine, it was unanimous to advertise for John Northrup's position. Jack Walter and Ray Brobst will hold interviews and bring any good candidates to the Board for consideration.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 9:19 PM.

Respectfully submitted,

Robin L. Smith  
Secretary



## ATHENS TOWNSHIP SUPERVISORS

October 3, 2013 3:30 PM

Chairman Fay called the meeting to order at 3:31 PM. Supervisors also present were Jack Walter and Ronald Reagan. Secretary Robin Smith and Solicitor John Thompson were also in attendance.

Voice of the Residents: None

Chris Wood of Hunt Engineering presented the Dresser Rand Phase I land development in the Valley Business Park. There will be a 2000 sq. ft. temporary building and an equipment development pad on the lot. Ron Reagan explained the project. Phase II will follow at a later date. Cindy Parrish said all the deficiencies have been met with the exception of the NPDES permit. Comments had been addressed and plans were resubmitted last Thursday. Raven Holding Company had reserved all rights for "Road B" (now King Road) so Dresser Rand and Seaboard will be able to access their site(s).

Christine Vough arrived at 3:37 PM.

Chris Wood said the Component 2 for sewage has been submitted to Bradford County Sanitation Committee and should be to DEP by the end of the week. They are working with Dr. Musto for the connection for Phase II.

Tony Ventello of Central Bradford Progress Authority (CBPA) said they will be doing equipment testing on a small scale - Liquid Natural Gas (LNG). The process has to do with re-vaporizing and putting it back in the system, but no firm decision has been made yet. It is a new technology. Jack Walter asked if this will be useful in other fields and Tony said yes – it has the potential of using what is normally now just a waste project. Ron asked if there was a lot of noise and asked if there is a danger of explosion. Chris said you can do a video search and it's one of the safest fossil fuels.

Cheryl Wood-Walter arrived at 3:42 PM.

They will have some heavy loads and they will be using King Road for access. Ron asked again about noise. They don't have an exact dBl level, but think it is around 75. They have strategically located it away from the residential area.

Ron asked who will own the property and CBPA will own the Dresser property. Ron asked about the Highway Occupancy Permit (HOP) since that portion of King Road has not been transferred to the township yet. John Thompson said they should understand that the HOP needs to be up to our standards. Dresser Rand said it will be above and beyond our requirements.

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We still need an agreement for sewer for Seaboard (which will be reviewed next) but not for Dresser Rand for Phase I. Chris Wood said Dresser Rand has not been discussed with Athens Township Authority yet.

Chairman Fay recessed the regular meeting at 3:50 PM to hold a public hearing on this land development. There being no adverse comments, the regular meeting reconvened at 3:51 PM. On motion of Ron, second by Jack, it was unanimous to grant preliminary approval only to the Dresser Rand Phase I land development contingent upon receipt of the Component 2 sewage module and the NPDES permit.

Next was the Seaboard International land development. They will be occupying the 4 acres adjacent to Dresser Rand and will have a shared driveway. They will be using holding tanks until there is sewer line capacity. Dr. Musto told them ATA will charge the tap-in fee now, and Seaboard will install the temporary tank. There will be no charge for permits to dump or a tip fee as Seaboard will be paying a quarterly fee instead.

There are 3 deficiencies – NPDES permit needed; agreement with ATA needs to be executed; and Penelec will-serve letter needs to state which location they ‘will serve’ since the date of the letter could refer to the Pump Station Hill Road site and not the Valley Business Park. Chris Wood said he has emails showing the letter refers to the Valley Business Park.

Chairman Fay recessed the regular meeting at 3:58 PM to hold a public hearing on this land development. There being no adverse comment, the regular meeting reconvened at 3:59 PM.

On motion of Jack, second by Christine, it was unanimous to grant preliminary approval only to this land development, contingent upon receipt of the NPDES permit and the agreement with ATA.

On motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 4:02 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

ATHENS TOWNSHIP SUPERVISORS  
Budget Workshop    6 PM    October 8, 2013

Chairman Fay called the meeting to order at 6:20 PM. Supervisors also present were Jack Walter and Ronald Reagan. Christine Vough arrived late. Cheryl Wood-Walter was absent.

Voice of the Residents: None

On motion of Maurice, second by Jack, it was unanimous NOT to have Ray Brobst return to work at this time because there is no light duty work available for him; he is on crutches; and he can't do anything that requires him to use his leg. He will be reevaluated at his next appointment, after which we should know more.

On motion of Ron, second by Maurice, it was unanimous to ratify the motion of October 3, 2013 to use the \$30,000 budgeted for crushing to pay for the balance due on the new dump truck.

Robin presented information again on the Capital Budgeting, Project Financing and Asset Management Class. No one is interested in going to this class.

Robin presented information again on the Roadmaster's Roundtable class to be held here on December 4, 2013. On motion of Jack, second by Maurice, it was unanimous to have Jack Walter, Ray Brobst and Randy Harford attend this class, and any other supervisor that may be interested.

On motion of Maurice, second by Jack, it was unanimous to reappoint Ronald Reagan to the Planning Commission for a term to expire October 30, 2017.

Robin received a request from Henry Farley for a letter of congratulations to Epiphany Church on their 125<sup>th</sup> anniversary. She had drafted a letter and read it to the Board. One change was made. On motion of Jack, second by Maurice, it was unanimous to sign and send the letter of congratulations to Epiphany Church.

Christine Vough arrived at this time.

Robin gave an update on the TIP projects. The Thomas Avenue bridge project is moving forward and we need to budget \$15,000 for 2014. The TIP program is becoming very competitive, so they are only looking at projects where the municipality has their portion of the required funds in-hand. For the Miller Road bridge project, we will need to budget \$55,000 for 2014. Robin also reminded the Board that we agreed two years ago to pay our 5% of the Wolcott Hollow/Route 220 signalization project, and that may be coming up soon. PennDOT has been doing preliminary design and will be doing final design work in 2014. They have not billed us for anything yet, so that may not start until the construction phase, which looks to be 2015.

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Ruth presented John Northrup's retirement 'options' to the Board. Discussion was held. It was decided to have Robin and Ruth get with Jim Carroll to see what we are required to do for this so we can budget that amount.

The Board reviewed the budget items line by line, which resulted in a shortfall of \$633,953 for General Fund. The Board will look this over to see where cuts can be made before our next budget meeting of October 24, 2013 at 6 PM.

Ron asked if we would be using a negotiator this coming year for the contracts. Discussion was held. No decision was made at this time.

Robin advised the Board that Ed Reid will be meeting with Max Inkrote and Tony Kost at the new Queen Esther Drive entrance at 9 AM on Thursday to go over options for guide rail in that area. Anyone is welcome to join them for that meeting.

There being no further business, on motion of Christine, second by Jack, it was unanimous to adjourn the meeting at 8:32 PM.

Respectfully submitted,

Robin L. Smith  
Secretary



ATHENS TOWNSHIP SUPERVISORS  
Budget Workshop    6 PM    October 24, 2013

Chairman Maurice Fay called the meeting to order at 6 PM. Supervisors also present were Ronald Reagan, Cheryl Wood-Walter, Jack Walter and Christine Vough. Treasurer Ruth Casterline and Secretary Robin Smith were also in attendance.

Voice of the Residents: None

Maurice reported that Jim Shaw had an accident with the 2011 Tahoe on Riverside Drive. Robin had asked if the Board wants to submit it to insurance or pay it in-house. She said at first Chief Hurley thought it might not be over \$1000 (and we have a \$500 deductible), but now he's not so sure. On motion of Maurice, second by Jack, it was unanimous to submit the repair to our insurance company.

On motion of Jack, second by Cheryl, it was unanimous to pay the Manufacturer's & Business Association annual invoice in the amount of \$295.

Robin had received a call from PennDOT regarding someone's attendance at the Bridge Posting meeting in Towanda on Oct. 29<sup>th</sup> from 10 AM – 12 PM. She had given the letter to Jack, but needed to know a headcount by tomorrow. Maurice, Randy Harford and Jack Walter will attend.

On motion of Ron, second by Maurice, it was unanimous to grant the waiver request for Dresser Rand LNGo requiring them to have a will-serve letter from Athens Township Authority for Phase I of their project. Phase I will be approved by DEP directly as they will be using port-a-johns.

Robin was concerned that no one has told her to bid out any materials for the Dirt and Gravel Road project on Murphy Road, and the contract ends December 31, 2013. Jack said he thought they were going to wait to put the surface on until they have the other half of Murphy Road done next year. Robin said we don't even have a contract for next year yet. She asked if they had requested a contract extension and Jack wasn't sure. Robin said we would need an amended contract agreeing to the changes. The Board asked Robin to call Joe Quatrini regarding this to see where we are.

Maurice received a call from Linda LuBell on Laurel Lane about putting a stop sign on Queen Esther Drive (south) at the intersection of Laurel Lane. There had been a temporary stop sign there during construction, but it was taken down. Maurice and Larry Hurley looked at it and feel it could be more dangerous with the stop sign – especially in the winter. On motion of Maurice, second by Cheryl, it was unanimous to leave it the way it is.

Robin received paperwork for our 3-year information update for Federal Surplus and circulated it for signatures.

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Ron advised the Board that he had Robin type thank-you letters to South Waverly (ladders), the jail (inmates) and Suttly (bucket truck) for the building painting project.

Ron said the Act 537 for the sewer upgrade had been kicked back to the Authority with nine deficiencies. He expressed frustration and concern that this project will probably not be completed until at least the end of 2015, and we are basically at a standstill until then. They pushed us to approve this and they don't even have the route of the new lines determined yet. They will also need to do a Phase I archeological study. They have done so many of these updates – why did they submit an incomplete package??

Ron asked Jack if the road crew was taking trees from the Murphy Road project and he said yes. Ron asked if it was with our trucks and on our time and Jack said yes, adding “we’ve always done it that way”. Ron is very concerned. He doesn’t feel it’s right – especially on company time. He said they dropped some long pieces on Farr Road – in the road. They’re not securing the loads. He said if they get hurt doing this, we will be paying for Worker’s Compensation. Robin said we already are. Cheryl said she has concerns, too. It’s on us if anything happens. Jack said he had a guy get hurt cutting trees. Maurice said he’s not worried about when they dump the wood at their houses, he’s worried about them loading it. He added it doesn’t look good.

Christine said Mr. Aikens stopped at her house regarding Potter Road. He is hoping the township will take part of their right-of-way (ROW) and widen the road so he can get a trailer out. Jack said we’d have to go out of our ROW and he doesn’t want to do that without our attorney advising us. Robin said there is a discrepancy as to the length of Potter Road. Discussion was held. On motion of Jack, second by Christine, it was unanimous to have John Thompson research this to determine the length of Potter Road.

Maurice asked if we can get a new door for the Police Department. Cheryl asked if they would be getting a steel door and Maurice said it would be a solid steel door. On motion of Maurice, second by Jack, it was unanimous to get this new door. Maurice will talk to Larry to get the door replaced.

Ruth reported that she and Robin had met with Attorney Carroll about John Northrup’s retirement check. It was determined that John will receive payment for 25 vacation days, the January 1<sup>st</sup> holiday, and 65 sick days at \$100/day. It will be at the discretion of the Board whether or not he will receive pay for his 4 personal days. Jim said someone should advise John that he will have 2 floating holidays to use as well. We will end our payment of his health insurance premium on January 3, 2014 and he will be contacted by the Teamsters regarding COBRA. Ruth said we had figured about \$11,000 prior to meeting with Jim Carroll and it looks like the total will be around \$12,000.

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The budget workshop commenced. On motion of Ron, second by Jack, it was unanimous to close the Code Inspections, Inc. account and transfer the funds to general fund. The budget was reviewed and changes made to give us a proposed balanced budget for 2014.

There being no further business, on motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 9:20 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

ATHENS TOWNSHIP SUPERVISORS  
October 30, 2013      7 PM

Chairman Maurice Fay called the meeting to order at 7:06 PM. Supervisors also present were Jack Walter, Cheryl Wood-Walter, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Chairman Fay called for the opening of the bids, which were as follows:

2000 Tons Type 6S Antiskid delivered:	Porter's Concrete - \$9.98/ton
	Matthews Trucking - \$16.35/ton
	Hanson Aggregates - \$21.50/ton

On motion of Jack, second by Cheryl, it was unanimous to award the bid to Porter's.

New, 4WD SUV as per spec (3 bids received – all from Williams Auto Group)

Toyota Sequoia	\$46,344
Nissan Armada	\$38,997
Ford Expedition XLT	\$37,393

A fourth bid from Tri Star Motors was received, but was not considered because they did not submit the required bid bond. On motion of Ron, second by Cheryl, it was unanimous to purchase the Ford Expedition XLT.

The following sealed bids were received for the used equipment we have for sale:

2005 Chevy Tahoe – as is:	Grace Quality Used Cars	\$1,248
	Chris Sutton	\$ 751
2007 Chevy Tahoe – as is:	Grace Quality Used Cars	\$2,588
	Chris Sutton	\$1,551
	Timothy Shellenberg	\$ 800
1975 Chevy truck chassis, as is:	Chris Sutton	\$ 351

Bids without the required bid bond were received for the 2007 Tahoe from Gaudino Brothers, LLC (\$1,526) and from Chicago Motors, Inc. (\$6,507), so they were not considered. On motion of Jack, second by Cheryl, it was unanimous to sell both Tahoes to Grace Quality Used Cars and to sell the 1975 truck chassis to Chris Sutton.

Voice of the Residents:

Ralph Blowers of Front Street asked what was going to be done with the burned-out car that is in the shop yard. Maurice said right now it's evidence, so it has to stay there, but it will be put in the scrap metal for the Veteran's Memorial Fund when they no longer need it.

Gary Rosh of Wilawana Road said Road C looks great. He asked if it would have a speed limit on it. Robin said we'll be adopting that tonight. He added that where it comes in to Wilawana Road by the old Hoover farm, you can't see to pull out. Robin said that is probably a PennDOT issue, but that portion of King Road is also private from that intersection west to Lamoka Road until it is accepted by the Township.

Richard Bean reported for the Parks and Recreation Commission. They have 2 Eagle projects in the works. They met with a representative of the Community Foundation for the Twin Tiers concerning a grant for the park pond project. The permits have been received. They need to start a financial campaign for the park pond project. Northern Tier Regional Planning will be writing the DCNR grant for the project. Cindy is making some corrections to the park brochure and then they will be printed. The fire company has agreed to put the star up on Round Top. Richard asked Jack if the highway dept. can take it up for the fire company and bring it back down when done. Jack said they will do that. Guthrie will also be placing a 12-foot Cancer Awareness sign on the flagpole. Barry's last day for the parks will be November 8<sup>th</sup>. The park will close on Nov. 23<sup>rd</sup>.

Richard Bean presented the Round Top Park Pond Expansion Plan to the Board for review. The estimated cost is \$814,000 and it will take 5-6 years to complete. Richard said the parks look great, thanks to Barry. Ron said there were 6 deficiencies, but all have been met per Eddie. On motion of Ron, second by Christine, it was unanimous to grant preliminary approval only to this land development.

Ron said there is a vacancy on Planning Commission and they are looking for someone to fill that position. He said Planning Commission will start to update the Comprehensive Plan this coming year with Ray Stolinas.

The engineer for both Seaboard and Dresser have chosen the name of "Progress Lane" for their shared private road. On motion of Maurice, second by Cheryl, it was unanimous to have John Thompson do an ordinance for this.

On motion of Christine, second by Jack, it was unanimous to adopt ORDINANCE #2013-10, adopting a speed limit and setting stop sign locations for King Road.

No one was present to report for the Athens Township Authority.

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On motion of Ron, second by Jack, it was unanimous to approve the minutes of September 18, 25, October 3, 8 and 24, 2013 as written.

On motion of Ron, second by Jack, it was unanimous to replace two entrance doors to the police department (not just one door).

Robin had spoken with Mary Neiley about Bradford County Sanitation Committee taking over the two small flow treatment plants we have in the township. Mary said they are willing to do that. On motion of Ron, second by Jack, it was unanimous to transfer the funds and the control of the two Small Flow Treatment Plants to Bradford County Sanitation Committee, and to contact the plant owners so they are aware.

Ruth gave Robin a copy of what has been paid to Dalrymple this year for patch/pavement where Ray thought he had gone over the threshold. The threshold is \$18,900 and he is only at \$18,336.63, so he is okay.

Robin said we have been noticing a very strong mildew/mold smell in the offices, and especially in the meeting room. It's strongest in the morning when we first come in, but it is bad enough that we really need to see what is causing it before someone gets sick. Maurice said he thinks it's because the concrete block had mold on the outside and we just painted over it outside and now it's causing the smell to come inside. Discussion was held. On motion of Ron, second by Maurice, it was unanimous to have Ed get quotes to find out what is causing the smell and what can be done to get rid of it.

On motion of Maurice, second by Ron, it was unanimous to appoint EFP Rotenberg as our auditing firm for our annual audits as well as our single audit.

On motion of Ron, second by Maurice, it was unanimous to advertise the 2014 budget for adoption at our December 18, 2013 meeting.

On motion of Ron, second by Christine, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Cheryl, it was unanimous to approve the payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Ron reported that the new FEMA flood maps are here for review. He also said the fee increases were approved at the COG meeting for Code Inspections, Inc.

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Chairman Fay took the Board into executive session at 8:10 PM for personnel. The secretary was excused at this time and the remainder of the minutes were taken by Cheryl Wood-Walter. The regular meeting reconvened at 9:05 PM.

On motion of Jack, second by Maurice, it was unanimous to give Ruth Casterline a check for \$200 for 25 years of service, Ray Brobst a check for \$300 for 35 years of service, Keith Stackhouse a check for \$300 for 35 years of service and to have Robin print off certificates for them.

There being no further business, on motion of Ron, second by Jack, it was unanimous to adjourn the meeting at 9:10 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

ATHENS TOWNSHIP SUPERVISORS  
November 20, 2013 7:00 PM

Chairman Maurice Fay called the meeting to order at 7 PM. Supervisors also present were Jack Walter, Cheryl Wood-Walter, Christine Vough and Ronald Reagan. Secretary Robin Smith was also in attendance. Solicitor John Thompson was out of town.

Richard Bean was present for the Parks and Recreation Commission. The Eagle Scout projects are finished for this year. The Commission will be starting a financial campaign for the park pond project. The forester does not see any real value in the lumber to be removed for that project. The park brochure is ready for printing. Richard asked Jack if the road crew could take the star up to Round Top Park on December 13<sup>th</sup> and Jack said they would do that. The fire company will be putting the star up on the 14<sup>th</sup>. Guthrie will be placing a 12-foot cancer awareness sign on the flag pole. Pavilions 5, 7 and 8 have all been changed to separate electric circuits. The park will close November 23<sup>rd</sup>, but will be open when there is snow for sledding and cross country skiing.

Voice of the Residents: None

Todd Campbell was not present for tonight's meeting.

Dr. Pat Musto was present for Athens Township Authority (ATA). He said the engineering for the upgrade project on Pump Stations 1 and 6 is 95% complete. DEP said they will 'move it to the top of the stack'. ATA will press for construction to start before final review. They are in the process of securing easements and hope there won't be any problems. They hope to have the problems with the Army Corp of Engineers and railroad permits resolved soon. They will be using \$32K of the money we gave them to do the 537 for the Greens Landing area, but probably won't start that until the end of next year. Dr. Musto also said they have an estimate from Vacri for \$3770 to lower the 2 elevated manholes off King Road (Road C), and they want to send us the bill because they said we created the problem. They would also like this to be done before winter. Christine asked if we have a copy of the estimate and he will have Valorie email it to us. He said the Valley Joint Sewer project is going well. Phase II remains to be done and the completion date is estimated to be the end of July, 2014.

On motion of Jack, second by Ron, it was unanimous to approve the minutes of October 30, 2013 as written.

On motion of Ron, second by Jack, it was unanimous to adopt ORDINANCE 2013-11 to name the private road servicing Seaboard and Dresser Rand as Progress Lane.

On motion of Maurice, second by Cheryl, it was unanimous to set our regular monthly meeting dates for 2014 as the last Wednesday of every month at 7 PM, exceptions being our Organizational Meeting on January 6<sup>th</sup>, November meeting on the 19<sup>th</sup> and December meeting on the 17<sup>th</sup>.



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On motion of Ron, second by Cheryl, it was unanimous to approve the Bradford County Humane Society contract for 2014 in the amount of \$1,312.75.

On motion of Maurice, second by Ron, it was unanimous to have the Christmas luncheon on December 20<sup>th</sup> at noon.

On motion of Ron, second by Maurice, it was unanimous to ratify the purchase of the new vacuum cleaner and the two air purifiers.

Robin said someone needs to attend the Northern Tier Regional Planning and Development Council's Long Range Transportation Planning meeting on November 22<sup>nd</sup> between 9 and 11 AM if we want the Miller Road bridge included on the TIP program. The Board would like Ed to go, since no board members are available to go.

On motion of Christine, second by Cheryl, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Cheryl, it was unanimous to pay the monthly invoices as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Robin had a request from Ed for floor mats for the new Expedition and other plastic to keep the back of the car clean. On motion of Ron, second by Maurice, it was unanimous to have Ed get whatever he needs for the new Expedition.

On motion of Maurice, second by Cheryl, it was unanimous to renew his annual Association of State Floodplain Managers membership for 2014.

On motion of Ron, second by Maurice, it was unanimous to bid out the old Ford Explorer that was replaced by the Expedition.

Ron advised the Board that we had talked with Gary Webster again last Friday about the building upgrades. He also asked where we are with asking Mary if we only pay the assessment for per capita on-lot users, excluding the public sewer users. Robin needs to get numbers from Valorie. Ron asked Dr. Musto what happens if ATA can't get the easements they need for the sewer project, and he said they have the ability to condemn if necessary. Ron asked how they were going to move 'that thing' in front of WalMart and that does not have anything to do with ATA. Ron asked if there is a timetable for the upgrade and he said they have a 12-month construction schedule and hope to start in January if the weather cooperates. Dr. Musto added that Wilawana Road could use some

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November 20, 2013

stop lines on the pavement at the King Road intersection because people aren't sure where to stop and are sometimes stopping way out in the intersection. We will see what we can do on that.

Correspondence/Information was as listed in the meeting agenda.

Chairman Fay took the Board into executive session at 7:27 PM for personnel and pending litigation. The Secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 8:37 PM.

On motion of Ron, second by Jack, it was unanimous to reappoint Pat Musto as our representative to the Valley Joint Sewer Authority for a term to expire Dec. 31, 2018.

On motion of Maurice, second by Christine, it was unanimous to reappoint Terry Cockcroft and Meade Murtland to the Athens Township Authority for terms to expire Dec. 31, 2018.

On motion of Cheryl, second by Ron, it was unanimous to table Larry's contract until November 25, 2013 in order to make the following additional changes: Section VIII – uniform allowance should be changed from \$700 to \$1000; take the “\*” off the last paragraph of that section; and change “Chief” to “Chief of Police” throughout the entire contract to match the definition section.

On motion of Maurice, second by Jack, it was unanimous to pay the invoice to lower the two manholes in question on King Road for safety reasons and to have the Treasurer pay this invoice from General Fund.

On motion of Cheryl, second by Jack, it was unanimous to hire Donald Burgess (to replace John Northrup when he retires) contingent upon his passing the pre-employment testing and background check at the contract's starting salary rate of \$13/hour with all benefits as per union contract, to start as soon as possible.

On motion of Jack, second by Christine, it was unanimous to hire Charles Hogan as a full-time Heavy Equipment Operator contingent upon his passing the pre-employment testing and background check at the contract's starting salary rate of \$13/hour with all benefits as per union contract, to start as soon as possible.

There being no further business, on motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 8:50 PM.

Respectfully submitted,

ATHENS TOWNSHIP SUPERVISORS

November 25, 2013 5 PM

Chairman Maurice Fay called the meeting to order at 5:07 PM. Also present were Supervisors Jack Walter, Christine Vough, Ronald Reagan, Secretary Robin Smith, Solicitor John Thompson and Wayne Frey of PennDOT. Cheryl Wood-Walter was unable to attend.

Voice of the Residents: None

Chairman Fay took the Board into executive session at 5:08 PM for pending litigation. The regular meeting reconvened at 6:55 PM.

On motion of Ron, second by Christine, it was unanimous to have Robin coordinate a meeting with Mr. Gutelius, Wayne Frey and the Board at 6:30 PM on a night in the near future that is agreeable to everyone.

Robin reported that the two applicants for the Heavy Equipment Operator positions cleared their pre-employment testing. She received the final clearance just prior to this meeting, so she will call them after the meeting to arrange a time for them to complete the paperwork for new hires and to set a starting date for both.

There being no further business, on motion of Jack, second by Maurice, it was unanimous to adjourn the meeting at 7:05 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

ATHENS TOWNSHIP SUPERVISORS  
Special meeting    6:30 PM    December 11, 2013

Chairman Maurice Fay called the meeting to order at 6:37 PM. Supervisors Jack Walter, Ronald Reagan and Christine Vough were also present, as was Solicitor John Thompson and Secretary Robin Smith. Cheryl Wood-Walter was not in attendance.

Chairman Fay took the Board into executive session at 6:38 PM for pending litigation. The special meeting reconvened at 7:50 PM. No action was taken.

Ron Reagan made a motion to close on December 24<sup>th</sup> at noon and to send the employees home with pay. Christine asked if the staff is going to be paid for the whole day, with the contracted employees get paid too? Maurice said yes, and that we do this every year. Christine said that if we pay them for the whole day and they have an accident on the time they should be working, the township would be liable. Ron said we have always sent everyone home after the luncheon, which is normally on Christmas Eve. Christine said we'll just have to hope no one gets into an accident. Maurice seconded the motion, which passed with Jack, Maurice and Ron voting yes and Christine voting no.

Chairman Fay took the Board back into executive session at 7:55 PM for pending litigation. The secretary was excused at this time and the remaining meeting minutes were taken by Ronald Reagan. The special meeting reconvened at 8:19 PM.

On motion of Jack, second by Ron, it was unanimous to have another water test taken at the David Hafer residence and to have John Thompson make the arrangements for this.

There being no further business, on motion of Ron, second by Jack, it was unanimous to adjourn the meeting at 8:25 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

## ATHENS TOWNSHIP SUPERVISORS

December 18, 2013 7 PM

Chairman Maurice Fay called the meeting to order at 7:02 PM. Supervisors also present were Jack Walter, Christine Vough, Cheryl Wood-Walter and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also present.

Chairman Fay introduced Chuck Carver from WATS/WAVR Radio at this time. Chuck was here to award the station's "Individual of the Year" award to Jack Walter for his 48 years of service as Athens Township Supervisor. He said 48 years of service to one's community is something to be recognized and they want to honor those countless hours that Jack has given. He said Jack's name will be on a permanent plaque at the radio station with the 35 other recipients from over the years.

Chairman Fay then presented Jack a plaque from the Athens Township Supervisors to recognize his service to the residents of Athens Township.

Chairman Fay called for the opening of the bids. We received no bids for the Explorer, and one bid for the generator. The bid received was from Gaudino Brothers LLC in the amount of \$380. On motion of Cheryl, second by Jack, it was unanimous to award the bid to Gaudino Brothers, LLC.

On motion of Maurice, second by Ron, it was unanimous to rebid the Explorer since no bids were received.

On motion of Ron, second by Cheryl, it was unanimous to bid out the old low-boy trailer. Maurice asked if we would have any liability if it broke and John Thompson said not if we bid it "as is".

Voice of the Residents:

Susan Loomis of 62 Winslow Street was present with concerns about the Super Walmart lighting. She said she was told all the lighting would be on the building and it's not on the building. Her house is "lit up like a Christmas tree". She went to a Lowe's meeting when they were called back in for the sign on the back of their building. Why can't Walmart come back in? She presented pictures to the Board. Ron Reagan said he will talk with Eddie about the lighting.

Richard Bean was not present as the Parks and Recreation Commission did not meet in December.

Clifton Checks presented the Fine Line Homes land development on Route 220 for final plan approval. There were 2 deficiencies, which have been met. He presented the new maps that showed the requested changes and also a signed Storm Water Management Agreement. On motion of Ron, second by Jack, it was unanimous to grant final plan approval to this land development.

No one was present to report for Athens Township Authority.

On motion of Jack, second by Cheryl, it was unanimous to approve the minutes of November 20, November 25 and December 11, 2013 as written.

On motion of Jack, second by Ron, it was unanimous to adopt the following:

- 1) RESOLUTION 2013-14, setting the contributions to the Athens Township Volunteer Fire Company at \$93,100 from General Fund and \$30,000 from Act 13 funds.
- 2) RESOLUTION 2013-15, setting the millage for 2014 at 11 mills (no increase)
- 3) RESOLUTION 2013-16, setting the 2014 budget at \$3,380,609

On motion of Jack, second by Ron, it was unanimous to approve, sign and execute the contracts for auditing services with EFP Rotenberg, and to have Robin sign.

On motion of Jack, second by Ron, it was unanimous to send all the public works department to the Flagger Training class to be held here at our building on April 3, 2014.

Robin received a letter from Valley Energy that needed to be signed if we did not want them to give our information out to the gas companies. Discussion was held. On motion of Jack, second by Cheryl, it was unanimous not to sign the letter.

On motion of Ron, second by Cheryl, it was unanimous to set the mileage rate for 2014 at \$.56/mile, which is the 2014 IRS mileage rate.

On motion of Christine, second by Jack, it was unanimous to approve the salaries for 2014 as follows: police – 3.5% per contract; public works - \$1.50/hour per contract; remaining employees – 3.5%.

On motion of Maurice, second by Cheryl, it was unanimous to use the 2013 wage rate for all employees through December 31, 2013 and the new rate beginning January 1, 2014.

On motion of Ron, second by Jack, it was unanimous to reappoint Michael Chilson to the Non-Uniform Pension Board and Terry Depew to both pension boards for terms to expire January 1, 2017.

Robin requested permission to have the wall heaters serviced. On motion of Maurice, second by Jack, it was unanimous to have Robin arrange this.

On motion of Jack, second by Ron, it was unanimous to approve attendance at the convention for Ed, Clif, Ruth, Robin and any supervisor who wishes to attend, with the township paying reasonable expenses as in prior years.

On motion of Cheryl, second by Jack, it was unanimous to accept the monthly reports as presented. The Police report was the cover sheet only and there were two Fire reports (October and November).

On motion of Ron, second by Cheryl, it was unanimous to approve the PSATS annual invoice and the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Ruth submitted a list of things that she needs addressed. The Supervisors need to appoint one delegate and one (or more) alternates to the BCTCC for 2014. This needs to be done at the reorganization meeting. She also said C & N Bank would like to recommend the Township take advantage of their Positive Pay (Fraud Prevention Service)/ACH Debit Block service. Payroll Direct Deposit program has changed – employees don't need a bank account with C & N to participate, and no fees would be charged if we keep our checking account at a minimum of \$50,000 (BUT, we currently do not have a regular checking account with them). Robin asked the Board to talk to Ruth about these items prior to our reorganization meeting so the decisions can be made at that meeting.

Chairman Fay took the Board into executive session at 7:35 PM for personnel and pending litigation. The secretary was excused at 7:59 PM and the remaining minutes were taken by Cheryl Wood-Walter. The regular meeting reconvened at 8:36 PM.

On motion of Jack, second by Ron, it was unanimous to withhold the contract unit price for the failed sub-base from Gutelius Excavating until this issue is resolved.

On motion of Ron, second by Maurice, it was unanimous to look into reconfiguring the front office/lobby space. Ron will do this.

On motion of Maurice, second by Jack, it was unanimous to approve Chief Hurley's Memorandum of Understanding with directive to fix typo of "mother-in-lay".

Maurice will check with Ruth on the process to reimburse Randy's cell phone use for business calls as an expense – what phone plan, etc., to get extra minutes for audit trail.

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Athens Township Supervisors  
December 18, 2013

On motion of Cheryl, second by Ron, it was unanimous to contract with Sweet, Stevens, Katz and Williams law firm for contract negotiations in 2014.

On motion of Ron, second by Jack, it was unanimous to pay for the Hafer well testing.

On motion of Ron, second by Christine, it was unanimous to send a donation of \$50 to the Spalding Memorial Library in memory of James Carroll, Sr.

On motion of Ron, second by Christine, it was unanimous to appeal the Zoning Hearing Board decision on the Tammy Kinner application; to have John Thompson order the transcript; and to have the township pay the fee for the transcript.

There being no further business, on motion of Cheryl, second by Christine, it was unanimous to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Robin L. Smith  
Secretary