

ATHENS TOWNSHIP SUPERVISORS
January 5, 2015 7:00 PM
Organization Meeting

The meeting was called to order at 7 PM. Supervisors present were Ronald Reagan, George Ballenstedt, Susan Seck, Christine Vough and Cheryl Wood-Walter. Solicitor John Thompson, Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance.

On motion of Ron, second by George, it was unanimous to appoint Robin as Secretary pro tem.

On motion of Ron, second by George, it was unanimous to elect Cheryl Wood-Walter as Chairman.

On motion of George, second by Cheryl, it was unanimous to elect Ronald Reagan as Vice Chairman.

On motion of Ron, second by George, it was unanimous to reappoint Robin Smith as Secretary of the Board for 2015.

On motion of Cheryl, second by Ron, it was unanimous to reappoint Ruth Casterline as Treasurer of the Board for 2015.

Susan would like the Board to consider Randy Harford for the Road Foreman position since he stepped up to the plate during Ray's absence. Ron said we should check with Randy before a decision like that is made because he would have to drop out of the union, and he may not want to do that. On motion of Cheryl, second by Ron, it was unanimous to table this until our January 28th meeting.

On motion of Cheryl, second by Susan, it was unanimous to hire Thompson Law Office to represent the Township for 2015 at a rate of \$100 per hour.

On motion of Ron, second by George, it was unanimous to approve the following paid holidays: January 1, President's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving, Veterans Day (Nov. 11th), Christmas & 1 floating holiday for full-time Non-Uniform employees granted immediately according to date of hire. Bargaining Unit holidays as per respective contracts.

On motion of George, second by Susan, it was unanimous to approve paid sick days per year for full-time Non-Uniform employees (present schedule 15 days per year after 1 year of service with the ability to carry over 5 unused days accumulation not to exceed 30 days). A doctor excuse is required after 3 consecutive days. May use up to 10 days/year as FamilySick Leave ONLY if an immediate family member requires hospitalization or care afterwards. Bargaining Unit sick days as per respective contracts.

On motion of Ron, second by George, it was unanimous to approve vacation time for full-time Non-Uniform employees: After one year employment - 10 days. After 5 years employment - 15 days. After six years employment, one vacation day per year of service shall be received up to a maximum of 25 days. No more than 4 weeks can be carried over. Bargaining Unit vacation as per respective contracts.

On motion of Cheryl, second by George, it was unanimous to approve time off with pay for bereavement leave for Non-Uniform employees: for the death of husband, wife, children or stepchildren - 5 working days; mother, father, sister or brother - 5 working days; mother-in-law or father-in-law - 5 working days; aunt, uncle, grandparents, grandchild, niece, nephew, brother-in-law, sister-in-law - 3 working days. This leave time is for employee or spouse family member and also includes the death of any 'step-'. Granted immediately after employment. Bargaining Unit bereavement leave as per respective contracts.

On motion of Christine, second by George, it was unanimous to approve to continue to provide dental and vision coverage for each full-time Non-Uniform employee including the family plan, if applicable, as well as individual and family hospitalization benefits under NYS Teamsters Health and Hospital Fund; to provide short term and long term disability, AD&D and \$75,000 life insurance for police officers through Nationwide; provide short term disability (long term disability and AD&D insurance for some) and life insurance of \$30,000.00 for full-time Non-Uniform employees Bargaining Unit employee insurance as per respective contracts.

On motion of Ron, second by Cheryl, it was unanimous to approve 4 personal days for full-time Non-Uniform employees. Granted immediately and prorated according to date of hire. Bargaining Unit employee personal days as per respective contracts.

On motion of Cheryl, second by George, it was unanimous to approve and provide the Township Non-Uniform Pension Plan and contribute \$96,073 to it and provide a Police Pension Plan and contribute \$147,884 to it for 2015. The employee will be enrolled immediately upon hiring.

On motion of Ron, second by Cheryl, it was unanimous to approve that any supervisor in office during 2015 shall be authorized to perform any duties pertaining to Township affairs, whether administrative, road work, etc.

On motion of Ron, second by Susan, it was unanimous to give authority to Chairman of the Board to purchase supplies and small items of equipment without formal approval of the Board; give authority to the Vice Chairman if the Chairman is unavailable; and give authority to the other three supervisors to act in the same capacity in the event of emergency when the Chairman or Vice Chairman are not available.

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On motion of Ron, second by Cheryl, it was unanimous to appoint Richard Bean as a member of the Vacancy Board for 2015.

On motion of Ron, second by Cheryl, it was unanimous to appoint Code Inspections, Inc. as the building code enforcement entity for Athens Township in 2015.

Voice of the Residents – none

On motion of Cheryl, second by Christine, it was unanimous to adopt RESOLUTION 2015-01 designating C & N Bank and M & T Bank as our depositories for 2015.

On motion of Ron, second by Christine, it was unanimous to adopt RESOLUTION 2015-02 appointing Cheryl Wood-Walter and Susan Seck as Athens Township's two representatives to the Bradford County Sanitation Committee Appeals Board for 2015.

On motion of Susan, second by Cheryl, it passed to table the approval of Chief Hurley's Memorandum of Understanding until our January 28th meeting to allow Attorney Thompson to review it before action is taken. Christine voted no.

On motion of Ron, second by Susan, it was unanimous to allow the Treasurer to pay bills during the month that become due or will be discounted before our meeting at the end of the month.

On motion of Christine, second by Cheryl, it was unanimous to send George, Robin, Clif, Eddie and the road foreman (if they want to go) to the PSATS Convention in April, and to have George be the Voting Delegate for the township.

On motion of George, second by Susan, it was unanimous to approve the Bradford County Humane Society contract for 2015 in the amount of \$1,312.75.

Robin told the Board that they still need to review the fire company contract proposed revisions, and reminded them that we are still operating under the 'old' contract until such time as any revisions are approved.

Ruth had reminded Robin that the Board needs to set the Clothing Allowance/Reimbursement for Non-Bargaining/Non-Contract employees. The Board will discuss this further.

Ray had asked Robin to discuss an issue concerning the box we purchased from Bradco for the new truck. Bradco, while installing the box, put in a hydraulic valve on the new spreader "that they thought would be adequate". The valve is NOT adequate, and Bradco is telling us that WE need to pay for a different valve. Discussion was held. On motion of Ron, second by Cheryl, it

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was unanimous NOT to pay for a new valve for this truck, and to have Bradco bear the cost of that. Ray has ordered it, because we need it right away.

Cheryl appointed the committees as follows:

Christine:	Sewer, Safety, Insurance
George:	Fire, Police, Recycling
Susan:	Roads, Parks, Junkyards
Cheryl:	Finance, Insurance, Right-To-Know
Ron:	Office, Buildings/Grounds, Planning, Zoning

Ron asked the Board what nights of the week are good for them for a special meeting. He will be contacting Andy Harding about our building and see if he is available on a Wednesday night.

Chairman Wood-Walter took the Board into executive session for personnel at 7:40 PM. The secretary was excused and the remaining minutes were taken by Ron Reagan. The regular meeting reconvened at 8:18 PM.

There being no further business, on motion of Cheryl, second by Ron, it was unanimous to adjourn the meeting at 8:19 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

January 28, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also present.

Voice of the Residents:

Danny Stark of Clinton Street asked what the status was of the traffic study to remove the "No Turn On Red" at the Lowe's signal. Robin said Larry had just completed it and will have Elaine do a cover letter for it tomorrow so she can send it out.

Treasurer Ruth Casterline had presented her written report to the Supervisors. Item 4 was concerning authorized signatures on the bank accounts. Currently they are Ruth, Robin and Ron. On motion of Cheryl, second by George, it was unanimous to have the same 3 as signatories on the bank accounts, and to require one signature on the checks, but require two signatures on the Road C and Liquid Fuels checks.

On motion of Cheryl, second by Ron, it was unanimous to have Ruth open a separate bank account for the Round Top Expansion Project.

Discussion was held as to the franchise fee for Empire Access. On motion of Ron, second by George, it was unanimous to table any action on this until our next meeting.

On motion of Ron, second by Cheryl, it was unanimous to ratify the payment of the bills since the last meeting, and to pay the invoices as presented tonight.

On motion of Ron, second by Cheryl, it passed to give Eddie and Cindy a clothing allowance of \$250 each. Christine voted no.

Cheryl presented employee appreciation plaque and gift to both Chief Larry Hurley (30 years) and Sergeant James Shaw (25 years) in recognition of their service to Athens Township.

Richard Bean reported for the Parks Commission. Hang gliding will start this summer from a site just west of the airfield. The Veteran's Memorial has been turned over to the Parks Commission. They also donated \$27,000 to the Round Top Park Expansion Project. The Commission also received a \$5,000 donation to this project from Land O'Lakes. Ron Reagan was able to sponsor the Land O'Lakes

grant as he is a milk supplier for them. They are very appreciative of both these generous donations. The Commission will also be applying for additional grants. They intend to start the site clearing for the expansion in February. They would like to request some inmates to help with this. On motion of Cheryl, second by Christine, it was unanimous to sign the application for the inmates. Ralph Blowers of Front Street, East Athens, said if we get inmates, we'll need to get an outhouse. That won't be necessary because we have facilities in the park already. He also asked if we would be moving the eternal flame and we will not. Richard will ask the fire company to take the star down. They will also be installing more fencing at the Jim King Memorial Park sometime this summer.

No one was present from Athens Township Authority.

Ron presented the Paul Baird 2-lot subdivision on Tutelow Creek Road for review. We are still waiting for the sewage module. Planning Commission recommends preliminary and final plan approval upon receipt of the module. On motion of Ron, second by Cheryl, it was unanimous to grant preliminary and final plan approval contingent upon receipt of the sewage module.

Next was Five Star Equipment, Inc. final plan approval on their land development located at 711 State Route 199. Planning Commission recommends approval upon correction of the parking spaces. A letter from Tim Higley, Sales Manager of the PA stores, stated they will have the spaces relined to 10' x 20' by May 1, 2015. Robin said there is only one as-built map, so we will need 7 additional copies. On motion of Ron, second by George, it was unanimous to grant final plan approval to this land development, contingent upon resolution of these 2 deficiencies.

Ron presented the Annual Reports from both Planning Commission and Zoning Hearing Board.

On motion of Ron, second by Cheryl, it was unanimous to approve the minutes of December 17, 2014 and January 5, 2015 as written.

Robin presented information on two classes for the Public Works Department. These will be reviewed by the Board for our February meeting.

On motion of Christine, second by George, it was unanimous to reappoint Drs. Bruce Carpenter and Kenneth Meyer to the Spalding Memorial Library Board as the representatives from Athens Township.

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On motion of Ron, second by George it was unanimous to have Cheryl sign the tower lease for Robert Packer Hospital.

On motion of Ron, second by Christine, it was unanimous to sign the CDL testing contract with American Drug and Alcohol Diagnostics, LLC and to pay their consulting fee for 2015 of \$200.

Robin received the Certificate of Origin for the new grader late this afternoon.

On motion of George, second by Christine, it was unanimous to accept the monthly reports as presented. Eddie included an Annual Report that compared permits for 2013 and 2014.

Correspondence/Information was as listed in the meeting agenda.

Danny Stark of Clinton Street asked about the status of the request for a street light at the intersection of Pennsylvania Avenue and West Lockhart Street. The Board advised him that the people making the request also stated there were street lights at every other intersection between Elmira Street and Pennsylvania Avenue, and there are none. No action was taken.

Chairman Wood-Walter took the Board into executive session at 7:52 PM for personnel and litigation. The secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 10:09 PM.

On motion of Cheryl, second by George, it was unanimous to have John Thompson draft a letter to Bradco concerning the truck issues.

On motion of George, second by Christine, it was unanimous to approve Chief Hurley's Memorandum of Understanding for the year 2015.

On motion of Ron, second by Cheryl, it was unanimous to authorize John to send a letter to Mike Austin advising him he needs to file for a Conditional Use hearing for the old proposed Simonds gravel mine in Wildwood.

The fire company had requested to meet with the Board concerning their contract. The Board will have them come on February 2, 2015 at 6 PM. They will then see Andy Harding at 7 PM for the proposed building expansion.

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There being no further business, on motion of Cheryl, second by Susan, it was unanimous to adjourn the meeting at 10:14 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
Special Meeting 6 PM February 2, 2015

Chairman Cheryl Wood-Walter called the meeting to order at 6:12 PM. Supervisors Susan Seck, Christine Vough and Ronald Reagan were also in attendance. George Ballenstedt was unable to attend because of a family matter. Secretary Robin Smith was not required for this meeting.

Voice of the Residents: None

The Athens Township Volunteer Fire Company had requested this meeting with the Supervisors to work on the revision of their contract. Present for the fire company were Fire Chief Bob Birks, 2nd Asst. Chief David Steinfelt and Chairman/Secretary David DeKay. Both parties agreed on Items 1-7 in the proposed contract, and the following items as follows: Item 8 – the fire company will provide their next year’s budget and an accounting of the money paid to the fire company, including the most recent tax return, prior to payment of the subsequent year’s disbursement. Item 9 – Fire Company will provide a monthly fire report and monthly financial statement to the Township prior to the regular monthly meeting of the Board. Item 10 – Either party may terminate the contract with written notice of at least 180 days. Item 11 – Township public works department will clear the parking lots and fronts of both stations during winter storms, and the Herrick Ave station for fundraising events within a reasonable time. Item 12 – Township will provide land development plans to the fire company for review and comment prior to any approval of said developments. Item 13 – Both parties agree to try to solve any controversies from time to time in a reasonable manner, with prompt notification being made to the other party. An appendix was also discussed with 3 points: The contribution will be \$93,100 for 2015; Act 13 money will be determined if money is received; and the appendix will be re-negotiated on a yearly basis as part of the budget process of the Township.

Chairman Wood-Walter took the Board into executive session at 7:25 PM for personnel. The regular meeting reconvened at 8:19 PM. No action was taken.

On motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 8:20 PM.

Respectfully submitted,

Ronald P. Reagan
Acting Secretary

ATHENS TOWNSHIP SUPERVISORS

February 16, 2015 6 PM

Chairman Cheryl Wood-Walter called the meeting to order when she arrived at 6:20 PM. Supervisors also present were Ron Reagan, George Ballenstedt and Susan Seck. Christine Vough was absent. Solicitor John Thompson and Secretary Robin Smith were not required for this meeting.

Voice of the Residents: None

Cheryl gave kudos to the Public Works Department for great work on keeping the roads clear.

There has been no response from the fire company regarding their contract revisions.

Chief Larry Hurley issued a Letter of Commendation to Officer Rich Horton for his work on the Tobacco World break-ins.

Andy Harding of AJH Designs was present to discuss the building improvements or replacements. The current building is undersized, heating inefficient, and needs some renovation. Ray Brobst was present and suggested a "Stop" sign at the end of the parking lot. Someone will check with Chief Hurley on this.

Discussion was held on the building. They reviewed the drawings and discussed some options. A separate building for Public Works was discussed. Andy will revise the drawings and bring them back at a later date. It was recommended that Andy come and talk with Larry and the office staff regarding storage needs and mandatory space needs. We will need generator back-up for both buildings.

On motion of Cheryl, second by Susan, it was unanimous to have an AM/FM radio installed in Truck 7 for Ray.

Chairman Wood-Walter took the Board into executive session at 7:35 PM for personnel. The regular meeting reconvened at 8:24 PM.

On motion of Cheryl, second by Ron, it was unanimous to accept Ray Brobst's resignation as Roadmaster effective March 9, 2015, and to give him his clothing allowance.

On motion of Ron, second by George, it was unanimous to appoint Susan Seck as Director of Public Works at a proposed salary of \$15.00/hour with benefits. Susan

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will work 32 hours per week and will begin on March 9, 2015. The auditors will need to meet to set Susan's salary and benefits.

There being no further business, on motion of Cheryl, second by Ron, it was unanimous to adjourn the meeting at 8:50 PM.

Respectfully submitted,

George C. Ballenstedt
Acting Secretary

ATHENS TOWNSHIP SUPERVISORS

February 25, 2015 7:00 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:02 PM. Supervisors also present were Susan Seck, George Ballenstedt and Ronald Reagan. Secretary Robin Smith and Treasurer Ruth Casterline were in attendance. Solicitor John Thompson would be late, and Christine Vough was absent.

Voice of the Residents:

Jim Cole was present as a resident but asked if he could be delayed until John Thompson arrived.

Ralph Blowers asked if Empire Access was now available in the township. George said he had spoken with them and they should be into Athens Twp. by June.

David Steinfelt asked if the surveys were back that were sent out for the Comprehensive Plan update. Ron said the information is still being compiled by Bradford County Planning.

The Treasurer's Report was reviewed by the Board. Cheryl gave kudos to Ruth for purchasing our Quickbooks update while it was on sale, saving us about 40%.

Richard Bean was present for the Parks and Recreation Commission. Richard is still working on grants. They did receive a \$1000 grant from First Community Foundation Partnership of PA. They will also be reapplying to the CFA Marcellus Legacy Fund and will be applying for additional grant funds from DCNR. They will have a conference call on Monday with DCNR to discuss Phase One. The survey is complete. The Model Airplane Club will be clearing the large trees the weekend of March 7th. The inmates will start on March 9th. Bids will go out in early April for Phase One. They will be installing more fencing at the Jim King Memorial Park. Parks inspection will be held on March 28th at 9:30 AM – starting at Tozer's Landing Boat Launch.

No one was present to report for Athens Township Authority, but they had submitted two letters of interest for the vacancy on the Board, with a recommendation. On motion of Ron, second by Cheryl, it was unanimous to appoint Jason Rogers to the Athens Township Authority Board for a term to expire December 31, 2015.

On motion of Cheryl, second by George, it was unanimous to approve the minutes of January 28 and February 16, 2015 as written.

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On motion of Cheryl, second by Ron, it passed to approve the February 2, 2015 minutes as written. George abstained as he was not in attendance.

John Thompson arrived at this time.

Jim Cole was present to ask what the status was on the changes to our firearms policy for Tozer's Landing (we had received a letter on this). On motion of Ron, second by George, it was unanimous to have Attorney Thompson amend Exhibit A of Chapter 116 of the Athens Township Code to remove the word "Firearm". Discussion was held to possibly replace this with 'No hunting' and 'No target practice'. Jim submitted a copy of a letter from Athens Borough stating they are rescinding their firearms regulations, and gave it to John Thompson for reference.

The Athens Township Volunteer Fire Company (ATVFC) contract was discussed. David DeKay and David Steinfeld were present for ATVFC. It was agreed to leave #8 of the contract to read "tax return" instead of "audit", and change #2 of Appendix A to read, "The township cannot guarantee contributions from Act 13 funds". On motion of Cheryl, second by George, it was unanimous to approve, sign and execute the ATVFC contract for 2015 with the above changes. Dave Steinfeld asked if there was any Act 13 money left from the year 2013. Cheryl said we haven't met to finalize disbursements. Dave asked how much was spent to date and Cheryl gave him the rundown. Robin said she would get the report figures for Dave and email them to him. The Board signed the contract and Robin gave both copies to David DeKay to get ATVFC signatures and return one copy to us with their financial statement for January. Monthly financial statements will be required with each monthly report before the contribution checks will be sent.

On motion of Ron, second by Cheryl, it was unanimous to register all 7 Public Works employees for the three LTAP classes to be held here at our building.

On motion of Ron, second by Cheryl, it was unanimous to close Pennsylvania Avenue at the request of the Athens Area School District on the following dates and times: May 9th from 7:30 AM to 4 PM for the NTL Track and Field Meet; May 16th from 7:30 AM to 6 PM for District IV Track and Field Meet; and for Commencement in June (date and times to be determined).

On motion of George, second by Susan, it was unanimous to have Cheryl sign the lease agreement with Athens Area School District for their equipment on our tower.

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On motion of Cheryl, second by Susan, it was unanimous to submit a flood mitigation grant application for one of the projects defined in our Hazard Mitigation Plan. There will be a 15% cash match required.

On motion of Ron, second by George, it was unanimous to have Bradford County Conservation District resubmit the application for Orcutt Creek. They will be doing the work as an educational project.

On motion of Ron, second by Susan, it was unanimous to participate in the COSTARS salt contract for 2015-2016. We will be submitting for 800 tons.

On motion of Cheryl, second by Susan, it was unanimous to sign the renewal agreement for participation in the Federal Surplus program.

On motion of Ron, second by Susan, it was unanimous to approve Robin's attendance at her PSATS Resolutions Committee mtg. in Harrisburg on March 4th.

Chesapeake has requested that the township take over their portion of King Road. They will need to prepare a deed of dedication and forward it to John for review and approval. On motion of Cheryl, second by George, it was unanimous to accept this road contingent upon the deed being filed.

Cheryl told those in attendance that we have finally received approval from PennDOT to remove the "No Turn On Red" sign at the Lowe's intersection. Robin had requested that the fire company remove the sign for us. David DeKay said he will get with Bob Birks to remove the sign.

Discussion was held on the Bradco and Beam Mack invoices. John Thompson will send a letter to Bradco concerning this issue.

Susan had Ray get 3 quotes for the repair of Truck 1 that he hit while backing his truck up. Decatur's Automotive Center came in at \$1,210.93; Gene's Body Shop LLC was \$1,173.42 and Precision Auto Body was \$1,175.51. On motion of Cheryl, second by Ron, it was unanimous NOT to turn this into insurance and to have Precision Auto Body do the repair.

On motion of George, second by Susan, it was unanimous to accept the monthly reports as presented.

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On motion of Ron, second by George, it was unanimous to pay the monthly bills and the Bradford County Sanitation Committee Assessment invoice in the amount of \$6,345 as submitted. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

Susan said Mrs. Munn had been in just prior to the meeting to see what could be done about stray cats in her yard and their meowing under her windows at night. We don't have an ordinance regulating cats, nor do we have a noise ordinance. It would be hard to enforce something like this.

Chairman Wood-Walter took the Board into executive session at 8:44 PM. The secretary was excused at this time and the remaining minutes were taken by Susan Seck. The regular meeting reconvened at 9:33 PM.

On motion of Ron, second by Cheryl, it was unanimous to have John draft a letter in regard to a personnel matter.

On motion of Cheryl, second by George, it was unanimous to have John draft an appropriate letter to Clarity Connect to pay their bill.

On motion of Ron, second by George, it was unanimous to have John draft an ordinance to amend Exhibit A of Chapter 116 of the Athens Township Code to remove the word "firearm".

On motion of Ron, second by George, it was unanimous to purchase a spare rim and spare tire for the new grader.

On motion of Cheryl, second by Susan, it was unanimous that Ray should receive double-time on holidays and weekends for 2015 and receive regular holiday and overtime pay.

There being no further business, on motion of George, second by Cheryl, it was unanimous to adjourn the meeting at 9:43 PM.

Respectfully submitted,

ATHENS TOWNSHIP SUPERVISORS

March 25, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:01 PM. Supervisors also present were Ronald Reagan, Christine Vough and Susan Seck. George Ballenstedt had another engagement. Solicitor John Thompson, Secretary Robin Smith and Treasurer Ruth Casterline were also present.

Chairman Wood-Walter called for the opening of the bids for 14,000 gal. diesel fuel and 11,000 gal 87-octane gasoline (both +/-) delivered to the township tanks as needed. The bids were as follows:

	<u>Diesel</u>	<u>Unleaded</u>
WOC Energy	\$2.209/gal.	\$1.779/gal
Mirabito	summer \$2.19125/gal	\$1.9616/gal
	Winter \$2.2352/gal	

On motion of Ron, second by Susan, it was unanimous to award the bid for both fuels to WOC Energy.

Voice of the Residents:

Carol Carey of Clinton Street was present concerning trash lying around in the open in the township. She said everywhere you go you see trash. She had contacted the owner of the field behind the UPS plaza about the trash in that field about one month ago, but there has been no response. Most of the people on Clinton Street keep their property cleaned up, but there are some who do not. Carol has talked with Ed Reid about this. She has cleaned up about 5 bags of trash from the field. Garbage blows all over from Applebee's. Cheryl said we do have an ordinance. She also said there are some organizations that do clean-up projects. The Board will have Ed and Cindy take a good look at it. Bags of refuse are not allowed. Dan Stark said there are more junk vehicles in yards than you can imagine. Drive down the road.

Ruth presented the Treasurer's report. She said Friday, April 3rd is a holiday for us, and requested permission to change the pay date to April 2nd. On motion of Ron, second by Christine, it was unanimous to change the pay date to April 2, 2015.

Ruth said the Bradford County Tax Collection Committee had insurance, but found out there was a tax exclusion. As far as the township's contact person with Berkheimer, not much personal information is exchanged – just names and addresses. Robin met with Steve Sumner on this and he said we would be covered under our insurance with Gannon's.

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Ruth requested permission to attend an Intermediate Accounting class to be held in State College on May 7th. On motion of Christine, second by Susan, it was unanimous to send Ruth to this class, and to cover her reasonable expenses (hotel, meals, mileage).

Richard Bean presented the Parks and Recreation report. The police department is in need of an enclosed trailer to store and haul their ATV. They are going to be putting more patrols on Round Top. The Parks Commission voted to put \$2000 towards the trailer if Larry can find enough funding. Richard is working on a few more grant applications. The park project is moving forward. Trees and brush have been cut by inmates and the large trees will be dropped by the flying club. The survey is complete and they hope to go out to bid in April. Round Top Road is crumbling and is getting bad. Discussion was held as to the possibility of banning smoking in the parks. This will be discussed again at a later time. Park inspection will be held on Saturday, March 28th at 9:30 AM, starting at Tozer's Landing.

There was no one present from Athens Township Authority.

On motion of Ron, second by Susan it passed to accept the minutes of February 25, 2015 with the following corrections: Page Four, second-to-last paragraph should read: "On motion of Cheryl, second by Susan, it was unanimous that Ray should receive double-time on holidays worked, and weekends worked for 2015". Christine abstained as she was not in attendance at that meeting.

On motion of Ron, second by Cheryl, it was unanimous to adopt RESOLUTION 2015-03, adopting the Bradford County Hazard Mitigation Plan as our Athens Township Hazard Mitigation Plan.

On motion of Cheryl, second by Christine, it was unanimous to adopt ORDINANCE 2015-01, amending the Parks and Recreation ordinance concerning firearms.

On motion of Ron, second by Cheryl, it was unanimous to adopt ORDINANCE 2015-02, updating the Athens Township Drug and Alcohol policy. All employees will receive a copy and need to return the two signature sheets to Robin for the file.

On motion of Cheryl, second by Susan, it was unanimous to grant the extension request for the Thomas Avenue bridge engineering contract.

Road inspection was set for Saturday, April 25th at 9 AM. Robin will advise George.

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On motion of Ron, second by Cheryl, it was unanimous to close our recycling center on the following holidays – if the holiday falls on a recycling day: New Year's Day, Easter, July 4th, Veteran's Day, Thanksgiving, Christmas Eve, Christmas Day and New Year's Eve.

Dan Stark told the Board that people are driving over the lawn between Applebee's and Verizon to get to Applebee's.

On motion of Christine, second by Ron, it was unanimous to accept the monthly reports as presented.

On motion of Cheryl, second by Christine, it was unanimous to pay the monthly bills and to ratify the payment of those already paid. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Cheryl, second by Ron, it was unanimous to send Robin to the Collaborative Funding of Fire and EMS class to be held in Williamsport on April 2nd. Cheryl was registered for this class but is not able to attend.

Correspondence/Information was as listed in the meeting agenda.

Chairman Wood-Walter took the Board into executive session for personnel at 7:56 PM. The Secretary was excused and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 8:44 PM.

On motion of Susan, second by Cheryl, it was unanimous to bid out the rental of a roller for the highway department.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 8:50 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
April 29, 2015 7 PM

Vice Chairman Ronald Reagan called the meeting to order at 7:03 PM. Supervisors also present were Susan Seck, George Ballenstedt and Christine Vough. Cheryl Wood-Walter was absent. Solicitor John Thompson, Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance.

Vice Chairman Reagan called for the opening of the bids, which were as follows:

Type AS2 antiskid – 8000 tons delivered to township yard as needed

Porter's Sand and Gravel	\$ 9.98/ton (no bid security provided)
Dalrymple Gravel	\$17.75/ton (no bid security provided)
Glenn O. Hawbaker	\$24.22/ton

Discussion was held. The Board was concerned because there was such a huge price difference. On motion of George, second by Susan, it was unanimous to reject all bids and rebid the antiskid for our May 27, 2015 meeting.

Crushing – 8000 cy, portable crusher & loader w/operators in our gravel pit
2-1/2" minus OR 1-3/4" minus

Always Ready Crushed Stone, Inc.	\$4.88/cy	\$5.25/cy
Villager Construction	\$3.95/cy	\$4.75/cy
Marcus Cole Construction	\$3.73/cy	\$3.73/cy
Daggett Sand and Gravel	\$3.45/cy	\$3.63/cy

On motion of George, second by Christine, it was unanimous to award the bid to Daggett Sand and Gravel.

Voice of the Residents:

Terry Sheets was present from Bradco Supply in response to a letter from our attorney to clear up issues with our new Volvo truck. He said the company started the warranty when the truck was delivered to Bradco, so we lost 5-months of the warranty while Bradco installed the box. The billing issues were discussed and were resolved with the township to give them the used part and they will void the invoice. John Thompson will take a look at these issues again. Susan will call about the gear box and radio issues tomorrow. On motion of Susan, second by George, it was unanimous to return the part to Bradco in exchange for the invoice being voided.

Ron introduced Susan to those in attendance as our new Public Works Director.

Carol Carey was present from Clinton Street concerning the garbage issues she brought to the Board's attention last month. She asked for an update. Ron read Ed's summary from his Building Permits report. Ron said Ed is on top of Clinton Street.

John Carlin of Clinton Street said they have picked up garbage in the field across from Applebee's. They find a lot of the handi-wipes from Applebee's and also found a list of employee hours, so some of the trash IS coming from Applebee's. Carol confronted the manager on Monday and he did not deny it was their product. Ron Reagan said it's a little unfair to Applebee's because a lot of it could be their patrons who just throw the trash on the ground. Ron will talk to Eddie.

Dan Stark said Applebee's should have their crew clean up their grounds every morning before they open for business.

Carol Carey said Mr. Williams need to clean up his property as well.

George advised everyone that the VASCAR lines have been placed on Clinton Street. Danny Stark said he heard the courts allow 15 mph +/- differential on the actual speed clocked with a VASCAR unit, because there is so much room for error with these units. George will check on that. He said local police can't use radar in PA.

Meade Murtland reported for the Parks Commission. They opened the bids for the hardwood from the park project at their meeting on April 27th. They received one bid, which was from Andrew Solock in the amount of \$500. They recommend accepting the bid, as they want to move forward with the project. John Thompson was fine with allowing additional time for the removal of the wood if the weather did not cooperate. He said the bidder knows we expect it to be gone in 30 days, but John was not opposed to a short extension because of the weather. On motion of Susan, second by George, it was unanimous to accept the bid from Mr. Solock. Several grant applications are still in the works. The park project is moving along on schedule. The commission will take up the issue of smoking in the township parks at their next meeting. Park inspection went well, with just a few items to be taken care of. The park will open for the season on May 9th.

The Board reviewed the Treasurer's Report. On motion of George, second by Susan, it was unanimous to have Ruth attend the COSTARS training on May 15th at Northern Tier Regional Planning. On motion of Ron, second by Christine, it was unanimous to approve the payment of the invoice for the Zoning Office shirts. On motion of Christine, second by Susan, it was unanimous to approve the payment of the monthly

bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

No one was present to report for Athens Township Authority.

Al Floro of Nixon Peabody LLP was present for the Verizon Wireless cell tower land development near Murray Creek Road. He explained the project to the Board. Last night Zoning Hearing Board granted a Special Exception and a Variance with the condition that they coordinate with the helicopter services concerning the safety of the tower with no light. Susan suggested they install a light on the tower for safety purposes, as it is only 5 feet under the height at which a light is required. Mr. Floro explained that if the helicopters are concerned about the safety without a light, Verizon will install a light on the tower. The project should be complete in late 2015 or early 2016. All deficiencies have been met. Planning Commission recommends preliminary and final plan approval. On motion of Susan, second by George, it was unanimous to grant preliminary and final plan approval to this land development contingent upon receipt of written confirmation that a light is not necessary, OR that lighting has been installed if the helicopters feel lighting is appropriate.

On motion of Ron, second by Susan, it was unanimous to grant Five Star Equipment a one-week extension to complete the striping of their parking lot.

On motion of Susan, second by George, it was unanimous to ratify the rental of the Volvo roller from Highway Equipment for 6 months at \$3000/month. Highway Equipment had the lowest of 5 quotes. Susan made the Board aware that she is putting 3 grant applications in for roadwork to the Bradford County Commissioner's Act 13 grant program. The Board also just conducted road inspection this past Saturday.

On motion of Ron, second by Susan, it passed to approve the minutes of March 25, 2015 as written. George abstained as he was not in attendance.

On motion of George, second by Susan, it was unanimous to ratify RESOLUTION 2015-04 designating Cheryl as signatory for the Round Top Park Expansion Phase II grant.

On motion of Ron, second by Susan, it was unanimous to ratify the placement of the burning ban in Athens Township effective April 13, 2015. Ron reminded those in attendance that the ban is still in place, and will be until further notice.

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On motion of George, second by Ron, it was unanimous to approve, sign and execute the dispatching contract with the County for 2015.

On motion of Christine, second by Susan, it was unanimous to approve the time extension and the Supplemental Agreement for the Thomas Avenue bridge project.

On motion of George, second by Christine, it was unanimous to permanently waive the fee for the annual Arts Fest zoning permit.

On motion of George, second by Christine, it was unanimous to approve, sign and execute the agreement with Kuharchik for traffic signal service. This is not an exclusive agreement, and we will still be able to use Bouille if we need to.

Ron brought up the possibility of starting a Township Facebook page. George said he thought we could better engage our residents through something like this. Danny Stark said Sayre and Athens police both have their own pages. George will talk to Larry about the PD doing one as well. On motion of Ron, second by Susan, it was unanimous to look into the guidelines for this and move forward.

On motion of George, second by Christine, it was unanimous to accept the monthly reports as presented.

Correspondence/Information was as listed in the meeting agenda.

Vice Chairman Reagan took the Board into executive session at 8:43 PM for personnel. The secretary was excused at this time and the remaining minutes were taken by George Ballenstedt. The regular meeting reconvened at 9:52 PM.

On motion of Susan, second by Christine, it was unanimous to request inmates to help with roadwork during the year as needed.

There being no further business, on motion of Ron, second by George, it was unanimous to adjourn the meeting at 9:55 PM.

Respectfully submitted,

Robin L. Smith, Secretary

ATHENS TOWNSHIP SUPERVISORS

May 20, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, George Ballenstedt, and Christine Vough. Ronald Reagan was absent due to illness. Secretary Robin Smith was also in attendance.

Voice of the Residents:

Richard Czajkowski, 20 Trinity Lane, Athens, expressed concerns about the proposed 40-unit Trehab project off Gateway Industrial Park Road. This development will be tax-free and the taxpayers will foot the bill for increased policing, sewer upgrades, additional traffic at Wolcott Hollow Road and Route 220, etc. As a builder, he has spent his whole life in this field. This is a 10 – 11 million dollar project and we will be subsidizing these people not only for housing, but for food, etc. This has to stop. They'll get tax credits – no taxes will come to the township. This is happening all over the Valley. It's turning into a "shanty town". We need to look at the costs and stop putting this on the taxpayers. It's bad all the way around. No one helped him when he was putting in his development. Cheryl said he would be right to talk to the state – they give the grants. As for a traffic light at Wolcott Hollow Road and Route 220, it took years of constant pestering to get this in the works. Robin took a video of the traffic at that location to Harrisburg and played it while she testified at the Transportation hearing. The intersection is now in the engineering phase. We also can't say who can and cannot build. The law is very clear as to what action we can take. If we're not following the rules, we would be open to a lawsuit. She can't speak for the sewer authority (ATA) as they are a separate entity. You can call them directly. George said we all want productive citizens working in the township but sometimes we have no control. Nothing has been filed here at our offices for this development. We found out about it when we read it in the paper. Planning Commission and Zoning Hearing Board meetings are open to the public. Sometimes we need people to come in and give input. That helps us. Your concerns are valid. Richard said the developer usually has to supply the traffic light and other infrastructure. George said we will have to have plans and go by our regulations. George said Richard may want to contact Tina Pickett. Richard thanked the Board for their time.

George announced that he launched the new Township Facebook page yesterday that we can use to communicate with the public – and vice versa.

Ralph Blowers of Front Street, East Athens, said he thought it was something like 1984 when the first request was made for the Wolcott Hollow/220 traffic light. It is a terribly dangerous intersection.

Richard Bean presented the Parks and Recreation Commission report. The Air Sailing people were given the okay to clear the site. There are several corporate grants outstanding for the Round Top Expansion project. Things are moving along on schedule. They are looking to have a ground breaking ceremony on June 23rd at 1:00 and would like the Supervisors to attend. They will be putting 5 or 6 memorial benches in the park. The benches cost \$1200 each and the park commission will pay 50% of the cost. The Commission will put a 'no smoking' ban in place starting May of 2016 for all township parks. They are waiting on the Round Top bid amounts before they decide when they will be able to do more fencing at the Jim King Memorial Park. They also would like to purchase the police 4-wheeler and trailer for \$5,000, but that also depends on the park bids. They would like to increase the Park Commission to six by adding George Crowell. On motion of Cheryl, second by George, it was unanimous to appoint George Crowell to the Parks Commission for a term to expire July 1, 2020.

There was no one present for Athens Township Authority.

Scot Saggiomo presented the Nomac Housing & Training Facility land development for final plan approval. All deficiencies have been met. On motion of Christine, second by Cheryl, it was unanimous to grant final plan approval to this land development.

Scot then presented the "Road B"/King Lane as-built maps for approval. All corrections have been made. On motion of Christine, second by George, it was unanimous to accept the as-built plans as presented so the Deed of Dedication can be drafted by Chesapeake.

Susan reported for Public Works. They have a lot of projects going on. All the pipes are done on Sunnyfield. They are working on Murphy Road. Susan has applied for a couple grants for stormwater projects.

On motion of George, second by Susan, it passed to accept the minutes of April 29, 2015 as written. Cheryl abstained as she did not attend.

On motion of Cheryl, second by Christine it was unanimous to pay the bi-annual actuarial invoices for the pension plans from the respective pension funds - \$4,050 for the police and \$3,750 for the Non-Uniform.

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Robin presented a contract for document management from DocStar. The Board would like to check references before they take any action. Robin advised them that we will have to take action at our meeting on the 27th or we will not be eligible for the subsidies.

On motion of George, second by Christine, it was unanimous to ratify the lifting of the burning ban effective May 19, 2015.

On motion of Christine, second by Susan, it was unanimous to pay the monthly bills. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Correspondence/Information was as listed in the meeting agenda.

On motion of George, second by Christine, it was unanimous to send Ruth to the Payroll Law class in Elmira on July 15th.

Chairman Wood-Walter took the Board into executive session at 7:58 PM for personnel. The Secretary was excused at this time and the remaining minutes were taken by Cheryl. The regular meeting reconvened at 8:45 PM.

There being no further business, on motion of Christine, second by George, it was unanimous to adjourn the meeting at 8:46 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

May 27, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance. Supervisors Susan Seck and George Ballenstedt were on vacation.

First was the opening of the bids for 8000 tons of Type AS2 antiskid delivered as needed. Two bids were received: Lopke Rock Products in the amount of \$22.00/ton and Porter's Sand and Gravel at \$10.48/ton. On motion of Cheryl, second by Christine, it was unanimous to award the bid to Porter's.

Three bids were received for the Round Top Park Expansion Project Phase I: Procon Contracting at \$303,000; Solid Ground Services, Inc. at \$280,670; and MR Dirt at \$208,200. On motion of Ron, second by Christine, it was unanimous to award the bid to MR Dirt, contingent upon review and approval of Haas Landscape Architects, and by DCNR if required.

Voice of the Residents – None

On motion of Ron, second by Christine, it was unanimous to approve, sign and execute the DocStar contract for document imaging services.

On motion of Cheryl, second by Christine, it was unanimous to set the date of July 8, 2015 at 6 PM for the Austin Excavating Conditional Use hearing.

On motion of Ron, second by Christine, it was unanimous to hire Jacob Townsend as a back-up recycling attendant at \$7.25/hour.

Cheryl could not stay for executive session, so it could not be held. On motion of Christine, second by Cheryl, it was unanimous to adjourn the meeting at 7:21 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

June 24, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Ronald Reagan, George Ballenstedt and Susan Seck. Christine Vough was absent. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

George Ballenstedt led everyone in the Pledge of Allegiance.

Voice of the Residents:

Donald Jones of 117 Bressler Street was present concerning a sewer backup at his residence (and three other homes on Bressler) on May 14, 2015. He said the handling of this situation was completely botched. He called 911 to report the backup and 911 had no one to call. The residents went to two of Athens Township Authority's (ATA) meetings concerning this. At the first meeting they were basically told it was unfortunate, but good luck with that. At the second meeting they made some headway. ATA asked them for estimates to repair and for their personal losses. After this happened they invited the ATA members to come and see the damages, and no one came. Don said he and his wife did some research on this. ATA told them 911 was an issue. 911 told them the names on the emergency call list were Terry Cockcroft, who now resides in Florida; John Knowles who has not been on the board for several years; Al Teeter, who has not worked for ATA for several years now; and Valorie Huckabee. None of these names are current except for Valorie. They were then told the cause was an issue with high/low voltage with Penelec. When they contacted Penelec, they were told there was nothing reported for May 14th. Also, Pump Station #1 had a spill into the Lynch playground. ATA said they didn't know about it – their tech didn't report it. Don said there is also a sign at the pump station advising people that when the red light is flashing (with the word "red" in red letters), it is an alarm and to call the number on the sign. There is no red light on the pump station. He said it was astounding to him that ATA oversees multi-million dollar infrastructure and they can't handle an emergency. This caused a lot of damage in a very short time. Don said he sent a letter to ATA about this type of problem several years ago and said to watch that it doesn't happen again. Dr. Pat Musto, ATA Chairman, referred this to T & M Engineering (ATA's Engineer), who sent a letter to Don saying there were several fail safes in place with this upgrade. Don said the moment they turned it on it failed. ATA told him their tech pushed the alerts to "ignore", which continued for about 8 hours.

Steven Rogers of 294 Bressler Street said throughout this entire process, everyone was treated horribly. This has happened to Don Jones 3 times and has happened twice to them. The way they were dealt with was "wrong, wrong, wrong". ATA made them feel like it was their fault, not ATA's. As they were bring their issues to the ATA board, Dr. Musto and Valorie kept rolling their eyes. Dr. Musto became very angry. He kept getting angry with people. For a public official to be so angry that their (ATA's) sewage dumped into their houses was just wrong. They just played the bureaucratic blame game. All they want is their houses cleaned

and repaired. Steven said they had 5 perspective buyers, just by word of mouth. Then this happened. Who is going to reimburse them for the taxes and costs? It's ironic that ATA floods their house, which had been vacant for several months, with sewage and they have to pay a sewer bill. The water is not on because no one was living there. His great-grandmother's china hutch is over 100-years old and was going to his niece. He can't send it now. Steven also said ATA told them to get estimates. Estimates are not free – they're \$150 each, and ATA wants at least 2 estimates. He asked if ATA will pay for the estimates and no one answered him. Dr. Musto told them this happened because they are the lowest on the system. What is wrong with this system?? They asked ATA to put backflow prevention valves at their homes and they said they'd talk about it in executive session. Why don't they take care of this???

George Ballenstedt asked them to clarify that no one from ATA came to look at the damages and they did not come. The residents were basically told they won't come. Susan Seck asked if all the houses were in a row and/or on the same side of the street, and they are not. She asked how long it was from the time ATA was notified until they started cleaning. Steven said they called Thursday night and they had ServePro come that night. He will never let them in his house again. They never cleaned where the water softener was. The walls were not opened because there were heat runs on those walls. They drilled holes from the back and said it will dry out that way. Susan asked how long it's been since this happened and it's over a month – and working on 2 months now. It looks the same as the day after it happened. Cindy Jones called 911 twice. Valorie came 2 hours after the call and told them to call their own insurance company and call ServePro. ATA also told them that part of the problem was that they only have \$50,000 liability coverage for something like this, and they used up \$48,000 on ServePro. ServePro left and didn't come back for 3 weeks. Don Jones said they were out of their house for a while because of this. If you have a fire or a gas leak and call, the fire company or gas company comes right away. When ATA was called they said they "were working on it".

Steven said he has sewer gas leaking into the house now. He said ServePro just stuffed a plastic bag in the sewer pipe where the toilet was. When he called ATA about it, he was told to go out and buy a plug for it. Mark Smith told him to go out and buy a plug. A 4-year-old would know better than to just stuff a bag in the pipe.

Susan said getting this taken care of should be a goal. Ron asked when it was that they last heard from ATA and it was when they were at their meeting. They were told to give ATA an itemized list of their personal property. Steven said ServePro never inventoried anything that was taken out. There were boxes of stuff – his family heirlooms. He doesn't remember what was in each box. ServePro just loaded the boxes up and took them to the dumpster up the street. They are upset with the way this is being handled. They just want their houses fixed.

George said he will come and look at the damages. Don Jones will give him a disc of pictures. Steven Rogers said the whole board is invited to come and see. George asked them to give Robin their contact information and he will get in touch with them.

Cheryl said ATA needs to get a procedure in place for handling emergencies. Steven said when he asked Dr. Musto about the delayed response and the procedure for handling such, Dr. Musto got "SO mad!!". Steven also said they were told the pictures of the paneling they had in the basement will be matched to the 'year' it was produced and the reimbursement will be PRORATED! He is more concerned with getting the house ready to sell again, and will deal with the stuff that is gone later. Ron asked what the house smells like right now and it smells like you opened a septic tank. The upstairs is not as bad, but it smells. George asked when the next ATA meeting is and Robin said July 20th at 5:30 PM at the South Waverly Borough Hall. They also said they don't think Dr. Stillwell has lived in his house since this happened. They're not sure about Hutz's.

Ralph Blowers of Front Street said he had a tree fall on his house a while back and ServePro came. He would NEVER recommend them. He has heard stories about Athens Township Authority – how others have had to sue them to get what they want. ATA "think's they're 'god' and can do whatever they want". There is a manhole over on Meadowlark Drive that has caused flat tires since the sewer line went in over there. Ralph said the paving job is terrible as well.

Ralph said he asked about mitigation funds a while back for his creek bank and Susan told him she would get with Robin and Ed. Robin said that is something he would need to contact Bradford County Conservation District about. Ralph said thanks to Mr. Patton, the "Mayor of East Athens", issues just get thrown away.

The Board reviewed Ruth's Treasurer report. On motion of Ron, second by George, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Robin presented Richard Bean's Park Commission report. They have several corporate grants outstanding for the Round Top Park Expansion project. Another DCNR grant was submitted for Phase II in the amount of \$351,096. They should hear about that in October. If they get that grant, they will begin Phase II in the early spring. The groundbreaking for Phase I was held June 23, 2015 at the site at 1 PM. Andy Solock is still working on getting the wood out of there. The township highway department will move the wood chips prior to the contractor starting. If the bonds are received from the contractor by June 28th, he will begin work then. The commission will also be installing 5 or 6 memorial benches in the park. They are \$1200 each, and if

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someone would like to purchase one as a memorial, the park commission will pay 50% of the cost. They have drawings for the tables and a Bill of Materials. They are looking for a warm place to build the tables this winter. Fencing will be installed at East Athens Park in the fall. They are also purchasing the 4-wheeler and trailer from the police department for \$5000. They have also submitted an application to the Bradford County Impact Fee Grant Program.

Ralph Blowers asked if the taxpayers will have to foot the bill for the shortfall for the park expansion. The board told him all the money was there. He asked for a breakdown of the \$208,000. Robin said the DCNR grant was for \$100,000. She said she thinks we've received about \$20,000 in donations/other grants, and the parks account has the remainder of the money. Ralph asked again who is going to pay the shortfall – the taxpayers? Robin reiterated that all the money is there for Phase I.

On motion of Ron, second by George, it was unanimous to reappoint Dave Hafer to the Parks and Recreation Commission for a term to expire July 1, 2020.

On motion of George, second by Cheryl, it was unanimous to approve the Guthrie Walk From Obesity to be held in Round Top Park on September 26, 2015 from 10 AM to noon. The Park Commission has approved this as well. They will be using the entire upper level.

No one was present for Athens Township Authority. On motion of Ron, second by George, it was unanimous to appoint Arlene Lantz to ATA for the remainder of Terry Cockcroft's term ending December 31, 2018. Terry has resigned effective June 30, 2015.

Robin presented a Best Technical Guidance agreement from Bradford County Sanitation Committee for Chris Sutton. The Sutton property has an existing well and an existing septic system, however they do not meet the current setbacks. This agreement will be recorded to show this, as well as to release the township from well contamination liability. John Thompson explained that this is basically a 'hold harmless' agreement for the township. Susan said there is no specific address for this property on the paperwork. On motion of Ron, second by Cheryl, it was unanimous to approve, sign and execute the agreement contingent upon the inclusion of the property address on the paperwork.

Susan reported on the roads. Cole Street has a lot of issues. They are also finishing up Murphy Road. Ralph said they are clear up to Vough's landing and should finish by Friday with the DSA and the approach. Susan said she has received complaints about the township doing that road instead of other, more traveled roads. She tells them we had grant money to do that project. She has applied to the County for a grant for a couple roads in town. They will do temporary patching on Cole Street tomorrow. Once the drainage is in place, it will be nicer.

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On motion of Susan, second by George, it was unanimous to appoint Dannielle Kinner as Deputy Real Estate Tax Collector to replace Robin Pane, who is no longer a resident of the township.

On motion of George, second by Ron, it was unanimous to adopt RESOLUTION 2015-05 to allow the Real Estate Tax Collector to charge a fee of not less than \$5 or more than \$10 for service requests from mortgage companies and attorneys.

Discussion was held as to whether or not to pay for the Elected Tax Collector's annual 6 credit hours required for her position in the amount of \$240 total. Chairman Wood-Walter asked the Board for a motion, but no motion was made, therefore the request fails.

On motion of Ron, second by Susan, it was unanimous to send Robin, Ruth, Elaine and George to the Right-To-Know/Sunshine Law class to be held here at our building on 9/22/15.

On motion of Susan, second by George, it was unanimous to have Keystone Communications do our 10-year renewal for our FCC highway frequency at a cost of \$160.

On motion of Cheryl, second by Ron, it was unanimous to give our plotter to Bradford County Sanitation Committee. Robin will notify Mary to come and pick it up.

George had a proposal for computers and printers for our police cars. Sayre has them. In addition, the County will be purchasing software for all the county police departments. This will allow the officers to be more visible. The total cost would be \$28,411. Dan Reynolds is working with Larry on this. Cheryl asked who will do the training and Ron said it's not much different than what they do now – it's just mobile. They are asking for the funds from our Act 13 funds. George noticed that they had included the server in their request, but he thought they were going to purchase that from their budget. Susan asked if they will have time to input all this. They will, because they can do it in the car instead of having to come back to the office. They can also run background and criminal checks when they are conducting a traffic stop. The Board will table this until George gets clarification on the money for the server.

George asked that the minutes of May 20th be corrected to read that Cindy did most of the work on our newly launched Facebook page. On motion of Cheryl, second by Susan, it passed to approve the minutes of May 20th with that correction, and also approve the minutes of May 27th as written. Ron abstained from the May 20th minutes because he was not at that meeting. George and Susan abstained from the May 27th minutes because they were not at that meeting.

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On motion of Ron, second by George, it was unanimous to accept the monthly reports as presented. Susan asked about reporting on the highway occupancy permits she issues and it was decided she will add them to her monthly report.

Correspondence/Information was as listed in the meeting agenda.

Chairman Wood-Walter took the Board into executive session at 8:53 PM. The secretary was excused and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 10:13 PM.

On motion of Susan, second by Ron, it was unanimous to have Robin order a plaque for Bill Campbell to thank him for his 40 years of service to the Athens Township Volunteer Fire Co.

On motion of Ron, second by Cheryl, it was unanimous to ratify the payment of Susan's expenses for her attendance at the 2-day Dirt and Gravel Road training class in Williamsport.

On motion of Cheryl, second by Susan, it was unanimous to have John Thompson respond to the letter from Nixon Peabody concerning the Verizon tower.

On motion of Susan, second by Cheryl, it was unanimous to have John Thompson contact our drug testing company to clarify the drug and alcohol policy.

On motion of George, second by Cheryl, it was unanimous to allow Susan to rent a paver from Douglas Brothers for no more than \$800/month.

There being no further business, on motion of Ron, second by George, it was unanimous to adjourn the meeting at 10:18 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
Conditional Use Hearing
July 15, 2015 6 PM

Chairman Cheryl Wood-Walter called the meeting to order at 6 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Cheryl welcomed everyone and explained the procedures for the hearing. She then turned the hearing over to John Thompson.

John Thompson began the Austin's Excavating & Paving, Inc. Conditional Use hearing for a proposed subsurface sand and gravel mine located on Wildwood Road in Athens Township on their Tax Parcel Number 09-008.01-003. The parcel is in the Agricultural District and consists of 78.9 acres – 61 of which are proposed to be mined. They are requesting hours of operation of 7 AM to 8 PM daily, with 30 trucks per day over a period of 20 years. John explained the purpose of the Conditional Use, and advised everyone that it is up to the applicant to show they have met the burden of proof.

Attorney Richard Sheetz and Engineer Tim Gourley represented applicant Michael Austin, who was also present. Attorney Jonathan Foster, Sr. and Engineer Lake Randall represented the majority of the protestants in attendance. Testimony was taken by Stenographer, Caitlyn Jurek of Verbatim Reporting & Video.

All parties agreed to a continuation of the hearing, which will take place on August 20, 2015 at the Athens Township Municipal Building at 6 PM. The hearing adjourned at 11:48 PM. The secretary was excused and the remaining minutes were taken by Cheryl Wood Walter.

Susan Seck received an invoice from Insinger Excavating for the DSA on Murphy Road in the amount of \$83,825.39. On motion of Ron, second by Susan, it was unanimous to transfer \$48,000 from General Fund to the Dirt and Gravel Road Fund, which will be reimbursed once it is inspected.

On motion of Susan, second by Christine, it was unanimous to pay Daggett Sand and Gravel for the crushing as per their most recent invoice.

On motion of Christine, second by Cheryl, it was unanimous to adjourn the meeting at 12 midnight.

Respectfully submitted,

Robin L. Smith, Secretary

ATHENS TOWNSHIP SUPERVISORS
July 29, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:02 PM. Supervisors also present were Susan Seck, George Ballenstedt and Ronald Reagan. Christine Vough was absent. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

The Pledge of Allegiance was recited by all present.

Voice of the Residents:

Joe Sindoni of Airport Seniors was present representing the 100+ residents of Airport Seniors Community and Chelsea Park. On December 10th, a double-wide caught fire at 49 Cessna St. in the Airport Seniors Park. The fire company had to run hose 3/10 of a mile for water. They had to be assisted by tankers because there was not a hydrant close enough. The tankers took 20 minutes to get there. They are requesting another hydrant be installed on Cole Street 'between' the two parks. Discussion was held. Robin will get with Bob and the water company to see what will be needed to add a hydrant, and at what location.

Dave Steinfelt was present for the Athens Township Volunteer Fire Company with a letter requesting Act 13 funds in the amount of \$47,131.92, which is the total of 12 payments on the ladder truck purchased due to the impact of the natural gas industry and development it has brought to our area. They intend to pay this lump sum to the bank against the ladder truck loan. The fire company has felt the direct impact of the gas industry both in time and finances, and respectfully request Impact Fee funds for this purpose. No action was taken.

Dave Steinfelt also advised the Board that Chief Bob Birks has set up a meeting to revise our ISO rating again, which would result in better insurance rates for township residents. He also reminded the Board that ATVFC is hosting a 'get together' for Bill Campbell on August 1st at 6 PM. Bill will be relocating to Ohio and is a Charter Member of the fire company with 40 years of service.

On motion of Ron, second by George, it was unanimous to approve payment of the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Richard Bean reported for the Parks and Recreation Commission. He is having issues with the project not staying on budget, change orders and mistakes. The Board would like Richard to get with John Thompson and send a letter to Haas. Stephanie Bump gave a presentation to the Park Commission on Geocache. They have 2 caches in the park now and would like to put more there. They need someone to draft a drawing and a Bill of Materials for the picnic tables for the new pavilions. Meade is working on this. They will also need a place to build them this winter. They will be installing more fencing at the Jim King Memorial Park this fall. They applied for a Bradford County Impact Fee Grant. They need larger "Closed at Sunset" signs for the park. Discussion was also held on "Do Not Enter" signs to keep traffic in a one-way direction around the circle at the top of the park. They are also purchasing the old ATV from the police department. Discussion was held concerning the transfer of funds from the Park account for this to the police department. On July 7, 2015, Richard had given written authorization for \$5000 to be transferred to the police for this. The title is in the name of "Athens Township", so this will be an internal transaction. Cheryl said an invoice will not be required for this, and made a motion that Ruth

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transfer \$5000 from the Parks account to a revenue line item (newly created, if necessary) in the Capital Purchase account for "Police". This was seconded by Ron and was unanimous.

Clif Cheeks presented the Chesapeake Land Development Company 4-lot subdivision off King Lane for final plan approval. There are no deficiencies. On motion of Ron, second by George, it was unanimous to grant final plan approval to this subdivision.

Next were Chesapeake Athens Office Complex Phases 2 – 5, and the Chesapeake Gravel Laydown Yard land developments. All were presented for final approval and there were no deficiencies. On motion of Ron, second by Cheryl, it was unanimous to grant final approval to these land developments.

Clif presented the Industrial Electronics land development off Bobcat Road for final plan approval. There were no deficiencies. On motion of Ron, second by Susan, it was unanimous to grant final plan approval to this land development.

On motion of George, second by Ron, it was unanimous to authorize Cheryl to sign the sewage postcard mailer for the Gateway Commons land development. Dave Young took the module with him. The date of September 16, 2015 at 6 PM was set for the Gateway Commons Conditional Use Hearing. Dave Young asked if the waivers can be taken care of at this hearing and John Thompson said that needs to wait until the land development process.

On motion of Ron, second by George, it was unanimous to appoint Jason Rogers to fill the vacancy on the Planning Commission for a term to expire October 30, 2018.

On motion of Ron, second by Cheryl, it was unanimous to set the public hearing for the Comprehensive Plan update as September 30, 2015 at 7 PM.

No one was present for Athens Township Authority. Their annual financial report and financials are here for review, if anyone is interested.

Susan Seck said she had received a request for 2 "Watch Children" signs for 205 Meadowlark Drive. On motion of Susan, second by Cheryl, it was unanimous to purchase and install these signs. Susan had also received a request for a "Yield" sign at Highland Drive and Weaver Road. On motion of Cheryl, second by Susan, it was unanimous to have Chief Hurley do a study to determine if the intersection needs "Yield" or "Stop" signs, and to have John Thompson draft an ordinance for the signs when determined.

Susan said they have been looking for a chassis to put our box on (from the old Mack) and found a used one at Watson Diesel. It's an older Sterling truck, automatic with 32K miles on it. Ron asked if we can still get parts for it and Susan said they tell her yes. She said they will go over the whole truck and replace anything that needs it – and will give us a 1-year warranty. On motion of Susan, second by George, it passed to let bids for a used chassis that will fit our box. Ron voted no.

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On motion of Ron, second by Susan, it was unanimous to ratify the repair of the shop yard fence by Bestway Fence in the amount of \$1750.

On motion of Cheryl, second by Ron, it was unanimous to approve the private drive name of "Rustyc Lane" for the Cockcroft property off Route 220.

Junkyard inspections have been completed and approved, and license renewals are out for payment.

George presented the quote for car computers and printers for the police cars in the amount of \$29,202. The police department is requesting Act 13 funds for these. Sayre has implemented them and George said they are already seeing savings. On motion of George, second by Cheryl, it was unanimous to approve the purchase these with Act 13 funds.

Robin was approached by Robyn D'Anna concerning the possibility of a buyout for 1488 Wildwood Road. This would be through a CDGB grant and not through PEMA. Robyn says there would be no funds required from the township. The Board asked Robin to get more information on this from Robyn.

On motion of Ron, second by Susan, it was unanimous to accept the quote from Mattison's Bucket Service for the removal of the maple tree at the corner of the shop by the gate in the amount of \$425.

On motion of Cheryl, second by George, it was unanimous to have Robin advertise for back-up recycling attendants.

On motion of Cheryl, second by Ron, it was unanimous to approve the minutes of June 24th and July 15th, 2015 as written.

On motion of Ron, second by Cheryl, it was unanimous to send Ed Reid to the PAFPM Annual Meeting in September.

On motion of Cheryl, second by George, it was unanimous to accept the monthly reports as presented.

Correspondence/Information was as listed in the meeting agenda.

Dan Stark commented that the Lowe's signal was still confusing people. There is a 'stop here on red' sign and a 'right turn signal' sign. People wait for the right turn arrow instead of turning right on red. Robin will call Matt Swartz at PennDOT to see what can be done about this.

Chairman Wood-Walter took the Board into executive session for personnel and pending litigation at 8:21 PM and the secretary was excused. The regular meeting reconvened at 9:15 PM, at which time the meeting adjourned (no motion) and no action was taken.

Respectfully submitted,

ATHENS TOWNSHIP SUPERVISORS
Austin Excavating Conditional Use Hearing continuation
August 20, 2015 6:00 PM

At 6:15 PM, Vice Chairman Ronald Reagan reconvened the Austin Excavating Conditional Use hearing for a proposed subsurface gravel mine on Wildwood Road in Athens Township. The original hearing took place on July 15, 2015 and was continued until this date and time. Supervisors also present were Susan Seck, George Ballenstedt and Christine Vough. Cheryl Wood-Walter was absent.

Ron turned the hearing over to Solicitor John Thompson. Present for the applicant, Mike Austin, were himself; Attorney Richard Sheetz; and Tim Gourley and John Dietz of Dietz – Gourley Consulting, LLC. Representing the protestants were Attorney Jon Foster and Lake Randall of Mid-Penn Engineering. Testimony was taken by Stenographer Delores Hauber of Verbatim Reporting and Video. At 11:37 PM, this hearing was continued to September 23, 2015 at 7 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

August 26, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:02 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Cheryl led everyone in the Pledge of Allegiance.

Voice of the Residents:

Dave Steinfelt was present for Athens Township Volunteer Fire Company (ATVFC). He said last month he presented a letter from the company requesting Act 13 funds, and hopes that is still on the table. He said if they receive funds, they will put the money towards the loan for the tower truck, which was purchased as a direct result of the gas industry impact. Dave also said they applied for a PA Department of Forestry grant which they did receive. They will be using those funds to make their brush truck more adequate and safer.

Fire Chief Bob Birks was also present and updated the Board on the request for a hydrant on Cole Street. Bob met with Randy Simmons of Aqua to see if there would be a suitable site for an additional hydrant, but there was not. Bob recommends two hydrants be installed in both Chelsea Park and in Airport Seniors Community. These are both private entities, so the expense of hydrant installation and rental would be the responsibility of the respective parks. Bob also was concerned that Airport Seniors is serviced with a 4" water line and there is a possibility that the line could collapse because it is not adequate. Robin will contact both parks with our request for 2 hydrants in each park. Bob also remarked that the fire company would like to see hydrants in the new Trehab development, and would like to see sprinklers as well.

Bob also met with the ISO people and should have the numbers back soon. He said the rating will go down – the lower the rating the better the insurance rates will be for township residents. They will also be doing these reviews every 3 years now instead of every 15 years. Our current designation is 9 for our rural area and 6 for town. He expects both of those to go down.

The fire company is also looking to restart the auxiliary. They want it to be for people who are interested in helping the fire company with fundraising or other non-active business, but don't want to join the company as a fire fighter. They are looking for someone to recruit people for this, and once they have that in place, they will be making people aware – through their annual fundraising letter, their Facebook page and their website.

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The Board reviewed the Treasurer's report. Ruth was present but there were no questions on her report. Item #6 would be discussed later. On motion of Christine, second by Susan, it was unanimous to approve all the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Ron, second by Cheryl, it was unanimous to have Ruth register for the PSATS webinar, "Employment Law Checklist for Municipal Employers" on September 16, 2015 from noon – 1:30 PM at a cost of \$30.

Richard Bean was present for Parks. They are still waiting to hear on the DCNR Phase 2 grant. Zack Smith will be building 6 picnic tables as his Eagle Scout project. Lumber has been ordered for 12 tables for the first pavilion. M.R. Dirt is on schedule with the project. The Commission will need to come up with a road name for the new road. The pavilion will cost an additional \$12,500. M.R. Dirt will credit the Park Commission \$2,860 if they can find volunteers to put the roof on the new pavilion. Material will cost approx. \$1,500. They have accepted the quote of BestWay Fence in the amount of \$6,500 for the fence installation in East Athens. They did not receive the grant from the Bradford County Impact Fee Program. The chain across Bobcat Road is working well for our gatekeeper to keep people out of the lower level when he's closing the park.

The date for the NHS Bradford Conditional Use Hearing was set for October 1, 2015 at 6 PM. John Thompson will do the legal notice and schedule a stenographer for the hearing. Budget workshop dates were set for Sept. 21st and Oct. 6th, both at 6 PM.

Susan reported for Roads. They have worked Farr Road and Pump Station Hill Road. They need to do Cole Street. On motion of Susan, second by George, it passed to ratify the purchase of the 2000 Sterling dump truck with a one-year drive train labor only warranty – customer supplies parts, with Susan, George, Christine and Cheryl voting 'yes' and Ron voting 'no'. Susan said we should have the truck in the next couple weeks. On motion of Susan, second by George, it passed to rescind the motion to bid for a used chassis that will fit our box that was made at our July 29, 2015 meeting. Christine abstained as she was not at that meeting.

On motion of Ron, second by George, it was unanimous to ratify the hiring of Eva Fletcher and Brandon Fauver on August 19, 2015 as recycling substitutes at minimum wage on an as-needed basis.

On motion of Cheryl, second by Christine, it was unanimous to approve, sign and execute the 2015 Bradford County Community Economic Development Grant in the amount of \$10,000 for document management.

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On motion of Ron, second by George, it passed to ratify the following motion that was made on August 5, 2015: “On motion of Ron, second by George, it passed to grant preliminary and final plan approval to the Verizon Wireless tower land development off Murray Creek Road as submitted”. Ron, George, Cheryl and Christine voted ‘yes’, with Susan voting ‘no’.

On motion of Cheryl, second by George, it was unanimous to have the fire company remove the flags from the Route 199 bridge permanently. (thank you, ATVFC!!)

Robin advised the Board that the quarterly Emergency Management training this month was about NIMS (National Incident Management System). Elected Officials who oversee emergency management activities are required to have the following courses at a minimum: ICS-100, ICS-700. It is also recommended that they have ICS-200, IS-702 and IS-800. If we are not compliant with NIMS, we will not be eligible for grant funds. Robin gave everyone the information to access the courses online.

On motion of Ron, second by George, it passed to approve the minutes of July 29, 2015 – with Christine abstaining as she was not in attendance; and the minutes of August 20, 2015 – with Cheryl abstaining as she did not attend the meeting.

On motion of George, second by Christine, it was unanimous to accept the monthly reports as presented.

Correspondence/Information was as listed in the meeting agenda.

Chairman Wood-Walter took the Board into executive session at 8:07 PM for personnel. The secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 10:32 PM.

On motion of Cheryl, second by George, it was unanimous to replace the speed limit signs on Elmira Street to reflective.

On motion of Susan, second by Christine, it passed to pay for the used 2000 Sterling truck out of Act 13 funds. Ron voted no.

On motion of Susan, second by George, it was unanimous to advertise the sale of Truck 3 for our September 30th meeting, and to remove all references to “Athens Township” from the truck.

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On motion of Ron, second by Cheryl, it was unanimous to give \$30,000 of Act 13 money to the Athens Township Volunteer Fire Company.

There being no further business, the meeting adjourned at 10:40 PM. There was no motion made.

Respectfully submitted,

Robin L. Smith, Secretary

ATHENS TOWNSHIP SUPERVISORS

September 16, 2015 6 PM

Chairman Cheryl Wood-Walter called the meeting to order at 6 PM. Supervisors also present were Ronald Reagan, Christine Vough, George Ballenstedt and Susan Seck. Solicitor John Thompson and Secretary Robin Smith were also in attendance.

Cheryl turned the meeting over to John Thompson to conduct the Gateway Commons Conditional Use Hearing. This project is being developed by Trehab with 40 townhouse units in ten buildings and a separate community building. Attorney Alan Shaw and Engineer David Young represented the applicant. Testimony was taken by Court Reporter Caitlyn Shaylor of Verbatim Reporting and Video. Upon the conclusion of testimony at 7 PM, the Board went into executive session for deliberation. The hearing reconvened at 7:17 PM. Ron made the motion to grant the Conditional Use with a request for the developer to fence the northern boundary line of the property. The motion was seconded by George and the roll call vote was as follows: Mrs. Seck – yes; Mr. Ballenstedt – yes; Mrs. Vough – yes; Mrs. Wood-Walter – yes; Mr. Reagan – yes. On motion of Ron, second by George, it was unanimous to grant the waiver request for no curbs except at the buildings and to grant the waiver for a 100 ft. turning radius instead of 200 ft. as required by our ordinance. The hearing concluded at 7:20 PM.

On motion of Ron, second by Cheryl, it was unanimous to appoint Kirstie Lake to the Zoning Hearing Board for a term to expire September 9, 2018.

On motion of Cheryl, second by Christine, it was unanimous to reappoint Marion Carling to the Planning Commission for a term to expire October 30, 2019.

On motion of Ron, second by Cheryl, it was unanimous to have the township provide refreshments for the September 22nd PSATS class that is being held here.

On motion of Cheryl, second by Ron, it was unanimous to send a \$50 donation to the Bradford County Humane Society (PO Box 179, Ulster, PA 18850) in memory of Officer Denny Slater's father, Charles R. Slater, who passed away on September 14, 2015.

Chairman Wood Walter again took the Board into executive session at 7:31 PM for pending litigation. The secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The meeting reconvened at 7:49 PM.

On motion of Cheryl, second by Susan, it was unanimous to have John send a letter to Empire Access about the franchise fee.

On motion of Cheryl, second by Ron, it was unanimous to send a letter to the Athens Township Volunteer Fire Company about the flags on the Route 199 bridge.

There being no further business, on motion of Ron, second by Cheryl, it was unanimous to adjourn the meeting at 7:50 PM.

Respectfully submitted,

Robin L. Smith, Secretary

ATHENS TOWNSHIP SUPERVISORS
September 21, 2015 6 PM
Budget Workshop

Chairman Cheryl Wood-Walter called the meeting to order at 6:10 PM. Supervisors also present were Ronald Reagan, George Ballenstedt and Susan Seck. Christine Vough arrived at 7:08 PM. Treasurer Ruth Casterline and Secretary Robin Smith were also in attendance.

Voice of the Residents: None

The board commenced the budget workshop, which concluded at 7:34 PM.

Discussion was held on the replacement of the Round Top Star. Larry Green has volunteered to build a new star if the township supplies the materials. On motion of Ron, second by Susan, it was unanimous to have Cindy draft a letter requesting donations of materials or funds for the new star from the Valley businesses. We will also put an article in the paper and put this on our Facebook page. After the project is complete, any remaining funds will be placed in the Round Top Park account.

There being no further business, on motion of Susan, second by Christine, it was unanimous to adjourn the meeting at 7:48 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
September 23, 2015 7 PM
Continuation of Austin Conditional Use Hearing

Chairman Cheryl Wood-Walter called the meeting to order at 7:07 PM. Supervisors also present were Ronald Reagan, George Ballenstedt and Susan Seck. Christine Vough was absent due to a family emergency. Secretary Robin Smith and Solicitor John Thompson were also in attendance.

Chairman Wood-Walter turned the meeting over to Attorney Thompson to continue the Austin Conditional Use hearing. Testimony was taken by Stenographer Caitlyn Shaylor of Verbatim Reporting and Video. Testimony concluded and the record was closed at 8:40 PM. The board did not make a decision as Christine Vough requested to be included in the vote and she was unable to attend. John Thompson ordered a copy of the transcript for Christine to review prior to the vote on October 14, 2015 at 7 PM.

There being no further business, the hearing recessed at 8:41 PM and will reconvene on October 14, 2015 at 7 PM to render a decision on this application.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS

September 30, 2015 7 PM

Vice Chairman Ronald Reagan called the meeting to order at 7:02 PM. Supervisors also present were Christine Vough, George Ballenstedt and Susan Seck. Cheryl Wood-Walter was not in attendance. Solicitor John Thompson was delayed. Secretary Robin Smith and Treasurer Ruth Casterline were also present.

Those in attendance recited the Pledge of Allegiance at this time.

The opening of the bids for the 1997 Ford F-800 dump truck 'as is' commenced. Two bids were received: Ralph Blowers - \$1251 and Anthony Reagan - \$5000. Susan said we need to remove the spreader from the truck and Robin said we advertised the truck 'as is', so what is on it now has to remain on the truck. Robin advised the Board that they have the right to reject the bids and rebid if they want to make a change. Discussion was held. On motion of Susan, second by George, it was unanimous to award the bid to Anthony Reagan, for the truck 'as is', which includes the spreader. Ron abstained because Anthony is his son.

Voice of the Residents:

Michelle Murrelle, 110 Joy Street, was present concerning the condition of Cole Street. She said there are no words to describe. The road won't survive the winter if it is left as is. There is extreme wear and tear on their cars and tires. It should go back to a cul-de-sac to cut off the thru-traffic that uses it as a shortcut. Susan said she had submitted paperwork for grant funding from Bradford County. The road was only 4" – base and top together. That was the condition of the road when the township took it over. It was not made for that traffic. In August we found out there would not be grant funds from the County. Susan has had the Commissioners up here twice since then, and has also had PennDOT come several times. There are drainage issues. Stormwater was not taken into account when the road was built. She will be building the road up 10". They are putting drainage in now, and that will help them see where the water problems are. They will put dust oil on the road in the next week or so and will put a top on it in the spring. Michelle said it's still not clear why this hasn't been taken care of yet. Susan said these are two different issues. She also applied for a grant for stormwater in their development through Rachel Hauser. The people who made the development should have done the stormwater.

Ty Reynard of Joy Street said if you're trying to do this the right way, you're off to a bad start. You should have dug it all out and started with new base. Ralph Blowers said they tore all the pavement up and then hammered it back down in. Ty said you didn't go to the base. Susan said Greg Dibble of PENNDOT said it was done right. Ty asked what will happen the first time a plow goes over it? Susan said they've been rolling it for 2 weeks.

Greg Murrelle asked how much it costs to pave and Susan said \$90,000 for 1 mile.

Julie Swingle added that it was a cul-de-sac 20-some years ago. Susan said the people can go out Pennsylvania Avenue.

Michelle Murrelle said there is a huge amount of traffic in the morning. She said the people in the development don't mind going around. Their tax dollars need to be used for this. You need a plan. Susan said we do have a plan. She told Michelle she didn't know she had called. We are trying. Cole Street needs to be finished. Michelle said that's what tax dollars are for.

Ann Skerpon of 195 Cole Street says she has heard the same story for 5 years. What is the plan?? What is the cost – and what do you project as a timeframe when it will be done? Susan said they got more done this year than in previous years. Ann said what you did this spring was horrible. Just horrible. The dust was terrible. Susan said a lot of roads are dusty. Ron asked what Susan plans to do in the spring and she said they will put a top on it. Cole Street will be done first in the spring.

Michelle Murrelle asked what they need to do – who should we contact about this? Susan said contact the County Commissioners. She took them around the development to show them what we need funding for.

Joyce Mulcahy of Cole Street said she has called several times and always gets the “wetlands song”. She said the development has a lot of older people that live there and there are some with immune issues. Ralph Blowers said there are cattails along Cole Street. Joyce said they need to put a pipe down to Elmira Street. It's “boggy”. Joyce said you may have to do something with the “swamp”. She said she has lived here 10 years. When she calls the building she is told it is wetlands. The cattails were planted there. Ralph said if there is a pipe from the swamp to the ditch, we'll have to look at it.

Bob Krempa, 21 Vista Drive, said he has lived here since 2010 and has seen the road coming apart since then. It has a bad base – and is sorely in need of a base. If the money isn't used to put in a proper base, it won't work. They get a lot of truck traffic now. A lot of attention needs to be placed on the base. Money will be wasted if you don't do the base. Susan said they've put approximately 10” of base down. Ralph said there is absolutely no base and they've done what they could do. They crushed the old blacktop and rolled it in. Another problem is the driveways are lower. Bob asked who will do the road, and Susan said probably a contractor. Ron said typically the township does the work and then we contract out the topping. Susan said she has worked with

PennDOT for umpteen months, and 10” may not be enough. Joyce said she got water in her driveway today and never did before.

Ty Reynard of Joy Street said in the spring, with a new top, that will take care of the problem? Susan said yes. Ty said, come spring, don't you think you should do the base instead? You should do the tar and chip now to keep the road. Road oil won't hold it for the winter. Susan said they are putting the drainage in and will monitor where the puddles are.

Dale Elliott, 177 Cole Street, said they just put a drain in front of his house. It's 6” higher than the pipe under his driveway. Water doesn't run uphill. Susan said it's not complete yet. Dale is concerned with putting base on top instead of digging out the base. It's at the point where someone needs to come in and figure out what to do. Give us a street we can drive on – that gives us no dust in the houses. He suggests having some conversations with the people in the neighborhood.

Bob Krempa said it needs to be engineered by a certified engineer.

Tony Skerpon, 195 Cole Street, said with the last 2 days of rain he's had 6” of water and mud in his driveway. Rocks end up in his driveway. 'If I hit one with my snowblower, are you going to buy me a new one?' We pay a lot of taxes. Last year the whole winter we only had a single lane plowed. You had to stop and wait to let other cars through.

Ron Reagan said, as a board, we need to do some work on this. George thanked everyone for coming.

Dave Steinfelt reported for the Athens Township Volunteer Fire Company. He thanked the Board for the Act 13 money and said they put it all on the loan for the tower truck. They also received a state grant for \$12,000 and put that on the loan as well. They received a forestry grant and are using that to outfit the brush truck to make it safer. November 14th is their Ham and Turkey Party – doors open at 4:30. He explained it to the Board, for those unfamiliar with it. This year they are trying something new and doing raffles for some hunting gear. They were very busy this month with accidents, but no fires. Ron thanked them for doing the flags on the Route 199 bridge. George asked how the formation of the auxiliary is coming along. Dave had several responses, but no one has actually shown up yet. He said they want the auxiliary to do handyman things, someone to do the books, etc.

Discussion was held on the Round Top Star. Larry Green has volunteered to build a new star and we are asking for donations toward the materials. Dave Steinfeld suggested that when the star goes up, the township should have a "Lighting of the Star" night, possibly with light refreshments. The Board may consider doing that. He also said he has FFA kids at school that can do projects for the park. Richard Bean was present and asked if they would be willing to build some picnic tables and Dave said they would.

Ron asked Ruth what she had on her Treasurer's report and she said it is on the table. The Board had no questions for Ruth.

Richard Bean reported for the Parks and Recreation Commission. He said Marlene Rohe from DRIFT (Drug Rehabilitation and Intervention For Teens) would like to plant red tulips in the Township parks. She will be planting them at Tozer's Landing and the Jim King Memorial Park. No news on the DCNR Phase 2 grant yet. He has 2 Eagle Scout projects in the works – Zack Smith will be building 6 picnic tables and Spencer DeKay will be installing a flag pole for the American flag at Tozer's Landing. M.R. Dirt is working toward their October 15th completion date. Richard did an informal survey for a name for the new road in the park and Porcupine Road got the most votes. BestWay Fence has completed the fence in Jim King Memorial Park. The chain across Bobcat Road is working great for our gatekeeper. The Park Commission is going to try and put a float in the Halloween parade. They also have their 2016 budget almost completed. Robin got notification that DEP is changing their requirements for water monitoring. We will now be required to submit a "sample siting plan" and "seasonal start-up procedures" by April, 2016. Barry will be attending the free training in Williamsport in November.

Clif Cheeks presented the Gary/Sandra Devoe 2-lot subdivision on McCardle Road for review. They had 2 deficiencies, but both have been corrected. On motion of Ron, second by Susan, it was unanimous to grant preliminary and final plan approval to this subdivision.

Next was the Ryan/Amanda Fenton 1-lot subdivision at 271 Wilkinson Lane, Lot #2 to become part and parcel to Lot #1 of Craig Wilkinson. The one deficiency has been corrected. On motion of Ron, second by Christine, it was unanimous to grant preliminary and final plan approval to this subdivision as described.

No one was here to report for Athens Township Authority.

Susan reported for Public Works. She said she requested police presence on Cole Street to help keep the dust down. They also tarred and chipped Pump Station Hill Road. There has been a request for "Watch Children" signs on Pump Station Hill Road, and

Susan would like to see if we could lower the speed limit from 35 mph to 25 mph on that road. Discussion was held. On motion of Susan, second by Christine, it was unanimous to purchase and install 2 “Watch Children” signs for Pump Station Hill Road, and to have Chief Hurley do a traffic study to see if the speed limit should be lowered. George will get with Larry on that.

Danny Stark suggested we look at getting a portable ‘speed light’ that tells you how fast you’re going to help slow traffic down. He said Sayre just purchased one and it also takes your picture as you go by. John Thompson said Ulster has one and they say it is very effective. The cost is around \$5000. No action was taken.

Ron presented the Comprehensive Plan Update for review and adoption. He said over the past year or so, they have met to update our plan from 2005. It is recommended that this be done every 10 years. Members of the committee were Ron Reagan, Clif Cheeks, Cindy Parrish, Ed Reid, Ray Stolinas and Rich Lasko (both of Bradford County Planning). Ron said they didn’t see a whole lot of change. They did include information on the gas industry. This is not a legal document, but a planning tool. Ron recessed the regular meeting at 8:22 PM to hold a public hearing on this issue. There being no adverse comment, the regular meeting reconvened at 8:23 PM. On motion of Ron, second by George, it was unanimous to adopt the 2015 Comprehensive plan as presented. Ron added that our County Planning Director, Ray Stolinas, has recently relocated to the State College area, and he will be sorely missed – he was certainly an invaluable resource to all the municipalities in the County.

On motion of Christine, second by George, it was unanimous to set Trick-Or-Treat night as Oct. 29th from 6 – 8 PM. George and Cheryl will also be in the Halloween parade.

On motion of Ron, second by Susan, it was unanimous to vote for both William C. Groves and Lester O. Houck as trustees to the PSATS Unemployment Compensation Group Trust for terms to expire December 31, 2021.

Robin presented the 2016 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$85,728.07; and for the Non-Uniformed Pension Plan in the amount of \$100,509.34 as per the formulas provided by our pension actuaries.

Robin reported that she has received the financial statement from the Spalding Memorial Library. On motion of Christine, second by George, it was unanimous to release the funds to the library.

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September 30, 2015

On motion of George, second by Ron, it was unanimous to approve the minutes of August 26, September 16, 21 and 23, 2015 as presented. Christine abstained from the minutes of September 23rd as she was unable to attend due to a family emergency.

On motion of George, second by Christine, it was unanimous to accept the monthly reports as presented.

Correspondence/Information was as listed in the meeting agenda.

Vice Chairman Reagan took the Board into executive session at 8:38 PM for personnel and pending litigation. The regular meeting reconvened at 9 PM.

There being no further business, on motion of Ron, second by Christine, it was unanimous to adjourn the meeting at 9:01 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
October 6, 2015 6 PM Budget Workshop

Chairman Cheryl Wood-Walter called the meeting to order at 6:10 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Treasurer Ruth Casterline and Secretary Robin Smith were also in attendance.

Robin said she had forgotten to put the motion to pay the monthly bills on the agenda last week, so we need to do that tonight. On motion of Ron, second by Cheryl, it was unanimous to pay the monthly bills as presented at the September 30, 2015 meeting.

Also, when the DeVoe subdivision was approved at the September 30th meeting, the Component 1 sewage module was not submitted for approval. On motion of Ron, second by Cheryl, it was unanimous to approve, sign and execute this module.

The Board commenced with the budget workshop. Fire Chief Bob Birks and David DeKay were present for the Athens Township Volunteer Fire Company. They presented their proposed 2016 budget, and are requesting an increase in their funding, as they have been at \$93,100 for several years. David said they would like to be increased to \$95,000. The budget was reviewed and the Board thanked them for coming.

On motion of Ron, second by Susan, it was unanimous to move \$30,000 from 438.100 (Highway Maintenance Labor) to 432.200 (Snow and Ice Materials) in the State Liquid Fuels Fund for 2015.

On motion of Cheryl, second by Susan, it was unanimous to purchase 2 wing plows from Watson Diesel as per their quote of \$21,094 for the Volvo and \$19,542 for the Mack installed; off COSTARS contract 025-176 (State Sale Vendor #406145); and paid for out of our fourth Act 13 check.

Ron asked Susan if she will be looking for part-time help this summer, and she said no, as we can always ask for inmates if we need extra help. The Board also asked Susan to get prices on mowers for our next budget meeting, and prices on snowfence for our October 14th meeting.

Discussion returned to increased funding for the fire company. It was suggested to take them to the \$95,000 from \$93,100. Robin suggested taking them to \$100,000. Ron said when they initially came to request Act 13 funds, they had requested \$47,000 and we gave them \$30,000. He suggests giving them the additional \$17,000 they had originally requested. On motion of Ron, second by George, it was unanimous to give the fire company the additional \$17,000 from the fourth Act 13 check, with a caveat that they do not put this on their tower loan, but use it to help cover their \$20,000 budget deficit for 2016, and to release the funds after January 1, 2016.

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The next budget meeting was set for Tuesday, October 20th at 6 PM.

There being no further business, the meeting adjourned at 8 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
October 14, 2015
NHS Bradford Conditional Use Hearing – 6 PM
Austin Excavating Conditional Use Hearing Decision – 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 6:07 PM. Supervisors also present were Ron Reagan, Christine Vough, George Ballenstedt and Susan Seck. Attorney John Thompson and Secretary Robin Smith were also in attendance.

The meeting was turned over to Attorney Thompson to conduct the NHS Bradford Conditional Use Hearing for a proposed group home to be located at 200 Weaver Road. Testimony was taken by Caitlyn Shaylor of Verbatim. There were no protestants present. The Board went into executive session at 6:30 PM for deliberation. The hearing reconvened at 6:35 PM. Motion by Cheryl to grant the Conditional Use specifically for developmentally disabled persons, with a second by Christine. Roll call vote was as follows: Mrs. Seck – yes; Mr. Ballenstedt – yes; Mrs. Vough – yes; Mrs. Wood-Walter – yes; Mr. Reagan – yes. Attorney Thompson will deliver a written decision within 20 days of this hearing. The hearing adjourned at 6:38 PM and the regular meeting was reconvened.

On motion of Ron, second by Susan, it was unanimous to appoint John Schoonover as First Alternate to the Zoning Hearing Board for a term to expire September 9, 2018.

Discussion was held on the Round Top star. It was decided that we will hold a “Lighting of the Star” ceremony on December 12, 2015 at 6 PM at Round Top Park. Max Bennett from the Daily Review had suggested we contact his mother, Alice Bennett, as she may be able to provide light refreshments. Cheryl will contact Mrs. Bennett. We will also ask the fire company to put the star up for us.

On motion of Ron, second by George, it was unanimous to sign the Conditional Use decision for Trehab as presented by Attorney Thompson.

Chairman Wood-Walter took the Board into executive session at 7:03 PM for deliberation on the Austin Excavating Conditional Use application. Attorney Thompson asked attorney for the protestants, Jon Foster, Sr., if he could provide the written decision no later than 20 days from the decision and Attorney Foster had no objection. The hearing reconvened at 8:55 PM.

Ron made the motion, seconded by Susan, to grant the conditional use with the following conditions:

- 1) The applicant complete the land development process
- 2) The applicant applies for a new driveway permit
- 3) The hours of operation will be Monday through Friday, 7 AM to 5 PM
- 4) Prohibit the use of engine brakes

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- 5) Additional buffering and screening will be needed between the operation and the 4 immediately adjacent residences, consisting of full-grown evergreen hedge to be at full height within five years.
- 6) The applicant must keep mud and dirt off Wildwood Road
- 7) There can be no more than 30 trucks per day
- 8) The applicant must comply with all federal, state and local regulations

The roll call vote was as follows: Mrs. Seck – yes; Mr. Ballenstedt – yes; Mrs. Vough – no – Mrs. Wood-Walter – yes; Mr. Reagan – yes.

The hearing concluded at 9 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
Budget Workshop 6 PM October 20, 2015

Chairman Cheryl Wood-Walter called the budget workshop to order at 6:13 PM. Supervisors also present were George Ballenstedt, Sue Seck and Ron Reagan. Christine Vough was delayed and arrived at 6:30 PM. Treasurer Ruth Casterline and Secretary Robin Smith were also in attendance.

Discussion was held as to getting Larry Hurley and Jamie Rosenberger together to try and resolve the issues with the shooting at the pistol range. Robin said that John Thompson was involved now and that they should get with him as to how this should be handled. George will arrange a meeting with Jamie, Larry, John Thompson and himself. Susan will see if Jamie still wants to be on the agenda for our meeting next week. George will also invite Larry to our next budget meeting to discuss his car purchase(s).

Discussion was held as to whether to put \$75,000 into tar and chip from our Act 13 monies. Ron would like to have this be on a separate line in the budget so we can keep track of it. He also wants a caveat that any expenditure of this money requires a motion from the Board of Supervisors.

Discussion was held concerning purchasing or leasing of 'seasonal' equipment like the roller and a tractor/mower. Susan will call Wysox Township to see what their cost has been when they lease a tractor/mower, and will also check on the cost of an operator so we would possibly be able to have a full crew for our road work.

The next budget workshop is scheduled for November 10th at 6 PM.

The workshop adjourned at 7:58 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
October 28, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:02 PM. Supervisors also present were Ron Reagan, Christine Vough, George Ballenstedt and Sue Seck. Solicitor John Thompson, Treasurer Ruth Casterline and Secretary Robin Smith were also in attendance.

Voice of the Residents: None

The Treasurer's report was reviewed by the Board. John Thompson said the invoice from Robert Benjamin Realty was dated incorrectly as March 8, 2012. He will get a corrected invoice for us so this can be paid. On motion of George, second by Cheryl, it was unanimous to pay the annual invoice from Manufacturer & Business Association. On motion of Ron, second by George, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Chief Bob Birks reported for the Athens Township Volunteer Fire Company. He said they will be having an open house at the Herrick Avenue station on November 8th for anyone interested in becoming part of the auxiliary. He said they have been doing fire prevention in the schools and also helped with one for Athens Borough. Cheryl would like the auxiliary open house to be put on our township Facebook page. George will do that. The Ham and Turkey party will be Nov. 7th.

Richard Bean reported for the Parks and Recreation Commission. They are waiting to hear about the Phase II grant from DCNR. Two Eagle Scout projects are in the works: Zack Smith will be building 6 picnic tables and Spencer DeKay will be installing a flag pole for the American flag at Tozer's Landing. MR Dirt has completed his work for Phase I, which was inspected and a punch list was created. It was suggested to leave the new pavilion its natural color instead of painting it red. Larry Green is building the new star for Round Top. We have received approximately \$2400 in donations. We will ask the fire company to put the star up on December 13th and have Mr. Green light it up at 5:30 that night. Cheryl is arranging refreshments and carolers/Reflections for our Lighting of the Star event, which will be held at the township building on December 13th at 5:30 PM. Barry put a new roof on the small pavilion down by the pond. They are also going to start replacing the guard rail with the color and type that was installed in the new area. Barry's last day for the parks will be November 13th. Round Top will close for the season November 21st.

Ron presented the six-lot subdivision of the Joan Macafee property at 27633 Route 220. The proposed subdivision consists of 2 lots in the Rural Center district, 2 lots in the Industrial district, 1 lot in the Commercial district, and 1 lot in the Agricultural. Chris Gilbert advised the Board that Mrs. Macafee will be selling the corn flats to the Archeological Conservancy, and it will be a non-building lot. Public sewer is not available at this time, so they are proposing holding tanks on the Commercial and Industrial lots for sale. There are 4 deficiencies:

- 1) Signature of surveyor that the pins have been set (upon final plan approval)
- 2) Need setbacks corrected on the Cover Page and detail sheets to 25 on the west end of Lot 6 and to 25 on the west end of Lot 3.
- 3) Need sewage plan approval from Bradford County Sanitation and PA DEP
- 4) Need a letter from the Archeological Conservancy that they will maintain the easement from State Route 220.

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Ron said the sewage issues need to be resolved. They are concerned that if holding tanks go in, they will be allowed to keep them and not hook on to public sewer when it becomes available again. They did allow Seaboard to do this temporarily but this could be a more permanent thing. Ron thinks the lots should be 'perked' (percolated). If we allow the holding tanks, can we make them hook on to the sewer? John Thompson would like to have some time to look at this. Ron said the way the law reads, they can only have one lot that is not 'perked' and they are proposing two. On motion of Ron, second by Christine, it was unanimous to table this subdivision until our November 18th meeting so John can research the issues.

No one attended to report for Athens Township Authority.

On motion of Susan, second by George, it passed to have the three doors repaired to the red barn in the shop yard. Christine abstained because she wanted to see the building before she makes a decision.

Ron brought information back from the COG meeting on flagger training that would be held in Wyalusing on November 10th. He asked Susan if she wanted to send anyone to this. She would like to send at least 3 people, and would like to go herself. On motion of Cheryl, second by Ron, it was unanimous to have Susan determine who should go, and she will register them. She said they will also need some signs, like "Slow" and "Stop".

On motion of Susan, second by George, it was unanimous to approve the private drive name of "Pops Dream Lane" off Orange Hill Road on the Donald Parks Estate property.

Discussion was held on the minutes. Ron would like a change made to Page Two of the October 14, 2015 minutes – Item #5. The draft reads: "Additional buffering and screening will be needed between the operation and the residences". He would like it to reflect the transcript language for Item #5: "Additional buffering and screening will be needed between the operation and the 4 immediately adjacent residences, consisting of full-grown evergreen hedge to be at full height within five years". On motion of Cheryl, second by Ron, it was unanimous to approve the minutes of October 14th with the change listed above, and to approve the minutes of September 30th, October 6th, and October 20, 2015 as written.

On motion of George, second by Christine, it was unanimous to accept the monthly reports as presented.

Correspondence/Information was as listed in the meeting agenda. Robin will leave the key to the zoning car in George's box so he will have it for the parade. The Friends of King Road submitted their trash collection report from October 26th. They collected 5 bags of trash, a tire, a bed frame, and 2 bags of recyclables.

Discussion was held on the purchase of the car computers for the Police Department. Robin advised the Board that the direct purchase price was cheaper than the COSTARS price. She spoke

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with Larry concerning this, and he called the supplier to get clarification. Larry had the supplier speak with Robin directly. He advised that it was because of the amount of paperwork involved with the COSTARS quote and that was the reason. The difference between the two is \$1,501. The cost of advertising could bring down the difference quite a bit, depending on bids received and whether we have to advertise once or twice. On motion of George, second by Christine, it was unanimous to go with the COSTARS quote and to increase the Act 13 funding for these computers to the amount of the COSTARS quote.

Cheryl took the Board into executive session for pending litigation 7:53 PM. The secretary was excused and the remaining minutes were taken by Ron Reagan. The regular meeting reconvened at 8:39 PM.

On motion of Ron, second by Cheryl, it was unanimous to have John Thompson advertise an ordinance to rescind the ordinance that established the Northern Bradford Authority.

There being no further business, on motion of Cheryl, second by George, it was unanimous to adjourn the meeting at 9:42 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
November 10, 2015 6 PM

Solicitor John Thompson came to speak with the Board at 6 PM in executive session for pending litigation. John left at 6:51 PM and the executive session was adjourned.

Chairman Cheryl Wood-Walter called the meeting to order at 6:52 PM. Supervisors also present were Ron Reagan, Christine Vough and Sue Seck. George Ballenstedt was unable to attend because of a prior commitment. Treasurer Ruth Casterline and Secretary Robin Smith were also in attendance.

The budget workshop commenced at this time. Discussion was held on the purchase of the new police car. Ron made a motion to release the funds for the police car and to have Larry get it ordered. Larry had spoken with Robin and said he didn't want to order the car yet because he wants to keep the old car through the winter. He told her it shouldn't take 6 months to get the car – it would be more like 3 months. Discussion was held. Ron withdrew his motion. Robin said he could still make the motion but Larry wouldn't have to order it right away. No further action was taken at this time.

Discussion was held as to planning for post-retirement costs. We have 8 people who are eligible to retire, and we have nothing designated for these costs. Ruth estimates the cost to be about \$30,000 per person. No action was taken.

Robin advised the Board that the Parks Commission is short \$62,000 (approx) for work completed and invoiced on the Parks Expansion project. The money is included in the grant, but is not available at this time. Robin reminded the Board that in years past, the Board had borrowed from the Parks Commission to cover expenses from January to April and reimbursed them when the tax monies started coming in. The Board is willing to loan the Parks Commission money to cover their invoiced expenses on this project until their grant funds are available.

The Board has a balanced budget at this time.

There being no further business, on motion of Cheryl, second by Ron, it was unanimous to adjourn the meeting at 7:56 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
November 18, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Sue Seck, George Ballenstedt, Christine Vough and Ron Reagan. Attorney John Thompson and Secretary Robin Smith were also in attendance. Cheryl led everyone in the Pledge of Allegiance. The board welcomed Scouts from Epiphany Troop 17 who were here to observe our meeting.

Voice of the Residents: None

On motion of George, second by Christine, it was unanimous to pay the annual invoices for the Daily Review and for the Western Bradford COG.

On motion of Cheryl, second by George, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

No one was able to attend from Athens Township Volunteer Fire Company, but Dave Steinfelt had sent an email to Robin for the meeting. The fire company had a successful ham and turkey party. Only one person showed up at the auxiliary meeting (George Ballenstedt). They still need more help for fundraising and clerical work. They have been very busy with fires again and car accidents. Dave thinks the fire company would be willing to do something for the lighting of the star event, even if it's cooking hotdogs or passing out coffee and hot chocolate. He would like us to let him know what we would like them to do. The fire company also received their new ISO rating, which is 05/5Y and will be effective 2-2-16.

Richard Bean reported for the Parks Commission. He has 4 Eagle projects in the works. The park expansion project Phase I is almost complete and looks great. They will leave the pavilion natural color. They are also looking at solar power for that area. DCNR will inspect when Phase I is complete. There was a request for the star to be put up earlier, but the Park Commission decided it should not be put up prior to the end of hunting season. The 'Lighting of the Star' event will be December 13th at 5:30 PM here at the municipal building, with Larry Green lighting the star up at Round Top. Cheryl will get the details together for a press release. The Commission is considering selling their 20 acres on Dunkley Hill Road, because it has not been used since they acquired it. The board will discuss this further. The parasailing group found a surveyor's pin where they are clearing trees, so they are talking with that landowner. Barry's last day was November 13th. The Park will close on November 21st. Pavilion rates will increase for 2017. Richard also has invoices that need to be paid now and has requested to borrow from the budget until his funds are received. On motion of Ron, second by Christine, it was unanimous to allow the outstanding Park invoices to be paid with Act 13 funds, and then repaid when their grant funds and franchise funds are received. Ron asked if they are still having problems with the engineering company. Richard said they are, but he will talk to John after DCNR approves Phase I.

Clif Cheeks presented the Gateway Commons 2-lot subdivision for review and approval. Christine asked for clarification as to whether there would be taxes generated from this development. Dave Young was present for the developer and said he's not sure – that would be a question for the developer. He knows there are tax credits, and some taxes are paid, but he doesn't know at

what level they are paid. We can ask that question at the land development review. On motion of Ron, second by George, it was unanimous to grant preliminary and final plan approval to this subdivision, and to sign the sewage module.

Dave Young said 2 waivers were granted at the Conditional Use hearing, but he would like three more waivers to be acted upon tonight. This is something that should be done at the land development review, and we don't have comments back from our review engineer yet. Dave is requesting the following waivers:

- 1) Our ordinance has a higher formula for calculating rainfall data than NOAA's formula. He would like to use the NOAA formula and requests a waiver from the ordinance requirements.
- 2) Our ordinance requires maximum slopes of 3:1 and he requests a waiver from the requirements of our ordinance to 2:1 slopes in 2 areas.
- 3) Our ordinance requires 4' shoulders on the access drive and he would like a waiver to only have 1' shoulders. He said trailer parks don't have to have 4' shoulders so he is requesting this waiver from the ordinance requirements.

Ron asked how they will maintain the 2:1 slopes and Dave said they are very small areas. Ron wants to make sure our engineer is okay with these changes and said this will be taken care of at the land development review. Dave said he would like the waivers taken care of tonight so he won't have to revise his design if they are not granted, as they would like land development approval at our December 16th meeting. On motion of Ron, second by Cheryl, it passed to grant all three waiver requests contingent upon our review engineer's comments regarding the stormwater. Christine voted no.

Next was Sayre Health Phase II final land development approval located at 151 Keefer Lane. Most of the deficiencies have been taken care of. Some of the light poles came in damaged, and they will be installed as soon as replacements arrive. There is also some grass planting that will need to be done in the spring. On motion of Ron, second by Sue, it was unanimous to grant final land development approval contingent upon the remaining lights being installed and the grass planted in the spring.

The Macafee 6-lot subdivision was presented by Chris Gilbert. Robin said Ed had reminded her that Lot 6 and Lot 3 needed the rear setbacks corrected. Ron said Lot 3 is correct but Lot 6 will have to be corrected. Discussion was held on the holding tanks. They will need to put in the deeds that those parcels within 150' of the sewer line will need to hook to the public sewer when it becomes available, and pumping agreements will be needed for the holding tanks. John will draft something for that. On motion of Ron, second by Christine, it was unanimous to adopt RESOLUTION 2015-06 to complete the sewage module for this subdivision. On motion of Ron, second by Christine, it was unanimous to grant preliminary and final plan approval to this subdivision, contingent upon the setbacks being corrected for Lot 6, and having the solicitor provide language of inclusion when the deeds are transferred.

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No one was present for Athens Township Authority.

Sue reported for the highway department. The guys are preparing for winter. They have widened Macafee and Murphy Roads, replaced some bad sluices and done some tree removal. George asked how Cole Street is holding up and Sue said very well. Ron asked if she was going to use snowfence this year. Sue said she had inmates lined up to come next week, but now they've decided to just do a couple spots to see how it works. Cheryl and Ron volunteered their land for this. Sue would also like to do the top of Murphy Road and Murray Creek Road by Hiley's.

On motion of Christine, second by George, it was unanimous to allow Larry to purchase a new 4WD police car with funds allocated from the Capitol Reserve fund. He will probably order in December or January.

No action was taken on the dissolution of the NBA because Attorney Jon Foster will be preparing one ad that will include all the parties instead of us each doing our own.

On motion of Christine, second by Cheryl, it was unanimous to advertise the proposed 2016 budget of all funds for adoption at our December 16th meeting.

The Christmas luncheon will be held on December 24th at noon.

On motion of Cheryl, second by George, it was unanimous to have Robin purchase a 20-year plaque for John Fedorchak.

On motion of Ron, second by Sue, it was unanimous to keep our meeting dates as the last Wednesday of the month, exception being May 18th.

On motion of Ron, second by Cheryl, it passed to approve the minutes of October 28th and November 10, 2015 as written. George abstained from the November 10th minutes as he was unable to attend.

On motion of George, second by Christine, it was unanimous to accept the monthly reports as presented.

Correspondence/Information was as listed in the meeting agenda.

On motion of Ron, second by Cheryl, it was unanimous to pay Ed's ASFPM membership for 2016.

Cheryl took the Board into executive session at 8:24 PM for pending litigation and personnel. The secretary was excused at this time and the remaining minutes were taken by Ron Reagan. The regular meeting reconvened at 9:27 PM.

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On motion of Cheryl, second by Sue, it was unanimous to have John contact Empire Access for an accounting of the basis for the franchise fee check forwarded.

There being no further business, on motion of Ron, second by George, it was unanimous to adjourn the meeting at 9:33 PM.

Respectfully submitted,

Robin L. Smith
Secretary

ATHENS TOWNSHIP SUPERVISORS
December 16, 2015 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7:03 PM. Supervisors also present were Ronald Reagan, Christine Vough, George Ballenstedt and Susan Seck. Attorney John Thompson, Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance. Cheryl led everyone in the Pledge of Allegiance.

Voice of the Residents:

Kathy Swingle of 4965 Mile Lane Road was present concerning her property and the Chris Sutton junkyard. She had bronchitis, so she requested that Robin read the letter she had written. She asked the Board to take a ride out past her house and look at it. She has been dealing with this since Dave Kreider was our Zoning Officer, and said she has also spoken with Ed Reid. She said Chris purchased 25 acres from Bud Rosh for a "driveway", which he has now named Sutton Road. She wants to get an appraisal on her house and sell it, but she's embarrassed to have a realtor come because of how the junkyard has encroached all around her property. Cheryl asked John Thompson if this can be enforced under our Junkyard Ordinance. John said he is not sure what has transpired. Kathy said the campground that was not approved for Sutton ended up being put on the 8 acres next to the Trebco property. When the old people sold their double wide, the new neighbors had 11 kids and 5 dogs. She has called the police, but they have not been cited because she was told they give warnings first. Last Saturday Kathy called the police and Officer Thomas responded. She said he was real nice and told her something would be done. She has also called the dog warden. Ron said he will talk to Eddie tomorrow and took Kathy's cell phone number.

The Board reviewed the Treasurer's Report. On motion of Cheryl, second by Susan, it was unanimous to approve the payment of the annual PSATS membership/dues invoice (\$1,987).

On motion of George, second by Christine, it was unanimous to pay the monthly invoices as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of George, second by Ron, it was unanimous to transfer the \$236,540.32 from the Sinking Loan Fund to General Fund. Ron asked if this would be a separate line item in the budget and Ruth said it would be shown on the balance sheet.

Dave Steinfelt was present for the Athens Township Volunteer Fire Company (ATVFC). Cheryl thanked them for hosting the Lighting of the Star event, and for all their help in making that a success. The star is up and lit, and it looks great. Dave said their ISO rating has improved from 6-10 to 5-5, which is good news for the township homeowners as their insurance rates will probably decrease a bit. He said the company has been busy – and it seems they can't keep a pole on Front Street. The bingo numbers are up – more new players. He added that people don't realize all the additional things that the fire company does. They will be having Breakfast With Santa this coming Sunday from 8 – 11 AM. They are also selling Pot Of Gold raffle tickets as a fundraiser.

Marion Carling was present for Planning Commission. The Hawkins subdivision was pulled until our January meeting as it was not yet complete. Marion presented the Gateway Commons (Trehab, Inc.) land development for preliminary approval. Skip Schneider had reviewed this for the Township and presented a letter of deficiencies. All had been corrected with the exception of #5, #9, #10 and #12. Skip also had 2 comments: 1) The open space agreement has been submitted, but refers to "pavilion" open space and it should be changed to "common" open space; 2) The Board of Supervisors had granted a waiver for the slopes to be 2:1, but Skip has concerns about the storm water and will inspect this when it is completed. Dave Young and Dennis Phelps were also here for the project. They had gotten the letters from Skip and had addressed the changes. Dave said Aqua and Chief Birks requested that the hydrants be moved to the right-of-way so no easements would be needed. ATA comments were also addressed. The remaining deficiencies are just approvals that are needed for permits that they have submitted. Dave said they need at least a conditional approval for their funding closing in January. Christine asked who makes sure the storm water drainage is right, and Skip is the one who will inspect that. Christine asked Dennis Phelps if taxes will be paid on this property, and Dennis said he believes they will pay all taxes. Ron asked if this would be a subsidized development and Dennis said it is not – it is for working families and senior citizens, with average rents of \$500 - \$700 or so. The rents are set by the housing authority and the people are fully responsible for the payment of the rent. They do screen people and they get rid of them if they're not good. Ron asked if there still is a market for renters and Dennis said they have done two professional market studies and both show there is a need. Dave Young commented that the Fahnestocks were concerned with the direct line of site to their pond as an attraction for kids. As a result of that, they will be extending the 6-foot fence along the entire northern boundary. Dennis suggested the Board go look at the North Towanda project and the Main Street project as they are similar to this one. On motion of Ron, second by George, it was unanimous to grant preliminary approval to this land development contingent upon the resolution of all deficiencies.

Ron advised the Board that Randy Williams Trust has submitted an application for variances on his expansion of the Ford dealership on Elmira Street. The hearing will be held on January 5, 2016. Ron would like everyone to come in and review the application as storm water is a concern.

No one was present to report for Athens Township Authority.

Susan Seck reported for the Public Works Department. They are busy working on equipment as well as putting in sluice pipes and ditches. She is working with Masco to help correct the problem of their delivery drivers using our roads that take them up in the hills. Susan talked to PennDOT and they will not allow us to place directional signs in their right-of-way and suggested we limit our roads to a certain length of truck. This would require an ordinance. The roads affected are Macafee, Meadowlark, Orcutt Creek and Dunkley Hill. Masco has sent letters to all their suppliers directing them up King Road. John Thompson questioned the length of a logging truck, but Robin said that would be covered in our bonding ordinance. She said the zoning office had discussed the white-on-blue 'information' signs (ie: Athens Twp. Business District, etc.) that could be allowed. Christine asked who would enforce this? Cheryl asked Susan to keep us informed. Robin

asked if they want to direct John to draft an ordinance? John will get with Susan to determine what roads need to be addressed. Robin added that PennDOT allows directional signs on their roads in their right-of-way in Sayre Borough and maybe Susan could get more information from Dave Jarrett on that. John will research DOT regulations and we will look at this again at our organization meeting.

Susan would like to submit an application to the Multimodal Transportation Fund Grant Program for road surfaces. The application would require matching funds of \$75,000. She is looking at the possibility of \$25K out of her budget and \$50K from the Act 13 funds. This program is also available for bridges. Robin said it can also be used for engineering. A resolution would be required for the application. Robin read the resolution. Susan said she would also need letters of support from the Supervisors and from the Planning Commission. The grant application is due in 2 days. Discussion was held. On motion of George, second by Ron, it was unanimous to adopt RESOLUTION 2015-11 designating Susan Seck and/or Robin Smith as the officials to execute all documents required for the grant, and to have Robin write letters of support from the Board and from Planning Commission, with Cheryl signing for the Board and Scot Saggiomo signing for the Planning Commission.

On motion of Ron, second by Cheryl, it was unanimous to adopt ORDINANCE 2015-03 dissolving the Northern Bradford Authority.

On motion of Cheryl, second by George, it was unanimous to adopt ORDINANCE 2015-04 – a Pretreatment Ordinance for the Valley Joint Sewer Authority.

On motion of George, second by Ron, it was unanimous to approve employee raises for 2016; public works and police as per contracts and all other employees at 3%.

On motion of Ron, second by Cheryl, it was unanimous to leave the clothing allowances for the zoning officers and Susan at the same amount as 2015.

On motion of George, second by Susan, it was unanimous to adopt RESOLUTION 2015-07, setting the millage rate at 11 mills for 2016.

On motion of Ron, second by Cheryl, it was unanimous to adopt RESOLUTION 2015-08, setting the General Fund contribution to the Fire Company at \$93,100 for 2016.

On motion of Ron, second by George, it was unanimous to adopt RESOLUTION 2015-09 approving the 2016 budget with expenditures of \$3,893,854.

On motion of Cheryl, second by George, it was unanimous to adopt RESOLUTION 2015-10, adopting the Bradford County Emergency Operations Plan as our own.

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On motion of George, second by Christine, it was unanimous to approve the Bradford County Humane Society contract for 2016 in the amount of \$1,312.75.

On motion of Christine, second by Susan, it was unanimous to reappoint Jim Shaw to the Police Pension Board for a term to expire 1-1-2019.

On motion of Susan, second by Cheryl, it was unanimous to reappoint Jason Rogers to the Athens Township Authority for a term to expire 12-31-2020.

On motion of George, second by Christine, it was unanimous to approve attendance and reasonable expenses at the PSATS Annual Conference in Hershey – April 17-20, 2016 – for any employees or board members wishing to attend.

On motion of George, second by Christine, it was unanimous to donate \$500 to the Athens Township Police Benevolent Association for their Christmas toy drive.

On motion of Ron, second by Christine, it was unanimous to approve George's attendance at the Active Shooter class for a fee of \$150, and to also approve his attendance at the NYPENN Leadership Course for a fee of \$500.

The Board is okay with the PADOT 220/199 meeting being held on January 28, 2016, but the meeting must still be confirmed by PADOT. Ron will not be able to attend.

On motion of Cheryl, second by George, it was unanimous to approve the minutes of November 18, 2015 as written.

On motion of Ron, second by Susan, it was unanimous to accept the monthly reports as presented.

Cheryl would like to send a letter to the Athens Area School District School Board thanking the band members for volunteering to play at the Lighting of the Star event. She will draft the letter and email it to Robin to put on letterhead, and she will also sign as Chairman.

Chairman Wood-Walter took the Board into executive session at 8:40 PM for pending litigation. The secretary was excused at this time and the remaining minutes were taken by Ron Reagan. The regular meeting reconvened at 9:56 PM.

On motion of George, second by Cheryl, it was unanimous to have John Thompson amend the NHS Bradford appeal.

There being no further business, the meeting adjourned at 9:58 PM.

Respectfully submitted,