

ATHENS TOWNSHIP SUPERVISORS
January 6, 2014 7:00 PM
Reorganization Meeting

The meeting was called to order at 7:04 PM. Supervisors present were Ronald Reagan, Maurice Fay, Susan Seck, Christine Vough and Cheryl Wood-Walter. Secretary Robin Smith and Solicitor John Thompson were also in attendance.

On motion of Ron, 2nd by Cheryl, it was unanimous to appoint Robin as Secretary pro tem.

On motion of Ron, second by Christine, it was unanimous to elect Maurice as Chairman.

On motion of Ron, second by Maurice, it was unanimous to elect Cheryl as Vice Chairman.

On motion of Cheryl, second by Ron, it was unanimous to reappoint Robin Smith as Secretary of the Board for 2014.

On motion of Ron, second by Christine, it was unanimous to reappoint Ruth Casterline as Treasurer of the Board for 2014.

On motion of Ron, second by Christine, it was unanimous to table the appointment of the Road Foreman until our regular January meeting.

On motion of Cheryl, second by Christine, it was unanimous to hire Thompson Law Office to represent the Township for 2014 at a rate of \$95 per hour.

On motion of Ron, second by Cheryl, it was unanimous to approve the following paid holidays: January 1, President's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving, Veterans Day (Nov. 11th), Christmas & 1 floating holiday for full-time Non-Uniform employees granted immediately according to date of hire. Bargaining Unit holidays as per respective contracts.

On motion of Ron, second by Maurice, it was unanimous to approve paid sick days per year for full-time Non-Uniform employees (present schedule 15 days per year after 1 year of service with the ability to carry over 5 unused days accumulation not to exceed 30 days). A doctor excuse is required after 3 consecutive days. May use up to 10 days/year as FamilySick Leave if family member requires hospitalization or care afterwards. Bargaining Unit sick days as per respective contracts.

On motion of Ron, second by Maurice, it was unanimous to approve vacation time for full-time Non-Uniform employees: After one year employment - 10 days. After 5 years employment - 15 days. After six years employment, one vacation day per year of service shall be received up to a maximum of 25 days. No more than 4 weeks can be carried over. Bargaining Unit vacation as per respective contracts.

On motion of Christine, second by Ron, it was unanimous to approve time off with pay for bereavement leave for Non-Uniform employees: for the death of husband, wife, children or stepchildren - 5 working days; mother, father, sister or brother - 5 working days; mother-in-law or father-in-law - 5 working days; aunt, uncle, grandparents, grandchild, niece, nephew, brother-in-law, sister-in-law - 3 working days. This leave time is for employee or spouse family member. Granted immediately after employment. Bargaining Unit bereavement leave as per respective contracts.

On motion of Christine, second by Cheryl, it was unanimous to approve to continue to provide dental and vision coverage for each full-time Non-Uniform employee including the family plan, if applicable, as well as individual and family hospitalization benefits under NYS Teamsters Health and Hospital Fund; to provide short term and long term disability, AD&D and \$75,000 life insurance for police officers through Harleysville; provide short term disability (long term disability and AD&D insurance for some) and life insurance of \$30,000.00 for full-time Non-Uniform employees Bargaining Unit employee insurance as per respective contracts.

On motion of Ron, second by Cheryl, it was unanimous to approve 4 personal days for full-time Non-Uniform employees. Granted immediately and prorated according to date of hire. Bargaining Unit employee personal days as per respective contracts.

On motion of Christine, second by Cheryl, it was unanimous to approve and provide the Township Non-Uniform Pension Plan and contribute \$93,598 to it and provide a Police Pension Plan and contribute \$139,253 to it for 2014. The employee will be enrolled immediately upon hiring.

On motion of Cheryl, second by Ron, it was unanimous to approve that any supervisor in office during 2014 shall be authorized to perform any duties pertaining to Township affairs, whether administrative, road work, etc.

On motion of Cheryl, second by Ron, it was unanimous to give authority to Chairman of the Board to purchase supplies and small items of equipment without formal approval of the Board; give authority to the Vice Chairman if the Chairman is unavailable; and give authority to the other three supervisors to act in the same capacity in the event of emergency when the Chairman or Vice Chairman are not available.

On motion of Maurice, second by Cheryl, it was unanimous to appoint Richard Bean as a member of the Vacancy Board for 2014.

On motion of Ron, second by Cheryl, it was unanimous to adopt RESOLUTION 2014-01 designating C & N Bank and M & T Bank as our depositories for 2014. No one had a chance to talk to Ruth about the "Positive Pay" program or direct deposit so it was tabled until Jan. 29th.

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On motion of Maurice, second by Ron, it was unanimous to adopt RESOLUTION 2014-02 appointing Cheryl Wood-Walter and Susan Seck as Athens Township's two representatives to the Bradford County Sanitation Committee Appeals Board for 2014.

On motion of Maurice, second by Ron, it was unanimous to adopt RESOLUTION 2014-03, reappointing Ruth Casterline as primary voting delegate and Robin Smith as first alternate voting delegate to the Bradford County Tax Collection Committee for 2014.

On motion of Maurice, second by Christine, it was unanimous to adopt RESOLUTION 2014-04 acknowledging 2 contributions of \$30,000 each to the Athens Township Volunteer Fire Company from the Act 13 funds for truck payments, and correcting the payment of the annual donation of \$93,100 to show \$5,647 from General Fund and \$87,453 from Act 13 funds.

Ruth had submitted a list of 5 items that need to be taken care of. We have already done Item #1 (Res. 2014-04), Item #2 (Res. 2014-01) and Item #3 (Res. 2014-03).

On motion of Ron, second by Maurice, it was unanimous to require one signature on all checks, but two signatures on the Liquid Fuels checks (also Item #3).

On motion of Ron, second by Christine, it was unanimous to ratify the payment of the bills since 12/18/2013 (Item #4).

On motion of Ron, second by Christine, it was unanimous to allow the Treasurer to pay bills during the month that become due or will be discounted before our meeting at the end of the month (Item #5 – also on agenda).

On motion of Ron, second by Cheryl, it was unanimous to get a quote from Kai Pan for a computer and printer for the Public Works Department.

On motion of Ron, second by Cheryl, it was unanimous to pay the \$30 for the "2014 Land Use Law Update" through PSATS.

Robin listed a reminder that the deadline for the discounted convention registration is January 23rd, so please have all your paperwork to her by then so she can register you.

Voice of the Residents – none

Chairman Fay took the Board into executive session for pending litigation at 7:45 PM. The regular meeting reconvened at 8:48 PM.

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On motion of Ron, second by Christine, it was unanimous to withhold the cost of the failed subbase material (\$206,444.56) from the next payment to Gutelius Excavating until this issue is resolved.

Ron said he would like to have a joint board meeting with the Supervisors, Planning Commission, Athens Township Authority and Tony Ventello. The Board is in favor of this. Ron will get with Tony Ventello to see when he will be available and we will set a date after that.

Chairman Fay made the following committee assignments:

Christine:	Roads, Sewer, Safety, Insurance, Labor Relations
Maurice:	Fire, Police, Recycling, Labor Relations
Susan:	Parks, Junkyards, Planning, Labor Relations
Cheryl:	Finance, Insurance, Right-To-Know, Junkyards, Labor Relations
Ron:	Office, Buildings/Grounds, Planning, Zoning, Labor Relations

There being no further business, on motion of Cheryl, second by Ron, it was unanimous to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

January 29, 2014 7 PM

Chairman Maurice Fay called the meeting to order at 7:04 PM. Supervisors also present were Ronald Reagan, Cheryl Wood-Walter, Christine Vough and Susan Seck. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Chairman Fay called for the opening of the bids for the 2002 Ford Explorer, as is, which were as follows:

Doug Tappan	\$300
Doug Tappan	\$700
Chicago Motors	\$807 (disqualified – no bid security)
Emergency Remarketing	\$453
Richard Coyle	\$772

Discussion was held as to whether on not Doug Tappan's bids were to be separate or added together. Robin called Doug, who said they were not to be added together. On motion of Ron, second by Cheryl, it was unanimous to award the bid to Richard Coyle.

The next bid was for the 1974 Rivinius-Domor Tag-a-long trailer, as is. Only one bid was received – from Tammie Rosh, in the amount of \$327. Discussion was held. On motion of Ron, second by Maurice, it was unanimous to reject the bid to allow the Board to look at other options.

Voice of the Residents:

Don Johnson of Macafee Road said the pile of gravel is still across from his house. He said Ray told him in July, 2012 that it would be gone by fall. It's been there 22 months. Maurice said it is on Joan Macafee's property and she said it could stay there as long as need be. Randy Harford said the reason it hasn't been spread up the bank is because it's against the law. They are going to use that gravel. Christine said she will talk with Randy and get some options.

Dr. Pat Musto of Orcutt Creek Road advised the Board that the stop sign at Mile Lane and Lamoka Roads is rotated. It needs to get turned the right way. He also said the stop sign on Wilawana Road is now a 2-way stop where it was through traffic before. There used to be a stop sign on White Wagon Road. People who are familiar with the road expect White Wagon traffic to stop like they always have and there is no stop sign for them now. He would like to see "2-way stop" signs placed below the stop signs on Wilawana Road so people are aware. Christine will call PennDOT.

Aaron Brotzman of Weaver Road said the public works department is not plowing his road on off-work hours – weekends, holidays, 2 hour delays.... He said on Christmas Eve he called the police because the road was impassable. Officer Fedorchak responded.

He said when they do plow, they don't put enough cinders on the road, and they just put them in the middle of the road. That road drops 400 ft. in a quarter mile. It needs to be black with cinders. It's treacherous. The taxpayers need better service. The trucks don't throw the cinders. He has pictures. What's up with the trucks? 'Now you can give me another excuse about them being broken down. Take some of that surplus money and service your trucks before you give it away'. Usually when you call to complain, you get worse service. Randy Harford introduced himself to Aaron and thanked him for coming. He asked Aaron if it had gotten better in the last 2 weeks and he said it had. Randy said he met him on his hill and he did a real good job getting up that hill. Ralph Blowers was present and said some of Mr. Brotzman's information was in error. They have worked weekends, holidays, etc.

Lisa Reed had concerns with the potholes at the intersection of Pennsylvania Avenue and West Frederick Street. Maurice said we have been approached by Athens Borough as they are paving West Frederick Street this summer and have asked us if we would like to pay for our 200 ft. to be paved at that time. Robin asked what we are going to do about the potholes now. Randy said they will be taken care of tomorrow.

Ryan Reed was present for his Communications Badge this evening, and also completed handicap ramps on three of the pavilions in Round Top Park for his Eagle Scout badge.

Richard Bean reported for the Parks and Recreation Commission. They have started their financial campaign for the park pond expansion project. He will be meeting with Northern Tier Regional Planning on Friday about submitting two grant applications. They are looking for letters of support from the community. The park brochures are done and being printed. The fire company will take the star down on the weekend, weather permitting. Richard said they had scheduled presentations to 2 organizations but they couldn't find the projection screen. Christine said she had borrowed it and didn't know they needed it. Richard said there was vandalism by 4-wheelers in Round Top.

Dr. Pat Musto was present for Athens Township Authority (ATA). He said he hadn't been able to contact the person they would like to be appointed to the authority because that person is traveling. Robin asked if this person travels a lot and he said he thinks he does. Robin asked if that might be a problem since they already have one ATA member in Florida for the winter and Dr. Musto said that might be a problem.

Dr. Musto said they should have an approval letter from DEP in a few days, and should have their next permit in a couple weeks. He said their design is done for the sewer project except for one minor thing. They have cleared the Army Corp of Engineers, Railroad and PennDOT permit issues. The bad news, he said, is outlined in the letter he distributed. ATA is having a problem with Walmart. He said Walmart's engineer,

William Schneider, has declined ATA's request for an easement. ATA said they would put it anywhere he wanted it to go, but it was declined. He then proceeded to read the following from the letter he presented: "ATA had incorrectly anticipated that Wal-Mart would be responsible corporate citizen. That Wal-Mart would realize the continued growth in the Township that this project will allow benefits their financial interests. ATA had hoped that not only would Wal-Mart grant the easements, but decline to ask for any monetary compensation to grant the easement. If they continue to deny ATA the needed easement, there will be a negative economic effect on the Township. Wal-Mart's lack of cooperation will cause the ban on new construction in the Township to be continued". He said if they have to go to the press, they will. The letter he presented and read from was titled: "For immediate release to: Morning Times, Towanda Daily Review, WATS WAVR Radio", and all three were in attendance. Dr. Musto then proceeded to urge those in attendance to call 1-800-WALMART and to contact Mr. Schneider as well to express their concerns about the cost Walmart will be putting on the township sewer users and taxpayers by causing these delays and denying the request for an easement. He said they're at a standstill right now. He also said it's interesting that the sewer permit for Walmart was the last sewer permit issued before the ban on development was implemented. He said ATA has gone the extra mile when Walmart needed it, and they don't return the favor.

Cheryl asked if Applebee's will be stopped, too, and Dr. Musto said the use on that site will be less than what was there. Ron asked if it will help on Elmira Street and Dr. Musto said no. Cheryl said right now it's helping because no one is there.

John Thompson said the Walmart engineer forwarded plans to ATA's engineer to incorporate into their plans, and ATA's engineer didn't do it. Walmart didn't want it to go where they were going to put it. Dr. Musto said the feedback he's getting is that ATA's engineers are not getting anything back from Walmart. John said he just had contact with Skip (Mr. Schneider) and he is waiting for information from ATA so they can make their decision about the easement. Dr. Musto asked for Skip's phone number and Robin said she will email it to him in the morning.

Ron said Eddie told him he had to turn down 2 proposed new homes in Queen Esther Estates and a developer who was looking at Elmira Street. Ron also said he's really disappointed at the way this is being handled. The first two words of ATA are "Athens Township" and this is giving the township a bad name. It's not right. You shouldn't be going to the press first. The email Brian Huckabee sent to Skip Schneider sounded like blackmail. Ron said Dr. Musto should talk directly to Skip.

On motion of Ron, second by Cheryl, it was unanimous to approve the minutes of December 18, 2013 and January 6, 2014 as written.

On motion of Maurice, second by Cheryl, it was unanimous to ratify the payment of the Penelec utility relocation bill from the current Road C funds. Robin had requested the late charges be waived and Penelec has removed the late charges.

On motion of Ron, second by Cheryl, it was unanimous to appoint Cheryl Wood-Walter to both the Non-Uniform Pension Board and the Police Pension Board to replace Jack Walter, who has resigned. The terms will expire January 1, 2015.

On motion of Christine, second by Ron, it was unanimous to send the entire Public Works department to the 2 LTAP classes that will be held here (“Liquid Bituminous Seal Coat” and “Bridge Maintenance & Inspection”), and to send Randy and one other person to the “Spring Road Safety & Maintenance” class in Scranton.

On motion of Maurice, second by Ron, it was unanimous to pay for the paving of our portion of West Frederick Street (200 ft. east of Pennsylvania Avenue) when Athens Borough paves that road.

Ron explained to the Board that Bradford County Planning has agreed to help us with the Comprehensive Plan update at no cost. They need us to sign a Memorandum of Agreement for this. On motion of Maurice, second by Cheryl, it was unanimous to have Maurice sign this agreement as Chairman of the Board.

On motion of Cheryl, second by Ron, it was unanimous to execute the contract extension with Gwin Dobson and Foreman for Road C construction inspection and to approve the additional funds of \$2,445.60.

On motion of Cheryl, second by Maurice, it was unanimous to grant the school district’s request for the closure of Pennsylvania Avenue on Saturday, May 10th from 8 AM to 5 PM for the NTL Track and Field Meet; Saturday, May 17th from 7:30 AM to 9:30 PM for District IV Class AA & AAA Meets; and for graduation (tentatively set for June 18) – date and times to be determined.

On motion of Maurice, second by Christine, it was unanimous to approve the payment of \$10/month to Randy Harford for the use of his personal cell phone in lieu of a work cell phone, effective immediately.

On motion of Ron, second by Cheryl, it was unanimous to have Robin bid out Type 6S Anti-Skid and to participate in the Sodium Chloride contract this year.

Robin advised the Board that Michael Rosh would be building a house on property next to the Athens Wesleyan Church off Wilawana Road and will be using the same entrance road to the BMX track. He has chosen the private road name of "Myron Lane" for their road. The County and post office have approved the name and now we have to approve it. Robin asked John if we need an ordinance for this because it is a private road and John said an ordinance is not necessary. On motion of Cheryl, second by Ron, it was unanimous to approve the private road name of "Myron Lane" for this location.

Robin asked if anyone had discussed the Positive Pay Program and Direct Deposit with Ruth. Ron had, but he would prefer the rest of the Board to talk with Ruth before we take any action so the Board understands what these programs entail. This matter was tabled again until our next regular meeting.

Robin presented a quote from Kai Pan Consulting for a new computer for the shop in the amount of \$700 installed. They also need a new printer, but we can get one from Quill. On motion of Ron, second by Christine, it was unanimous to have Kai come and install the new computer and to purchase a printer from Quill.

Randy said he needs a 1 ft. bucket. He has found some used ones, but he needs a D, E or F Cat series. He found a few Ds, but very few. Mike Austin goes to auctions and he thinks he can find one for us. Randy said Maurice gave him the OK to get one, but someone needs to let Ruth know so she can pay for it. He thinks he can get a used one for around \$700. Maurice said they need it to fix drainage problems like 'North' (Erin) Road. We lost 'North' Road again this year. Randy said that's because we're too cheap. Tar and chip is no good for a road like that. It needs asphalt. It has one drainage problem that needs to be fixed before we can do that.

Randy asked what about the rollers and equipment replacement? The roller is now 4% higher than it was. He was looking at a JCB roller, and it was a good one. It takes them a while to build one, so we need to make a decision and order it.

On motion of Christine, second by Cheryl, it was unanimous to authorize the purchase of a 1 ft. bucket.

Randy asked again if we can buy the roller, and Cheryl said no, because there was no roller in the budget. Christine asked if there was any municipality around that has one that we could partner with. Susan asked if anyone leases rollers? Randy said they have lease-to-own programs. Robin said that may have to be bid, depending on the cost.

Ron suggests we have a separate meeting with the highway guys to discuss these issues. On motion of Ron, second by Maurice, it was unanimous to have this meeting on February 11th at 6:30 PM.

On motion of Ron, second by Maurice, it was unanimous to accept the monthly reports as presented.

On motion of Maurice, second by Christine, it was unanimous to pay the monthly bills, including the COG dues invoice, as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Ron introduced Andy Harding to the Board. Andy is the architect we are working with for our building expansion. Ron said he met with the office staff to discuss the front of the building and reconfiguration of the lobby. This will help Ruth from having so many interruptions during the day. He also said we're looking at starting by building a separate building for the public works department out in the yard that they can drive through from Herrick Avenue to the yard. Andy presented the draft plans. This has an estimated cost of \$550,000 for the enclosed new building and \$150,000 for the covered open space. Robin said in light of the expansion needs for the building and the equipment replacement needs we have, the Board may want to consider 'biting the bullet' and floating a bond to do this all at once, leaving us a monthly payment we would be able to handle instead of trying to come up with the entire cost of a roller and a grader, or trucks, or police cars, etc, all at one time. Ron thanked Andy for coming, and said we just need to start the discussion now.

Ed Reid had left information on floodplain management classes being offered by FEMA. All expenses are paid, except for meals (\$100 meal tickets available). One class is July 21 – 24th and the second class is August 25 – 28th in Emmetsburg, MD. On motion of Ron, second by Maurice, it was unanimous to send Ed to these classes.

Maurice said he would like to see a report when we go to training – nothing elaborate, just a summary of the highlights so the Board is aware of what we have learned. Robin will get a memo out to everyone concerning this. She will ask for monthly reports and will include them in the monthly report folder at each meeting.

Chairman Fay took the Board into executive session at 9:53 PM for personnel and pending litigation. The secretary was excused and the remaining minutes were taken by Cheryl Wood-Walter. The regular meeting reconvened at 11 PM.

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On motion of Ron, second by Maurice, it was unanimous to hold the monthly Fire Company contribution check(s) until we receive their 2014 budget or audit report as required by their contract.

On motion of Ron, second by Maurice, it was unanimous to direct John Thompson to draft a time card policy for all employees.

On motion of Ron, second by Maurice, it passed directing John Thompson to pursue the Gastl Estate and litigation. Christine voted no.

There being no further business, on motion of Ron, second by Christine, the meeting adjourned at 11:10 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

February 11, 2014 6:30 PM

Chairman Maurice Fay called the meeting to order at 6:35 PM. Supervisors also present were Ronald Reagan, Cheryl Wood-Walter, Christine Vough and Susan Seck. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Voice of the Residents: None

Randy Harford and Ralph Blowers were here representing the Public Works Department. Randy said they need 2 rollers – a blacktop roller and a dirt roller. They junked the roller that went over the bank and the IR roller is on its last legs. The grader is 20-some years old. They need a new truck for town to replace Truck 3 – not a small truck, but one like the Ford it would replace. Ron asked if they could use a small truck like Athens and Sayre Boroughs and Randy said those would be worthless to them. They have a 10 ft. angle plow for town. Randy said the old Mack is the best truck in the fleet. Ron asked if they can still get parts for that and Randy said yes. Randy said they also intend to put the water tank back on Truck 3. Once we get the new truck we'll have 3 tandems, one ford and Randy's Mack. Randy said we shouldn't be giving money away, "like to the Authority", when we have our own expenses that we can't cover.

Ron said Jack (Walter) never said a word to us about the equipment needing work, or that it was so bad. Ron said the 3 Fords were supposed to be rotated out a long time ago. Maurice said he was on the board when the 3 singles were bought and he wanted them to get 2 tandems instead. Randy had prices on two rollers and a grader. The grader was \$232K without any attachments. Robin asked if it would need attachments and he said it would need front and back rippers and a front-end lift. The blacktop roller priced out at \$29K. The JCB dirt roller was \$106K and a CAT machine would be \$15K more.

Ron asked what projects they have planned for this year. Randy said the Dirt and Gravel Road Program (DGRP) project on Murphy Road and putting a top on Sunnyfield Drive. Susan said she had talked with Art Cole and he would like Randy to remove the boulders at his driveway because he's afraid he'll lose the driveway. Randy said he put the boulders there to hold his driveway until the road is done and then he will remove them.

Randy said stone and oil is okay for a topping, but not for holding roads. They need real blacktop. We need to change to blacktop for paving and calcium for dust control.

Ron asked what is going to happen when Ray comes back. Christine said we don't know if he will be coming back. Ron said he's out on Worker's Comp and you can't just let him go. He said Ray wants to use tar and chip and Randy wants to use asphalt. Ron said we will not allow any more roads to go in like Hickory Heights – they will need to be motor-paved. Randy said things need to change. We need to use asphalt.

Ron asked if they would rather have a track loader or a dozer. Randy said they can't use any track equipment in the creeks any more – they need to use equipment with rubber tires in the creeks. Ron asked what they use to level areas like on the Murphy Road project – wouldn't they prefer a dozer for something like that? Randy said a dozer isn't used for that, that's what the grader is for. He said we should have kept the old loader we had to use in the pit.

Susan asked if we use outside services sometimes, and asked if it would be feasible to have someone come in and do it. She asked if they also needed to buy a loader. Robin was confused on that issue as well. Randy said they don't need to buy a loader. Christine told Randy we appreciate him getting this information together for us.

Randy said nothing seems to get decided at your meetings. He asked the Board what they are going to do. Susan asked, of the three pieces of equipment, which one is top priority. She also asked why we spent so much on Ed's car, and why we needed to get a new car. She said a lot of people have been asking her about that. Cheryl said we bid for a used car but we did not get bids for what we had. She added that no one has been asking her why we got that car for Ed. Also, when we buy used, we buy someone else's problems and end up throwing good money after bad. Ron added that the car was for township use, not just for Ed's use.

Randy asked if we accomplished anything tonight. Susan said we know what you need. Christine said since we can't configure the front office, can Cindy come out and sit at Elaine's desk when Elaine is in the police department to handle the people who come in and the phone? She asked Ron if he would ask Cindy to come out since he oversees the office staff. Ron will do that.

Randy and Ralph left at this time.

Maurice advised the Board that we have received the fire company budget for 2014.

Ron explained that there is a Special Exception application pending for Zoning Hearing Board for a quilt shop to locate in the old Little Lambs Daycare building on Center Street. Planning Commission submitted a letter stating their concerns since the area is not zoned for something like that. Once it is changed, it's changed for good, and what will go in there next? Maurice asked if you can just change it for this one thing and Ron said no. Christine said they're trying to call it a cultural center, so the next business would have to be cultural. Ron said a cultural center is a stretch – it doesn't fit. It's primarily a retail business. That will be up to Zoning Hearing Board to decide. John Thompson added there's a huge difference between 'Variance' and 'Special Exception'.

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Robin advised the Board that she has been appointed to the PSATS Resolutions Standing Committee and there will be a meeting in Harrisburg on March 4th. PSATS will pay for hotel, meals and mileage. Robin asked for permission to go. On motion of Ron, second by Maurice, it passed for Robin to go. Christine voted no.

Robin received a class offering for “Collaborative Approaches to Funding Fire and EMS Services” which will be held in Clarks Summit on March 18th. No one from the Board is interested in attending.

Robin said Richard Bean is requesting letters of support for their Round Top Park grant. So far he has not received any. Robin drafted one from the Board which they reviewed and had Maurice sign as Chairman. She said Richard also would like the Supervisors to do a press release explaining the project and asking for letters of support to be included in the grant application. On motion of Maurice, second by Ron, it was unanimous to have Robin draft a press release for review by the Board and Richard.

On motion of Maurice, second by Cheryl, it was unanimous to release the monthly payments to the fire company now that we have received their budget.

On motion of Maurice, second by Cheryl, it was unanimous to have Robin send a letter to Athens Borough advising them that we will pay for the paving of our 200 ft. of West Frederick Street when they pave their portion this summer, and to ask for a cost estimate.

On motion of Maurice, second by Christine, it was unanimous to have Robin draft a letter to Chief Guinane of Sayre congratulating him on his retirement, and thanking him for his 30 years of service to the Valley.

Chairman Fay took the Board into executive session at 8:05 PM for pending litigation. Cheryl left at this time, and Robin was excused at this time. The regular meeting reconvened at 9:10 PM and the remaining minutes were taken by Ronald Reagan.

On motion of Ron, second by Maurice, it was unanimous to have John Thompson file a response to the Petition for Appointment of Board of View for the Rosh condemnation on the Road C project.

On motion of Christine, second by Maurice, it was unanimous to reject the 5-year/\$300,000 offer from Gutelius and to authorize John to contact Max Inkrote at Larson Design for more information to evaluate the proposal.

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On motion of Maurice, second by Christine, it was unanimous to have Robin execute RESOLUTION 2014-05 to extend the term of Athens Township Authority from 50 years to 80 years.

There being no further business, on motion of Ron, second by Maurice, it was unanimous to adjourn the meeting at 9:19 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
February 26, 2014 7 PM

Chairman Maurice Fay called the meeting to order at 7 PM. Supervisors Susan Seck, Christine Vough, Cheryl Wood-Walter and Ronald Reagan were also present. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Chairman Fay called for the opening of the bids for 2000 Tons of Type 6S antiskid, delivered to the township yard as needed:

Porter's Sand and Gravel	\$ 9.98/ton
Eastern Industries, Inc.	\$12.27/ton
Glenn O. Hawbaker, Inc.	\$17.71/ton

On motion of Cheryl, second by Christine, it was unanimous to award the bid to Porter's Sand and Gravel.

Aaron Brotzman of Weaver Road said the trucks still aren't working well. Our equipment is not up to par. Christine said she received several of Aaron's calls and our trucks will be calibrated this Friday at no cost to us through LTAP.

Voice of the Residents:

Maurice introduced Frank Pilling of Empire Access/North Penn who spoke about a proposed cable franchise for the township. They will offer phone, broadband internet and cable through a fiber optic network they are currently installing. They expect to be operational in about 30 days. Their service area in Athens Township will be east of Route 220 to start. They are part of North Penn Telephone and their 'triple package' costs usually \$20-\$30 less per month than Time Warner. They have to get their core area up and running and then will look at branching out. Cheryl asked if they will have a local office and they have leased space at 140 Desmond Street. Susan asked how far east they will go and they will not cross the Susquehanna at this point. They will consider branching out into higher density areas after they are established. Randy Harford asked if they will be out of our pipes and right-of-way (ROW) and they will be. They want to work with us. John Thompson said he has reviewed the proposed franchise agreement and wants to go over it with the Board so they will be able to make a decision. One of his concerns is road access. They said typically their lines will be aerial, but if they do need to cross the road, they will bore instead of cut. Randy asked if they have a set of rules about pipes, depths, etc. He said here they don't do nothing right. Frank said they want to do it right and work with us. John will review this proposal with the Board and Robin will contact them with a decision.

Aaron Brotzman of Weaver Road asked how many times they are going to tar and chip Highland Drive before they fix it right. He said you've done it three times and patched it once. It needs to have a base. Christine said we are waiting to assess the roads

after the thaw, then we will set a plan for the summer work. She said she drove out there with Randy last Saturday to look at it. Aaron asked what is being done to prepare for the upcoming storm this weekend. Things need to be done ahead of time. The ditches need to be cleared so the water will have somewhere to go besides the road. Ralph Blowers said there's not too much they can do ahead. Aaron said you can use the grader like they used to and drive the tire up the ditch to clear it. Ralph said with the last melt the snow in the ditches turned to slush and acted like a dam. Aaron said there's a thaw coming up. You're going to lose some roads. Randy said they need another wing plow. Aaron said you need to spend the tax money on the roads and not give \$50,000 away here, \$100,000 away here – use it on your roads!

Maurice asked John Thompson if he has anything to say to Mr. Hafer and John said they will discuss it in executive session. Maurice asked Dave Hafer if he had any questions for the Board and he asked when it is going to happen. Maurice said we will find out tonight. He said he will let Mr. Hafer know.

Richard Bean, Chairman of the Parks and Recreation Commission, said they have received some financial help from some of the Athens Township businesses. Northern Tier Regional Planning is writing 2 grants for the park. They will begin the park expansion project in the Spring and hope to use volunteers. The brochures are done and look great. The Fire Company has taken down the star and the highway department needs to bring it back to the building. Richard said we had 4 churches reserve pavilions for sunrise services on Round Top. The Parks Commission has decided they will just ask the churches for a “donation” if they're there just for an hour or so for a sunrise service. Robin asked if they would pay a fee if they reserve for other times or events. Richard said the churches would have to pay any other time the park is open. Round Top Park will officially open on May 10th. Barry will start April 7th. Barry also left a message that the park road is breaking up.

Ron had attended the COG meeting on Monday and had a packet of brochures and information from the Endless Mountains Visitor's Bureau (EMVB) that included a list of grants they have given out. He asked Richard Bean if the Parks Commission has ever applied to them for a grant. Richard said they do not qualify because they don't advertise outside of the Valley, but they hope to meet that criteria soon. Ron said the Commissioners want to split from EMVB and use those funds to improve the image of Bradford County, but they need 51% of the municipalities to approve that split before it can happen. Richard asked the board to think about where the new franchise money will be spent, since they will be competition for Time Warner, and the Parks rely heavily on the franchise monies they receive.

Dr. Musto was not present to report for Athens Township Authority.

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Randy Harford said, getting back to Mr. Brotzman, we put 3 feet of fill in the park road. We are building deep with fill. Stone and oil doesn't hold. It's crumbling on every road. Bradley road is entirely gone. Oil and chip nowadays is water based. Not worth using it. Randy and Aaron continued their discussion.

Maurice said we've got to move on with this meeting. Aaron Brotzman told Maurice, "Hey! He (Randy) had the floor and was talking to me!" Maurice said the Board has been told about the equipment and the roads. Christine is in charge. Give her a chance.

Christine presented an email from Greg Dibble of PennDOT stating there is no additional signage needed at the Wilawana Road/White Wagon Road intersection and that he recommended increased enforcement at that intersection.

Christine said it has come to her attention that she has not explained her recent "No" votes. She said she voted no for the employees to go home early with pay on Christmas Eve because she doesn't believe the tax payers should be paying for that. She said she voted no for Robin "getting the day off with pay" to go to the Pennsylvania State Association of Township Supervisors standing committee meeting because she has numerous responsibilities here at the township and doesn't need to take on additional responsibilities on taxpayer money.

On motion of Maurice, second by Ron, it was unanimous to approve the minutes of January 29th and February 11, 2014 as written.

On motion of Christine, second by Cheryl, it was unanimous to have Robin bid fuel and Randy quote pipe, blocks and calcium – and have Robin bid the crushing to be completed no later than May 15, 2014.

Robin asked if the rest of the Board had followed-up with Ruth on the Positive Pay program. No one had. Ron did last month and pulled out the information he had on this program for the Board. He said it was \$75/month. Cheryl and Christine think \$75/month is pretty steep. The Board will wait another month so they can get with Ruth. Cheryl said that would give them another month to find out if other municipalities use this service. Susan asked if this was just with C & N and it is. Ralph Blowers suggested they check with M & T to see if they offer this as well.

On motion of Ron, second by Maurice, it was unanimous to have Maurice and Cheryl sign the IDP grant extension documents.

Monthly reports were presented. There was no fire report. On motion of Christine, second by Cheryl, it was unanimous to accept the monthly reports submitted as presented, and to hold the fire company check until we receive the past due report.

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On motion of Ron, second by Maurice, it was unanimous to pay the monthly bills as presented. A complete list of revenues/expenditures is on file in the Treasurer's office.

Aaron Brotzman asked why we give a check to the fire company. Are they paid now and not volunteers? He said they send him a request for a donation every year – does that mean he can just throw that out? They should be raising their own funds. Ron said we don't give them enough to cover their expenses. Aaron asked if a citizen can make a motion and he was told no. He asked if someone on the Board would make it for him and he was told no. He asked the Board to not spend their 'surplus' (Act 13 funds) before the end of the year so they can make sure they cover their own expenses before handing it out to others. Cheryl said her position was to let them line up and then we'll decide after we review our budget, but she is only one person. Aaron said you should wait until you know before you give it away. You gave almost \$100,000 to the fire company. These guys asked for a roller. Is that in the budget? Discussion continued.

Robin had received 2 webinar offerings: "The Importance of a Traffic Sign Inventory" and "Introduction to PA's New Mutual Aid System for Emergency Management Coordinators". Robin had sent an email to Keith Stackhouse (our EMC) but had not heard back from him. Ed and Robin, as Deputy EMCs, are both interested in the emergency management webinar. The traffic sign inventory webinar should be attended by someone in the highway department to get the update on the June, 2014 deadline for sign compliance. On motion of Ron, second by Maurice, it was unanimous to do both webinars.

Chairman Fay took the Board into executive session at 8:20 PM for pending litigation and personnel. The secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 9:38 PM.

On motion of Maurice, second by Susan, it was unanimous to have John Thompson send a letter to Hafer's regarding the water test.

On motion of Ron, second by Maurice, it was unanimous to have John Thompson contact General Certified Appraiser, Richard Drzewiecki, to conduct an appraisal on the Rosh condemnation.

On motion of Christine, second by Maurice, it was unanimous to set a meeting with the union contract negotiator on March 19th or 20th at 6:30 PM.

There being no further business, on motion of Cheryl, second by Maurice, it was unanimous to adjourn the meeting at 9:48 PM.

Respectfully submitted,

ATHENS TOWNSHIP SUPERVISORS

March 6, 2014 6:30 PM

Chairman Maurice Fay called the meeting to order at 6:35 PM. Supervisors also present were Ronald Reagan, Cheryl Wood-Walter, Christine Vough and Susan Seck.

Chairman Fay took the Board into executive session at 6:36 PM for personnel. Maurice left at 7:15 PM due to illness. The regular meeting reconvened at 9 PM.

On motion of Ron, second by Cheryl, it was unanimous to adjourn at 9:01 PM.

Respectfully submitted,

Ronald P. Reagan
Supervisor

ATHENS TOWNSHIP SUPERVISORS

March 26, 2014 6 PM

Executive Session

An executive session was held at 6:12 PM for pending litigation. Supervisors present were Cheryl Wood-Walter, Ronald Reagan, Christine Vough and Susan Seck. Maurice Fay was absent due to illness. Solicitor John Thompson and Secretary Robin Smith were in attendance, as were Wayne Frey and Tim Sullivan from PennDOT. Executive session concluded at 6:55 PM. No action was taken.

ATHENS TOWNSHIP SUPERVISORS

March 26, 2014 7 PM

Regular Monthly Meeting

Vice Chairman Cheryl Wood-Walter called the meeting to order at 7:02 PM. Supervisors also present were Ronald Reagan, Christine Vough and Susan Seck. Maurice Fay was absent due to illness. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Vice Chairman Wood-Walter called for the opening of the bids. The first was for a portable crusher and loader(s) with operator(s) to reduce bank run gravel in our gravel pit to a minimum of 5000 (+/-) cubic yards, 2-1/2 inch-minus modified gravel as per the legal notice. The bids were as follows:

Cole Construction	\$3.78/cubic yard
Villager Construction, Inc.	\$3.95/cubic yard
Dycon Construction	\$4.55/cubic yard
Carver Sand & Gravel	\$5.95/cubic yard

On motion of Ron, second by Cheryl, it was unanimous to award the bid to Cole Construction.

Next was the bid for 11,000 (+/-) gallons 87 octane gas and 14,000 (+/-) gallons LSD diesel. Only one bid was received, from Williams Oil and Propane, and was \$3.0369/gallon for the gas and \$3.3595/gallon for diesel. On motion of Cheryl, second by Ron, it was unanimous to award the bid to Williams Oil and Propane.

Voice of the Residents:

Aaron Brotzman of Weaver Road asked who mandated the money that is given to the fire company. Cheryl said we are mandated to provide fire service – either ourselves or contract with someone else. Aaron thinks \$90,000 is too much for the fire company. He said it was in the paper as \$22,000 but “Maurice fessed

up” to the \$93,100. Are we mandated to give them that? Cheryl said your question needs to be addressed to the fire company, and she turned the floor over to Keith Stackhouse. Keith said he is the chairman of the Board of Directors for the fire company. The township started its own fire company in 1975/76, and they have a contract that renews every year. They’ve been getting \$93,100 for several years now. He explained that they do a lot of fundraising – bingo every Tuesday night, ham and turkey parties, chicken barbecues, etc. You can’t run a fire company solely by ‘slinging chicken’. If you’d (Aaron) like to join to help, we can get you an application. Keith said he works for the police department and they don’t have to do chicken barbecues to buy a new police car. The highway department doesn’t have to raise money for their dump trucks. Aaron asked if the State matches the amount the township contributes and they do not. The State has small grants available for specific things, and the Federal grants are very, very competitive. Aaron said if we get to the end of the year, and we only have \$50,000 left for the fire company, that should be enough. He’s living on a road that is falling apart. Keith said they need funds to maintain their trucks to haul water and fight fires. Aaron said they can’t get to his house with their equipment because the road is so bad.

Richard Bean reported for the Parks and Recreation Commission. He said the model airplane club spoke to the Commission about their upcoming events and donated \$100 toward the pond project. The Commission will also be participating in the Guthrie Obesity Prevention and Awareness Health Fair on Saturday, June 7th. Matt Williams from Northern Tier Regional Planning and Development Council is working on grants for the pond project. They are also looking for help from the Fish and Boat Commission. They will be putting erosion control in this spring and will do the grubbing and clearing. They hope to use volunteers. They have asked Haas to help with marking the boundaries of the area to be developed. They’re waiting for the ground to thaw. Round Top Park will open May 10th. Barry will start back to work on April 7th. Richard has contacted Athens Little League (LL) and ASA Girls Softball (ASA) requesting they share the ball field at the Jim King Memorial Park equally – including maintenance and materials needed for that. Park inspection will be April 19th. Verizon has requested written permission to bury their new 911 phone line underground in the park. Richard has given verbal permission but they need the permission paperwork signed by the Board.

Ralph Blowers of Front Street asked who’s going to follow Verizon around to see the work is done properly. They have lines strung everywhere up in the hills.

Andy Watkins of Riverside Drive said he believes LL is under a misconception that ASA and LL can only use the field Monday through Thursday. Richard said that is correct. Richard said they made a promise to the people in East Athens that the ball field will not be used for organized sports and will only be for public use. The Park Commission set Friday, Saturday and Sunday for public use of the ball field only. If someone rents the pavilion they can use the ball field as well. Cheryl asked Andy if he has a set time for his practices and he said he's trying to get a schedule together. Richard said he sent a letter to LL asking them to come to the Park Commission meeting, but no one showed up.

Danny Stark of Clinton Street asked what we offer for free to our veterans. Cheryl said we offer free Off Highway Vehicle permits. Danny added that a lot of disabled veterans do fish, and will enjoy the handicap fishing pier that is proposed.

Christine asked for it to be clarified that if someone rents the pavilion in the Jim King Memorial Park, they can use the ball field as well.

Andy Watkins asked Richard if the Parks Commission would revisit their 'public use only' on Friday, Saturday and Sunday. Richard told Andy to come to a Parks meeting, and said the next meeting is April 28th at 7 PM.

Patrick Musto was present to report for Athens Township Authority (ATA). He said not much progress was made on the sewer line upgrade project. He said there were 4 properties for which they still needed easements, now they're down to 3 because they changed their route. ATA voted to do eminent domain on the three properties. One wants too much money, one has not responded, and one is giving them the run-around. It will take a couple months, and there will be unknown costs for the easements and unknown costs for the litigation. They may have to increase rates. They don't know how much it will be. They tried to put it where people wanted it and have really tried to secure the easements. People don't realize this money will come from the sewer users. If it takes 2-3 months, that would be June. It may be a while.

Aaron Brotzman asked if the budget is available for review, and it is.

Randy Harford was not present at the meeting so Robin presented the information on Truck 4. Truck 4 failed inspection (frame rail cracked, rusted; power steering box has severe leak; several air leaks right front and rear; headlight switch frozen; no back-up lights; exhaust rusted – leaks between turbo and muffler; spring rusted

– broken rebout clamps; left inside door latch inoperable; antifreeze leak toward rear of engine). The box on this truck was recently purchased and can go on another chassis. Randy said we could buy a used chassis where we purchased Truck 7 a few years back and have this box installed on that. He said we should use this box, because it will leave enough material in the box to give the truck the weight it needs, and also will allow material to be spread at the front of the box – not just at the rear of the box, which helps to give them traction in both directions. He said the standard aluminum boxes on PennDOT trucks are light and do not have these features. He also said if we take the box off Truck 4 and leave it sit, it will deteriorate. Randy said they need to get a chassis with a wing plow so they will be able to push the snow back from the ditches in a more timely fashion. Ralph said we only have one wing plow now (Mike’s truck), and it takes 2 days for him to cover the entire township to get the snow pushed back. If we had another, we could do this in a day. No action was taken at this time.

Cheryl said we need to set a date for road inspection. Christine said she has made arrangements with Greg Dibble from PennDOT to go around and inspect roads on April 3rd (a Thursday). Cheryl asked if the rest of the board was invited and Christine said as many as can fit in his vehicle. Cheryl said we need to set a date when we all can go. Discussion was held. Road inspection was set for April 26, 2014 at 9 AM.

Discussion was held as to whether or not to close the “No Winter Maintenance” portion of Murray Creek Road from November 30 – April 1 each year. This year someone took it upon themselves to plow the road, and they plugged our ditches full with snow which caused the water to run down the center of the road causing a big washout. There are no houses on this portion of the road. Ron said he has pulled people out of there a lot. He thinks we should close it during the winter timeframe. It’s a tough road even in the summer. Robin asked how we would legally do this. John Thompson said we would do it by ordinance, and he will draft one for review at our next meeting.

Robin said the highway department has asked for an eyewash station. The day they asked she went out and got eye wash and an eye cup for the interim. Ralph Blowers said he had a portable one for his business. Robin will research and get prices.

On motion of Ron, second by Cheryl, it was unanimous to approve the minutes of February 26th and March 6, 2014 as written.

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John had reviewed the proposed franchise agreement from North Penn Telephone for cable service within the township. He said he had asked North Penn to incorporate a paragraph from the Time Warner Cable franchise we have, but he hasn't received anything back from them yet.

Robin had requested a quote for telephone service from North Penn/Empire Access. She distributed it to the Board for review and consideration. We would save about \$25/month.

On motion of Cheryl, second by Susan, it was unanimous to approve the copier maintenance agreement with Copy Source.

Robin asked the Board if they would consider sending a letter to the Commissioners in support of the Endless Mountains Visitor's Bureau. Discussion was held. Cheryl said this actually has to go before all the municipalities – the Commissioners can't just pull out of this themselves. They need 51% of the municipalities in the County to be in favor of pulling out of the Bureau. If we gave them Round Top brochures to promote our park, we would get nothing from them because Bradford County would no longer be a part of the Bureau. Small businesses like the wineries and such depend on this advertising and marketing. When the Commissioners made the announcement that they were no longer going to support the Bureau, they left out the part about the municipalities needing to approve it. It's the County hotel tax that is sent to the Bureau, and it is only to be spent for tourism. The letter is something we're considering. They need to look at the big picture. No action was taken.

Robin advised the Board that she had included price quotes for a roller and a grader in their meeting packets. No action was taken.

On motion of Ron, second by Cheryl, it was unanimous to ratify the scheduling of the executive session at 6 PM just prior to this meeting.

On motion of Ron, second by Christine, it was unanimous to ratify the filing of Preliminary Objections for the Rosh request for a Board of Review. John said the argument is set for May. Ralph Blowers asked what this is about and John Thompson explained.

Positive Pay was discussed again. Susan asked if we can find fraud protection for our bank accounts that works as an umbrella. It was decided to table this until our

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April meeting, and have Robin check with our insurance company, and also ask the PSATS discussion group.

On motion of Cheryl, second by Ron, it was unanimous to send Susan and Ed to the Floodplain management seminar at the Best Western on April 22nd.

On motion of Christine, second by Cheryl, it was unanimous to send Ed and Robin to the NWS Integrated Warning Team workshop on April 24th.

On motion of Cheryl, second by Susan, it was unanimous to send Ed to the Hazardous Weather & Flood Preparedness class in Harrisburg on April 10 & 11th.

Robin said there is a Zoning Decisions class on April 29th in Williamsport.

Robin has received the fire reports for both January and February. On motion of Ron, second by Christine, it was unanimous to release the funds to the fire company.

On motion of Ron, second by Christine, it was unanimous to accept the monthly reports as presented.

On motion of Cheryl, second by Ron, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Vice Chairman Wood-Walter took the Board into executive session at 8:35 PM for pending litigation. The Secretary was excused at 9:05 PM. The regular meeting reconvened at 9:56 PM and the remaining minutes were taken by Ronald Reagan.

On motion of Cheryl, second by Susan, it was unanimous to have Ruth do eBanking with Citizens and Northern Bank.

On motion of Ron, second by Christine, it was unanimous to have Cheryl sign the agreement for Verizon to put their 911 phone line underground in Round Top Park.

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On motion of Ron, second by Cheryl, it was unanimous to have John Thompson draft an ordinance for the closure of the “No Winter Maintenance” portion of Murray Creek Road from November 30th through April 1st of each year.

On motion of Cheryl, second by Christine, it was unanimous to have John Thompson contact the Worker’s Compensation attorney.

On motion of Ron, second by Christine, it was unanimous to have John Thompson contact Don Horne from the Federal Highway Administration.

There being no further business, on motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 10:06 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

April 9, 2014 6 PM

Vice Chairman Cheryl Wood-Walter called the meeting to order at 6 PM. Supervisors also present were Susan Seck and Christine Vough. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Voice of the Residents: None

Robin presented the paperwork for the submittal of the Round Top Park Expansion Grant Application: RESOLUTION 2014-06 authorizing Cheryl to sign, signature page, and letter listing in-kind amounts. On motion of Christine, second by Cheryl, it was unanimous to adopt RESOLUTION 2014-06 and to approve, sign and execute the grant paperwork.

On motion of Cheryl, second by Christine, it was unanimous to have Cheryl sign the letter of support for the Diahoga Trails grant being submitted by Sayre Borough in conjunction with Athens Borough and the Valley Joint Sewer Authority.

Ron Reagan arrived at 6:08 PM.

On motion of Christine, second by Susan, it was unanimous to grant the contract extension to March 21, 2015 for the preliminary engineering on the Thomas Avenue bridge.

Joe Quatrini had dropped off the Dirt and Gravel Road Program grant paperwork for the next stage of Murphy Road. Our in-kind share was estimated at \$49K, but they were able to fund the flex-mat portion of the project with their educational funds by using it as a training site, which brought us down to an estimate of \$36K. On motion of Ron, second by Susan, it was unanimous to approve, sign and execute the contract, with Cheryl to sign.

Robin said Cole Construction had asked if they needed to do an actual performance bond, or could they do a certified check in that amount? John Thompson said the certified check would be fine. On motion of Cheryl, second by Ron, it was unanimous to accept a certified check for the bond amount.

Ruth gave Robin an invoice for windshield de-icer that was ordered by Ray in December. Ray has been off on Worker's Comp since early November. Randy said he did not order this. It was sent to Ray's house and Ray is returning it. Randy said Ray had called him and asked him to come and pick it up and Randy wouldn't do that. Randy said Ray asked him to sign the invoice and he wouldn't. A past-due notice was received the end of March. Someone called to see if the product was

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returned and it was not. John Thompson said we should contact Ray to see if he has proof that he sent it back, and send a letter to the company advising them this was not authorized by the township and it was not delivered here.

Randy explained the lease proposal for a roller from Monroe Tractor. Randy said we would be able to use the old roller to hammer the rough work until a new roller came, if we bought one. The purchase of another used tandem axle chassis was also considered. Discussion was held. On motion of Ron, second by Cheryl, it was unanimous to send Randy and Mike to Arthur Trovei & Sons, Inc. to get specs on a tandem axle chassis and to see if they had any rollers available, and to have Susan call to get more roller prices (lease and purchase).

Robin asked about the cable franchise. John said he had sent the changes we wanted in the agreement to Frank Pilling, who was at our original meeting. They needed to go to someone else, so John took care of that and has received the franchise agreement that includes all our changes. On motion of Ron, second by Christine, it was unanimous to approve, sign and execute the franchise agreement with North Penn. John will take care of the paperwork and get us a fully-executed copy of the agreement.

On motion of Cheryl, second by Ron, it was unanimous to accept Maurice Fay's letter of resignation, which was submitted on April 1, 2014, with regret.

The Public Works department was present to request permission to go to a 4-day, 10 hours/day work week. They would like to work from 6 AM to 4:30 PM Monday through Thursday. Susan asked if they could stagger their workweek to have some Monday through Thursday and some Tuesday through Friday. Randy said they need the whole crew together. Ron said the contract has several sections that would have to be changed for this to happen. He asked what if there was an emergency on a Friday – everyone would be on overtime. Randy said they would get more work done in 40 hours with 10-hour days. They would also be taking their days of vacation in 10-hour increments instead of 8. Cheryl said, overtime aside, do you feel you'd be safe working four 10-hour days in a row? Would you be tired? Burned out? She said there would be a process to change the contract and the Board will discuss this request in executive session.

Cheryl took the Board into executive session at 7:15 PM for personnel and pending litigation. The secretary was excused at 7:25 PM. The meeting reconvened at 9:27 PM. The remaining minutes were taken by Ron Reagan.

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On motion of Ron, second by Cheryl, it was unanimous to have Attorney Thompson draft correspondence to Attorney Williams to convey a counter proposal for settlement on the Road C subbase.

On motion of Christine, second by Susan, it was unanimous to have Attorney Thompson draft a letter to Joe Sindoni regarding water at the Airport Seniors Community.

On motion of Ron, second by Christine, it was unanimous to interview for the supervisor position.

On motion of Ron, second by Christine, it was unanimous to appoint Cheryl Wood-Walter as Chairman of the Board to replace Maurice Fay as Chairman after his resignation.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 9:38 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

April 30, 2014 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, Ron Reagan and Christine Vough. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

First order of business was to appoint someone to replace Maurice Fay who resigned as Township Supervisor. On motion of Ron, second by Cheryl, it was unanimous to appoint George Ballenstedt as Township Supervisor to fill the remainder of Maurice's term ending January 4, 2016.

Ralph Blowers of Front Street stood and said this was a violation of the Sunshine Law. John Thompson said there was no official action prior to this meeting. Ralph said it had to be at a public meeting and it wasn't. Cheryl asked each board member if they had voted for Mr. Ballenstedt prior to this vote just taken at this meeting, and the roll-call vote was as follows: Mr. Reagan - no; Mrs. Wood-Walter - no; Mrs. Vough - no; Mrs. Seck - no. Ralph continued, and Andy Watkins of Riverside Drive commented as well. John Thompson reiterated that there was no action taken to appoint Mr. Ballenstedt until it occurred at this meeting.

Next was the opening of the bids for the truck chassis. One bid was received, from Arthur Trovei, in the amount of \$24,900. On motion of Ron, second by Christine, it was unanimous to reject the bid. Ron said he would talk with Randy and Ralph about this later.

Voice of the Residents:

Glenn Aikens was present about his property on Potter Road. His daughter put a mobile home up there and it went through Planning. He says the road was graded up to the driveway. Now a logger has made a mess of the road. Glenn said Randy (Harford), Ray (Brobst) and Jack (Walter) looked at the road but nothing happened. Glenn said the one resident claims they own the road. John Thompson said the individual he is referencing has a survey and a deed that says they do indeed own the road. John added that the surveyor has put his seal on this survey saying that resident owns the road. Glenn asked Randy if he measured and maintains the road in question. Glenn said the measurement goes up to his road (driveway). John Thompson said he will be glad to meet with Glenn to discuss this. John needs to see both surveys to compare. John asked Glenn if you felt you had access to this road, why did you enter into an agreement with that property owner for access? Glenn said he never signed anything. John said he has a signed copy and will show Glenn when they meet. Cheryl asked John to handle this.

Andy Watkins of Riverside Drive said the Board might want to reference that Sunshine Law. Cheryl stated again that at NO time did they appoint anyone or take any vote prior to this meeting.

Dave Hafer of Wilawana Road was present concerning his water and the Road C project. He said he was told that they'd fix his spring if anything happened to it. He went to Williamsport to get a good test of his water. He believes something was dumped into the pond. He stated his water test came back okay. John Thompson said this has been addressed back and forth in correspondence, and 4 tests have been done. John said he sent information to the Hafers about flushing the system and never heard any more from him. Cheryl asked Dave if he was satisfied with that test. He said he was, and that one more test is scheduled after the project is complete. Dave asked if the township would reimburse him for the water test he just had done and the Board agreed to reimburse him for the test. Robin asked Dave to bring in a copy of the test and the invoice so that we can reimburse him for it.

Ralph Blowers said their new truck had been lettered and asked if the 'code vehicle' was going to be lettered. Ron said Ed is arranging this.

Ralph Blowers brought up the Little League using the Jim King Memorial Park when it is supposed to be a neighborhood park. He referenced a concern from 2 weeks ago on that Saturday when Little League was there. Cheryl said the Board was unaware. Christine asked if it was a pavilion rental. Cheryl said we will refer this back to the Parks Commission. Susan said she had a complaint on liability and referred that back to the Parks.

Andy Watkins asked the Board if they would consider installing "Children At Play" signs on Glen Valley Road. Cheryl said we already did that.

Meade Murtland reported for the Parks and Recreation Commission. They plan to participate in the Guthrie Obesity Prevention and Awareness Health Fair on June 7th. Northern Tier Regional Planning submitted the park grant on April 16th. The Parks Commission has deferred putting down erosion control and grubbing out trees and shrubs until Fall. Barry is back to work and the park will open on May 10th. Cub Scout Pack #4017 picked up trash in the park on April 27th. The park inspection was completed on April 19th. Verizon buried their 911 phone cable and Guthrie buried a new emergency line. Complaints had been received about the Jim King Memorial Park concerning organized ball on the baseball field causing noise, trespassing and liability questions. The Commission is getting quotes for fencing on the south side of the park to

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alleviate some of these issues. Several smaller grants are being submitted for the Round Top Park Expansion project. The next Parks Commission meeting is May 19th.

Dr. Musto was not present for Athens Township Authority. Robin presented the Chapter 94 report letter stating it was accepted by DEP.

Discussion was held about posting a speed limit on Weaver Road. Robin said our ordinance shows the speed limit as 35 mph. Randy will take Chief Hurley out to see where to locate the postings.

On motion of Cheryl, second by Christine, it was unanimous to purchase the portable eye wash station and preservative for the highway department.

On motion of Cheryl, second by Ron, it was unanimous to accept the quote from Keystone Communications in the amount of \$2,493.50 for radios for the grader, water truck and new Volvo (Truck 8), and to pay it out of the highway equipment budget. Randy would like to see more in the radio budget each year.

On motion of Ron, second by Susan, it was unanimous to bid out the track loader – as is.

On motion of Ron, second by Christine, it was unanimous to approve the Adopt-A-Road agreement from the “Friends of King Road” for King Road, and to have Robin sign the agreement.

Discussion was held on the Murray Creek Road ordinance. John needs to know specifically what portion of the road this will pertain to. Robin will get with Randy and will get a map of that section. Ron asked if it will affect our Liquid Fuels and Christine said Greg Dibble (our municipal services rep) said it would be okay. Randy said Greg told him we’d still be liable for people using the road even if it was posted – it would need to be barricaded and closed to traffic in order for us not to be liable. John will contact Greg Dibble to discuss our options.

The issue of driveway pipes was discussed. Our ordinance states the property owners are responsible for keeping their driveway pipes cleaned out and clear of debris. Cheryl said people need to know they are responsible for this. Ron suggested having Ed attach a copy of the ordinance to new building permits. Ron also suggested that the cost of our driveway permits is too low.

Ron advised the Board that PennDOT was holding a private municipal auction of their equipment, and he had Robin get information on some of the trucks that were somewhat 'local' to us. He said the bid on the truck from Trovei that we rejected was for an over-the-road truck with over \$700,000 miles on it, and was not a 'plow truck'. He had talked with Lon Merrill as to what would be involved with converting that truck to what we need (box, hydraulics, etc.) and it would involve a lot of work and time. Ron had Robin give the Board, Randy and Ralph copies of the trucks listed on the auction site for review.

On motion of Ron, second by Cheryl, it was unanimous to have Robin get township credit cards for each of the highway department employees, and to keep them in her office until they need them.

Susan presented information on leasing/buying a vibratory roller. Randy would like to see us get the Volvo, as that has traction control. He said the Volvo roller he got a quote on is what we need. It also would give the operator protection from the weather and the dust. Susan asked how big the roller we have now is, and they said it has an 84" drum. Randy said we've had this equipment in the past, why can't we still have it? Ralph said we need to move on this roller. The roller we have now has a crack around the outside of the drum. Ralph said we have nothing but junk out there. We've spent money for police cars. Randy said you wouldn't buy the police used bullets, would you?

Ron suggested we start having a second meeting a month to meet with department heads instead of trying to deal with all this in our regular meeting. Randy said he is glad Ron suggested this because 'we' don't see any of you. Nobody asks us anything.

Ron said the Volvo roller Randy quoted was \$113,000. Randy said the Volvo rep would let us have one for nothing until we get one built. Susan said she has quotes for used rollers. We could lease one for 5 months this year and put one in the budget for next year.

Don Burgess, Randy and Robin attended a webinar on sign inventory. We are required to have a sign management policy in place by June of this year. Don had drafted a policy which was distributed to the Board. On motion of Ron, second by Cheryl, it was unanimous to adopt this sign policy.

Cheryl said she would like the Board to direct Robin to send a letter to Representative Pickett and Senator Yaw to point out that we have had two bad accidents in a month at the Route 199/Route 220 intersection - one of which

was a fatality. Chief Hurley said if you're at the stop sign at 199, the line of sight is blocked by the turning lane. Robin added that when you're in a car like hers as opposed to a SUV or a truck, the line of sight is blocked by guide rail (between the northbound and southbound lanes of 220) to the north. She said if you're the second car in line on 199 waiting to pull out onto 220, not only does the turning lane block your line of sight, but the guide rail to the south does as well. On motion of Cheryl, second by George, it was unanimous to have Robin send these letters and reiterate that the entire Wolcott Hollow/220/199 corridor needs to be reconfigured – not just the intersection of Wolcott Hollow and Route 220.

On motion of Ron, second by Cheryl, it was unanimous to approve the minutes of March 26th and April 9, 2014 as written.

Discussion was held as to switching our phone service from Time Warner Cable to Empire Access (North Penn Telephone). We would save \$25/mo., and would have the assurance that our phone service would have a back-up, which it does not with Time Warner. Robin had called Time Warner the first time we lost our phone service and the problem was that they had lost power on their end. Robin asked if they had a back-up generator and they told her that they are not governed by the PUC and are not required to have a back-up generator. Since we have our own police department and also deal with other township emergency issues, we need to have continuous phone service. Empire Access is governed by the PUC and will have safeguards in place. Discussion was held. On motion of Christine, second by Ron, it was unanimous to switch our phone service to Empire Access.

The Positive Pay program was discussed again. Robin had contacted our insurance company as requested about the possibility of computer fraud coverage for our bank accounts. They would have to give us a "Crimes Policy", which would only cover employee fraud, and can only give us a maximum of \$750,000 insurance coverage. The banks only give a 24-hour window for government/business accounts to discover fraud. The coverage for our M & T Bank accounts would be \$100/month and for our C & N accounts would be \$75 (through the banks directly). Discussion was held. Robin was asked to contact the County to see what they do for their bank accounts. No further action was taken.

The Board set the date for the Sayre HealthCare Center nursing home Conditional Use Hearing as June 4, 2014 at 6:30 PM. Robin will do the legal notice and John Thompson will secure a stenographer.

On motion of Cheryl, second by Ron, it was unanimous to waive the \$30 zoning permit fee for the Arts Fest.

On motion of Christine, second by Susan, it was unanimous to approve, sign and execute the dispatching contract with Bradford County in the amount of \$3,150.60 for the year 2014.

On motion of Ron, second by Cheryl, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Cheryl, it was unanimous to pay the monthly bills including the monthly payment to the fire company and the Bradco invoice of \$56,214.17. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Ed Reid was present concerning the Seaboard land development off Progress Lane in the Valley Business Park. The land development called for a private road to be put in because there would be two businesses sharing the 'driveway' – Seaboard and Dresser Rand. Dresser Rand is not purchasing the property, so the property falls back to Raven Holding Company. Seaboard is looking for guidance as to how to proceed since their 'road' is now considered a driveway. Code Inspections, Inc. will not issue a temporary Certificate of Occupancy until Seaboard receives final plan approval, so this needs to be resolved. Ed has recommended they move their driveway so it will be directly across from the Chesapeake driveway and submit their final plans with that on the plan.

Ed advised the Board that our floodplain ordinance needs to be up to the most current criteria. He has submitted our current ordinance to FEMA and has received comments back. He passed out the comments to the Board and discussion was held. Ed also presented the most current model ordinance. Ron asked if this should be a stand-alone ordinance instead of a part of our Zoning Ordinance. Ed said that is what FEMA recommends. He is working with Leslie from FEMA and she will pull our ordinance out of the Zoning Ordinance and update it for free. It will be more effective for enforcement if it's stand-alone. Ed thinks that raising the freeboard from 18" to 3 feet or 3-1/2 feet will help our residents with flood insurance premiums, and flooding in general. We have to have this ordinance in place by the October 16, 2014 deadline. On motion of Ron, second by Cheryl, it was unanimous to have Ed work with DCED to update this and make it a stand-alone ordinance.

Ed also passed out the changes to the floodplain maps. He advised the Board that some residents have a LOMA (Letter of Map Amendment) that says their actual house was out of the water when it flooded, even though a portion of their property is in the floodplain. The banks still may require flood insurance. With the issuance of the new maps, these homeowners will need to request an updated letter stating that. We will be notified who these people are, but FEMA will not be contacting the property owners. Ed will send a letter to each affected homeowner to let them know what they need to do.

Ed and Robin will be attending a meeting with FEMA in Sayre on May 7th about the new maps and changes that will occur.

Our cleaning person, Penny, will be on vacation May 9 – 18th, so Robin needs to contact our substitute cleaning person to cover for that timeframe. On motion of Christine, second by Susan, it was unanimous to have our substitute cleaning person, Valerie Senese, work when Penny is off.

On motion of Cheryl, second by George, it was unanimous to appoint Ron Reagan as Vice Chairman of the Board.

Ron asked Randy how bad the damage was to the new truck when Mike backed into a parked car at Bradco. Randy said the truck was okay. Ron asked about the spreader and Randy said he thinks the dent was already there – that it's just how it is normally. Ron had a repair quote for the car that was hit (he found it in his box) in the amount of \$790.39. Ron asked what we do with this quote and John Thompson said, with no-fault insurance, we just wait until we hear from his insurance company. Ron gave the quote to Robin as she was not aware we had received a quote.

At this time Randy gave all the equipment quotes and information back to Susan, stating he doesn't want to do it anymore. He wants the Board to just take care of it. He said no one listens to him, and left the meeting.

Chairman Wood-Walter took the Board into executive session at 9:54 PM for pending litigation. The secretary was excused at this time, and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 11:15 PM.

On motion of Cheryl, second by Ron, it was unanimous to reimburse Dave Hafer for his water test and to get a copy of the test for our file.

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On motion of Christine, second by Cheryl, it was unanimous to have John Thompson send a letter to Kurt Williams on the Road C sub-base issue.

On motion of Cheryl, second by Christine, it was unanimous to lease the roller quoted by Bradco for 6 months.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 11:28 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
May 28, 2014 7 PM

Vice Chairman Ronald Reagan called the meeting to order at 7:02 PM. Supervisors also present were Susan Seck, George Ballenstedt and Christine Vough. Cheryl Wood-Walter was at another commitment. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

David Fortune of the Bradford County Veteran's Memorial Park Association gave a presentation on their park in Towanda. They have raised \$350,000 toward the park and asked if the Board would consider donating \$25,000 of the Act 13 funds toward the project. No decision was made. He thanked the Board for their time.

Voice of the Residents:

Christine Vough presented pictures that Susan Loomis of Winslow Street had left with her for tonight's meeting regarding the Walmart construction. Christine had written Susan's questions on the pictures with Susan's permission and touched on them with the Board. The pictures were not given to the Secretary for inclusion in the record.

Richard Bean was not present for the Parks and Recreation Commission.

Patrick Musto was not present for Athens Township Authority.

Ron called for approval of the minutes. Robin advised the Board that on page 6, paragraph 4, she had put the wrong amount in for the Bradco invoice (\$56,214.17) and it should have been \$56,490.17. Christine said she would like to clarify her comments on page 3 about Murray Creek Road. She said she was okay with posting the section of Murray Creek Road in question as 'no winter maintenance' but she was not okay with the closure of the road as we would lose liquid fuels money for that if it was blocked off. Christine also wanted it noted that she did not remember Ron Reagan being called on to vote in the roll call vote on page 1 in the matter of appointing a new supervisor. On motion of George, second by Susan, it was unanimous to approve the minutes of April 30, 2014 with these changes and comments.

Ron read the letter Robin drafted to Tops Markets expressing the Board's safety concerns that Tops consider themselves to be Sayre Borough when they are actually in Athens Township. This misconception could result in delayed emergency response to their store if they call Sayre instead of Athens Township. The letter will be signed by all the supervisors. Dorothy Stark of Clinton Street said she went to talk to the manager at Tops after reading about their grand reopening in "Sayre" – and she said the manager didn't know where his store was. She expressed disappointment that they donated all that money to Sayre Borough and nothing to struggling Athens Township. Ron thanked her for taking the time to go talk with the manager.

Robin had contacted Becky Clark with regards to what the County does for fraud protection on their bank accounts. She said they are presently in discussions with their banks as well and will let me know what they decide.

The Cole/Drabinski/Consolidated Resources Zoning Map Amendment Hearing was set for July 9, 2014 at 6:30 PM. John Thompson will secure a stenographer and will also do the legal notice.

Robin presented an invoice from Bradco for an additional \$850.28 for the air tailgate on the new truck. Robin advised the Board that she spoke with Terry Sheets from Bradco and he had forgotten to include this in the original spec. Christine asked where we would get the money from and Robin said it could come from their equipment funds. She asked what account number that was in the budget and Robin showed her the highway account numbers. On motion of Ron, second by Christine, it was unanimous to pay for the air tailgate and to take the money for this from line item 437.200 in the General Fund budget.

Greater Valley EMS is having a public recognition event on June 10th at 6 PM for the valley communities who contributed toward their new air compressor. Robin had already responded for George and Cheryl and needed to know if anyone else was going. Christine will attend. Robin will RSVP for her.

Robin had been contacted by Joe Quatrini of Bradford County Conservation District (BCCD) to see if the township would consider being the application sponsor for a Growing Greener grant to do stabilization work in Orcutt Creek in Athens Township. There would be no cost to us, and BCCD would do all the work – we would just have to facilitate the application. On motion of Christine, second by George, it was unanimous to sponsor this application, and to have the Chairman sign the paperwork.

On motion of George, second by Christine, it was unanimous to pay the substitute cleaning person, Valerie Senese, \$10/hour with the township supplying all cleaning supplies.

Robin presented information for a possible partnership with Keep PA Beautiful for our Adopt-A-Township-Road program. They would become the administrator of the project, they would supply the signs, and we would supply everything else. Discussion was held as to what the benefit would be to us. On motion of Susan, second by Ron, it was unanimous NOT to partner with Keep PA Beautiful, and to administer our own program.

Robin received notification of a possible tax refund due to a change in assessment for Raymond and Helen Sheehan. The assessment difference is \$1700 for the removal of a pool. The Board would like Robin to get a figure from Ginger Kinner before they decide if they will approve the refund.

On motion of Christine, second by Susan, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Susan, it was unanimous to approve the payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

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Robin reported that Ruth had received the invoice for our portion of the tax collector bond and had paid the invoice. It is for Ginger Kinner's four-year prepaid Bond and the amount is \$821.00 total for the 2014 – 2018 period.

Correspondence/Information was as listed in the meeting agenda.

Ed Reid has been working with DCED to update our floodplain ordinance and make sure it's in compliance. He has submitted a draft copy for review. Robin gave copies to the Board and to John Thompson. They will review for our meeting of June 4th and will advise John whether or not to advertise it for adoption at our June 25th meeting.

On motion of Ron, second by Susan it was unanimous to renew Ed's membership in the Association of State Floodplain Managers, Inc., and to also have him do the webinar on June 26th for \$30 on homeowners flood insurance affordability.

Robin received a letter from Mary Hutz of Guthrie wanting to do a 5K run for obesity awareness on September 20, 2014 'in Athens Township'. She did not give any specifics as far as route, location, insurances, permits, permissions, etc. in the letter, but she had mentioned possibly doing the same course as the Jim King Run in conversation. The Board needs more information before they can approve this. Robin will contact Mary for more specific information, and also let her know she will need all of the above before the Board can consider this proposal.

Vice Chairman Ron Reagan took the Board into executive session at 7:45 PM for pending litigation. The Secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. Cheryl Wood-Walter arrived at 8:45 PM. The regular meeting reconvened at 9:14 PM.

Robin is directed to advertise a special meeting for June 11, 2014 at 6 PM, but to talk to John Thompson first to see if the meeting will still be necessary.

Robin is also directed to calculate how much money we receive for the "No Winter Maintenance" portion of Murray Creek Road.

On motion of Ron, second by George, it was unanimous to have the public works department open the pipe at Airport Seniors with police presence.

Cheryl appointed George to the Committees of Recycling and Police. There being no further business, the meeting adjourned at 9:19 PM.

Respectfully submitted

Robin L. Smith, Secretary

ATHENS TOWNSHIP SUPERVISORS

June 4, 2014 6 PM

Chairman Cheryl Wood-Walter called the meeting to order at 6:02 PM. Supervisors also present were Susan Seck and George Ballenstedt. Ronald Reagan was running late and Christine Vough was not in attendance. Solicitor John Thompson and Secretary Robin Smith were also present.

Randy Harford was present for the Highway Department. He said he would like to apply for 2 inmates to come the week of June 23rd to help with crushing in the shop yard, and apply for 2 more to come July 7 – July 18 to help with tree removal on Murphy Road. On motion of Cheryl, second by George, it was unanimous to approve this, and to have Cheryl execute the application paperwork.

Discussion was held on the possibility of placing a bid on the 1999 Volvo tandem axle for sale by Girard Township, Erie County. Robin had looked at a couple auction sites online and had printed off a few trucks for comparison if they would like to place a bid. Randy said we are getting so much Impact Fee money we should not be buying used, we should buy a new truck to put the box on from Truck 4. Bids are due on June 24th for the Girard Township truck. No action was taken.

Robin had been asked to calculate the Liquid Fuels annual amount we receive for the “No Winter Maintenance” portion of Murray Creek Road. The section is about 2/3 of a mile, and the amount we receive is approximately \$2,014.86. No action was taken.

Randy had Mike Spolar of Midland Asphalt with him to discuss the 2014 road work list. Robin asked Mike if he had estimates yet and he did not. Discussion was held as far as getting the roads on a maintenance cycle which would involve crackfill, stone and oil, skimpatch, cold mix and asphalt. Roads that are scheduled for the next phase will take priority and if there is money left in the budget, you can do other roads. The objective is to get on a program with long-term planning.

Cheryl asked Randy where Erin Road is in the plan. He said 3 weeks ago he put drainage in. The traffic that road gets needs something harder in the spots that weren't topped, so he'd like to use asphalt in those spots. Randy showed the Board the estimate from Athens Borough for our portion of the paving of West Frederick Street - \$12,000 for 200 feet. Mike Spolar said it costs about \$365,000 to pave one mile of road. Randy said Erin Road is stable in a lot of places. The trouble spot is where you come from Smithfield. If they laid 3"-4" of base coat, that would hold that road.

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Mike Spolar said they're looking at shooting about 200 ft. in front of people's houses with oil for dust control so it's visible. Randy said he'd like to put calcium down for about 500 ft. in front of the houses.

Mike said it's too late in the season for crack filling, but they can do that in the fall when it's cooler. Cheryl asked them to prepare a list of roads with amounts for the June 25th meeting. On motion of Cheryl, second by Susan, it was unanimous to have Randy and Mike start scheduling the roadwork within our budget range and give us a timeline for the work.

Chairman Wood-Walter recessed the regular meeting at 6:35 PM for the Sayre Health Care Center, LLC Conditional Use Hearing for a 90-bed nursing home on Keefer Lane. They had previously been granted Conditional Use approval for a 50-bed nursing home and they are now looking at increasing to 90 beds. John Thompson introduced the Board members and the Board's exhibits. Mike Kelly, Gary Burcher and Attorney Damian Rossettie were present for Sayre Health Care Center, LLC. Testimony was taken by Stenographer Myra Ludden. The Board went into executive session at 7:44 PM for deliberation. The hearing reconvened at 7:58 PM. Motion was made by Ron with a second by George to approve this Conditional Use, and the roll call vote was as follows: Ms. Seck – yes; Mr. Ballenstedt – yes; Ms. Wood-Walter – yes; Mr. Reagan – yes. Christine Vough was not present. The hearing adjourned at 8 PM.

Chairman Wood-Walter reconvened the meeting at 8:01 PM.

Cheryl appointed George Committeeperson for the Fire Department.

Ed Reid was present to discuss the draft of the floodplain ordinance. George had some comments and he will meet with Eddie to discuss them further.

Chairman Wood-Walter took the Board into executive session at 8:22 PM for pending litigation and personnel. The secretary was excused and the remaining minutes were taken by Ronald Reagan. The meeting reconvened at 9:59 PM.

On motion of Susan, second by George, it was unanimous to bill Athens Township Authority for the additional sewer line relocation for Road C.

On motion of George, second by Ron, it was unanimous to rescind the prior motion to have our public works department remove the obstruction to the drainage pipe in

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the berm on Cole Street, and to have John Thompson send a letter to the Airport Seniors Community Manager, Mr. Joe Sindoni, advising him to remove the obstruction to that storm water facility.

There being no further business, on motion of Ron, second by Cheryl, the meeting adjourned at 10:01 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

June 11, 2014 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:02 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Voice of the Residents: None

Chairman Wood-Walter took the Board into executive session at 7:03 PM for pending litigation. The regular meeting reconvened at 7:41 PM.

Robin had contacted the Board to let them know the bridge inspectors had closed the Miller Road bridge this afternoon. They had requested our Public Works department come immediately with barricades to close the bridge. Robin also had Eddie Reid respond. Ed took pictures which Robin had for the Board tonight. There will be a meeting with the bridge inspectors and PennDOT at the bridge site on Friday the 13th at 10 AM and they want a Supervisor present as they discuss options for reopening the bridge. Robin asked who would be able to go. Susan said she would go. Robin asked if they would like Ed to go as well (Randy will already be going) and they said yes. On motion of Ron, second by Cheryl, it was unanimous to have the Public Works Department place concrete blocks with reflective marking/tape across the road at both ends of the Miller Road bridge and to place signs at the first intersection above and below the bridge that the bridge is closed. Robin had notified our PD, Bradford County 911 Center, Athens Schools, Litchfield Township and the media that the bridge will be closed until further notice.

Next on the agenda was the purchase of another dump truck for the highway department. Robin asked if they want to consider this before they find out what they'll need to pay for the bridge, which was estimated at \$1,100,000 for replacement. Cheryl said we need a truck. We should look at a new truck because if we get a used truck, we'll be right back where we are now. Ron said we can't go new because it will have to be built. He had called to order a piece of farm equipment and was told it would be a 12 – 18 month backlog. He talked to Terry Sheets at the convention and Terry said Bradco was 22 trucks behind. He told the Board he had asked Robin to email the roadmaster at Girard Township with questions about the truck they have for bid. Robin has heard nothing back as yet. Discussion was held on the Girard Township truck. Susan has a contact in that area that she could ask to go look at the truck, and give us a recommendation on it. On motion of Cheryl, second by George, it was unanimous to have Susan call her contact to inspect the truck and the service records and give us a ball park figure as to what we should bid.

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Discussion was held on the purchase of a grader for the highway department. Susan had given Randy information on a demo grader from Monroe Tractor. Randy had also supplied the Board with two grader quotes – one from Cleveland Brothers for a CAT grader for \$232,635 (less \$40K for trade-in) and one from Highway Equipment for \$225,417. Susan will check with Scott McQuay at Monroe Tractor to get information on the demo grader for our June 25th meeting.

The ‘dip’ on Westbrook Street was discussed. Discussion was held. The Board feels this should be taken care of this year. On motion of Cheryl, second by George, it was unanimous to correct the ‘dip’ this year.

Randy told Robin he needs to get blacktop bid so he can get Erin Road done. It’s too late to bid for the 25th meeting, but we could bid for our special meeting on the 9th. Christine said when they did road inspection at the end of April, Erin Road sure needed a lot more work than just new asphalt. Robin said Randy had worked on the base and the drainage and he has that done. Randy said our guys will do the work but we need to rent an asphalt roller. He thought he could be done in a week, and had rental prices from Bradco for a roller as follows: \$200/day; \$800/week; and \$2400/month. On motion of Susan, second by Ron, it was unanimous to bid the asphalt for the July 9th meeting and to rent a roller. Susan said Randy had called her and she came in to meet with him. Randy took her out to look at some of the roads. Susan will get with Ruth to find out how much money we have and will email everyone.

Cheryl made a motion to have Randy provide a comprehensive and specific list of roads on which he plans to use asphalt, and what size areas he will be doing on those roads so we can get the bid out. Christine said she needs more than a little more clarification on the use of asphalt. She is concerned with Erin Road. Over the winter she got lots of calls and there was a lot of damage. The amount of money to do the road properly and not waste the taxpayer’s money is over \$100,000. Cheryl said at our meeting on the 4th Mike told us it cost \$365,000 to pave one mile of road. We can’t afford to do that. Susan agreed. Cheryl said this is frustrating on everyone’s part. Randy needs to get us a comprehensive list. He is trying to do what repairs he can to hold the roads until funds are available to complete the necessary repairs. Susan said Randy is having a hard time prioritizing what needs to be done and he is asking for direction. Cheryl said Erin Road has always been a problem to keep up. We have a lot of other roads that need work. If we disagree with Randy’s list, we need to tell him. Susan said he’s using Mike to help him prioritize what needs to be done. Christine hates to see taxpayer money wasted.

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The road needs drainage, base and then a top. The Dirt and Gravel Roads are great. Bradford County Conservation District (BCCD) helps our guys get it done right. They do follow-ups. There is no paving program through BCCD but we need something like that. When they start working on 220/199 there will be additional traffic on Erin Road. Christine has faith in the highway department, but thinks we need to think more about this before we decide. It should be done right. Cheryl said we need a list from Randy. Susan said Randy will use Mike to get it done so it holds. Robin asked if she was still bidding blacktop, and was told to wait until Tuesday when Susan meets with Ruthie about finances. Cheryl asked Christine if she wanted to talk to Randy about this. Susan said she would talk to Randy. George said Randy implied that he was comfortable with what he had done. Susan seconded the motion and it passed unanimously.

We received a letter from PennDOT about our Route 220/Route 199 letter that we sent to our legislators. Cheryl gave the overview. She also wanted to point out that you would have thought they'd know about the sight distance issues. They agree with us now. We are glad they are now going to put the Route 199 intersection back in the plan.

Ron said he had Cindy look into some survey-hosting sites on the internet where we could conduct our survey for the Comprehensive Plan update. They are not tailored to what we are doing. Robin asked if we should be checking on bulk mailing prices because not everyone has computer access. George suggested adding a place on the survey for people to list their email address for future notifications.

Robin also said she will be taking names and phone numbers of people who call about the Miller Road bridge so she can give them updates as we get them. She asked that if the Supervisors get a call, that they get this information for Robin so she can keep those residents informed.

Eddie Reid said Gerry Corbin had approached him about Pump Station Hill Road. Gerry is thinking about buying the stockyards and he would like to know if this road has been abandoned east of Route 220. Robin asked John Thompson if that was something Lori could find out at the courthouse and he said she could.

Eddie said Dave Walter from Aqua PA had asked him if the fire hydrant at the Candlewood Suites was going to be turned over to the township. Discussion was held. Microtel pays for their hydrant. Robin asked if the fire company could hook

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to a private hydrant and Cheryl said they could. The Board would like to see Candlewood Suites be responsible for their hydrant.

Eddie asked who was 'in charge' of junkyards and that is Susan. Ed asked her if she would like to go on junkyard inspection when he does them and she will go. They will go Tuesday afternoon at 12:30 PM.

Chairman Wood-Walter took the Board into executive session for pending litigation and personnel issues at 8:55 PM. The secretary was excused at this time, and the remaining minutes were taken by Cheryl. The regular meeting reconvened at 11:08 PM.

On motion of Ron, second by George, it passed to authorize Attorney Thompson to communicate with Attorney Foster relative to a resolution of the sign variance issue without the necessity to appeal the Zoning Hearing Board decision, and in the event no resolution is reached, authorize Attorney Thompson to file an appeal and order a transcript. Christine voted no.

On motion of Ron, second by Christine, it was unanimous to restore the integrity of the storm water management system by the Airport Seniors Community and direct Attorney Thompson to meet with the Airport Seniors Community representative to outline the necessity for restoration of said system.

On motion of Ron, second by Susan it was unanimous to check prices on time clocks.

On motion of Ron, second by Cheryl, it was unanimous to have a meeting with Donald Burgess on a personnel matter.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 11:25 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

June 25, 2014 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Attorney John Thompson was on vacation. Secretary Robin Smith was in attendance.

Voice of the Residents:

Janet Hoagland of 943 Macafee Road said her road was torn up and has not been completed. When will it be done? She was told it would not be paved until next year, but it would be sealed this year. They didn't do the ditches. They told her the road needs to dry. It's dry. Susan said the guys worked on potholes last week and the Miller Road bridge issue came up – that may be why they are delayed getting back there. Susan asked Christine if she had talked to Randy and she said she hasn't talked to him in a while. Susan will talk to Randy about this and will get back to Janet.

Ralph Blowers asked if we can employ prisoners to cut grass on the Milltown bridge? On motion of Ron, second by Cheryl, it was unanimous to reapply for prisoners to do brush cutting.

Ron Reagan presented the Vincent DeSisti 2-lot subdivision on Elmira Street (formerly DeSisti Trailer Court) for review. Planning Commission recommends preliminary and final plan approval. Ron said the Zoning Hearing Board has granted a variance for the smaller lot. On motion of Christine, second by Cheryl, it was unanimous to approve this subdivision.

Next was the John/Theresa Hunsinger 2-lot subdivision, Lot 1A to become part and parcel to John/Theresa Hunsinger on Chamberlain Road. Planning Commission recommends preliminary and final plan approval. On motion of Cheryl, second by Christine, it was unanimous to approve this subdivision.

Last was the Sayre Health Care Center Phase 1 land development for a 50-bed nursing home at 151 Keefer Lane. Gary Burcher explained the plan to the Board. They have had several revisions to this plan, but they are going back to the original plan with the circular entrance drive. Gary apologized for so many changes. Ron said we have already approved a plan for 74 beds, so that would need to be withdrawn. On motion of Ron, second by Cheryl, it was unanimous to grant preliminary approval only to Phase 1 of this land development, contingent upon the receipt of a letter of withdrawal for the 74-bed nursing home that was approved previously.

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On motion of Cheryl, second by George, it was unanimous to reappoint Richard Bean to the Parks and Recreation Commission for a term to expire July, 2019.

Richard Bean reported for the Parks and Recreation Commission. They participated in the Guthrie Obesity Prevention and Awareness Health Fair on Saturday, June 7th. No response yet from the Fish and Boat Commission on their grant. The Commission will be meeting with the neighbors of the Jim King Memorial Park about a fence or trees on the south border of the park. Richard has also asked Robin to order another trash can for that park. They are also applying for other grants for the Round Top Park expansion. The ramp needs to be cleaned off at the boat landing when the water goes down. DEP has sprayed Round Top Park for mosquitoes. The DCNR grant will be approx. \$100,000 (\$400,000 requested) so they have come up with a Phase I that will be submitted to Harrisburg for the lesser amount. The Commission is also applying for a CFA Marcellus Legacy Fund Grant in the amount of \$250,000. On motion of George, second by Ron, it was unanimous to adopt RESOLUTION 2014-07, designating Cheryl Wood-Walter to sign all necessary paperwork for this grant. The Commission has also adopted a Mission Statement.

Dr. Musto was not present to report for the Athens Township Authority.

On motion of Ron, second by Susan, it was unanimous to approve the minutes of May 28, 2014 as written.

On motion of Cheryl, second by Ron, it passed to approve the minutes of June 4, 2014 as written. Christine abstained as she was unable to attend that meeting.'

On motion of Cheryl, second by Christine, it was unanimous to approve the minutes of June 11, 2014 as written.

On motion of Cheryl, second by Susan, it was unanimous to ratify the bid of \$75,000 for the 1999 Volvo tandem axle dump truck being sold by Girard Township, Erie County, PA. Robin reported that we did receive the bid award as we were the high bidder. On motion of Cheryl, second by Susan, it was unanimous to take the payment of \$75,000 for the truck from the Sinking Loan Fund to be repaid with the Act 13 funds for 2014 when they arrive in July; to have Ron Reagan take a Public Works employee with him to pick up the truck; and to have Ron Reagan sign all the necessary paperwork for the truck.

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Robin gave the Board copies of the State Contract for graders, just listing the sections pertaining to graders. Susan and Christine will review and talk with Randy.

On motion of Ron, second by Cheryl, it was unanimous to approve the refund of \$18.33 to Raymond/Helen Sheehan for 2014 for removal of their pool.

Susan said she had talked with Phil Stump of Larson Design Group (LDG) about our highway department doing the repair on the Miller Road bridge. Our guys say they can have it done in a week. Randy thinks they can do it. Phil said LDG can inspect the repair at key times to make sure it's being done properly. They charge \$90/hour, and figure it will be an approximate total of \$2100. Ralph Blowers was present and said they would like to get a couple guys from the jail to do the jackhammering. Robin said we need to submit an application for approval for inmates, and we probably won't get anything approved by Monday, as this has to go before their board. Robin asked if we would have to bid the concrete. Susan said they need to keep the repairs below the threshold. They will also need to put a tarp down to protect the water. They can make the forms from plywood, they'll need a concrete vibrator, concrete saw, temporary bridge supports, etc. as per the repair guidance sheet and drawings. Susan has specs for the project. Robin asked her to send them to her for the file, and she will.

On motion of Cheryl, second by Christine, it was unanimous to have our Public Works guys do the repair of the Miller Road bridge; have LDG do the inspections as the bridge is being repaired and issue us a final inspection report; get a detailed cost of the project including materials and equipment rentals; and get 2 inmates from the jail, if possible.

Robin gave the Board a list of prices for time clocks, with details. The Board will review for our July meeting.

Robin gave the Board a letter that Chief Larry Hurley had submitted this afternoon requesting approximately \$12,000 to replace the department tasers as soon as possible. He said "Several tasers are already inoperable and all should be replaced immediately. Some officers are not equipped at this time and are currently sharing tasers". On motion of Susan, second by Ron, it was unanimous to have Larry purchase the tasers immediately; to pay for them with our 2014 Act 13 money, but borrowing from the Sinking Loan Fund if necessary until it can be repaid by the 2014 Act 13 money.

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On motion of George, second by Christine, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by George, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda. The fire company request for \$35,000 from the Act 13 monies for 2014 is included here. Robin will ask to get the "Roadway Safety Improvement Program" class scheduled closer, and possibly here at our building.

Robin had also received a request from Mary Neiley for a Letter of Support for the Bradford County Sanitation Committee Growing Greener grant application. On motion of Ron, second by Cheryl, it was unanimous to sign the Letter of Support for this grant.

Chairman Wood-Walter took the Board into executive session at 8:07 PM for pending litigation. The regular meeting reconvened at 8:43 PM.

There being no further business, on motion of Ron, second by Susan, it was unanimous to adjourn the meeting at 8:44 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

July 9, 2014 6:30 PM

Chairman Cheryl Wood-Walter called the meeting to order at 6:37 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Cheryl turned the meeting over to John Thompson to conduct the Zoning Map Amendment Hearing for the Cole/Drabinski application on their 36.38 acre parcel located on Macafee Road. They are requesting this parcel be changed from the current Residential Rural zoning designation to Industrial. Dave Young of JHA was present as Senior Project Manager for this application. The parcel is owned by Murray Cole and Leo Drabinski. John introduced the Board and Zoning Officer, Ed Reid, to those in attendance. Testimony was taken by Steno Reporting. The Board recessed the hearing at 7:44 PM for executive session on this matter. The hearing reconvened at 8:13 PM. On motion of Ron, second by George, it passed to continue the hearing until July 30, 2014 at 6:30 PM. Christine voted no.

Chris Wood of Hunt Engineers was present for the final plan approval review of the Seaboard International land development on Progress Lane off King Road. Planning Commission recommends final plan approval. There were 4 deficiencies, but they are taken care of as of tonight. Ed Reid inspected it this afternoon and recommends final plan approval as well. On motion of Ron, second by Cheryl, it was unanimous to grant final plan approval to this land development.

Chairman Wood-Walter took the Board into executive session at 8:28 PM for pending litigation. The regular meeting reconvened at 8:50 PM. On motion of Ron, second by Susan, it was unanimous to authorize Attorney John Thompson to execute the Stipulation concerning the resolution of the TL Cannon Management appeal.

On motion of Cheryl, second by George, it was unanimous to adopt RESOLUTION 2014-08 for the receipt of our 2013 Act 13 money allocation. We received \$396,557.68. This will be dispersed as follows: \$75,000 for the purchase of the 1999 Volvo tandem axle dump truck from Girard Township; \$12,000 for 10 tasers for the police department; and the remaining balance of \$309,557.68 to the Capital Reserve fund.

Robin advised the Board that she had revised the current Murphy Road inmate application from tree cutting/chipping to Miller Road bridge work. We will have to submit another application if we want inmates for the Murphy Road project. Robin checked with Randy and he said we should ask for them August 18th through

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August 29th. On motion of Christine, second by Susan, it was unanimous to submit the application for that time period.

Discussion was held on whether or not to paint the blue truck from Girard Township red to match the other township trucks. On motion of Susan, second by George, it was unanimous to leave the truck blue and to have it lettered for Athens Township.

On motion of Ron, second by Cheryl, it was unanimous to get tailgate spreader and wing plow prices for the blue truck for our July 30th meeting.

Discussion was held as to the replacement of the grader. Susan will get a spec from Randy for a new grader and will get prices for our July 30th meeting, if possible. Robin will get the info on our current grader to Susan so she can see what trade-in value we might get.

On motion of Ron, second by George, it was unanimous to bid out for sale the track loader, two rollers, and the old 1988 Mack Truck 4 (with the box and radio equipment removed) – all AS IS, and to require all winning bidders remove the vehicles within 20 days.

On motion of Cheryl, second by Ron, it was unanimous to sponsor the Bradford County Sanitation Committee's Growing Greener application for reimbursement, and to have Cheryl sign the paperwork.

On motion of Ron, second by George, it was unanimous to pay the \$100 application fee for the Parks Marcellus Legacy grant, and to take that out of the Parks fund. Robin has asked Matt Williams from Northern Tier Regional Planning to get her the agency name that the check should be made out to, and will advise Ruth when she hears.

Discussion was again held as to whether or not we should close the "No Winter Maintenance" portion of Murray Creek Road. John had talked to our Municipal Services rep, Greg Dibble, about this. The road has to be drivable at 15 mph in order to receive Liquid Fuels funding. Robin asked if we are just closing this for the winter, or if we are abandoning it. Discussion was held. John said Greg told him if we abandon it, we would have to provide a cul-de-sac at the end. Ron said there is one. Christine said if we're going to abandon it, we should invite the landowners to let them know of our intentions, and to get their input. John will take a trip out

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there with Eddie to see the layout, and then we'll discuss this again at our meeting on the 30th. Eddie will print maps for the Board with the property owners on the road. John also wants to make sure this action won't land-lock a parcel.

Discussion was held as to whether or not we should post our road weight limits so they can be enforced. No action was taken at this time.

Eddie asked the Board to consider making the highway department responsible for the driveway permits. He explained the process to the Board. The Board will give this some thought and discuss it further on July 30th.

Cheryl said Linda Warner had called her to talk about the Endless Mountain Visitors Bureau situation.

Robin had given everyone a set of handouts from a class Ed, Clif and Ron attended at the convention about constructing and financing new municipal facilities. Ron asked everyone to look at his and they will discuss this further at a future time.

On motion of Ron, second by Cheryl, it was unanimous to sign the Sayre Health Care Center, LLC decision from the Conditional Use Hearing held on June 4, 2014.

On motion of Cheryl, second by Ron, it was unanimous to have Ed Reid order himself a new desk chair and to pay for this from the office maintenance account.

On motion of Ron, second by Cheryl, it was unanimous to have Ed sign up for the MS4 Stormwater webinar at a cost of \$30. John Thompson will also attend.

Eddie will be having a conference call about our floodplain ordinance and should have a final draft distributed to everyone prior to our July 30th meeting so we can approve John to advertise it for adoption.

Eddie was approved to attend 2 classes in Emmitsburg, MD this year, but he asked permission to push them off until 2015. The Board is okay with this.

There being no further business, on motion of Cheryl, second by Ron, it was unanimous to adjourn the meeting at 10:22 PM.

Respectfully submitted,

ATHENS TOWNSHIP SUPERVISORS

July 29, 2014 1:00 PM

Chairman Cheryl Wood-Walter called the meeting to order at 1:07 PM. Supervisors also present were Susan Seck, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance. This meeting was with representatives of PennDOT (Alan Keller, Lara Lapinski, Justin Batiuk, Carey Mullins, and Bill Houpt) concerning the Route 220/199 corridor. Their engineer, Philip Hoffman of Larson Design Group was also present, as was Athens Township Police Chief Larry Hurley, Zoning Officer Edmund Reid and Planning Commission Vice Chairman Clifton Cheeks. Robert Barnes, Director of Public Safety for Bradford County and Jo Ann Daly, Bradford County Emergency Management Coordinator were also in attendance.

Introductions were made and Cheryl turned the meeting over to Alan Keller, Traffic Unit Supervisor for PennDOT District 3. Alan stated that they will be doing a traffic signal at the intersection of Wolcott Hollow Road (SR4018) and US 220, a northbound left turn lane and a southbound right turn lane. Federal dollars have since become available and they are now able to include improvements to the US 220, Route 199 intersection. At this point they are looking at a right turn lane offset 8 feet. They are not sure at this time if a traffic signal is warranted for this intersection. They have done some traffic counts. The department is receptive for both signals, and there is money available. They are not sure what will be happening with the gas industry as far as traffic. Decisions on this intersection are still to be made.

Cheryl said if the traffic counts were done in July, they did not include all the school traffic. Alan said they take a yearly average. They also will consider other upgrades if the counts are close to the threshold that would warrant them. Ron said the traffic counters were after the trailer park and Gateway Industrial Park Road, so they missed all that traffic. Lara said those counters were not traffic counters – they were to determine the size of the trucks that travel that road so they will be able to design the proper turning radius for the intersection. Alan added that they also have people on-site who count when they do traffic studies so they get first-hand feedback. He added that they had received a letter regarding the sight distance at the 220/199, but they have checked those out and they are OK.

Bill Houpt said the crash data for the 220/199 intersection warrants an offset deceleration lane. This meets the criteria for federal funding.

Ron said there is a problem with people cutting through the Dandy to pull out onto 220, and also the people getting gas and pulling out. The people trying to turn off Wolcott Hollow Road can't see past them. Alan said with the addition of a signal,

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you'll get people to migrate to the signal because they know they'll get out when the signal changes.

Ron asked if we could install different "No Parking" signs along 220 because the big trucks keep parking along the shoulder. Alan said they'll keep doing that until you kick up your enforcement and throw the book at them.

(George Ballenstedt had to work late and arrived at 1:20 PM.)

Cheryl asked if there will be a northbound turn lane at Wolcott Hollow and there will be. That may help with pull-outs from the Dandy. Susan asked if there will be "No Turn On Red" out of Wolcott Hollow Road. Lara said that hasn't been determined yet.

Ron asked if the speed limit would be reduced going south on 220. Alan said they would need a speed study to do that. He added that there is always a possibility that the speed limit would have to be higher after the study is done. Ron asked if they will be widening the shoulder for the northbound deceleration lane if they shift that lane 8 feet to the east. Bill Houpt showed the Board a very preliminary diagram of the area. The preliminary engineering phase is just starting. They anticipate a let date at the end of 2015.

Cheryl asked how traffic patterns will be impacted during the construction phase at Wolcott Hollow and US 220. Christine asked if there would be an extra lane heading north. There will be a left turn lane and a through lane. Cheryl asked about the southbound lanes and there will be a left turn lane, through lane, and right turn lane. Bill said this will help break up the traffic pattern a bit so there is less question as to where the traffic is going. Christine asked who will make the determination on a possible signal at 199 and when. Alan said they will look at that at the District level.

George asked if there will be sensors and Lara said they will have traffic detection.

Bob Barnes asked them to consider the severity of the accidents at the 220/199 intersection – not just the numbers. There were 23 motor vehicle accidents there in the last 5 years, and all but 2 had personal injuries – including 1 or 2 fatalities. He said the severity of accidents is less with a traffic control device. He asked that they consider this at the time of the traffic signal decision.

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Alan said the top 5 fatal intersections in the state were all signalized. A signal is not the magic solution, and may cause an increase in accidents. Bob said the probability of a severe accident is higher at an uncontrolled intersection. Let's try to make the impact as small as possible.

Ron asked if the light at 220 and Wolcott Hollow would affect the 199 intersection. Alan said it will. He added they will have advance warning signs as well.

Christine asked them to keep in mind that there is a flea market on Mondays at the old stockyards on Route 199 and this causes traffic to start backing up on 220 south. They asked when that congestion starts and Christine said about 7:30 AM. Susan added that the stockyard property is up for sale.

Christine asked what they are doing with pedestrian traffic at Wolcott Hollow and 220. Lara said they will be providing accommodations for pedestrians.

PennDOT asked if we have any idea what the development plans are for that area in the future. Ed said the west side of 220 that Factory Direct Homes owned has been sold to the trailer park. He said the east side is still for sale. Ron said, in the short term, there is no sewer capacity in the Greens Landing area. Robin added that a 40-plus unit housing development has been approved for that area.

Discussion was held as to the right-hand turn out of the Lowe's parking lot on Elmira Street. Lara said the "No Turn On Red" is necessary because that signal accommodates pedestrians, but she will look into the timing of it. PennDOT representatives left at 2 PM. The Board thanked them for coming.

On motion of Ron, second by George, it was unanimous to have Cheryl sign the township letter for the Parks Marcellus Legacy grant.

Robin advised the Board that the COG dinner reservations are due by Friday and asked that they let her know at our regular meeting if they will be going.

Discussion was held as to who will attend the Tioga-Bradford Equipment Show at the Troy Fairgrounds on September 4th. George would like to go. Ron asked if we will be sending the road guys. Robin said we used to alternate and send 3 one year and the other 3 the next year. On motion of Ron, second by George, and a 'yes' from Christine, it passed to send all the road employees. Susan and Cheryl voted no to sending them all. George will also be going.

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Ron asked if there will be a change to the weight limits on the Miller Road bridge and Susan said the engineers said there will not be a change.

Ron would like to schedule a joint board meeting with all the township boards. We used to do that a couple times a year and haven't done it in a long time. He would like it to be Wednesday, August 13th at 6:30 PM. Robin will advertise and send out invites. We will also have light refreshments.

Matt Hicks of the Morning Times asked if there has been any additional action with the Applebee's project and was told not at this time.

Ron wanted to purchase business cards for the Board members, but no one was interested.

Ron advised the Board that Andy Harding wants to meet with the Board concerning the building expansion to discuss their thoughts on this. No action was taken.

Cheryl took the Board into executive session at 2:37 PM. The meeting reconvened at 3:57 PM.

On motion of Ron, second by Cheryl, it passed to release all but 15% of the bond security for the Walmart project at their request, with the 15% being retained for 1 year. The project is almost complete. Christine voted no.

Discussion was held on the Endless Mountains Visitors Bureau and the Commissioner's new idea of breaking away from the region and going out on our own. Ron will invite the Commissioners to our August 27th meeting, and Robin will invite Jean Ruhf of EMVB.

There being no further business, on motion of Ron, second by Susan, it was unanimous to adjourn the meeting at 4:13 PM.

Respectfully submitted,

Robin L. Smith, Secretary

ATHENS TOWNSHIP SUPERVISORS
JOINT BOARDS MEETING
August 13, 2014 6:30 PM

Chairman Cheryl Wood-Walter called the meeting to order at 6:34 PM. Those in attendance were as follows:

Supervisors: Cheryl Wood-Walter, Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan.

Planning Commission (PC): Ron Reagan, Clifton Cheeks and Marion Carling

Athens Township Authority (ATA): Dr. Pat Musto

Zoning Hearing Board (ZHB): John Baird

Parks Commission (Parks): Richard Bean, Meade Murtland and Dave Hafer

Ralph Blowers, Maurice Fay and Secretary Robin Smith were also present.

Dr. Musto reported that they are having a pre-construction meeting next week for the sewer project. The contract will be in two phases. The first phase will be upgrading the Camco pump station and installing a new force main at #1. This will add 1000 EDUs on the other side of the river. They hope to start late this year or early next year. The second phase will be the upgrade of pump station #1. That will give 500 additional EDUs to the system. We should be okay for the conceivable future. Greens Landing will be addressed after that. The last development to be approved by ATA was Trehab, and that leaves Greens Landing with only 2 EDUs.

Dr. Musto also said the Valley Joint Sewer Plant is done, with the exception of a few doors and windows. They are also waiting to give the contractor his substantial completion notice because they still have some equipment that needs to be tested. The project will come in under \$20 million. Ron asked if New York State will now have to comply with the Chesapeake Bay edict. Dr. Musto said Waverly is having their plant looked at now.

Ron reported for PC. He said they are updating the Comprehensive Plan. The surveys were mailed today. Robin said she did a press release so people would know they are coming and will not just mistake them for junk mail. George asked if there was a place for people to include their email address and Robin said there was. She said there is also a section for people to fill out if they're interested in serving on a township board.

John Baird reported for ZHB. He said the division of the Applebee's property left a section on McDuffee Street that was designated as Residential. He was not sure it was in their realm to deal with that. It was part of the agreement between Applebee's and DeSisti. Ron said it created a non-conforming lot. Ron also said when we were doing the original zoning ordinance, we were concerned with commercial creep and tried to keep the Commercial district one lot off Elmira Street – sometimes two lots if it made a cleaner line. John also said the old Little Lambs daycare building will have to come in for a variance every time the property changes hands. Robin said the variance given runs with the property. Ron said if the use changes, it will have to come back to ZHB.

Richard Bean reported for Parks. He said they have had pads poured for two picnic tables at the Glenn R. Clark Park. They hope to eventually put a pavilion cover over them. The Jim King Memorial Park adjoining residents would like a barrier constructed between their property and the park property. Richard said they'll probably put up some kind of fence in the spring. They have nothing planned at Tozer's Landing at this time, but in the future, they plan to implement their plan for trails with exercise equipment. The Round Top Park Pond Expansion project is their big thing now. They have received a \$5,000 grant from Guthrie and a \$10,000 grant from Chesapeake towards the project. They have applied for a \$400,000 grant from DCNR, but they can't give them all of that. They are looking at possibly granting \$100,000. That should be announced in mid-October. They have also applied for a grant from the Marcellus Shale Legacy fund in the amount of approx. \$250,000 and are in the running for that. That should be announced in February or March of 2015. He has also applied to Xerox, but hasn't heard anything. They were turned down by LL Bean and M & T Bank. Parks has about \$85,000 in their account saved for this project.

Robin asked if the Elks Run was approved for October 18th and Richard said it had been approved. Several other grant sources were discussed as possibilities. Richard and Meade also told us they have a nice presentation that they have been showing to organizations who may give them a grant.

Cheryl said she was happy everyone took the time to come tonight. It's nice to see each other's faces once in a while.

On motion of Ron, second by George, it was unanimous to order the spreader for the new truck from Chemung Supply; to order the wing plow from Bradco Supply; and to pay for both from the Act 13 funds.

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On motion of Cheryl, second by Susan, it was unanimous to accept the proposal from jhdesign to letter the new truck.

On motion of Cheryl, second by Susan, it was unanimous to pay the invoice from Larson Design Group for their bridge inspection services on the Miller Road bridge project, and to pay it from the Act 13 funds.

The Board had Cheryl sign the invoice from Sweet, Stevens, Katz and Williams for contract negotiation services.

John Baird said at every zoning hearing for a variance that they have, they will ask the Zoning Officer if the Supervisors have any comments and he always says no. Ron said the one problem with that is the submission dates. The deadline for plans to be in is after our month-end meeting and ZHB meets before our next meeting. Maybe we should be looking at getting plans a month early. Discussion was held. Ron said he also feels the Supervisors shouldn't be involved in the decisions of the ZHB – just like we don't go over to Shaw's office and make decisions there. ZHB is a judicial board. John said for each decision they make, they look at the five pieces in order to make their decision. They try to stay within the ordinance. They felt the Applebee's decision was a safety issue and that's why they decided as they did. They felt it would be a problem with people being able to see Applebee's before they were right there. John said even though the Supervisors aren't at their hearings, they want to hear from us. Write up a letter and then it becomes part of the evidence. He added there are four strong-willed individuals on the ZHB. Ron said he will ask Ed and Cindy to put something in the Supervisor's mailboxes to let them know what is coming to ZHB.

On motion of Ron, second by Cheryl, it was unanimous to reappoint John Baird to the Zoning Hearing Board for a term to expire September 9, 2017.

John said his hat is off to Planning Commission. He said PC does a lot to stop issues before they get to Zoning Hearing Board hearings. Clif said he thinks it's good to have meetings like this so we can hear both sides.

Cheryl recessed the meeting at 7:20 PM for a break. The meeting reconvened at 7:44 PM. Cheryl then took the Board into executive session at 7:45 PM with the Parks Commission for real estate. The regular meeting reconvened at 8:25 PM.

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There being no further business, on motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 8:26 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

August 27, 2014 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:10 PM. She announced that the Board held an executive session from 6:45 PM to 7:09 PM tonight for pending litigation. Supervisors also present were Susan Seck, Christine Vough and Ronald Reagan. George Ballenstedt was on vacation. Attorney John Thompson and Secretary Robin Smith were also in attendance.

On motion of Ron, second by Christine, it was unanimous to sign the settlement agreement with Gutelius Excavating.

Chairman Wood-Walter called for the opening of the bids. The legal notice had included the Galion roller in error, as that was taken by the insurance company after the accident. We received no bids for the 1988 Mack truck – as is. We received only one bid for the 1994 Ingersoll Rand vibratory roller – as is – from Michael Veneziano in the amount of \$2,100. We received two bids for the CAT 951C crawler loader – as is: Ralph Blowers in the amount of \$1251.51 and Michael Veneziano in the amount of \$2600. On motion of Ron, second by Cheryl, it was unanimous to award both bids to Michael Veneziano, and to re-bid the 1988 Mack truck, as is.

On motion of Susan, second by Christine, it was unanimous to have the old low-boy trailer scrapped at Suttys.

Voice of the Residents:

Janet Hoagland, 943 Macafee Road, said Macafee Road is “up over her head” now. She showed pictures to the Board that she had on her cell phone. She said the road is 17-1/2” above her driveway. The culverts are not cleaned out. She suggested guiderails as a possibility. She added that the mail ladies are concerned because this is already washing out. She wants to bring it up before the snow falls.

Ralph Blowers said they got the call from Susan about getting the brush cut at the Thomas Avenue bridge. He said the brush is too thick for the weed eaters and the areas are too narrow for the mower. Susan asked if they can rent a chopper of some sort. Ralph said no, because the bank falls off. Cheryl added that there is a branch hanging by the traffic signal and told them to do whatever they need to do to get this taken care of.

Cheryl introduced Commissioners Doug McLinko and Daryl Miller who will be giving a presentation on withdrawing Bradford County from the Endless Mountains Visitors Bureau (EMVB), and Jean Ruhf – Executive Director of the EMVB who will

give a presentation on all that EMVB does for us. Doug started by saying he will give his presentation and will be happy to meet with any of the supervisors individually to discuss any questions or concerns.

Doug said we collected \$410,327 last year in room tax for Bradford County that we gave to EMVB. He said we just want to withdraw the money from EMVB, not withdraw from the bureau itself. Sullivan County collected \$23,000, Susquehanna County \$191,000 and Wyoming County \$192,000. You can see Bradford County contributed the lion's share of the money. Room tax funded grants for Bradford County non-profit businesses in the amount of \$99,067, and this will continue. The remainder of the funds is used by the EMVB to promote all 4 counties. We want to use that \$400,000 for just Bradford County and assure that ALL businesses in Bradford County are represented – all 4 corners of the county. It's not about punishing the EMVB, it's about using OUR resources in a more efficient way, to allow us to have one paid, full-time employee and an executive board. EMVB has been around for 53 years and has worked on paid memberships up until 2002 when the room tax was implemented. Doug stated he was against the room tax when it went in, but that was because he didn't understand it.

Doug said 40 other counties run their own visitors bureaus – out of 67. Bradford County contributes over twice as much as everyone else, but they all get equal representation. EMVB only has their members on their website. What about all the hundreds of other small businesses – shouldn't they be a part of this as well? In our plan, everybody will be represented. This is the right thing to do.

Daryl Miller stated that 'we', as Bradford County Commissioners, feel we have a fiduciary responsibility to spend Bradford County tax dollars wisely. EMVB has been in business 53 years and has been marketing us as a region. We are the largest county in that region, and we pay the largest share of the room tax. What we've gotten for that investment is that there are over 37 places to stay in Bradford County. Only 9 or 10 are listed. There are only 5 restaurants listed on their website for Bradford County. No grocery stores, no convenience stores. If you're an out-of-towner and you look on their website and see we have no gas, and no grocery stores, are you going to come here? Those of us who live here understand, but we're marketing to people from outside and we have to try to bring people in. You've gotta entice them to come here.

Daryl said there's all sorts of talk going around, that we don't have a plan, but we're going to create a board that will be responsible to market Bradford County tourism

and other businesses so that people who visit here will want to come here and live here and work here. We're going to get all the stakeholders in one room, ask for input and find out what's best for our county and we'll move forward. We want to use that money to benefit Bradford County and businesses who rely on this for their livelihood. We ask you for your support.

Jean Ruhf spoke for Endless Mountains Visitors Bureau, the designated tourism agency for Bradford, Sullivan, Wyoming and Susquehanna Counties. On July 9th a resolution was sent out by the Commissioners to the municipalities asking them to adopt it to take Bradford County out of the EMVB and let them establish their own agency just for Bradford County. This mailing had a lot of inaccurate information in it and she hopes this will stop tonight, as everything I will be saying will be backed up by documentation I have with me. We have been the tourism agency for Bradford County for 53 years. It is only now that we have to defend what we have done and what has been effective to bring people to Bradford County and all the Endless Mountains. It's been said that membership dues is what the EMVB has been run off of. Membership was and is very important to us, but it has never been or will be enough to run a bureau. Today we are at an all-time high with our membership. Last year EMVB decided to do away with municipal appropriations. Jean said even if Bradford County pulls out of the EMVB, they will still have members from Bradford County who will retain their membership, but pay a higher membership fee as others outside of the EMVB. They will receive the same attention as everyone else.

Jean showed a map of the EMVB region that is included in the center of their Visitors Guide and then showed a map without Bradford County in the picture to show what will remain if Bradford County pulls away. EMVB's work will go on if Bradford County pulls away, but they will only market Sullivan, Wyoming and Susquehanna Counties as the Endless Mountains region. It has been said that Bradford County sends their room tax dollars 60 miles away. There was a special committee set up to determine the location of the Endless Mountains Visitors Center and office. It was chosen on traffic counts of people coming into our region. When voted upon by the board, there was representation on the Board from Bradford County, and a Bradford County Commissioner, and it went through unanimously.

A few years ago when our Board was hearing rumblings that Bradford County was considering pulling away, we met with the three commissioners. We were told we weren't doing anything wrong – we were doing a good job. We asked if they wanted

an office in Bradford County and they said it doesn't matter where the office is located as long as the information is getting out. It sounds great on the surface to take the Bradford County money and spend it on just Bradford County, but our organization was founded to provide a cost-effective approach for the 4 counties and to promote the "Endless Mountains" brand and region.

Questions were raised about the Bradford County grant program. Last year Bradford County collected \$404,000 in room taxes. The inaccurate information that is being said is that Bradford County only received \$98,000 in grant funds, when in reality \$121,370 was put into a restricted account for Bradford County grant programs. The actual total of room tax grants that were awarded last year were \$99,047, which was decided by the Bradford County Room Tax Committee. The remaining money still stays in the Bradford County grant account. EMVB does not determine who in Bradford County receives a grant or how much. That is done by a committee designated by the Bradford County Commissioners and includes Commissioner McLinko. Questions were also raised if the requirements of the grant program will change. I cannot answer that for Bradford County, but the money collected can only be used for tourism as listed in the legislation. In the packet of information I gave everyone tonight, a copy of the legislation is in there along with a letter from the PA Association of Travel and Tourism which goes over how that money can legally be spent.

It is implied that Bradford County has a bad reputation because of the gas industry. This is how we portray the Endless Mountains (showed pictures). These are the images we are putting out there on a daily basis through our marketing and sales efforts. It has been said that the only way the hotels are going to be full is if the price of natural gas goes up. There is a lot of development in Bradford County, but the number of hotels that have been built far exceed the demand. Yes, when the gas industry first came the rooms were in high demand, but the wells are drilled and the infrastructure is in place. Even if the price of natural gas goes up, occupancy will never be at what it was at the height of the drilling. What is needed now are other reasons to visit. Being a part of a REGION gives people more reasons to come and stay in the hotels. We hired a sales consultant a few years ago. We are out there promoting this region as a vacation destination, a reunion destination, a meeting and retreat destination and a wedding destination. We are doing shows to get buses and large groups of travelers here as well as the AAA offices both in the US and in Canada. We are working with travel writers to do stories about our area. We recently had a Toronto journalist come through and

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write a story about the wineries and breweries. We have another from Ontario coming to write about the French influence in Bradford County.

What will the new organization do for Bradford County?? If you listen closely to what is being said, Bradford County was told by their solicitor they cannot form an organization, they cannot create this organization, and that they have a plan but they can't enact it until they get 51% of the vote. All this is true. They cannot ENACT the plan, but they can SHARE the plan. How can you as elected officials vote for something you don't know? The Commissioners have been saying all County Chambers of Commerce are on board with their plan. That's not true. I will ask you contact your own chamber and see if they are behind pulling away from EMVB. What I've been told is they cannot side with Bradford County until they know what the plan is.

What will the structure of this new tourism agency be? They say they will have one employee. If that is the case, it will be the ONLY tourism agency in the state that will have only one employee. Even Potter County has gone from one employee to two. Bradford County has a lot more going on.

What will Bradford County's 'brand' be? You will no longer be part of the Endless Mountains. Immediately you have two hurdles to overcome. Bradford Co., PA? Bradford Co., FL? Bradford, PA in Tioga County? A new branding of Bradford County will be very hard to explain to anyone outside the area. Even people in Harrisburg and Lancaster think that Bradford County is in northwest PA. It is being proposed that people in Wyalusing don't know what is going on in Canton, etc. – I agree, but this is not tourism. This is not what room tax money can be used for. It does not bring new money into the region. It recycles a limited amount of money already here. This is why the EMVB was created.

Will this new plan or organization have a Visitor's Center? Produce an annual guide? An annual calendar of events? Will it have members? How will it be governed? All those answers should be known before you decide to end your relationship with the EMVB. When first proposed, the Commissioners said they had nothing against the EMVB or the job we were doing, but it was all about the money. I am here to tell you there is more to tourism than the money. It is about the brand. It is about the small businesses. It is about making a sound decision. You need to be able to compare apples to apples – what EMVB does for Bradford County vs. what the new agency will do. It's impossible to do that without a business plan or an outline.

It's also being said other counties in our region are watching what is going on and may possibly also pull away. She has correspondence that shows that they intend to stay with Endless Mountains. Even if a municipality has approved the Commissioner's resolution, it can be rescinded and another resolution adopted to stay with EMVB. I speak for myself and the Board of Directors in that we welcome the opportunity to work with the County Commissioners, the Chambers and the local businesses to build a stronger tourism agency as opposed to working in opposite directions. If changes are needed to keep Bradford County a part of the Endless Mountains Visitors Bureau, why not bring them to our Board – the one that Commissioner Miller sits on – and at least give us a chance. I ask you to keep the EMVB functioning as the tourism agency for the entire Endless Mountains region, including Bradford County.

Ron asked Jean that with the amount of hotels that are going up in Bradford County, will there be more money coming into the grant program? Yes – 30% or whatever funds are collected goes into the grant program. If you look in your packet at the sales report, because of the amount of rooms in Bradford County they feel the new person they have brought on board is doing a great job selling the region, and Bradford County. 30% of the money goes to the grant program and the 70% goes to EMVB per the agreement with Bradford County. That can change.

Ron asked who sits on the Board. Jean said 4 business owners, 4 people representing tourism, 1 County Commissioner from each county, 3 'at-large' positions: a representative from Northern Tier Regional Planning and Development, Endless Mountains Heritage Region and the Lycoming State Forest.

Cheryl said she has a couple questions for the Commissioners. She said Daryl stated that he has a fiduciary responsibility, but a couple things strike me with that. The by-laws for EMVB state that if you sit on the committee and you don't show up to meetings, the commissioners can remove you for not coming to the meetings. But yet you as public leaders, have not been going to those meetings. If you don't go to the meetings, you're not representing Bradford County. The room tax is not new. Now there is this big pot of money, - this is just my opinion - but it's like you want to take your money – 'take your toys and go home'. We don't want to talk to anyone with constructive criticism as to what we'd like to see, we don't go to the meetings, we don't go to the Bradford County subcommittee meetings, we don't renegotiate the percentages the County has put in... This is your fiduciary responsibility. You GO and you say we've got more hotels now or go through whatever the process is. Maybe the numbers have changed since the decision was

made to locate in Tunkhannock. You haven't gone to the meetings to even discuss this. If you have meetings where no one comes, or an election day where no one votes,... but afterwards everyone complains. That's not constructive – it doesn't help our government. We look at this as Athens Township and all the hotels here. We have people coming through here all the time. If I go to the website, it shows Bradford County events. I don't know why this needs to be reinvented. From what we hear tonight, there has not been any kind of outreach to EMVB, yet now you want to reinvent the wheel. One employee cannot handle this. I travel a lot, and I'm also a teacher who teaches people how to find information. The information is fine on the website, and it's easy to find. I'm a little reluctant, because I don't think government should always be taking on more things. We have enough to do governing. Why haven't you been going to the meetings?? Why haven't you been renegotiating some of these issues?? Why are you delving into this now, when this is not a new thing?

Daryl said he sits on the EMVB board. He sat in on meetings for 1-1/2 years, but he's just one Commissioner on the board. He can't change anything – he's just one vote. We want to take this money and promote Bradford County. We are not going to reinvent the wheel. There are already 40 visitors bureaus that are just one county. We may have to look at the number of employees. We may have to hire a consulting firm to get a brand all in place.

Doug said the County is not doing it. They will create a board. He has lost all faith in EMVB. The County needs to have a vested interest. It's time that we take control of our future.

Cheryl stated that Daryl said one vote doesn't count, yet you are going around to all the municipalities for their "one vote". We will vote, and our one vote will count. Why weren't you attending the meetings? You need to look at the bigger picture. I don't know Minnesota. I don't know the county my cousin lives in, in Minnesota. I'm going to look up the town, or an event, or a region, and I know that will be linked to something larger. I think it's great that you want to promote our county, but I'm not convinced we should be going alone. You still have to hire an outside consultant – how much will that cost?? You say you have a plan, but I don't even see a flow chart, and I'm concerned.

Susan agrees there's not a lot of 'the Valley' in the booklets. She thinks EMVB has a little more responsibility to include all businesses including the small businesses.

Jean said EMVB has reciprocal memberships with those who are members of the Chambers. All lodging will be represented. Jean added that there has been no representation at their board meetings since January of 2013. EMVB has not been asked to do anything differently. Starting up a new organization takes years to establish. EMVB now has 3 people in the office. They have bus tours coming in – some for fall foliage. For Maple Weekend.

Ron asked about the listings in the brochures. Jean said the Guide to the Endless Mountains is for members. The Calendar of Events is a free publication and anyone can list their events in that. They just go on the website and enter their event. You also don't have to be a member to be listed on their website. Every business can have a free line listing on the website. EMVB also advertises in national magazines, does press releases, etc.

Chuck Howard, owner of Sugar Creek RV Park, said his business has become a regional business and that was made possible by the EMVB.

Danny Stark of Clinton Street asked why everyone isn't mentioned in the brochures. Jean said that can be brought to the Board by our Bradford County representatives.

Dan Burgess said he owns a well drilling business. He has had contact with a lot of people who come to build hunting camps. He sold the business to his son 10 years ago and started a business selling sheds. He said Bradford County has been very good to him. He has been in other states and has heard people talk about the Endless Mountains. He has been blessed to do a lot of traveling. He has heard a lot of talk about the Endless Mountains Region.

Ron made a motion to NOT pass the Commissioner's resolution; and recommends we stay with the Endless Mountains Visitors Bureau. Cheryl seconded the motion. Ron and Cheryl voted yes, Susan and Christine voted no. The vote is a tie, and the motion fails. Cheryl said we will have to revisit this at another time.

Clif Cheeks presented the Sayre Health Care Center, LLC Phase II land development on Keefer Land. This is a 40-bed expansion to their 50-bed Phase I project. All deficiencies have been met. John Thompson and Ed Reid have reviewed the stormwater agreement and are okay with it. On motion of Ron, second

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by Susan, it was unanimous to grant preliminary approval only to Phase II; to approve the stormwater agreement and have Cheryl sign the agreement.

Next was the George/Michele Owczarski 2-lot subdivision for a lot addition on Wolcott Hollow Road, Lot A to become part and parcel to the adjacent lot of Jason E. Kellogg. There were no deficiencies. On motion of Cheryl, second by Ron, it was unanimous to grant preliminary and final plan approval to this subdivision.

On motion of Cheryl, second by Christine, it was unanimous to accept the withdrawal letter from Dresser Rand for their proposed land development in the Valley Business Park.

Last month we had approved a reduction in the bond amount for the Walmart project. Robin has received the necessary paperwork and Cheryl signed for the Board.

Ron advised the Board that we have started getting the completed surveys back that were sent out for the Comprehensive Plan.

Richard Bean reported for the Parks and Recreation Commission. They have not heard from the Fish Commission on their grant request. They will work on the fencing along the south side of the Jim King Memorial Park over the winter. Another trash can has been ordered as well. Richard has found a couple more grant sources, one of which is Land O'Lakes. This requires a sponsor. Ron Reagan is with Land O'Lakes and has agreed to be the sponsor. The grant submitted to M & T was denied. Chesapeake has awarded a \$10,000 grant to the project. Sayre Elks is having a 5K walk on Round Top October 18th. The Commission will be placing a banner at the pond to make people aware of the pond project. They have a little over \$90K saved for the project. They are pricing out lumber for the picnic tables and hope to build those over the winter. Ron asked if they are eligible for grants from Endless Mountains Visitors Bureau and Richard said they are. They may submit for signs when they're ready.

No one was present for Athens Township Authority.

On motion of Ron, second by Christine, it was unanimous to ratify the renting of a portable toilet for the gravel pit so we will be in compliance.

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Robin requested permission to amend our gravel pit permit application to 7 acres from 10 acres, as they are requesting a more precise map of the property. Without having to have it surveyed, we can include 7 acres easily in the leased area. On motion of Susan, second by Christine, it was unanimous to have Robin amend the permit to 7 acres.

On motion of Ron, second by Christine, it was unanimous to have Robin sign up all the public works guys for the LTAP classes to be held here October 20th (Winter Maintenance) and October 21st (Road Surface Management).

John Thompson discussed Murray Creek Road with the Board. If we decide to abandon the section we are looking at for “No Winter Maintenance”, it would be up to the landowners to maintain it as a private road. Christine said she thinks we should meet with the affected landowners if we decide to do this. Discussion was held. No action was taken.

Josh from Five Star Equipment was present to discuss the John Deere grader he had quoted for Randy. Randy told him what he needed in a grader. This is on state contract, and the cost would be \$207,511.20. This price includes maintenance every 500 miles by Five Star; a 5-year/1500 hours warranty; a 5 year/3000 hour extended warranty; and a trade-in of \$60,000 for our grader. Two of their technicians live in Athens, so they would be readily available. It will take 8 – 10 weeks to get it here, and the quote is good for 30 days. No action was taken at this time.

Ruth requested a change to the minutes of July 30th in her Treasurer’s report. Cheryl said the minutes as written reflect what actually happened. No change was made. There were also requests for clarification on a few other issues, but the Board made no motions as they were unclear what Ruth wanted. On motion of Susan, second by Ron, it passed to approve the minutes of July 29, July 30 and August 13, 2014 as written. Christine voted no. Christine thought it would be helpful to have Ruth attend our meetings. Ron thought that would be helpful, too.

On motion of Christine, second by Cheryl, it was unanimous to allow Ruth to attend the Bradford County Township Association’s meeting in the fall.

On motion of Ron, second by Cheryl, it was unanimous to have Keith, Ed and Robin attend the webinar “Documenting Your Emergency Response Costs” on October 1st from noon to 1:30.

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On motion of Cheryl, second by Christine, it was unanimous to have Eddie attend the PAFPM Annual Fall Meeting September 30th to October 2nd, and to pay his necessary expenses.

The time clock was discussed again. Ron asked how we deal with clocking in/out for lunch and breaks, etc. Robin said you need to draft a policy to spell that out. John said he will draft a sample policy for review. Christine said everyone should be required to use the time clock, and that is the intention.

On motion of Ron, second by Christine, it was unanimous to adopt Floodplain ORDINANCE 2014-01.

The road cut ordinance was tabled until next month.

Ron said they had a speaker on document storage at the COG meeting. We need to look at doing something about that. He also would like the Board to send a letter to Tina Pickett and Gene Yaw in favor of the use of radar by local police. Robin said she sent a letter years ago and included a lot of pictures of accident areas, etc. She will try to find that. On motion of Cheryl, second by Ron, it was unanimous to have Robin draft a letter for review.

Discussion was held as to when we should hold our first budget workshop. Several dates were discussed. The budget workshop was set for September 9th at 6 PM.

On motion of Ron, second by Susan, it was unanimous to accept the monthly reports as presented.

On motion of Ron, second by Cheryl, it was unanimous to approve the payment of the monthly bills as presented. A complete list of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Ralph Blowers commented that it was a nice thing the Board did getting all the committees together for the joint meeting with refreshments. He feels it helps us all work together better.

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Discussion was held on the Component II for Consolidated Resources. We are not sure this is necessary. John Thompson will talk with Mary Neiley before our next meeting and will get an answer for us.

Chairman Wood-Walter took the Board into executive session for pending litigation at 9:32 PM and the Secretary was excused. The remaining minutes were taken by Ronald Reagan.

On motion of Cheryl, second by Ron, it was unanimous to have John Thompson send a letter to Glenn Aikens to address his concerns over Potter Road.

On motion of Ron, second by Cheryl, it was unanimous to have John Thompson send a letter to Attorney Agnellino and have the Chairman sign the letter.

There being no further business, on motion of Christine, second by Susan, it was unanimous to adjourn the meeting at 10:54 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
September 9, 2014 6 PM
Budget Workshop

Chairman Cheryl Wood-Walter called the meeting to order at 6:10 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Treasurer Ruth Casterline, Secretary Robin Smith and Randy Harford were also in attendance.

Voice of the Residents: None

Robin presented the Minimum Municipal Obligation (MMO) to the Board for 2015. The minimum contribution to the Non-Uniform Pension Plan will be \$96,073 and the minimum contribution to the Police Pension Plan will be \$147,884.

Discussion was held on the purchase of the grader. Randy had a chance to look at the Case grader, but it was not all-wheel drive. Susan said she called Monroe Tractor and said they will have to quote us something to match the John Deere spec and give us a price for a trade. Randy said the Case machine is a lot lighter than we need. Susan said she will have prices for our meeting of September 24th.

Endless Mountains Visitors Bureau was discussed briefly but no action was taken.

Robin read a letter from Betty Jo Morris thanking the township for cleaning out the “gully” next to her house. She requested that someone contact her to let her know where the water comes from that goes to that gully. She would like to walk the path of the water and find out who owns the property through which it travels. Randy will contact her and walk this with her.

Discussion was held on the proposed changes to the Building Code Inspection law. They are proposing that each municipality SHALL have two or more inspection agencies approved. This is another unfunded mandate. The Board directed Robin to send a letter to Tina Pickett and Senator Yaw stating we are against this being mandated (shall) but would be in favor of how the law reads now (may).

On motion of Cheryl, second by Ron, it was unanimous to close Pennsylvania Avenue for the annual Cavalcade of Bands which is being held at the Athens Area High School on September 24th. Cheryl will get the times to Robin and Randy will drop off the barricades.

The budget workshop began at 6:36 PM. The proposed General Fund budget was completed and will be reviewed for our next budget meeting. The budget as it stands shows a deficit of \$487,608 calculated with no raises.

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Ruth advised the Board that they need to make a motion every year at the organization meeting for non-bargaining unit personnel as to what their benefits will be, including clothing allowance, etc. The Board would like a budget line added to the budget for the Road Foreman clothing allowance and the Zoning Officer clothing allowances.

Randy was present to request additional funds for paving to help hold the roads over the winter. The budget was reviewed to see if we have money available. On motion of Susan, second by Christine, it was unanimous to move the following funds in the Act 13 Gas Well Impact account to line 438.205: \$7660 from line 438.201; \$3821 from line 438.202; \$11,100 from line 438.203; \$1479 from line 438.204 and \$539 from the remaining Act 13 funds for 2012 – totaling \$24,599. This, added to the \$28,645 remaining in line 438.205 makes a total of \$53,244 for Randy to use for paving. Christine asked Randy to make sure the manholes were covered before they pave. Randy will call ATA to have them come and cover their manholes.

On motion of Christine, second by George, it was unanimous to invite Ruth to come to our monthly meetings to answer questions as part of her report.

The next budget workshop was set for October 1st at 6 PM.

Chairman Wood-Walter took the Board into executive session for personnel. The regular meeting reconvened at 8:55 PM.

On motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
Conditional Use Hearing – Fine Line Homes
September 24, 2014 6 PM

Vice Chairman Ronald Reagan called the hearing to order at 6:28 PM. Supervisors also present were Christine Vough, Susan Seck and George Ballenstedt. Cheryl Wood-Walter was not in attendance. Solicitor John Thompson and Secretary Robin Smith were present. Stenographer Caitlyn Jurek took the record of the hearing. Fine Line Homes was not in attendance. John stated that this hearing was for Fine Line Homes, Parcel #09-020.02-021-001 on Route 220 in Athens Township. He stated that at this time he would normally open the floor to the applicant, but the applicant was not present. Christine made the motion to deny the application without prejudice so the applicant would have the right to reapply (a yes vote is in favor of the motion). The motion was seconded by George and the roll call vote was as follows: Ms. Seck – yes; Mr. Ballenstedt – yes; Ms. Vough – yes; Mr. Reagan – yes. The roll call vote was unanimous with one individual not present. The hearing concluded at 6:31 PM.

ATHENS TOWNSHIP SUPERVISORS
Curative Map Amendment Hearing
September 24, 2014 6:30 PM

Chairman Ronald Reagan called the Curative Map Amendment Hearing to order at 6:33 PM. All listed above were in attendance, and the record was taken by Stenographer Caitlyn Jurek. Ron explained that they are currently working on an update to the Comprehensive Plan. In the course of that review, they discovered three parcels that were split by zoning designation that they would like to correct. The Burkett parcel 09-032.00-030-000-000 is currently zoned Public and Agricultural. The Barrett parcel 09-033.00-085-000-000 is currently zoned Agricultural and Woodland Conservation. A third parcel, Dalrymple parcel 09-006.00-051-000-000 is currently zoned Agricultural and Industrial. The Dalrymple parcel was proposed to be changed to all Industrial, but this will not be changed at the request of David Dalrymple. John began the public hearing at 6:37 PM. He entered 7 exhibits into the record. Ed Reid was sworn in as Zoning Officer and testified to posting the properties on September 10, 2014. There were no public comments. Ron made the motion to change the Burkett parcel to all Agricultural and the Barrett property to all Agricultural. George seconded the motion and the roll call vote was as follows: Ms. Seck – yes; Mr. Ballenstedt – yes; Ms. Vough – yes; Mr. Reagan – yes. The roll call vote was unanimous with one individual not present. The hearing concluded at 6:44 PM.

ATHENS TOWNSHIP SUPERVISORS

October 1, 2014 6 PM

Chairman Cheryl Wood-Walter called the meeting to order at 6:05 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance.

Voice of the Residents: None

Robin had received a request from Mary Hutz of the Guthrie Weight Loss Center to hold the Guthrie 5K Jingle Bell Run/Walk on Saturday, December 6, 2014 at 9 AM, using the old Jim King Run route in the Township and Athens Borough. Members of the fire company were present for the budget workshop to follow, and were given a copy of the request letter. Chief Bob Birks will contact Mary directly. On motion of Cheryl, second by George, it was unanimous to close Herrick Avenue for the run on December 6, 2014.

The DSA contract and the sewage exemption postcard for Sayre Health Care Center were signed by the Board. There was no action taken on the Borton Lawson change order.

Jamie Genzel and Andy Patel were present for Candlewood Suites land development final plan approval. There were 3 deficiencies, all of which are corrected or in the process of being corrected. They will coordinate with the fire company to give them a walk-through of the facilities. On motion of Ron, second by Christine, it was unanimous to grant final plan approval to this land development contingent upon the resolution of the deficiencies.

Members of the fire company were present for budget workshop. Present were Keith Stackhouse, Bob Birks, Bill Campbell, Dave Steinfeld, Bill Kneebone and Kyle Sitzer. Keith presented the budget for the fire company. They have a \$20,000 deficit. It is hard for them to do fundraisers because they don't have the manpower they used to and the training requirements keep getting greater which takes more of their time away. They don't have the old time people any more – the bond with the community is gone. They put in 6369 hours of fundraising last year. Keith said they would like an increase in the township allotment (presently \$93,100) and would like to maintain their \$30,000 from Act 13 funds. Athens Borough and Sayre Borough are municipally funded. Cheryl said they are all hurting to get new recruits. Keith said it's also hard to get people out during the day. Bob said they still have applicants, but not like it was. George asked if there is an organization for fire companies – like PSATS for us. Susan said it takes a lot of dedication and you're giving a lot. She asked if the hall rentals are pretty full and Keith said no.

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Susan said someone called her and said they'd left 2 messages but no one called her back. She suggested maybe they advertise and maybe they'll get more business. Bill told the Board that they can call him any time and he'll be glad to take any of them for a tour of the firehouse or answer any questions. Dave asked if we have any questions for them and they did not. Keith said the administrative part of the fire company is a nightmare trying to keep everything straight. He said they need 5 permits just for bingo. When the fire company was started, they never envisioned what it's like today. The Board thanked them for coming.

The budget workshop began. On motion of Christine, second by George, it was unanimous to adopt RESOLUTION 2014-12 transferring the \$309,557.68 (Act 13 funds transferred to Capital Reserve Fund on July 9th) back to the Act 13 account from the Capital Reserve Fund, into a new line item in the Act 13 account labeled "capital reserve".

On motion of Ron, second by Susan, it was unanimous to pay for the new John Deere grader from the Act 13 Fund, in the amount of \$186,279.32 to be paid from the capital reserve line of the Act 13 fund.

Chairman Wood-Walter took the Board into executive session at 9:03 PM for personnel. The Treasurer and Secretary were excused at this time. The regular meeting reconvened at 9:30 PM.

The next budget meeting was set for October 15, 2014 at 6 PM.

There being no further business, on motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 9:30 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
Budget Workshop 6 PM October 15, 2014

Chairman Cheryl Wood-Walter called the meeting to order at 6:10 PM. Supervisors also present were Ronald Reagan, George Ballenstedt and Susan Seck. Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance.

Voice of the Residents: None

Christine had left a note for Robin to add a comment she made at the last meeting regarding the fire company. Robin thought it would be easier to add it to these minutes. On motion of Ron, second by Cheryl, it was unanimous to include Christine's comment from the October 1, 2014 meeting, stating she has an application to join the fire company and will get her application to Keith.

Ron Reagan said he would attend the ribbon cutting for Chumpy's on October 28th at 11 AM.

On motion of Ron, second by George, it was unanimous to have Robin order 3 truckloads of salt for the salt barn.

On motion of George, second by Susan, it was unanimous to send Ruth to the Quickbooks class on November 14th in Towanda. There is no fee for this class.

Robin advised the Board that she contacted DCED to close out the IDP grant for Road C. She received a letter dated October 7, 2014 stating we have 90 days from the date of the letter to submit an audit of this grant. They will not accept our Annual Financial Audit or the Single Audit. She has contacted Rich Davis of EFP Rotenberg to get a proposal for the completion of this audit.

Ed had left a HOP application from Aqua PA on Robin's desk asking the Board for direction. Aqua's application states they are requesting to close Clinton Street for the installation of water service to the new Applebee's. The dates they include are October 20 – 24th. Ed is okay with the closure if it's only one day, but they appear to be asking to close the road for the week. Discussion was held. Robin will have Cindy call Aqua tomorrow to get clarification on this.

Cindy had also asked that the Board be reminded that the CNG station on Elmira Street is required to have a "fully approved land development plan" (including the Dandy Mini Mart portion of the land development) within 3 years. This deadline will be May 30, 2015.

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Ron passed out copies of the fire company contract and discussion was held as to whether or not the Board would like to implement a fire tax instead of a 'contribution'. No decision was made. (Christine Vough arrived) Ron said item #8 in the fire company contract requires the fire company to "have an audit made of the Fire Company's account books prior to the payment of the subsequent years disbursements..." Discussion was held. Robin was directed to draft a letter to the fire company advising them of this, and the entire Board will sign the letter.

The budget workshop commenced. On motion of Ron, second by Cheryl, it was unanimous to pay off the Sinking Fund loan with funds in that account, and to leave the remaining funds in that account for now.

No date was set for the next budget workshop because we don't know where we are with the union contracts as far as what needs to be budgeted for 2015.

Ron advised the Board that Tobacco World was required to have their land development done by August 12, 2014. Ed gave them an extension through November 12, 2014. Nothing has been received yet. Ed will not allow any more extensions. Discussion was held. Ron will get with John Thompson on this.

Chairman Wood-Walter took the Board into executive session at 7:30 PM. The Treasurer and Secretary were excused at this time. The regular meeting reconvened at 7:58 PM.

On motion of Cheryl, second by Christine, it was unanimous to adjourn the meeting at 7:59 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
Conditional Use Hearing 6:30 PM October 29, 2014

Chairman Cheryl Wood-Walter called the hearing to order at 6:31 PM. Supervisors also present were Ronald Reagan, George Ballenstedt and Susan Seck. Christine Vough did not attend. Solicitor John Thompson and Secretary Robin Smith were also in attendance. Cheryl turned the hearing over to John Thompson. Testimony was taken by Stenographer Caitlyn Jurek of Verbatim Recording.

John explained that the hearing was for Fine Line Homes to construct a new billboard at their premises on Route 220 in Greens Landing. They are looking to remove an old 18 ft. x 10 ft. billboard and relocate a new 12 ft. x 6 ft. billboard at the northern portion of their property. The new sign will have to be a minimum of 10 ft. off the ground, not the 6 ft. they propose, and no higher than 20 ft. On motion of Ron, second by Cheryl, it was unanimous to grant the Conditional Use, contingent upon any approvals needed from PennDOT, and that the minimum/maximum height requirements are met. John Thompson requested an extension of the 48-hour requirement to render a written decision and the applicant, Ben Craig, agreed. Ben added that PennDOT needs a letter confirming that this new sign meets the zoning requirements, and John said he will include that in the decision. The hearing adjourned at 6:48 PM.

ATHENS TOWNSHIP SUPERVISORS
Regular Monthly Meeting 7 PM October 29, 2014

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, Ronald Reagan and George Ballenstedt. Christine Vough did not attend. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Voice of the Residents:

Dan Knolles of 319 Weaver Road stated he has asked 5-6 times to have the Road Crew work the road from Joe Murphy's old farm to the top of the hill. He asked if anyone was looking at these roads. In the spring the road had great ditches and a crown. Now the water is running down the middle of the road. There are horrible potholes on Highland Drive. Aaron Brotzman complained about them and Dan said he himself filled them in twice. By spring, this road will be terrible! Once you get out of town, you forget about us out in the hills.

Aaron Brotzman of Weaver Road asked for a reply to Dan's comments from the Board. Ralph Blowers of the Public Works department was present and said they have been working these roads every day – we have a lot of roads. Aaron said he was in 10 months ago and was told we would get right on it. How long has it been right now? He said he called Christine, who oversees Public Works, and she told him “Sue Ball and Ron Reagan run roads”. Both Ron and Susan said they are not in charge of roads. Christine oversees roads. The Board told Aaron that we are short-handed out there. Aaron said if you got people off, you hire someone. Sue said we are trying to save what we have as far as keeping the road conditions from getting worse. Aaron told the Board they should be ashamed of Highland Drive.

Ralph Blowers started to speak again and Aaron told him to be quiet and just do what you're told. Dan Knolles also joined the conversation. Cheryl asked for order. Aaron said he wants a reply. Susan said she will make a call tomorrow and have someone take a look at the road. He said he wants an answer and she said she's telling him she will make a call tomorrow and have someone take a look at the road. Aaron said if you look back at the minutes, he was here 4 meetings in a row. That was 10 months ago. Not one thing has been done on this road. He said he is sick of paying taxes for nothing. Is there money to fix it? George said there is money to do it. George said we need to have the road crew go out and look at it. Aaron said he will call PennDOT if nothing is done and they'll take away the Liquid Fuels money. You can't ride that road at 15 mph. He got up to leave, and Susan thanked him for coming. She asked Aaron for his phone number to which he replied she should call 'Pete' (Dan Knolles) because he's home during the day. Dan gave his phone number and then also left the meeting.

Next was the Treasurer's report. Ruth gave everyone the list of paid and unpaid bills, and the cash balance reports. She also submitted payroll time sheets for review and approval, and gave one employee's time sheet to the Board for consideration in executive session. The Board had no questions for Ruth. The next budget workshop was set for November 10th at 6 PM. Robin will make sure she tells Christine and will also advertise the meeting.

Richard Bean reported for the Parks and Recreation Commission. They still have several grant applications outstanding, and hope to hear soon. The CFA Marcellus Legacy Fund Board meets November 20th, and they should hear by December 1st whether they got the \$250,000 grant. They are also waiting for the paperwork on the \$100,000 grant from DCNR, and cannot start work until the paperwork is done. The banner is in place for the pond project. Secrist Lumber gave them a price of

\$1800 for the lumber to build the new picnic tables. They need a drawing for the tables. Right now they have a little over \$100,000 saved for the pond project. Ruth will set up a separate account for this. They have also received a donation of stone from Dalrymple (value \$5900). They will be changing the pavilion rental fee slightly. The park will close for the season Saturday, November 22nd. Richard asked the press to remind people that the park will be closed for hunting season. If you are in the park during this time, you are required to wear blaze orange or you can be arrested.

No one was present from Athens Township Authority.

Robin had received a call from Joe Quatrini of Bradford County Conservation District concerning the Murphy Road DGRP project. We will not be able to complete the project this year, and will have to send a letter requesting an extension of the 2013 portion of the project and the 2014 portion of the project. Joe indicated that the DSA contractor may be willing to extend the contract until the spring. Robin doesn't have a performance bond yet, so that needs to be addressed as well. Robin had drafted the extension request letters and presented them to the Board. On motion of Ron, second by Susan, it was unanimous to have Cheryl sign both letters and to have Robin call Insinger Excavating to discuss an extension of the contract.

Robin had emailed the Board concerning a request for a street light at the intersection of W. Lockhart and Pennsylvania. No one had a chance to look at this, so they will try to look by our Nov. 10th meeting. The people told Robin it is hard to see where PA Avenue is in the dark, and that all the other street corners from Elmira Street to Pennsylvania Avenue have street lights.

The right hand turn signal at Lowe's was discussed. Cheryl said 99% of the people complain about the "No Turn On Red" (NTOR) designation. That was PennDOT's doing – for the pedestrian crosswalk. Super Walmart had a NTOR sign, but that was removed and was replaced with a red Yield sign that said Yield To Pedestrians In Crosswalk. We contacted PennDOT. PennDOT said that's OUR responsibility because it's a "maintenance" issue, and any change will require an engineering study in order to change what is there now. They will have to look at the whole corridor because it's a coordinated system. Cheryl thinks we need to contact Senator Yaw and Rep. Pickett, and specifically ask why the TOWNSHIP bears the cost of this study and why this is a "maintenance" issue. Ralph Blowers said he's sat at that signal sometimes where there is not a car in sight, but he can't turn

right. There's more of a chance of an accident at Walmart and Kmart than there is at the Lowe's intersection. Robin said she does not understand why a traffic study is necessary, because we are NOT changing the timing! We're just asking people to be able to drive by the rules of the road and turn right on red when there is not a person in front of their car, or a car in the southbound lane. It's just simple driving rules – not a timing change. The Board asked Robin to talk to Matt Swartz again about this issue.

On motion of Ron, second by George, it was unanimous to approve the minutes of September 24th, October 1st and October 15, 2014 as written.

The Board signed the letter to the fire company that they had asked Robin to draft.

Robin received 2 ordinances from our pension actuary that will make a change to the definition of "spouse" in both pension plans. This is necessary because the old definition has been found to be unconstitutional. On motion of Susan, second by Cheryl, it was unanimous to have John Thompson advertise both ordinances for adoption at our November 19th meeting.

On motion of Ron, second by George, it was unanimous to ratify Ed's attendance on the floodplain management webinar on October 23rd for a cost of \$40.

On motion of George, second by Ron, it was unanimous to approve EFP Rotenberg to do the IDP grant audit at \$85/hour.

On motion of Cheryl, second by Susan, it was unanimous to approve the Veteran's exemption refund for William Rausch; have Robin contact Ginger for the amount; and have Ruth send the check.

Robin told the Board that the last payroll of December would require Ruth to work Christmas Day to do it on Thursday. Discussion was held. On motion of Ron, second by Cheryl, it was unanimous to have all employees get their time cards to Ruth on December 23rd and to have the checks to the employees on December 24th. Any discrepancy in actual time worked will be adjusted in the following pay period.

The Board set the date of December 24th for the Christmas luncheon at noon.

On motion of George, second by Ron, it was unanimous to accept the monthly reports as presented.

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On motion of Ron, second by George, it was unanimous to approve the payment of the monthly bills as presented, including the membership renewal for Manufacturer & Business Association. A complete list of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Robin presented a brochure for a PSATS class called "A New Look at Reviewing Subdivision and Development Plans". There is one session in Scranton on November 17th and one in Williamsport on November 18th. On motion of Ron, second by Cheryl, it was unanimous to send anyone from Planning Commission, Eddie, or anyone on our Board to go to this class if they wish to.

George presented 3 letters of commendation received by 4 of our police officers. The first letter was from Chief Reynolds commending Officers Shaw and Fedorchak on an assist to Sayre. The second was from Chief Hurley commending Officer VanFleet for becoming the new Taser Instructor and Certification Officer for the department. The third was from Chief Hurley commending Officer Thomas for becoming the new Pistol and Shotgun Range Coordinator and Certification Officer for our department.

Robin had received another request for a donation to the Bradford County Veteran's Memorial Park in Towanda. No action was taken at this time.

Chairman Wood-Walter took the Board into executive session at 8 PM for pending litigation and personnel issues. The Secretary was excused at this time and the remaining minutes were taken by George Ballenstedt. The regular meeting reconvened at 9:23 PM.

On motion of Ron, second by Susan, it was unanimous to have Cheryl re-sign the Walmart Storm Water Management Plan because the original can't be located.

On motion of George, second by Susan, it was unanimous to have John locate an appraiser for the Board of Viewers for the Rosh condemnation for Road C.

On motion of Cheryl, second by Ron, it was unanimous to allow the Athens Township Employees to take a vacation day for December 26th, and to close the office if the entire office staff takes vacation.

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There being no further business, on motion of Ron, second by George, it was unanimous to adjourn the meeting at 9:28 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
Budget Meeting 6 PM November 10, 2014

Chairman Cheryl Wood-Walter called the meeting to order at 6:06 PM. Supervisors also present were Susan Seck and Ronald Reagan. George Ballenstedt had a prior commitment and Christine Vough arrived at 6:30 PM. Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance.

Voice of the Residents: None

Keith Stackhouse and Bob Birks were present from the fire company. They had received our letter requesting the audit. Keith said, to his knowledge, they have never had an audit done. He is concerned that they will be unable to get an audit done by January and the funds will not be distributed until the audit is done. He stated that the fire company was “fined” because they did not submit their monthly reports as required in the contract. Susan asked who ‘fined’ them and Keith said the township withheld their money until the reports were received. They “live from check to check”. He also wants to know who is going to pay for this audit. Discussion was held. They had submitted a financial statement last year and Keith asked if that is what we want. Susan asked who does their financials and he said his wife, Jean, does them currently. Susan said the financial statement they submitted did not show what income was received. Keith said they can do that. They have a CPA do their 990 tax return and the Board would accept that as an ‘audit’. Robin said the contract should be updated to show any changes. Keith would like to have the plowing of the parking lot by the road crew added to the contract so they don’t have to deal with the comments when they’re asked to do it. Robin suggested they draft the changes they would like to see and submit it to the Board for review. Keith said they will do that. He also asked if the Board has made any decision on the fire company’s request for Act 13 funds, and they have not.

Robin had not prepared an agenda, but had several items for the Board. Bradford County Conservation District has granted our 2013 and 2014 Dirt and Gravel Road projects (both Murphy Road) an extension through December 31, 2015.

There was also an accident with the pickup truck with a cost of \$3,053.49. The adjuster has come and it has been submitted to our insurance. We have a \$500 deductible, so they will pay the balance.

Robin received a letter from Nationwide Insurance that they have taken over Harleysville Insurance. There were supposed to be forms enclosed for us to review and sign, but nothing was included. Nationwide will give us a proposal, and if we do NOT accept it, our insurance will be terminated at the end of the year. Robin will get more information on this.

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Robin asked if Larry Alderson had left her the 3 packets she needed from the pension board meeting. Cheryl said she has all that and she will get it to me along with the notes from the meeting.

The request for a street light at W. Lockhart St. and Pennsylvania Ave. was discussed. The people who requested this had told Robin that there were street lights at all the intersections from W. Lockhart to Pennsylvania, but Robin checked on that and there were none. No action was taken at this time.

Robin advised the Board that she had sent a letter to the winning bidder of the 1988 Mack truck, advising him that he had 10 days from the receipt of the letter to pay the balance due on the truck or we would assume he forfeits his deposit and we will rebid the item. The 10 days will be up on November 12th.

The budget workshop commenced. Christine arrived at 6:30. The question was asked as to whether we can use Liquid Fuels money for equipment we rent or any work we contract out. Robin will check on that.

Susan told Christine that at our last meeting Aaron Brotzman and Dan Knolles were here and said Christine told them that she was in charge of road "on paper", but Susan and Ron were doing roads. Both Susan and Ron said they are not in charge of roads. Susan told Christine that Aaron proceeded to rip her and Ron a new one. Ruth told Susan that she handled them very well. Christine said she did say she was named in charge of roads, but that's just on paper. She said she was just being honest.

The budget workshop continued. Christine said she would like us to consider budgeting the Act 13 funds for next year. The Board was not in favor of that because we may not get any funds next year.

On motion of Susan, second by Ron, it was unanimous to transfer the amount needed to balance the budget – approximately \$157,202 – from the Sinking Loan Fund to General Fund.

On motion of Cheryl, second by Susan, it was unanimous to move approximately \$120,955 from the Sinking Loan Fund to the Capital Reserve Fund and divide it between the Police Car and the Highway Tractor.

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There being no further business, on motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 8:30 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

November 17, 2014 4 PM

Chairman Cheryl Wood Walter called the meeting to order at 4:20 PM. Supervisors also present were Christine Vough, Susan Seck and George Ballenstedt. George had to leave at 5 PM for a prior commitment and Ronald Reagan was working.

Voice of the Residents: None

Chairman Wood-Walter took the Board into executive session for personnel and contract negotiations at 4:21 PM. The regular meeting reconvened at 8 PM.

On motion of Cheryl, second by Susan, it was unanimous to adjourn the meeting at 8:01 PM.

Respectfully submitted,

Cheryl Wood-Walter
Chairman

ATHENS TOWNSHIP SUPERVISORS

November 19, 2014 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, George Ballenstedt, Ronald Reagan and Christine Vough. Solicitor John Thompson and Secretary Robin Smith were also in attendance. Treasurer Ruth Casterline was representing the township at the Earned Income Tax Committee meeting in Towanda as our voting delegate tonight.

Voice of the Residents:

Ralph Blowers of Front Street was present to request a "Right Turn Only" sign for the southern exit from the new Smokin' Joe's store at the W. Lockhart Street intersection. That would be a PennDOT issue, but it would also be unenforceable because it is on private property. Ralph said there is a similar problem at the north exit onto Elmira Street from Subway. He feels they should be required to come onto Herrick Avenue and go to the stop sign. That is also a PennDOT issue. Ralph asked how much of an increase we received in our liquid fuels funds this year. Robin got the folder and told him last year we received \$242,038 in 2014 and will receive \$258,057 in 2015. He said that was less of an increase than they were told they would get at a class they attended.

Richard Bean reported for the Parks and Recreation Commission. They still have grant applications outstanding. They were turned down for the Marcellus Legacy grant. As soon as the paperwork for the DCNR grant arrives, they will be able to start the project, unless the ground is too frozen. They intend to mark out the area for erosion control and the boundaries for site clearing. Erosion control will be installed and clearing will be done by volunteers and Barry, plus one temporary hire. Bids will be let for Phase I. They will ask the fire company to put the star up at Round Top after deer season. The park will close on November 22nd.

Dr. Musto reported for Athens Township Authority. He said there will be no increase in next year's sewer rate. They will be doing a study of the Greens Landing area with the Act 13 funds they received from the Board. The current construction project is on-time. The force main and the connection from #6 to #1 should be complete by the end of December. The new pump station arrives at the end of December and will be completed in May or June. The moratorium has been lifted. He said they have a problem with the township paving over their manholes when we pave, and asked that we notify them when we will be paving. Ray said he called and asked them to come and cover the manholes and was told that is our responsibility. Dr. Musto asked that we please give them a list of roads we will be doing each year and they will take care of that, and provide a riser if necessary.

Ray asked when they will be taking care of the pipe sticking up at the end of Winslow Street, because our trucks can't turn around with that in the way. Dr. Musto said that will be gone at the end of December when they have finished their underground bores. Ray asked about the damages to Meadowlark Drive by the ATA contractor. He said they've removed about 6 feet of pavement on one side of the road and have also broken up the other side of the road with their equipment. Dr. Musto said to tell Vacri (their contractor).

Ron presented the TL Cannon Management Corp – Applebee's Restaurant final plan for review and approval. Planning Commission recommends approval upon resolution of the deficiencies. They have taken care of everything except the landscaping. They intended to have that done by tonight, but the truck was stuck in Buffalo in the storm that now totals 50" of snow and climbing. They will be done as soon as they get them here. Steve Bell will also be in to sign the plans. Bradford County Conservation District also needs the Notice of Termination executed. On motion of Ron, second by George, it was unanimous to grant final plan approval to this land development. Robin will call Marshall Hardy when the plans are certified and he will get them recorded.

Robin had drafted a Memorandum of Understanding (MOU) for our DSA contract extension. John had reviewed it and said it was okay. On motion of George, second by Susan, it was unanimous to execute the MOU with Insinger Excavating to extend the DSA contract through June 30, 2015.

Discussion was held on the withdrawal of the McKinney Hill Dirt and Gravel Road (DGRP) project for next year. We still have the 2013 and the 2014 DGRPs to finish next year – as well as our own road work. Ray Brobst thinks it's a good idea to withdraw the application. On motion of Cheryl, second by Ron, it was unanimous to withdraw this application for 2015.

Robin heard back from PennDOT on the Lowe's signal. We are on the same page now. Matt sent a traffic study that needs to be completed in order for a decision to be made on the removal of the "No Turn On Red" sign. It's 2 pages long and can be completed by the police chief. Robin gave this to Larry to complete.

Robin presented the 3 bridge reports received from Larson Design Group (Miller Road, Moore Road and Round Top Road). One needed a sign replaced immediately. Ray said there is scour under the Moore Road bridge, but they have up to 2 years to complete that.

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On motion of Ron, second by Susan, it was unanimous to rebid the 1988 Mack truck for our December meeting.

Robin reported that the mining permit has been received and is renewed for the next 5 years.

Ray Brobst has returned to work as of November 17, 2014 with no restrictions, and Randy will be returning on November 26, 2014 with no restrictions.

Ray asked if the road crew still has to maintain the fire hall parking lot (snow removal) and they do. He also asked if they need to maintain "Road C" (now King Road), and they are to maintain everything west of Lamoka Road to Wilawana Road.

Ray also requested permission to spend approximately \$2100 for a good used spreader and a fork attachment to load pipes from Bradco Supply. On motion of George, second by Susan, it was unanimous to approve these expenditures.

Ray asked if he is still entitled to his vacation and his clothing allowance. The Board says yes, and Susan will call Ruth in the morning.

Ray said they need to do repairs to the mower, road broom and crusher. Discussion was held. Cheryl said these are routine repairs, but advised Ray to get estimates for review.

On motion of George, second by Ron, it passed to approve the minutes of October 29, 2014 as written. Christine abstained as she was not in attendance.

On motion of Cheryl, second by Ron, it passed to approve the minutes of November 10, 2014 as written. George abstained as he was at a class and unable to attend.

On motion of Christine, second by Cheryl, it passed to approve the minutes of November 17, 2014 with the following corrections: Meeting began at 4:20, not 4:10 PM; executive session began at 4:21, not 4:11 PM; George arrived at 4 but left at 5 PM for a prior commitment; Ron Reagan was working. Ron abstained from the vote because he was unable to attend.

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John Thompson had drafted a 'no tobacco use' policy for the township employees, grounds and vehicles at the request of the Board. This was reviewed and John was given several changes to make to the document. He will have this corrected for adoption at our December 17th meeting.

On motion of Cheryl, second by Susan, it was unanimous to adopt ORDINANCES 2014-03 and 2014-04, amending the definition of "spouse" in both pension plans to make our plan ordinances compliant.

On motion of Ron, second by Cheryl, it was unanimous to have John Thompson advertise ORDINANCE 2014-05 (to continue with PSATS UC Trust Group) for adoption at our December 17th meeting.

Last month we received notification that Harleysville Insurance had been taken over by Nationwide. Gannon Associates is our agent for this. They have provided a new policy with Nationwide that has the same coverage at the same price. On motion of Ron, second by Christine, it was unanimous to approve, sign and execute the paperwork to continue with Nationwide for this insurance.

On motion of Ron, second by George, it was unanimous to approve Ed's membership renewal with ASFPM.

On motion of Susan, second by Christine, it was unanimous to have Robin advertise the proposed 2015 budget for adoption at our December 17, 2014 meeting. There is no tax increase.

On motion of Christine, second by George, it was unanimous to accept the monthly reports as presented.

On motion of Cheryl, second by Christine, it was unanimous to approve the payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Robin was directed to notify the media that the recycling center will be closed on Thanksgiving Day, Christmas Day, and on New Year's Day. She was also to let them know that our offices will be closed the day after Christmas.

Correspondence/Information was as listed in the meeting agenda.

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Christine had a question on the December calendar. She asked for clarification on the 22nd where it says Robin has to testify in Wysox. Robin said this was for a Worker's Comp claim. She also asked about the fact that the calendar says the office "may" be closed the day after Christmas. Robin explained that the Board had agreed that if we all took a vacation day, we could all be off that day, even if it meant the office would be closed. Christine said she never would have voted for that if she was here. Cheryl said they will be using a vacation day – their own personal time. Cheryl asked Robin if she was going to forward the calls to her house for that day and Christine said she wasn't going to pay Robin overtime for that, and it was left at that. Christine also said she was okay with us closing the office the day after Christmas now that she knows we will be using our own personal time for that.

Chairman Wood-Walter took the Board into executive session at 8:21 PM for personnel. The secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 9:27 PM.

On motion of Cheryl, second by Ron, it was unanimous to adjourn the meeting at 9:28 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

December 17, 2014 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Chairman Wood-Walter called for the opening of the bids for the 1988 Mack truck – as is. We received two bids, which were as follows:

Mike Veneziano	\$501.00
JDK Management Co.	\$501.10

On motion of Ron, second by Cheryl, it was unanimous to award the bid to JDK Management Co.

Voice of the Residents:

Aaron Brotzman, 322 Weaver Road, asked the Board who the supervisor was in charge of the road crew. Christine said she was. Aaron asked how long it takes to plow the township, and Ralph Blowers said about 4 hours, but it depends on conditions. Aaron asked when they start plowing and Ralph said usually at the beginning of the storm. Aaron said he called here and talked to Ray on the day before Thanksgiving and Ray told him they would plow when the storm was over. He said people have to get home. Some people work nights. Christine said we will take his concerns....when Ralph interrupted and said they had been out and pretreated all the roads. Aaron asked who makes the decision when they go out? Cheryl said sometimes the police will call them out if conditions are getting bad. Aaron asked who can he call?? Christine said you call me at 6:14 AM, why would this be any different. She doesn't feel anyone is neglected. Aaron said he thinks they should start earlier. He asked who else he can call. The township needs to show due diligence. When trucks were stuck on Sunnyfield Drive, they never got to his road. Cheryl said the higher the snow, the higher the drifts. Aaron asked why they don't use snow fence. You have the right to go on property to put up snow fence. He said he had been in to complain about the conditions of the roads. They fixed Highland Drive – thank you. He said Ralph asked him at the last meeting if he thought his road was the only one that was bad. Aaron said we should contract out that work. He said he talked to Christine a year ago about a brush pile that was left on his property. Randy said Aaron asked for that brush pile for rabbits. Cheryl said we'll remove the brush pile. Aaron asked if the township has a permit for the "dump" across from Bobcat Road. Cheryl said it's not a "dump". Aaron said it has garbage in it and Christine said it doesn't. Aaron said he wants the dumping stopped. Randy said he plans to keep pushing that down over so they will

eventually have a place to store material when they do road work. Aaron said our road equipment is pretty antiquated. The Board advised him that we have replaced trucks and have more equipment coming. Aaron said we should be able to fix the roads then. He said Round Top Road has been horrendous for 2 years. Cheryl said we do road inspection in the spring and will prioritize the repairs and possibly outsource some of the work. He finished by saying the snowplow slid and put a lot of dirt in his yard, so he would like the road crew to come and smooth it out with their rake. Ron asked if we're going to start doing this for everyone now. He said some people on Pine Tree Road had similar issues a couple years ago and they took care of it themselves. We are not going to do this for everyone. Ron said if we're doing your work, we're not doing our road work.

Ralph said he read in the paper that our estimated Impact Fee money for 2015 was \$250,000 and he asked if that was included in the budget. Robin said we can't include that in the budget because it's not definite that we'll get that.

Susie Kasson of Blue Spruce Trailer Court was present concerning a man living in a camper with no running water. She said the place looks like a dump. Eddie Reid said the UCC doesn't cover recreational vehicles. Our ordinance requires permits to be renewed every 6 months. She said she has talked to the park manager, Kevin Hoose, and he does nothing. Robin asked if this would be a park issue, and Susie showed John Thompson the park rules. John said this would be something that needs to be enforced by the park. Susie said he's been written up 3 times and Shaw doesn't want to hear it any more. Mr. Bender is the park owner and he lives in Mifflinberg. John took a copy of the rules and said he will see if there is something we can do. Susie said they used to have a lot of gas company guys in there with campers. She said they were the cleanest, nicest people.

Treasurer Ruth Casterline was present and had provided the Board with the monthly financials. There were no questions for Ruth.

Richard Bean was not present as the Park Commission does not meet in December.

No one was present to report for Athens Township Authority (ATA). On motion of Christine, second by George, it was unanimous to reappoint Dr. Musto to ATA for a term to expire 12-31-19, and to reappoint Terry Depew to the Valley Joint Sewer Authority for a term to expire 12-31-19.

On motion of Ron, second by Cheryl, it was unanimous to approve the minutes of November 19, 2014 as written.

John presented the revised tobacco use policy to the Board for review. Cheryl advised those in attendance that we had John draft a policy to make the building, grounds and vehicles tobacco-free for employees and visitors. Randy Harford asked if they were telling him he can't smoke in the backhoe, and this policy would not allow smoking in any township vehicles. Randy got up and left. Ralph said you should be more concerned about the welding gas out there – that's more dangerous than smoking. The exhaust fans don't ventilate well. George said you shouldn't be smoking in and around gas and other flammable things. Ron said it bothers the office when the doors are opened and the smells come in. Discussion was held. Ron made the motion to adopt the policy, and Christine seconded it. Susan and George would like to discuss this further. Susan added that this policy was brought about by not reprimanding someone. Cheryl said it's a good idea, but maybe we should work it out with the employees first. We need to talk to the employees. Ron said what happens when they drop a cigarette on the floor when they're plowing – or the cups tip over in the cars. Christine said if we don't have a policy, we have nothing to enforce. Christine said she has seen cigarette butts on the floor in the garage, and even over by the welding stuff. Cheryl asked if the policy can be adopted and then amended if we want to change it, and John said yes. Susan, George and Cheryl all vote no to adopt the policy. The policy is not adopted.

Ralph told the Board that the sewer authority had paved Meadowlark Drive, but it's a horrible job and they need to fix it before the township accepts that job. They also left Winslow Street in awful condition at the end.

On motion of Ron, second by Susan, it was unanimous to adopt ORDINANCE 2014-05 to continue with the PSATS Unemployment Compensation Trust.

On motion of George, second by Christine, it was unanimous to reappoint Cheryl to both pension boards for terms to expire 1-1-18. Cheryl abstained from the vote.

On motion of Christine, second by George, it was unanimous to adopt RESOLUTION 2014-13 appropriating \$93,100 to the fire company for 2015.

On motion of Christine, second by Cheryl, it was unanimous to adopt RESOLUTION 2014-14 setting 11 mills as the 2015 millage rate.

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On motion of Christine, second by George, it passed to adopt RESOLUTION 2014-15, adopting the budget for 2015. Ron voted no, because the contracts have not been settled yet and there are other employees who have not been settled with either.

On motion of Cheryl, second by Christine, it was unanimous to appoint George Ballenstedt as the second alternate voting delegate to the Tax Collection Committee (TCC). On motion of Ron, second by Cheryl, it was unanimous to adopt RESOLUTION 2014-16 appointing Ruth, Robin and George as representatives to the TCC committee.

On motion of Ron, second by Cheryl, it was unanimous to appoint EFP Rotenberg, LLP to do our audits of the 2014 funds.

On motion of Ron, second by Cheryl, it was unanimous to release the funds to the library.

On motion of Cheryl, second by George, it was unanimous to leave our meeting dates as the last Wednesday of every month for 2015 at 7 PM, exceptions being November 18th and December 16th.

On motion of Cheryl, second by Christine, it was unanimous to set the 2015 mileage rate at \$.575, which is the IRS rate for 2015.

PSATS Convention materials will be reviewed for the Organization Meeting and we will decide who will be going, if anyone.

On motion of George, second by Cheryl, it was unanimous to accept the Fire and Building Permits reports as presented. There were no Roads or Police Reports.

On motion of Cheryl, second by Ron, it was unanimous to approve the payment of the monthly bills, including the bridge inspection invoice and the PSATS invoice. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Ron advised the Board that we will need to appoint a new "sign" person in the Public Works Department since Don Burgess left. He also said we need a road

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sign(s) at the intersection of Highland Drive and Weaver Road. It's not clear which road is which, and that could be a real problem in an emergency.

Christine asked if we were still planning on replacing the picnic table out front. Ron said we did that several months ago.

Chairman Wood-Walter took the Board into executive session for personnel at 8:30 PM. The Secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 10:32 PM.

John Thompson will review the draft contract from the fire company that includes proposed changes they would like to see incorporated. The Board will review this at their January 5th meeting.

On motion of Susan, second by Cheryl, it was unanimous to have Ruth cut a check for Larry Hurley in the amount of \$300 for his 30 years of service and a check to Jim Shaw in the amount of \$250 for his 25 years of service; and to have Robin do a certificate with a frame for each of them.

John Thompson will review/research our firearms policy.

The Board will review the Public Works Safety Manual and will address changes and clarification at the January meeting.

On motion of Cheryl, second by Susan, it passed to adopt the Police Contract and the Public Works Contract for the next 3 years. Ron Reagan voted no.

On motion of George, second by Susan, it was unanimous to approve a 3% raise for the following employees: Ed Reid, Robin Smith, Ruth Casterline, Elaine Daddona, Larry Hurley, John Fives and Barry Brosnan.

There being no further business, on motion of Ron, second by George, it was unanimous to adjourn the meeting at 10:45 PM.

Respectfully submitted,

Robin L. Smith
Secretary