

ATHENS TOWNSHIP SUPERVISORS

January 4, 2021 5:00 PM

Organization Meeting

The meeting was called to order at 5 PM by Secretary Robin Smith. Supervisors present were Alan Burgess, Susan Seck, Tressa Heffron and Kirstie Lake. Twp. Administrative Secretary Michelle Rude was also in attendance, as was Treasurer Ruth Casterline. Solicitor John Thompson and Supervisor Christine Vough were absent.

On motion of Kirstie, second by Tressa, it was unanimous to appoint Robin as Secretary pro tem.

On motion of Kirstie, second by Alan, it was unanimous to appoint Tressa Heffron as Chairwoman.

On motion of Alan, second by Susan, it was unanimous to appoint Kirstie Lake as Vice Chairwoman.

On motion of Kirstie, second by Alan, it was unanimous to reappoint Robin Smith as Secretary of the Board for 2021.

On motion of Susan, second by Alan, it was unanimous to reappoint Ruth Casterline as Treasurer of the Board for 2021.

On motion of Kirstie, second by Alan, it was unanimous to reappoint Susan Seck as Director of Public Works for 2021. Susan abstained from the vote.

On motion of Tressa, second by Alan, it was unanimous to hire Attorney John Thompson to represent the Township for 2021 at a rate of \$110 per hour.

On motion of Kirstie, second by Alan, it was unanimous to adopt items 1–10 below for 2021:

- 1) Approve the following paid holidays: January 1, President's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving, Day after Thanksgiving, Veterans Day (Nov. 11th), Christmas Eve, Christmas & 1 floating holiday for full-time Non-Uniform employees granted immediately according to date of hire. Bargaining Unit holidays as per respective contracts.
- 2) Approve paid sick days per year for full-time Non-Uniform employees at 15 days per year after 1 year of service with the ability to carry over 45 unused days accumulation not to exceed 60 days. A doctor excuse is required after 3 consecutive days. May use up to 10 days/year as FamilySick Leave ONLY for an immediate family member that requires hospitalization or care afterwards. Bargaining Unit sick days as per respective contracts. Susan abstained as she is an employee.
- 3) Approve vacation time for full-time Non-Uniform employees: After one year employment - 10 days. After 5 years employment - 15 days. After six years employment, one vacation day per year of service shall be received up to a maximum of 25 days. No more than 4 weeks can be carried over. Bargaining Unit vacation as per respective contracts.

- 4) Approve time off with pay for bereavement leave for Non-Uniform employees: for the death of husband, wife, children or stepchildren - 5 working days; mother, father, sister or brother - 5 working days; mother-in-law or father-in-law - 5 working days; aunt, uncle, grandparents, grandchild, niece, nephew, brother-in-law, sister-in-law - 3 working days. This leave time is for employee or spouse family member and also includes the death of any 'step-'. Granted immediately after employment. Bargaining Unit bereavement leave as per respective contracts.
- 5) Approve to continue to provide dental and vision coverage for each full-time Non-Uniform employee including the family plan, if applicable, as well as individual and family hospitalization benefits under NYS Teamsters Health and Hospital Fund; to provide short term and long term disability, AD&D and \$75,000 life insurance for police officers through Nationwide; provide short term disability (long term disability and AD&D insurance for police chief and Ruth) and life insurance of \$30,000.00 for full-time Non-Uniform employees Bargaining Unit employee insurance as per respective contracts.
- 6) Approve 4 personal days for full-time Non-Uniform employees. Granted immediately and prorated according to date of hire. Bargaining Unit employee personal days as per respective contracts.
- 7) Approve to continue to provide the Township Non-Uniform Defined Benefit Pension Plan and contribute \$91,335 to it and continue to provide the Police Defined Benefit Pension Plan and contribute \$124,510 to it for 2021. Non-uniform employees hired after 1-1-2018 will be enrolled in the 457 and 401(a) Defined Contribution Plans for pension.
- 8) Approve that any supervisor in office during 2021 shall be authorized to perform any duties pertaining to Township affairs, whether administrative, road work, etc.
- 9) Approve to give authority to Chairperson of the Board to purchase supplies and small items of equipment without formal approval of the Board, and to the other four supervisors to act in the same capacity in the event of emergency when the Chairperson is not available.
- 10) Approve the 2021 clothing reimbursement amounts for the following non-bargaining unit personnel: Zoning Officer/\$350; Assistant Zoning Officer/\$350; and Roadmaster (pending auditor approval)/\$500.

On motion of Kirstie, second by Alan, it was unanimous to appoint Richard Bean as a member of the Vacancy Board for 2021

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On motion of Tressa, second by Kirstie, it was unanimous to appoint Code Inspections, Inc. as our third-party building code enforcement entity for 2021.

Voice of the Residents:

Sandy Maynard and Jeff Russell were present concerning a water issue in the area of Cole Street, Sandra Avenue and Sharon Avenue. Susan will be looking into some possible solutions for this problem.

On motion of Alan, second by Susan, the following 5 RESOLUTIONS were unanimously adopted:

- 1) RESOLUTION 2021-01 designating C & N Bank and M & T Bank as our depositories for 2021.
- 2) RESOLUTION 2021-02 appointing Alan Burgess and Kirstie Lake as Athens Township's two representatives to the Bradford County Sanitation Committee Appeals Board for 2021.
- 3) RESOLUTION 2021-03 designating Ruth Casterline as our primary voting delegate and Kirstie Lake as our first alternate voting delegate for the Bradford County TCC for 2021.
- 4) RESOLUTION 2021-04 setting the 2021 mileage rate at \$.56 as per IRS guidelines.
- 5) RESOLUTION 2021-05 approving records disposition for years prior to 2014 as per our Records Retention Policy.

On motion of Kirstie, second by Alan, it was unanimous to allow the Treasurer to pay bills during each month that become due or will be discounted before our meeting at the end of each month, and also pay the bills for December 17 through December 31, 2020.

On motion of Tressa, second by Kirstie, it was unanimous to reappoint Earl Carney to the Athens Township Authority for a term to expire December 31, 2025.

On motion of Kirstie, second by Tressa, it was unanimous to approve, sign and execute the January 1, 2021 through December 31, 2023 Public Works Contract and Police Contract, as well as Chief Roger Clink's 2021 Memorandum of Understanding.

On motion of Alan, second by Kirstie, it was unanimous to pay our annual invoice for our TCC membership for 2021 in the amount of \$197.74.

On motion of Kirstie, second by Susan, it was unanimous to pay our 2021 PSATS membership invoice as billed at \$1,663.00.

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On motion by Alan, second by Tressa, it was unanimous to approve Ruth's bond payment in the amount of \$2,445.00.

On motion by Kirstie, second by Tressa it was unanimous to pay the COG dues of \$75 for 2021.

On motion by Tressa, second by Alan it was unanimous to approve Bradford County Humane Society contract in the amount of \$1,312.75.

On motion of Kirstie, second by Alan, it was unanimous to adjust Michelle Rude's salary to \$17.00/hour for 2021.

On motion of Al, second by Susan, it was unanimous to approve payment of police radios from General Fund instead of Capital Reserve.

On motion by Tressa, second by Alan, it was unanimous to approve attendance at PSATS Conference April 18 – 21, 2021

On motion of Tressa, second by Susan, it was unanimous to have Ruth be our voting delegate at the 2021 PSATS conference in Hershey.

On motion of Tressa, second by Alan, it was unanimous to clarify Christmas Eve/Day holidays in 2021 will be observed on Thursday and Friday of Christmas week.

Motion by Alan, second by Tressa, it was unanimous to follow PA Department of Health guidelines with respect to COVID related issues in our workplace.

Motion by Tressa, second by Alan, it was unanimous to have Tressa sign the Federal Surplus application.

Kirstie noticed people taking township cinders from a pile on Pump Station Hill Road. Susan will send the guys up to pick them up.

Tressa presented employee service awards to the following officers: John Fedorchak for 25 years of service; Denny Slater for 20 years of service; and Tom VanFleet for 20 years.

Ruth reminded us that we will need to pass a resolution to make any changes to the bank signatories. Motion by Kirstie, second by Alan, it was unanimous to designate Ruth, Robin, Michelle and Tressa as signatories for both banks, and to have Robin contact the banks to get the necessary paperwork.

On motion of Kirstie, second by Tressa, it was unanimous to adjourn the meeting at 6:15 PM.

Respectfully submitted,

ATHENS TOWNSHIP SUPERVISORS
January 18, 2021 5 PM Joint Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:05 PM. The purpose of the meeting is to review the results of the study that was conducted by Athens Borough's pension provider which will give us several options for combining our pension plans if we move forward with the police consolidation. Supervisors also present were Kirstie Lake, Christine Vough, Susan Seck and Alan Burgess. Solicitor John Thompson, Secretary Robin Smith and Township Administrative Secretary Michelle Rude were present via Zoom. Athens Borough Manager Mark Burgess was present with several members of the Athens Borough Council. Athens Borough Solicitor Jon Foster, Jr. was present via Zoom. Bill Cotton was in attendance as a citizen.

The township and borough had contracted with the Athens Borough Pension provider, Ron Bittner, to do a study on the proposed combination of our police pension plans if we move forward with the Regional Police Department. Several options were provided.

Chief Roger Clink had talked to Joe Kerschner to see how we would proceed from this point if we choose to move forward. The next step would be having each municipality pass a resolution accepting the recommendations from the State. This is not a binding document and either municipality would be able to withdraw from the project at any time. Roger also said there are grants available to us for up to 50% of the chief's salary and up to 50% for all start-up costs. Robin asked if there was a cap on the start-up costs and Roger was not sure. He said there was a cap of \$49,000 for the chief's salary. Tressa said she believes you can apply for these grants twice per year (April and September?). Discussion was held by each board as to whether or not we want to move forward.

On motion of Tressa, second by Alan, it was unanimous to appoint Kirstie Lake as representative of the township to help draft the applications for the grants. Scott Molnar was appointed by the borough to do the same.

On motion of Tressa, second by Kirstie, it was unanimous to have John Thompson work with Jon Foster, Jr. to draft a resolution accepting the state's recommendations as our general recommendations - for both boards to adopt at their next meeting(s).

There being no further business, the meeting adjourned at 6:08 PM.

Respectfully submitted,

Robin L. Smith
Athens Township Secretary

ATHENS TOWNSHIP SUPERVISORS
January 27, 2021 5:00 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:03 pm. Supervisors also present were Kirstie Lake, Christine Vough, Susan Seck, and Alan Burgess. Solicitor John Thompson and Secretaries Robin Smith and Michelle Rude were also in attendance. Tressa led everyone in the Pledge of Allegiance.

Chief Roger Clink recommended Dan Thomas for promotion to SGT. On motion of Kirstie, second by Tressa, it passed unanimously, and Dan was promoted. The Chief then recommended Chris Warren for promotion to full time. On motion of Alan, second by Susan, it passed unanimously, and Chris was sworn into his full-time duties by Tressa and his oath was signed.

Voice of the Residents: Patricia Ingrick of 171 Sharon Ave expressed her concern with flooding around her home. Susan met with 3 contractors and got quotes from \$24,000 to \$100,000 for the project. She stated that once the snow clears, they will be able to get a better idea and a more accurate estimate. Susan also told Patricia that she spoke with a representative from PennDOT and he was fine with us tying into the drains on Elmira St. When asked for a time frame Susan was unable to provide one due to several variables, however she is working diligently to get this issue addressed.

Athens Township Volunteer Fire Company: No representative in attendance.

Richard Bean reported for the Parks and Recreation Commission. DCNR has delayed the inspection of the ATV Grant due to COVID-19. Still haven't heard anything on the Spectrum audit. Loan for the park expansion stands at \$105,880. School district has yet to walk the Dunkley Hill property. Marcellus Legacy Grant is looking good. It is now a 90% grant. They have asked us for additional documentation. Money would be used to resurface Roundtop Park road. We received \$5,000 from the Bradford County room tax grant for the overlook/observation deck. We have sent several letters to local businesses and organizations to help offset the expenses. Round Top is now officially open for cross country skiing. It will close when the snow melts. The Round Top star is now unplugged and will be taken down by the fire company as weather permits. Richard expressed concern with Bishops trying to get a permit to mine stone and gravel on the north side of Round Top mountain. There are park ATV trails in part of the buffer zone as well as and new eagle's nest at the basis of Round Top that can be seen from 220 south bound. Blasting may cause interference with both. The new restroom, ATV trail, is leaning because of frost. Solid Ground has been notified and will check it out. The 2014 park pamphlet is being updated and their next meeting will be held on Feb. 22, 2021.

Surveyor Scott Williams and applicant Dalton Williams explained the changes submitted for the Dandy Corporate Ctr 2 lot subdivision on Elmira St. Planning Commission recommends preliminary and final approval. There were no deficiencies. On motion of Christine, second by Kirstie, it was unanimous to grant preliminary and final plan approval to this subdivision.

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On motion of Kirstie, second by Tressa, it passed unanimously to ratify renewal of emergency declaration through February 2, 2021.

On motion of Kirstie, second by Susan, it was unanimous to adopt the paperwork for the Valley Joint Sewer Authority Amended and Restated Agreement.

On motion of Allan, second by Kirstie, it was unanimous to reappoint George Ballenstedt to both Pension Boards for terms to expire January 1, 2024.

Committee assignments by Tressa were as follows:

Susan Seck -	Roads; Safety; Junk Yards
Christine Vough -	Parks; Buildings and Grounds
Alan Burgess -	Parks; Planning and Zoning; Public Relations (Facebook)
Kirstie Lake -	Police; Shared Services; Buildings and Grounds
Tressa Heffron -	Office; Shared Services; Fire

On motion by Kirstie, second by Tressa, it was unanimous to approve On-Lot Sewage annual assessment from BCSC in the amount of \$6,345.

On motion by Tressa, second by Susan, it was unanimous to ratify Michelle's attendance at Basic Training for Secretaries and Administrators class 2/22 & 3/1/21 at a cost of \$75.

On motion by Kirstie, second by Alan, it was unanimous to approve 2021 SRO raises at \$.45/hour as per police contract.

On motion by Tressa, second by Kirstie, it was unanimous to approve Barry's 2021 raise at \$.50/hour as per DPW contract.

On motion by Kirstie, second by Alan, it was unanimous to adopt RESOLUTION 2021-06 for C&N Bank signatories (Ruth, Robin, Michelle, Tressa).

On motion by Alan, second by Susan, it was unanimous to adopt RESOLUTION 2021-07 for police study participation and approve invoice for pension merger study.

It was the board's decision not to move forward changing signatories with M&T Bank via electronic signatures. Robin will contact M&T Bank and suggest other ways to sign new paperwork, in person, to ensure the security of our accounts.

Discussion was held on the possibility of having a quarterly/bi-annually township newsletter. Members of the board were asked by Tressa to think about the pros/cons and they will discuss in future meetings.

Tressa reported on the last fireworks committee meeting. The board was asked to give their input on combining our township ordinance with the other Valley municipalities and creating one ordinance Valley wide. Pros and cons were discussed by the board and their feedback will be taken back to the firework committee by Tressa.

On motion by Susan, second by Tressa, it was unanimous to grant permission to bid fuel for our February 24th meeting.

On motion by Tressa, second by Kirstie, it was unanimous to grant permission to respond to the property sale requests from DLG Homes.

On motion of Tressa, second by Kirstie, it was unanimous to take John's advice and have Tilden file for a new RUMA for the EOG Ashby well they took over. John will discuss with Eddie in the morning.

Robin explained the change in protocol concerning the Thomas Ave. Bridge right-of-way settlements. John will review the paperwork when received.

On motion of Kirstie, second by Christine, it was unanimous to appoint Michelle as RTK Officer, CAO pension plans, Deputy EMC.

Susan updated the board on her road projects. The main concern is clearing water off Sharon Ave., Sandra Ave. and going down Cole street. She will continue to work with contractors for the best plan for storm water management and maintaining those roads.

On motion of Kirstie, second by Susan, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Kirstie, second by Susan, it was unanimous to approve minutes of December 16, 2020 and January 18, 2021 as written.

On motion of Kirstie, second by Alan, it passed to approve minutes of January 4th, 2021 as written. Christine abstained as she was absent.

On motion of Kirstie, second by Tressa, it was unanimous to accept the monthly reports as presented.

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Correspondence/Information was as listed in the meeting agenda.

Chairwoman Heffron took the board into executive session for personnel and pending litigation at 6:45 pm. The regular meeting reconvened at 8:42 pm.

There being no further business, on motion of Alan, second by Kirstie, it was unanimous to adjourn the meeting at 9:00 pm.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
Conditional Use Hearing Bishop Brothers Construction, Inc.
February 9th, 2021 5:30 PM

Chairwoman Tressa Heffron called the meeting to order at 5:39 PM. Supervisors Kirstie Lake, Alan Burgess, and Susan Seck were in attendance as well as Robin Smith and Michelle Rude. Also in attendance was Solicitor John Thompson, the applicants Dustin and Andy Bishop of Bishop Brothers Construction Company, Inc. accompanied by their attorney Chris Jones and attorney Joe Landy representing Jeanette Minard. Supervisor Christine Vough came in after the meeting started.

John Thompson gave a brief introduction of the board members and informed the room that Christine would be late. He then introduced Elizabeth Brucie, the court stenographer, and explained the need for those in attendance to use decorum and wait their turn so that she would be able to effectively do her job. He then turned the meeting over to attorney Chris Jones for the Bishop Brothers Construction Company, Inc. Conditional Use Hearing on their application for approval of mineral extraction operation located on Tax parcel # 09-020.00-104 on Meadowlark Drive. Testimony was given and the hearing was opened for questions from the board and residents.

At 8:58 pm, Solicitor Thompson advised those in attendance that the board would be going into executive session for deliberation. The hearing reconvened at 9:10 pm and John stated that the board has decided to defer the decision until they were able to do an onsite visit with the engineer, Tim Gourley and a representative from Bishop Brothers to answer their questions. The decision was made to meet on Tuesday, February 16th at 4 pm at the end of Minard Lane to look at the property. John stated that the board would have a decision prior to the Board of Supervisors meeting on Wednesday, February 24th, 4:45 PM. The hearing was concluded by Solicitor Thompson at 9:20 PM.

The chairwoman took the board into executive session to discuss personnel issues at 9:25 PM. They reconvened the meeting at 9:39 PM.

On motion of Susan, second by Tressa, the decision was unanimously made to ratify the decision of the Zoning Hearing Board to appoint Taunya Knolles Rosenbloom as its new Solicitor with a \$500 annual retainer and an hourly rate of \$125.

On motion of Alan, second by Tressa, the decision was unanimously made to authorize John to forward an MOU to the Union.

On motion of Kirstie, second by Alan, the decision was made unanimously to have Tressa sign a Certificate of Appreciation for 30 years of service for auditor Jane T. Watson.

On motion of Susan, second by Alan, it was unanimous to adjourn the meeting at 9:45 PM.

Respectfully submitted,

Michelle Rude
Athens Twp. Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
February 16, 2021 4 PM Special Meeting

The meeting was called to order at 4:10 PM by Chairwoman Tressa Heffron. Supervisors also present were Kirstie Lake, Christine Vough, Alan Burgess and Susan Seck. Solicitor John Thompson was also in attendance. Tressa led everyone in the Pledge of Allegiance.

Chairwoman Heffron recessed the special meeting to take the Board into executive session for personnel and pending litigation. The special meeting reconvened at 5:26 PM.

Two people had been waiting and asked to speak to the Board. Jaimee Alsing, 383 Litchfield Rd., had concerns about the eagles and asked if the conservation district or wildlife department confirm they are outside the project property?

Deborah Allen, 1 Lois Lane, said the 100 ft. berm is a concern to her. Digging that land that close to the river – how is that okay? They will have to comply with the floodplain ordinance. She wanted to know how the bridge traffic would be impacted by the 30 trucks or 60 trips? She said there is an eagle nest across the river – work with the conservation and wildlife department. Deborah also said Jaimee sent a letter to Yaw – he knew nothing about it. Not a typical concern of a senator. She said she can hear blasting possibly (thinks it might be from the test) and is concerned by that because of the location with sound and vibration. The residents have a conflict with the project.

Jaimee Alsing added she is concerned with property values of her rental property due to the mine.

There being no further business, on motion of Susan, second by Christine, it was unanimous to adjourn the meeting at 5:45 PM.

Respectfully submitted,

Tressa Heffron
Acting Secretary

ATHENS TOWNSHIP SUPERVISORS
February 22, 2021 5 PM Special Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:04 PM. Supervisors also present were Kirstie Lake, Christine Vough, and Susan Seck. Alan Burgess was absent. Solicitor John Thompson was also in attendance. Tressa led everyone in the Pledge of Allegiance.

Chairwoman Heffron recessed the meeting at 5:05 PM to take the Board into executive session for personnel and pending litigation. The special meeting reconvened at 6:25 PM.

Public Comment:

Deb Allen, 1 Lois Lane, asked about Wednesday's meeting for comments and asked why the newspaper is the only notification?

Jaimee Alsing, 383 Litchfield Rd. , said she was unclear on the hearing and when it closed.

Deb Allen continued to voice concern about the gravel pit going in. Bishop Brothers said at first it will look very different but everyone will get used to it.

Jaimee Alsing asked about the procedure for Conditional Use Hearings.

Deb Allen was concerned that very few people knew about the hearing and the advertisement was not sufficient.

On motion of Kirstie, second by Susan, it was unanimous to hire Kevin Seymour for the highway department contingent upon the results of his clearances and drug testing.

On motion of Kirstie, second by Christine, it was unanimous to approve and sign the MOU with the Union.

On motion of Kirstie, second by Susan, it was unanimous to pay Michelle Rude to work from home until her COVID test results are negative.

On motion of Christine, second by Kirstie, it was unanimous to approve and sign the RUMA with Tilden Marcellus, LLC for Ballentine and Blue Bird Roads.

On motion of Kirstie, second by Susan, it was unanimous to set the public hearing for the Intermunicipal transfer of the R16935 liquor license for March 31, 2021 at our 5 PM meeting.

There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the meeting at 6:55 PM.

Respectfully submitted,

Tressa Heffron
Acting Secretary

ATHENS TOWNSHIP SUPERVISORS
Bishop Brothers Construction Conditional Use Hearing Decision
February 24, 2021 4:45 PM

Chairwoman Tressa Heffron called the hearing to order at 4:56 PM. Supervisors also present were Kirstie Lake, Christine Vough, Susan Seck and Alan Burgess. Solicitor John Thompson and Secretary Robin Smith were also in attendance. The stenographer, Elizabeth Brucie, was not in attendance, so the reading of the decision was recorded by Tressa Heffron.

John Thompson advised those in attendance that the Board has approved the Conditional Use with conditions, which John read into the record. A roll call vote was taken and was as follows: Supervisor Heffron: yes. Supervisor Lake: yes. Supervisor Vough: yes. Supervisor Seck: yes. Supervisor Burgess: yes.

John advised those in attendance that any aggrieved party has the right to appeal this decision to the Bradford County Court of Common Pleas within 30 days of the decision.

The hearing adjourned at 5:04 PM.

Respectfully submitted,

Robin L. Smith
Athens Township Secretary

ATHENS TOWNSHIP SUPERVISORS
February 24, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:06 PM. Supervisors also present were Kirstie Lake, Christine Vough, Susan Seck and Alan Burgess. Solicitor John Thompson and Secretary Robin Smith were also in attendance. Tressa led everyone in the Pledge of Allegiance.

Voice of the Residents:

Patty Ingrick and Tim Robinson were present concerning the flooding problem around her house at 171 Sharon Ave. Susan has a plan in place that we should be implementing shortly.

Deb Allen,¹ Lois Lane, expressed concerns about the Bishop Brothers Minard Mine proposed for the Jeanette Minard property located off Meadowlark Drive. She asked what the residents of the Valley will see – dust, truck traffic, blasting.... She understands that people have a right to do what they want with their own property, but she has a problem with 1 resident affecting the lives of so many others. John Thompson explained that the Conditional Use hearing just determines that the use will be allowed. They will still need to go through the land development process, and secure various required permits from other agencies.

David Norton, 1305 Highland Drive, asked if all the wells will be tested. One of the conditions set was that all adjacent property owner wells will be tested. He asked about noise pollution as he knows some people in his area work nights and sleep during the day.

David Martz, 1570 Meadowlark Drive, has offered to sell his house to Bishops so they could possibly straighten the road there to alleviate some problems.

Greg Ward, 1517 Meadowlark Drive, asked if the road will be fixed prior to the mine beginning operation. Susan said she'd like to tar and chip the corner and widen it up over Meadowlark. Greg said the road is in bad shape now. He said the decision says will allow trucking Monday – Friday and half-day Saturday – what about Sundays? John said there will be no Sunday or federal holiday operation. Greg asked what happens if they run more than 30 trucks/day? John advised him to contact the Zoning Office if it gets more prevalent than 30 trucks. Greg added people didn't know about the mine.

Tressa said attending the Planning Commission meeting will be most important, as you will have the opportunity to comment at those meetings.

Deb Allen asked if the Board could hold their meetings at a later time. Tressa explained that they all have kids and can't get home at 10 or 11 PM. We tried 6 PM but still got home so late. She added that if people get here later because they can't be here at 5 PM, we will go back and give them a chance to speak.

Jaimee Alsing, 383 Litchfield Rd, said as far as she can tell, she didn't see any studies from Bishops on property values. She said she is considering selling her house. No one will rent from her with a gravel mine there. She said that would be an economic impact. John said Bishops said their economic impact would be creating 30 jobs. Nothing requires them to state an economic impact. No evidence was entered by the opposition at the hearing. Evidence submitted must be factual evidence.

Deb Allen said the real problem was with people not knowing about this. Greg Ward said that was the problem. He shouldn't have to hire an attorney – "you people work for us". We need some backing from you.

Jaimee asked if Bishops said they are not archaeologists, does that exempt them from doing an archaeological study? Tressa said the archaeological study is in there. She added that her own opinion doesn't matter – she has to do what the ordinance says – she can't base her decision on opinion. Tressa advised them to go to the planning meetings and voice their concerns.

Robin added that they can watch the PA Bulletin for the permit to be submitted to DEP. They will have a 30-day comment period once the permit is submitted. She said you can find the PA Bulletin online, and it may be available at the library. Tressa said she got information from Conservation PA. We will try to get a link for the PA Bulletin on our website.

Police Chief Roger Clink was present with retirement gifts for two recent department retirees. Keith Stackhouse was honored for 42 years of service as a patrolman and a Sergeant. Elaine Daddona was honored for 23 years of service as police clerk.

Tressa called for the opening of the bids for fuel, which were as follows:

<u>Bidder</u>	<u>11,000 gal 87 octane</u>	<u>14,000 gal LSDiesel</u>
WOC Energy`	\$1.8931 delivered	\$2.0630 delivered
Mirabito	\$1.9598	\$2.1228

On motion of Susan, second by Alan, it was unanimous to award the bid for both fuels to WOC Energy.

Richard Bean was present for the Parks and Recreation Commission. He said he hasn't heard anything new from Cohen Law Group re: the Spectrum franchise audit. The loan for the park expansion stands at \$105,880. The school district has not been able to walk the Dunkley Hill property. It is looking good for the Marcellus Legacy Grant (90% grant) to resurface Round Top Road in the park. They received \$5000 from the Bradford County room tax grant for the overlook, and have sent letters to local businesses for donations. Round Top is open for cross country skiing while there is snow on the ground. The star is unplugged and the fire company will take it down when the road is free of snow and ice. Richard attended the public meeting concerning Bishops rock mining permit. The new restroom at the ATV trail is leaning because of flooding. Solid Ground Services will be resetting it when the weather breaks. We have insurance to cover it. They are redoing the park brochure. Park inspection will be at Tozer's Landing at 9:30 AM on April 3rd. Barry will start April 12th. Round Top will open May 15th. The Junction Canal surveying will cost \$5000 and will come out of the park budget. Tressa told Richard she talked to the History Club at school about interviewing Bobbie Blanchard to gather history from her. Tressa will let Richard know when/if this will happen. Richard said he has the cemetery on his Eagle project list, but the township would have to pay for it.

Marion Carling presented the Lawrence C./Mary Parsons 2-lot subdivision on Pennsylvania Ave. Planning Commission recommends preliminary and final plan approval as all deficiencies have been met. Bruce Benish explained the subdivision to the Board. On motion of Tressa, second by Christine, it was unanimous to grant preliminary and final plan approval to this subdivision.

Next was the Williams Subaru final land development on Elmira Street. Planning Commission recommends final approval as all deficiencies have been met. The stormwater agreement needs to be signed by the Supervisors and then recorded with the deed. The Notice of Termination has to remain open until the snow melts and the grass grows. On motion of Alan, second by Kirstie, it was unanimous to grant final plan approval to this land development.

On motion of Kirstie, second by Susan, it was unanimous to ratify the renewals of the COVID emergency declaration through March 3, 2021.

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On motion of Christine, second by Kirstie, it was unanimous to have Ruth cut the Thomas Avenue bridge ROW purchase checks for Barrett, Sayre Borough, DeSisti and Robert Packer Hospital. They are 95% reimbursable to us.

On motion of Kirstie, second by Alan, it was unanimous to have Tressa sign the contracts for Reliance Standard Life Insurance Company, who will be taking over from our Nationwide policy.

On motion of Kirstie, second by Christine, it was unanimous to adopt RESOLUTION 2021-08 to sign the C&N Internet Banking signatory pages.

Susan said the snow and ice have gotten the best of our roads and we have a lot of potholes. We are also short 2 guys as 1 is out because of surgery and the other went to Sayre Borough. We only had 3 guys plowing in the last storm. The guys are getting the equipment ready for spring.

On motion of Susan, second by Alan, it was unanimous to pay the monthly bills as submitted. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Tressa, second by Alan, it was unanimous to approve the minutes of January 27, February 9 and February 16, 2021 as written.

On motion of Tressa, second by Kirstie, it passed to approve the minutes of February 22, 2021 as written. Alan abstained as he was unable to attend.

On motion of Kirstie, second by Christine, it was unanimous to accept the monthly reports as submitted.

Correspondence/Information was as listed in the meeting agenda.

Chairwoman Heffron took the Board into executive session at 6:15 PM for personnel and pending litigation. The regular meeting reconvened at 7:07 PM.

On motion of Susan, second by Kirstie, it was unanimous to pay Robin for her unused vacation and sick days after her retirement on March 17, 2021 as per her Sick Leave and Vacation Record as calculated by Ruth for 2021.

On motion of Kirstie, second by Susan, it was unanimous to have Michelle Rude return to work on Monday, March 1, 2021, upon submission of a negative COVID test.

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There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the meeting at 7:14 PM.

Respectfully submitted,

Robin L. Smith
Athens Township Secretary

ATHENS TOWNSHIP SUPERVISORS
March 31, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:00 PM. Supervisors also present were Kirstie Lake, Christine Vough, Susan Seck and Alan Burgess. Solicitor John Thompson attended via conference call and Secretary Michelle Rude was also in attendance. Tressa led everyone in the Pledge of Allegiance.

Tressa turned the meeting over to Joe Mashinski, representative for Dandy Mini Marts, Inc. to discuss the transfer of Liquor License #R16935 from Canton Borough to Athens Township located at 2686 Elmira Street, Sayre, PA 18840. Joe presented the members of the board with the Dandy's Employee Policy and Procedures citing the proactive training for the employees to ensure responsible practices. Joe emphasized that approving the license transfer is only the first step in implementing the sale of beer at this location and that there is an intent to sell wine, however that will require an additional "ad-on license". He brought to the board's attention that the Dandy has 9 other liquor licensed locations with zero violations. Jim Barnes, an employee of Dandy Mini Marts, Inc. spoke about the locations and answered clarifying questions for the members of the board. Tressa read the resolution to the board and asked for feedback. Tressa called for a motion to approve.

On motion of Kirstie, second by Christine, it was unanimous to adopt RESOLUTION 2021-09, approving the Liquor License Transfer from Canton Borough to Athens Township located at 2686 Elmira Street, Sayre, PA 18840.

Bill Morris presented the Auditor's report to the board. He presented both Shelly Reagan and Jane Watson to the meeting stating that between the three of them, they have 77 years of experience working for the township. Bill announced that Jane was retiring and she was presented with a Certificate of Appreciation from the Board as well as a Certificate from Senator Gene Yaw's Office. Rep. Tina Pickett presented Jane with a Certificate from the House of Representatives.

Voice of the Residents:

John Cheresnowsky and his wife Ruth of 448 Brookside Drive presented the board with a petition, including photos, signed by 80% of the Hickory Heights community to have hardtop asphalt on their roads. While they commended our road crew for their plowing, they stated that due to the condition of the roads it was difficult for our guys to see where they are. They noted that we did Sunnyfield Drive, which has less residential homes on it, and while it is our prerogative to do the road projects we see fit, they would like to be considered as well. Ruth stated that the road conditions are "deplorable" and is a reflection on Athens Township. She informed the board that they have a young community and it is difficult to push strollers and ride bikes on the current roads. She also

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mentioned that there is wheelchair bound residents that are having difficulties as well. While they understand that we may not have the budget to address this issue now, they request that we have a plan in place to not only address this road but the other roads in the community as well. Tressa stated that we would look at our budget and discuss it with our road master to see what can be done.

Patty Ingrick asked for an update concerning the flooding problem around her house at 171 Sharon Ave. Susan stated that we have 3 estimates: S&A Construction for \$17,995, Vacri for \$61,850, and DGR Excavating for \$20,350 and recommended that the board accept the offer from S&A so that she can get started on this project. She plans on putting 4 drywall tanks providing 2,000 gallons of water storage.

On motion of Alan, second by Tressa, it was unanimous to approve the acceptance of S&A's bid for \$17,995 and begin construction on this project.

Brian Mounts of 3177 Wilawana Rd. expressed his concerns regarding the Bishop Brothers Gravel Mine project. He is an 18-year veteran that served in both Afghanistan and Iraq and is concerned as to how the blasting will impact both him and other veterans with similar experiences. He stated that he wasn't clear on the location of the proposed quarry and Tressa showed him on a map the exact location. Brian then told the board that he was vehemently opposed to the blasting and cited that he chose this location for its serene views and didn't want to have to cut his kayaking trips short to avoid blasting or lose the peace. He also stated the impact it may have on local wildlife. Tressa recommended that he attend the Planning Commission meetings pertaining to this project.

Richard Bean was present for the Parks and Recreation Commission. He said he hasn't heard anything new from Cohen Law Group re: Spectrum franchise audit. The loan for the park expansion stands at \$105,880. The school district has not been able to walk the Dunkley Hill property. It is looking good for the Marcellus Legacy Grant (90% grant) to resurface Round Top Road in the park. They have not received any additional funds for the overlook. The fire company took down the star and it is now in storage. The new restroom at the ATV trail is leaning because of flooding. Solid Ground Services will be resetting it when the weather breaks. We have insurance to cover it. They will be providing an estimate when the snow melts off. They are redoing the park brochure. Park inspection will be at Tozer's Landing at 9:30 AM on April 3rd. Barry will start April 12th. Round Top will open May 15th. The Junction Canal

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surveying will cost \$5000 and will come out of the park budget. Tressa told Richard she talked to the History Club at school about interviewing Bobbie Blanchard to gather history from her. Tressa will let Richard know when/if this will happen. Richard said he has the cemetery on his Eagle project list, but the township would have to pay for it. Susan informed the board that a student, Gage Stahl, and his family took it upon themselves to clean it up. They did about 40 hours of work and Gage has volunteered to maintain it as long as he is in high school. The lights for the Memorial were repaired by Mountain Lake Electric at a cost of \$2137.

The supervisors reviewed the proposed Thomas Ave. Bridge detour plan.

On motion of Tressa, second by Kirstie, it was unanimous to approve Edmund Reid's PSATS Emergency Management Membership.

On motion of Alan, second by Susan, it was unanimous to ratify the renewals of the COVID emergency declaration through April 6, 2021.

On motion of Kirstie, second by Alan, it was unanimous to approve the renewal of our Morning Times subscription for the next year.

On motion of Christine, second by Alan, it was unanimous to approve the minutes of February 24, 2021 and the Conditional Use Decision minutes for February 24, 2021 as written.

On motion of Kirstie, second by Susan, it was unanimous to pay the monthly bills as submitted. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Kirstie, second by Christine, it was unanimous to accept the monthly reports as submitted.

Correspondence/Information was as listed in the meeting agenda.

Chairwoman Heffron took the Board into executive session at 6:15 PM for personnel and pending litigation. The regular meeting reconvened at 7:15 PM.

On motion of Tressa, second by Kirstie, it was unanimous to submit a letter requesting a time extension of one year for Reimbursement Agreement Number 033576, Thomas Ave. Bridge project.

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There being no further business, on motion of Kirstie, second by Alan, it was unanimous to adjourn the meeting at 7:23 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
PC Workshop 7:00 PM April 19, 2021

The meeting was called to order at 7 PM. Supervisors present were Tressa Heffron, Kirstie Lake, Alan Burgess, and Susan Seck. Solicitor John Thompson and administrative secretary Michelle Rude were also in attendance. Supervisor Christine Vough was ill.

Planning Commission members present were Ron Reagan, Becky Miller, Jason Rogers, Marion Carling, Cliff Cheeks, zoning officer Ed Reid and secretary Cindy Parrish. Ron Reagan explained that the purpose of the workshop was to introduce themselves to the board and to explain what they are working on. The PC is looking to update the township ordinances, something they try to do every 5-6 years. He asked the board to review the ordinances and make suggestions that can be submitted in writing to the Planning Commission to assist in the process of making these updates.

Chairwoman Heffron took the Board into executive session at 8:45 PM for personnel and pending litigation. The regular meeting reconvened at 9:25 PM.

On motion of Alan, second by Kirstie, motion carries to approve 15 sick days and 10 vacation days for Michelle Rude effective on April 4, 2021.

There being no further business, on motion of Tressa, second by Kirstie, it was unanimous to adjourn the meeting at 9:29 PM.

Respectfully submitted,

Michelle Rude
Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
May 26, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:01 PM. Supervisors also present were Kirstie Lake, Susan Seck and Alan Burgess. Solicitor John Thompson and Secretary Michelle Rude were also in attendance. Supervisor Christine Vough was unable to attend. Tressa led everyone in the Pledge of Allegiance.

Athens Senior Sydney Field was recognized with a Certificate of Appreciation by the Board for receiving her Girl Scout Silver Award, the highest honor a Girl Scout Cadette can earn. Sydney earned this award for her project "Sid's Kids" where she made baby hats and incubator covers for UHS Wilson Medical Center's NICU Department. Tressa asked her to describe her project, read her township certificate, and presented it to her.

Voice of the Residents:

Bryan Mounts of 3177 Wilawanna Road expressed his continued opposition to the Bishop Brother's mining project. He stated that he has been going door-to-door for signatures for his petition to ask Bishop Brothers to stop progress. He spoke to the large military community in Bradford county and, as a soldier, expressed the impact that blasting could have on war veterans. He stated that he and other veterans came to Athens for peace and quiet. In addition to the damage that may be done to veterans emotionally, he moved here from a town that had 50 years of blasting and he described the long term effects as atrocious. Tressa asked the township secretary, Michelle Rude, to coordinate with the planning commission and distribute an agenda for the public when they schedule a meeting with Bishop Brothers to move forward with this project. Mr. Mounts thanked her and stated that he would be at the next Planning Commission meeting. Tressa thanked him for coming.

Richard Bean was present for the Parks and Recreation Commission. DCNR has inspected the ATV grant project and found no issues. He said that they are still waiting on an update from Cohen Law Group re: Spectrum franchise audit. The loan for the park expansion stands at \$70,880.00. The school district has not been able to walk the Dunkley Hill property. They have not received any additional funds for the overlook. They will most likely ask for an extension as the cost of materials has significantly increased. The new restroom at the ATV trail has been set back in place. The cost is \$5285 and has been submitted to our insurance. The gate keeper from last year resigned. They were able to replace him with Bryan Haney for \$13/trip. Round Top Park (RTP) opened May 15th. They are looking for ideas concerning how they should celebrate 50 years' ownership of RTP in September. The park commission will make Pavilion #1 a Memorial for Dave Hafer. They have had inquiries about having a pickle ball court at RTP. They will be purchasing a net (about \$100) and rent it out. Richard has signed up with Subaru's "Share the Love Event". If they are accepted, \$250 will be donated to RTP for every new auto they sell in November and December this year. The padlock at the back gate of RTP was

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cut and left open twice. They put up a camera and it was stolen. They will be replacing it with a new one.

On motion of Kirstie, second by Tressa, the vote passes to ratify the renewals of the COVID emergency declaration through May 25, 2021. No further renewals will be submitted.

On motion of Kirstie, second by Alan, it was unanimous to approve the minutes of April 28, 2021 as written.

On motion of Tressa, second by Alan, the vote passes to ratify the hiring of Bryan Haney on 5-14-21 as the park gate keeper at \$26/day (\$13 per trip) and minimum wage for extra duties.

On motion of Kirstie, second by Tressa, the vote passes to approve Athens High School's request to close Pennsylvania Ave. from W. Pine Street to W. Frederick Street for graduation on June 12th from 11:30 am until the completion of commencement ceremonies.

Solicitor John Thompson discussed with the board the potential abandonment of the Clinton Street extension paper street as well as all other paper streets in the township. He will meet with Eddie and review what streets will be impacted. We will discuss this further at our next meeting.

On motion of Kirstie, second by Susan, it was unanimous to pay the monthly bills as submitted. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Tressa, second by Alan, it was unanimous to accept the monthly reports as submitted.

Correspondence/Information was as listed in the meeting agenda.

Chairwoman Heffron took the Board into executive session at 6:01 PM for personnel and pending litigation. The regular meeting reconvened at 7:28 PM.

On motion of Alan, second by Susan, the vote passes to allow fully vaccinated people only to enter the municipal building without masks. A new sign will be posted.

On motion of Kirstie, second by Alan, the vote passes to allow Susan to bid for a newer public works truck to replace the 2001 Sterling with the stipulation that we reserve the right to reject the bids.

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On motion of Kirstie, second by Alan, the vote passes to begin the advertising process for a public works foreman position.

On motion of Alan, second by Tressa, the vote passes for Solicitor John Thompson to file an answer in the Adams quiet title.

There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the meeting at 7:35 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
June 30, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:00 PM. Supervisors also present were Kirstie Lake, Susan Seck and Alan Burgess. Marion Carling, Bruce Benish, Willie Rowe, Solicitor John Thompson and Secretary Michelle Rude were also in attendance. Tressa led everyone in the Pledge of Allegiance. Supervisor Christine Vough arrived right after the pledge.

Tressa called for the opening of bids for the Dump Truck. Only one bid was submitted from Bradco. Secretary, Michelle Rude read the bid for a used Volvo single axle dump truck complete with front plow, wing plow, spreader, and hydraulic system. Solicitor John Thompson reviewed the bid and asked the representative from Bradco, Terry Sheets, to verify that all specifications in our ad were met by the truck he bid. Terry confirmed that they were met. On motion of Kirstie with the specification that all the specs of our ad are met, second by Tressa, motion passes to purchase the vehicle from Bradco for \$68,000.

Voice of the Residents: Tressa called for the Voice of the Residents and there were none.

Richard Bean was present for the Parks and Recreation Commission. He said that they are still waiting on an update from Cohen Law Group re: Spectrum franchise audit. The loan for the park expansion stands at \$70,880.00. The school district has not been able to walk the Dunkley Hill property. They have not received any additional funds for the overlook. The material costs have increased. The new restroom at the ATV trail repair cost is \$5285 and has been submitted to our insurance. We are waiting for a response. They are looking for ideas concerning how they should celebrate 50 years' ownership of RTP in September. They are planning a Round Top Challenge next year and looking to hold it on opening day of RTP. The Pickle Ball net has been purchased and a sign is up at Jim King Park. They are concerned that the time this and the GAGA ball would be utilized the most is a time where the office is closed (nights and weekends). Richard asked the newspaper representative to give him a call to discuss getting publicity for these offerings and he agreed. Richard has signed up with Subaru's "Share the Love Event" and found out that we are not eligible. Must be a 501c3 to qualify. There was a text message received that someone had a bad experience at the park when they rented pavilion 11. The complaint was that the tables were dirty and the mosquitos were bad. Richard explained that it was the pollen that had covered the tables and there was no real way to prevent that. There were several rainy days that contributed to the mosquitoes and with it being in the spring they are difficult to control as well due to the park being located within 500 acres of woods.

Michelle gave Richard Application information for 2021 Transportation Alternatives Set-Aside of the Surface Block Grant with PennDOT to look into for the overlook funding.

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Marion Carling presented the board with the maps for the Mary F. Smith 2-lot subdivision located on Sutliff Hill Road. Bruce Benish explained the plans to the board. He stated that the deficiencies had been resolved and supplied the board with updated maps. On motion of Alan, second by Kirstie, motion passed for final plan approval. Marion then presented the board with maps for Dandy Mini Marts 16. Willie Rowe explained the plans for land development to the board and answered questions. Marion explained to the board that she had met with Edmund Reid prior to the meeting and was told that all 10 deficiencies for this project had been met. On motion of Alan, second by Kirstie, motion passed for preliminary plan approval.

Nathan Wiles then began his formalized weather service presentation by asking the board if they have ever checked the weather and gotten conflicting results. He stated that he would like to provide the township with a formalized weather service and gave examples as to why it would be beneficial along with his credentials. He presented the board with copies of the service contract and explained that his desire is to provide the township (up to 10 people) with forecasts 48 hours prior to bad weather (snow) from November 1st through April 30th at the rate of \$1295. He wants to help his hometown by contributing to keeping the roads safe as well as conserving resources. He believes this will help Susan better manage the road crews as they would be able to plan ahead for the storms with a more accurate picture of the impact it will have. Tressa told Nate that we would discuss the proposal and get back to him.

On motion of Kirstie, second by Tressa, motion passed to approve the minutes of May 26, 2021 as written. Christine abstained as she was not here for that meeting.

On motion of Kirstie, second by Alan, motion passed to ratify the approval to waive temporary event permit fees for Athens Area School District through May 31, 2022. Christine opposed.

On motion of Kirstie, second by Alan, motion passed to ratify the decision to allow Charles Hogan to use his vacation and sick time to compensate for the difference in disability pay while he is on disability. Ullico (the insurance carrier) will pay the township and Ruth will pay Charles.

Solicitor John Thompson discussed with the board the ordinance to abandon the Clinton Street extension paper street. On motion of Alan, second by Kirstie, motion passed to advertise the ordinance.

On motion of Tressa, second by Kirstie, motion passed to allow Ruth and Michelle to attend the PSATS Regional Forum in August at the cost of \$75 per person.

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On motion of Tressa, second by Christine, Motion passed to approve Ruth and Michelle to attend the PSATS Centennial Celebration Dinner and Annual Business meeting in Hershey on October 14th & 15th.

On motion of Susan, second by Kirstie, motion passed to reinstate Matt Gorman's office hours Tuesdays from 1 pm to 3 pm in the conference room.

On motion of Kirstie, second by Tressa, motion passed to approve the renewal of the Enterprise Center lease through June 2022.

On motion of Kirstie, second by Christine, motion passed to renew the Color Service Maintenance Agreement with Copy Source through March 2022.

On motion of Kirstie, second by Susan, it was unanimous to pay the monthly bills as submitted. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Christine, second by Kirstie, it was unanimous to accept the monthly reports as submitted.

Just before executive session, Charles and Colton Lawton were addressed by John who asked if they were here regarding their case. John told them that we would discuss their issue in executive session and asked them if they had anything they would like to add. They stated that they did not. John asked the men if PennDOT cleared out the ditch by their house and they said yes. John told them that he would contact their attorney regarding the outcome of the executive session discussion. The men left.

Chairwoman Heffron took the Board into executive session at 6:50 PM for personnel and pending litigation. The regular meeting reconvened at 7:48 PM.

On motion of Tressa, second by Alan, motion passed to allow Edmund Reid to attend the PAFPM September Social on September 22nd in Harrisburg.

On motion of Tressa, second by Alan, motion passed to reject the proposed subdivision of the Evans lot as their plans do not currently meet the requirements.

On motion of Tressa, second by Kirstie, motion passed to rescind scrapping the water truck and ratify the decision to send the water truck to auction along with the sterling MAC truck and the police vehicle.

On motion of Alan, second by Christine, motion passed to allow Susan to purchase the moon paver.

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On motion of Tressa, second by Kirstie, motion passed to use Act 13 funds to purchase the Dump Truck from Bradco Supply Company.

On motion of Alan, second by Tressa, motion passed to advertise for the public works foreman position.

There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the meeting at 8:45 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
July 28, 2021 5 PM Regular Meeting

Supervisor Kirstie Lake called the meeting to order at 5:04 PM. Chairwoman Tressa Heffron was in attendance via Zoom. Supervisors also present were Susan Seck and Christine Vough. Marion Carling, Bruce Benish, Solicitor John Thompson and Secretary Michelle Rude were also in attendance. Supervisor Alan Burgess was not in attendance. Kirstie led everyone in the Pledge of Allegiance.

Kirstie called for the opening of bids for road materials DSA, 3" minus, R-4 and R-6 FOB and delivered. Three bids were submitted: Bristol Excavating, Marcus Cole Construction, and Stagecoach Transport & Crushing, LLC (see attached bid worksheet). Solicitor John Thompson read the bids and reviewed the bid packets. Kirstie stated that Marcus Cole Construction was the lowest bid. Solicitor Thompson recommended to the board that we accept the low bid from Marcus Cole Construction for delivered materials and FOB depending on the needs of the township. Marcus Cole Construction was the only bidder to include rates for both options. On motion of Christine, second by Susan, motion passes to accept the bid from Marcus Cole Construction for delivered materials and FOB as needed as they were both the low bidder and bid both options.

Voice of the Residents: Kirstie called for the Voice of the Residents. Sandra Evans Sefick of 707 Broad Street Ext. Lot 1, Waverly, NY and her niece Jennifer Evans of 2008 Elmira Street, Athens, PA were in attendance. Sandra addressed the board. She stated that in 1923 her grandfather had the first store on Elmira Street (she presented a newspaper article/pictures to the board). In 1954, Athens Township approached her family to purchase 78 feet of Elmira Street to expand the McDuffee Street School. In 1988, her father had the land surveyed so that he could build a building on his property. She is requesting a variance in order to divide the property so that she can sell it (she and Jennifer share it). Solicitor Thompson explained that the board couldn't grant a variance, the Zoning Hearing Board would have to do that. She stated that she knows but she wanted to voice her opinion. She asked when the ordinance was changed and Solicitor Thompson told her that he believed the ordinance was passed in 2001. She stated that someone should have notified her. Solicitor Thompson stated that it would have been advertised before it was passed. She expressed her frustration with the situation and stated that she feels that she should be "grandfathered in". Kirstie thanked her for coming.

Richard Bean was present for the Parks and Recreation Commission. He said that they are still waiting on an update from Cohen Law Group re: Spectrum franchise audit. The loan for the park expansion stands at \$70,880.00. The school district has not been able to walk the Dunkley Hill property. They have not received any additional funds for the overlook. The material costs have increased. Based on the review of the required project closeout documents, including the final payment request, there was \$180,618 in eligible project costs. Since the grant agreement was for \$185,100, requiring no match, DCNR will authorize the final payment of \$14,028. This is the balance of eligible funds remaining since \$166,590 was

previously paid to the township. This check will be mailed in 4-6 weeks. The remaining \$4,482 in grant funds will be disencumbered. The new restroom at the ATV trail repair cost is \$5285 and the insurance has denied the claim as they do not cover surface water. Richard did ask DCNR if the remaining balance for the grant could be applied towards the repair and were told that "they could help us out." The Parks Commission is looking for ideas concerning how they should celebrate 50 years' ownership of RTP. They are planning a Round Top Challenge next year and looking for a date to hold it as Guthrie Gallop is in May when they originally planned. A plaque has been ordered for Pavilion # 1 in Memorial for Dave Hafer. They are in talks concerning having a "Walk with the Doc" to be scheduled on October 9th where a doctor will walk the park and explain heart health.

Marion Carling presented the board with the J. Wesley/Janet Kocsis 2-lot subdivision located on Sutliff Hill Road. No maps were present. Bruce Benish explained the plans to the board. He stated that the deficiencies had been resolved. There was concern over a highlighted portion of the sanitation agreement. Secretary Rude will contact sanitation to clarify. On motion of Kirstie, second by Christine, motion passed for preliminary/final plan approval contingent upon clarification with Bradford County Sanitation.

On motion of Tressa, second by Kirstie, motion passed to approve the minutes of June 30, 2021 as written.

At 5:32, Kirstie adjourned the Public Meeting and went into a Public Hearing for Ordinance 2021-01. There were no public comments regarding the Ordinance. The Public Hearing was adjourned at 5:33 and the Public Meeting was reconvened. Solicitor John Thompson presented the board with 3 copies of Ordinance 2021-01 to abandon the Clinton Street extension paper street to be signed: one for his office, one for the secretary, and one for the Ordinance book. On motion of Kirstie, second by Susan, motion passed adopt Ordinance 2021-01.

Upon review of Amendment C of Reimbursement Agreement #033576, the supervisors and solicitor discussed their feelings on Aqua's relocation in the midst of our project. There was concern that the amendment included the fee to coordinate with Aqua to ensure their relocation wouldn't impact the project's needs when the Aqua relocation is not necessary to our bridge project. However, it was decided that to delay the project would potentially result in a greater increase in cost in the long run and due to the rise in cost of materials it would be best to move forward without incurring further delay. On motion of Susan, second by Christine, motion passed to authorize the approval of Amendment C of Reimbursement Agreement #033576 and Resolution 2021-10 for the Thomas Avenue Bridge project.

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On motion of Tressa, second by Kirstie, motion passed to move \$43,000 from 438.207 to 430.700 towards the purchase of the 2009 Volvo.

On motion of Christine, second by Tressa, motion passed to move \$25,000 from 437.747 to 430.700 towards the purchase of the 2009 Volvo.

On motion of Kirstie, second by Susan, motion passed to move \$2,635 from 438.380 to 430.700 for the purchase of the Moon Paver.

On motion of Christine, second by Susan, motion passed to move \$9,530 from 438.380 to 430.700 in General Fund towards the purchase of the mower.

On motion of Tressa, second by Kirstie, motion passed to approve the \$1,900 unforeseen cost to correct the Cole Street water issues.

On motion of Christine, second by Kirstie, it was unanimous to pay the monthly bills as submitted. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Kirstie, second by Tressa, it was unanimous to accept the monthly reports as submitted.

Correspondence/Information was as listed in the meeting agenda.

Kirstie took the Board into executive session at 6:02 PM for personnel and pending litigation. The regular meeting reconvened at 8:15 PM.

On motion of Tressa, second by Alan, motion passed to allow Edmund Reid to attend the PAFPM September Social on September 22nd in Harrisburg.

On motion of Kirstie, second by Susan, motion passed to hold a Special Meeting on Tuesday, August 3rd at 5 pm for general business. Michelle Rude will advertise the meeting in the paper.

On motion of Kirstie, second by Christine, motion passed to purchase a replacement Dump Body BMT-S (serial number 29306-1) from Cleveland Brothers for \$27,498 using Liquid Fuels funds. This will replace the irreparable dump body on Township Truck 4 (1999 Blue Volvo).

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There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the meeting at 8:24 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
August 3, 2021 5 PM Special Meeting

The meeting was called to order at 5:08PM by Chairwoman Tressa Heffron. Supervisors also present were Kirstie Lake, Christine Vough, and Susan Seck. Alan Burgess was in attendance via phone call. Secretary Michelle Rude was also in attendance. Solicitor John Thompson arrived at 5:12PM.

Chairwoman Heffron recessed the special meeting to take the Board into executive session for personnel and pending litigation. The special meeting reconvened at 6:27 PM.

On motion by Tressa, second by Kirstie, motion passed to hire Jamie Orcutt to fill a vacant Heavy Equipment Operator position at the rate of \$15/hour.

On motion of Kirstie, second by Christine, motion passed to allow the Heavy Equipment Operators to attend the 26th Annual Tioga Bradford Equipment Show on August 12th.

On motion of Tressa, second by Kirstie, motion passed to rescind the motion from July 28th's meeting to purchase the replacement dump body BMT-S (serial number 29306-1) from Cleveland Brothers for \$27,498 using Liquid Fuels funds.

On motion of Kirstie, second by Tressa, motion passed to purchase a used 13-foot stainless steel Munibody dump body (VIN#ZFZHAZAN64AL88945) from A & A Truck Parts Inc. in Freehold, NJ for \$6500 plus tax. Two Heavy Equipment Operators will drive down, pick it up, and deliver it to our shop.

On motion of Susan, second by Tressa, motion passed to hire Moody and Associates to engineer PEMA project for Tutelow Creek and place project for bid based on recommendation contained within their report.

On motion of Tressa, second by Kirstie, motion passed send a letter of approval to the Bradford Co. Commissioners office to hold their annual Sheshequin Path Half Marathon.

On motion of Kirstie, second by Tressa, motion passed to approve Cohen Law Group's letter to Spectrum regarding the franchise fee audit.

On motion of Kirstie, second by Tressa, motion passed to hire Donald E. Johnson for the non-union position of Road Foreman, based on his acceptance of the MOU, at the rate of \$20/hour.

On motion of Kirstie, second by Susan, motion passed to purchase gates and posts from BestWay Fence for \$3640.00 to repair the unlockable gate to our yard.

There being no further business, on motion of Kirstie, second by Christine, it was unanimous to adjourn the meeting at 6:58 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
August 25, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:03 pm. Supervisors present were Kirstie Lake, Alan Burgess, Susan Seck and Christine Vough. Solicitor John Thompson and Secretary Michelle Rude were also in attendance. Tressa led everyone in the Pledge of Allegiance.

Voice of the Residents: Tressa called for the Voice of the Residents. No residents spoke at this time.

Richard Bean was present for the Parks and Recreation Commission. He said that Cohen Law Group had completed the Spectrum franchise audit. Because our contract states that we can only go back one year they are not paying the \$19,000 and the cost to have Cohen do the audit was \$5,200. Michelle Rude told Richard that the board voted last month to allow Cohen Law Group to send a letter to the Spectrum Franchise challenging that decision. She stated that she followed up this week and Cohen Law Group had not heard back from Spectrum. Richard asked John Thompson to reach out to Cohen Law Group on our behalf to which he agreed. The loan for the park expansion stands at \$70,880.00. The school district still has not been able to walk the Dunkley Hill property. Richard stated that he had a difficult time reaching the superintendent directly. Tressa stated that she would reach out to him after the meeting tonight. They have not received any additional funds for the overlook. The material costs have increased. They received \$18,510 from DCNR for reimbursement for the ATV grant – this will cover some of the repair cost for the bathroom and will potentially be used towards the overlook project. They are still looking for a date for the Round Top Challenge. April, May, September and October are not available. The park commission will be making Pavilion # 2 a Memorial for Dave Hafer. The plaque has been delivered and should be mounted soon. They now have funds to pay for the survey of the canal property. Richard discussed the condition of Round Top Park's road and stated that due to the condition, they have decided not to do the "Walk with Doc" or the 50-year Anniversary celebration. Susan stated that she was aware of the road condition and that we were hoping to get the grant funds to fix it but that fell through. She said they may be able to reclaim it and lay petroleum on it to make it more passable. Erin Wayman from Guthrie will be at the next Parks meeting to talk to the commission concerning Blue Zone. Richard invited the members of the board to attend. Tioga County Emergency Services has expressed interest in putting a tower on Round Top. They came this week and had a tour of the site and seem interested.

On motion of Kirstie, second by Christine, motion passed to approve the minutes of July 28th, 2021 and August 3, 2021 as written. Alan abstained.

On motion of Alan, second by Christine, motion passed to advertise the Tutelow Creek FEMA project once we have the bid specifications from Moody & Associates.

The board members discussed the bidding for antiskid and agreed to wait until January as we have enough in stock to hold us until then.

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Susan discussed upcoming road projects. There are several FEMA projects pending that need to be completed. They are focusing on Tutelow Creek, Macafee, Orcutt Creek, and Pump Station Hill road as well as maintaining other township roads.

The board discussed appointing a replacement for Jane Watson and Tressa suggested reaching out to George. The board agreed that would be a good idea and that they would consider other names in our next meeting should he not be interested.

On motion of Kirstie, second by Susan, motion passes to pay monthly bills.

On motion of Kirstie, second by Alan, motion passes to accept the monthly reports as submitted.

Correspondence/Information was as listed in the meeting agenda

Tressa took the Board into executive session at 6:37 PM for personnel and pending litigation. The regular meeting reconvened at 7:17 PM.

On motion of Tressa, second by Alan, motion passed to increase the Heavy Equipment Operator hiring wage to \$16.50/hour as well as increasing the current Heavy Equipment Operator's hourly wage by \$1.00/hour beginning September 1, 2021.

On motion of Alan, second by Kirstie, motion passed to authorize John Thompson to file a petition to release the estimated just compensation funds paid by the township from the prothonotary's office.

On motion of Kirstie, second by Susan, motion passed to approve the payment of \$31,503 to Jonathon Foster, as attorney for Roman Rosh, using the remaining balance in the Road C account as well as General Funds. Payment is for the award of the Board of Viewers Condemnation Action for Road C as per the judgement entered.

There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the meeting at 8:24 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
September 14, 2021 5 PM Special Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:05 pm. Supervisors present were Kirstie Lake, Alan Burgess, and Susan Seck. Solicitor John Thompson was in attendance. Secretary Michelle Rude and Supervisor Christine Vough were not present; Kirstie Lake took minutes. Tressa led everyone in the Pledge of Allegiance.

Voice of the Residents: Tressa called for the Voice of the Residents. No residents spoke at this time.

Tressa took the Board into executive session at 5:07 PM for personnel and pending litigation. The regular meeting reconvened at 6:10 PM.

On motion of Alan, second by Susan, motion passed to hire Matthew Leonard as a Heavy Equipment Operator at \$16.50/hour with a start date of September 27, 2021.

On motion of Tressa, second by Alan, motion passed to allow Charles Hogan to use next year's sick time for upcoming appointments, as requested. If Charles leaves prior to 1/1/22, any used sick time will need to be paid back.

On motion of Tressa, second by Alan, motion passed to mill down Round Top Road and the backside of Braddock Rd. on Wednesday, September 22nd for \$6500.

On motion of Alan, second by Tressa, motion passed to tar and chip on Cole St., Sandra Ave., Sharon Ave., Joy St., Herrick Ave., Clinton St., Roosevelt St., Washington St., and Pennsylvania Ave at the rate of \$2.15/gallon pending getting the go ahead from John Thompson.

On motion of Tressa, second by Alan, motion passed to hire Pernell Trollman for the position of Road Foreman at the rate of \$20/hr.

There being no further business, on motion of Alan, second by Tressa, it was unanimous to adjourn the meeting at 6:26 PM.

Respectfully submitted,

Kirstie Lake
Supervisor/Acting Secretary

ATHENS TOWNSHIP SUPERVISORS
September 29, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:03 pm. Supervisors present were Kirstie Lake, Alan Burgess, Susan Seck and Christine Vough. Solicitor John Thompson and Secretary Michelle Rude were also in attendance. Tressa led everyone in the Pledge of Allegiance.

Voice of the Residents: Tressa called for the Voice of the Residents. No residents spoke at this time.

Richard Bean was present for the Parks and Recreation Commission. Richard stated that Erin Wayman attended their Parks meeting and presented on Blue Zone. The Park Commission offered their support. There is still no answer from Cohen Law Group regarding the letter that was sent or where we stand with a settlement. The loan for the park expansion stands at \$70,880.00. The school district still has not been able to walk the Dunkley Hill property. Tressa stated that she did talk to the superintendent and he told her that it was still on their radar. He asked her to remind her before their next meeting, however the school board meeting was focused on mask mandates and they were unable to address the property at this time. She will follow up with him before the next school board meeting. They have not received any additional funds for the overlook. They will be putting the overlook project out for bid and are aiming to have it completed by next September. Cindy has the info for the new park pamphlet and it should be completed soon. Michelle is working to schedule the survey for the canal property. The township will be working on Round Top Road. They are taking up the asphalt and making it a dirt road to address the pothole issue. Susan stated that they will incorporate doing this with the Pump Station Hill project to save some money. Tozer's Landing road has 3-4 potholes. There has been no additional information from Tioga County EMS regarding putting a tower on Round Top. Barry's last day of work for this year will be Nov. 12th. The Parks Commission will have their budget turned into Ruth Casterline this week.

Marion Carling addressed the board regarding the Planning Commission's recommendations for both the 2-lot subdivision and the preliminary/final land approval for the Athens (Front) DPP, LLC. She turned the meeting over to Mike Lusaitis from SESI to explain the plans to the supervisors and answer questions. Mike stated that they are proposing a 10,640 square foot retail store with 56 parking spaces and 2 loading areas. He reviewed various maps and answered questions. Supervisor Christine Vough asked for clarification concerning the shrub height on the front of the property meant to block the customer's headlights from shining into the homes across the street. Mike stated that the 4 to 6-foot height would likely be met in a "year or two" when the shrubs matured. Christine, having attended the meeting that granted the special exception stated that it was her understanding the shrub height would be met when the shrubs were planted. Mike stated that they would most likely not be mature enough upon purchase to be at that height and that they would be at the mercy of the local nursery's supply when it was time to plant. He told the board he could look into different shrub species that would

accommodate the height requirement but it would also be contingent upon what is available at the nursery when it is time to plant. Mike also told the board that they were requesting a sidewalk waiver as there is not a lot of foot traffic anticipated. Supervisor Kirstie Lake asked Mike if the existence of the store would increase the foot traffic and Mike stated that due to the location it was unlikely. Christine asked if the lot had been officially purchased and Mike stated that they were seeking the 2-lot subdivision approval tonight so they could finalize the purchase. The original time line for this project was to begin construction on this property this year, however Mike stated that it will likely be held off until next year as it is difficult to pave after mid-October due to weather and they still have to close on the property and get the plans recorded with the courthouse. John asked Marion to inform the board as to what deficiencies listed in the agenda had been met and what they were still waiting on. For item # 1, all but items "e" and "f" were met. For item #2, all but items were met. Marion stated that the Planning Commission recommends the approval of the sub-division, preliminary/final land development, and the side walk deferment. Christine asked Mike about PennDot's input on line-of-sight, safety, etc. and he stated that everything was approved. Chairwoman stated that she would like to see the sidewalk as part of the project and Kirstie and Christine agreed.

On motion of Kirstie, second by Tressa, motion passed for approval of the 2-lot subdivision for Athens (Front) DPP, LLC. contingent upon deficiencies "e" and "f" (owner's signature and engineer's signatures added to the plans) being met.

On motion of Tressa, second by Kirstie, motion passed for approval of the preliminary/final land development for Athens (Front) DPP, LLC. contingent upon deficiencies "h" and "k" (sign package submittal if signage is to be used and the storm water maintenance agreement completed) being met as well as the sidewalks being added to the plan.

On motion of Kirstie, second by Alan, motion passed to add the review of the Planning Commission's Ordinance Updates to the agenda. Marion Carling presented the board members and Solicitor Thompson with the updated ordinance books along with handouts that showed all changes. The supervisors agreed to take the information home and review it. They will vote on accepting them at their budget meeting on Sunday, October 3rd.

On motion of Kirstie, second by Tressa, motion passed to approve board meeting minutes of August 25, 2021.

On motion of Kirstie, second by Alan, motion passed to approve the special meeting minutes for September 14, 2021. Christine did not attend the meeting and abstained from the vote.

On motion of Kirstie, second by Tressa, motion passed to advertise on Facebook as well as in the paper for letters of interest for a new auditor to replace Jane Watson.

The MMO was presented to the board. Upon review of the MMO for police and non-uniformed employee pension plans, a discrepancy was found. Calculations will be redone and re-presented at the budget meeting for approval on October 3rd.

On motion of Alan, second by Kirstie, motion passed to approve the purchase of one fire proof file cabinet for Ruth through Quill at the rate of \$1399.99.

Upon review of the PSATS 2021 Business Session proposed bylaws changes, nominations report, and resolutions for consideration on October 15th, 2021, the supervisors decided to take the packet home to review in detail and readdress at the budget meeting on October 3rd.

On motion of Kirstie, second by Tressa, motion passed to pay the monthly bills.

On motion of Christine, second by Alan, motion passed to accept the monthly reports as submitted.

On motion of Tressa, second by Kirstie, motion passed to vote for BOTH delegates for the PSATS Unemployment Compensation Group Trust.

Correspondence/Information was as listed in the meeting agenda

Resident Kelly Barret of Wolcott Hollow Road arrived after voice of the residents and addressed the board. He was concerned with the way the highway equipment was being maintained and suggested that instead of investing in more equipment that isn't being properly cared for, the board could potentially use that money to hire out a third party to do the work and put more money into the roads. He stated that the surrounding townships had nice roads but almost every road in our township was in terrible shape. He and Supervisor Susan Seck discussed the road projects and Susan explained what equipment was replaced and why as well as what projects are in process or have been completed this year. She also explained that the employee that wasn't taking care of the vehicles is no longer with us and the issue has been addressed. Supervisor Christine Vough told Mr. Barrett we are getting ready to prepare our budget for the next year and asked him which roads he felt needed the most attention. Mr. Barrett stated that he felt Erin Rd., the top of Sunnyfield Drive, Reagan Rd., and Alleyhoot Rd. were in the worst shape.

Mr. Lusaitis brought to the board's attention the need to pass a resolution to complete the Athens (Front) DPP, LLC's sewage module application.

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On motion of Kirstie, second by Tressa, motion passed to execute Resolution 2021-11 for the Athens (Front) DPP, LLC. sewage module contingent upon review and approval by Solicitor Thompson.

Tressa took the Board into executive session at 6:32 PM for personnel and pending litigation. The regular meeting reconvened at 8:26 PM.

On motion of Tressa, second by Alan, motion passed to pay Pernell Trollman, as per his MOU, effective September 16th, 2021.

On motion of Tressa, second by Kirstie, motion passed to allow the Public Works department to scrap miscellaneous scrap metal in the shop/yard.

On motion of Kirstie, second by Alan, motion passed to bid out repairs for the pipe on Tutelow Creek Rd. Susan will work on preparing the bid.

On motion of Kirstie, second by Tressa, motion passed to allow Ruth to move \$31,460 from Act 13 account 438.202 (originally allocated for calcium for the roads) to Act 13 Hwy Maintenance account 438.207.

On motion of Alan, second by Kirstie, motion passed to hire Marcus Cole to replace 2 driveway pipes, purchased by the owners of 317 & 942 Queen Esther Drive, in the respective driveways for a combined cost of \$1800.

There being no further business, on motion of Kirstie, second by Christine, it was unanimous to adjourn the meeting at 8:26 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
October 3, 2021 2 PM Budget Workshop

Supervisor Kirstie Lake called the meeting to order at 2:02 pm. Supervisors Alan Burgess and Christine Vough were present, as was Secretary Michelle Rude and Treasurer Ruth Casterline. Kirstie lead everyone in the Pledge of Allegiance. Supervisor Susan Seck arrived at 2:11 pm and Supervisor Tressa Heffron arrived at 3:30 pm.

Chief Roger Clink presented his 2022 proposed budget for the police department. He asked the board to consider adding an additional full-time and part-time position stating that they didn't replace Elaine's position and it would bring them in around the same budgeted amount they had for 2020. Adding these positions would help cover 72 of the 96 hours that only have one officer on shift. Christine asked Roger why he didn't request 2 full-time positions instead and he stated that he would love to have 2 full-time positions but wasn't sure it would fit into the budget. He asked that the board would consider 2 full-time positions if it would work in the budget and they agreed to consider it. The Board thanked him for coming and reviewing the budget with us.

Athens Volunteer Fire Company representative Eric Benjamin presented the ATVFC proposed budget for 2022. They are requesting a \$5,000 increase for 2022. Eric expressed the need for more volunteers as well and invited the Board to attend their Fire Appreciation event on Saturday. The Board thanked him for coming and reviewing the budget with us.

Voice of the Residents: Ron Reagan of 1175 Sunnyfield Drive addressed the board concerning the quality of "Reagan Rd to Sunnyfield Dr. to Alleyhoot Rd. to Wolcott Hollow Rd." stating that something has to be done with them. He explained that the ditches are too deep, the potholes are back, and there is a spot on the road that drivers can't tell where the road ends and he is concerned someone will flip a vehicle. Susan explained that they are doing the best they can with the money we have and that she will try to address these issues.

Ron Reagan addressed the board concerning the Planning Commission's proposed Ordinance updates. He stated that they would like to get these completed by the end of the year and that they plan on working on the SALDO updates next provided they have enough money. He requested a \$15,000 increase in the 2022 Planning Commission Budget to complete these updates.

Susan Seck didn't have her highway budget figures for review, but will have them for the next meeting. Ruth took us through what parts of the budget we were able to complete with the information that we had.

Michelle presented the Minimum Municipal Obligation (MMO) for 2022. The MMO for the Police Pension Plan is \$106,476.85 and the MMO for the Non-Uniformed Employees' Pension Plan is \$83,736.16. This is a decrease of \$25,631.99 from 2021

On motion of Tressa, second by Kirstie, motion passed to have Michelle draft and send a letter to ATVFC to request full financial statements including all income, assets, liabilities, and expenses for 2019, 2020, and projected numbers for 2021 to help the Board determine how much they should budget.

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On motion of Kirstie, second by Alan, motion passed to approve the MMO for the Police Pension Plan at \$106,476.85 and the MMO for the Non-Uniformed Employees' Pension Plan at \$83,736.16.

On motion of Kirstie, second by Tressa, motion passed to revisit the Planning Commission's proposed ordinance updates and PSATS 2021 Business Session proposals on Tuesday the 12th at the next budget workshop.

The next budget workshop is set for October 12th at 4:30 pm. Michelle will advertise.

There being no further business, on motion of Kirstie, second by Tressa, motion passed to adjourn the meeting at 6:34 pm.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS
October 12, 2021 4:30 PM Budget Workshop

Chairwoman Tressa Heffron called the meeting to order at 4:36 PM. Supervisors Kirstie Lake Susan Seck and Christine Vough were present, as was Solicitor John Thompson, Secretary Michelle Rude, Treasurer Ruth Casterline, Planning Commission's Marion Carling and Chief Roger Clink. Supervisor Alan Burgess was absent. Tressa led everyone in the Pledge of Allegiance.

Tressa called for Voice of the Residents: None

Solicitor John Thompson addressed the board concerning advertising for the Zoning Ordinance Updates. On motion of Tressa, second by Kirstie, motion passed to add the Zoning Ordinance Updates to the meeting's agenda and give Solicitor Thompson permission to advertise a legal notice in the paper this month for presenting the updates at a public hearing to be held at the beginning of the November Supervisors meeting.

On motion of Kirstie, second by Christine, motion passed to add Borton Lawson's request for an extension on the T-105 Bridge Project added to the meeting's agenda and to allow Tressa to sign a letter granting the extension request.

Tressa took the meeting into Executive Session at 4:45 pm and the regular meeting resumed at 5:32 pm.

Ruth provided the Supervisors with handouts for the ARP, Act 13, and Parks & Rec accounts. Ruth took us through what parts of the budget we were able to complete with the information that we had.

Susan Seck presented her proposed budget for the public works department

On motion of Tressa, second by Kirstie, motion passed to allow all office personnel to take Election Day (November 2, 2021) off if they use a vacation day or personal day or floating holiday for that day, even if the office will be closed.

On motion of Tressa, second by Kirstie, motion passed to hold the next budget workshop on November 3rd at 4:30 PM. Michelle will advertise.

There being no further business, on motion of Kirstie, second by Tressa, it was unanimous to adjourn the meeting at 7:26 P.

Respectfully submitted,

Michelle Rude
Athens Township Secretary

ATHENS TOWNSHIP SUPERVISORS
October 27, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:00 pm. Supervisors present were Kirstie Lake, Alan Burgess, Susan Seck and Christine Vough. Secretary Michelle Rude was also in attendance. Solicitor John Thompson was out of town. Tressa led everyone in the Pledge of Allegiance.

Voice of the Residents: Tressa called for the Voice of the Residents. No residents spoke at this time.

Richard Bean was present for the Parks and Recreation Commission. Cohen Law Group came back with a \$500 offer from Spectrum. Cohen is meeting with them to negotiate. The loan for the park expansion stands at \$70,880.00. The school district still has not been able to walk the Dunkley Hill property. Tressa stated that they are dealing with the election and other issues and it would most likely be the spring before they could walk through. They have not received any additional funds for the overlook. They will be putting the overlook project out for bid and are aiming to have it completed by next September. Cindy is waiting on aerial photos for the new park pamphlet. Michelle is working to schedule the survey for the canal property. The township will be working on Round Top Road. Tozer's Landing road has 3-4 potholes. There has been no additional information from Tioga County EMS regarding putting a tower on Round Top. Barry's last day of work for this year will be Nov. 12th. Barry's truck has some rust and may need to be replaced before next summer. They are not sure it will pass inspection.

On motion of Alan, second by Susan, motion passed to approve the meeting minutes for September 29, 2021.

On motion of Kirstie, second by Alan, motion passed to approve the budget workshop minutes for October 3, 2021.

On motion of Kirstie, second by Christine, motion passed to approve the budget workshop minutes for October 12, 2021. Alan abstained as he did not attend.

On motion of Kirstie, second by Susan, motion passed to ratify the decision to hold Trick-or-Treating on October 28th from 6-8 pm, the same day as Sayre and Athens Boroughs.

On motion of Tressa, second by Kirstie, motion passed to allow Aaron Brotzman to purchase SAFETY ZONE signs to post on the property adjacent to Round Top Park, south side of Weaver Road, to protect residents from hunters.

The supervisors took the PSATS 2021 Business Session Bylaw changes home to review and will discuss at the budget meeting on November 3rd.

The supervisors agreed to have Michelle forward the Green Light-Go email to them so they can further review and Michelle will reach out to our stop light vendor to see if they have and upgrade suggestions for the township that may benefit from this program.

On motion of Kirstie, second by Susan, motion passed to pay the monthly bills.

Cindy Parrish addressed the board to explain the ZHB's report, specifically their decision to grant a use variance, and tell them it was contingent upon the Supervisors agreeing that they had the authority to do so.

On motion of Alan, second by Kirstie, motion passed to confirm that the ZHB has the authority to grant a use variance, instead of bringing this to the Board of Supervisors as a Conditional Use Hearing for this specific instance, allowing 175 Lamoka Rd. to be used as an Institutional Residence (drug/rehab facility). Susan opposed.

On motion of Kirstie, second by Christine, motion passed to accept the monthly reports as submitted.

Correspondence/Information was as listed in the meeting agenda

Charles Lawson of Macaffee Rd. asked the Supervisors when they would be responding to his attorney. Tressa explained that our solicitor would be her on the 3rd of November at 4:30 pm for our budget workshop and he was welcome to attend that meeting. Michelle stated that she would email our solicitor and let him know that Mr. Lawson would like a response. He then asked when we would be doing work on his road. Susan stated that she was waiting on PennDOT to relocate the wire. Charles stated that they came out and moved it last week and Susan told him that when they finish their current projects, and they allow some time for the water to go down, they could come out – maybe next week. He told Susan he would move his mailbox and he and Susan discussed the plan for the road, ditches, etc.

Tressa took the Board into executive session at 5:50 PM for personnel and pending litigation. The regular meeting reconvened at 6:18 PM.

There being no further business, on motion of Kirstie, second by Christine, it was unanimous to adjourn the meeting at 6:20 PM.

Respectfully submitted,

Michelle A. Rude
Athens Township Administrative Secretary

ATHENS TOWNSHIP SUPERVISORS

November 3, 2021 4:30 PM Budget Workshop

Chairwoman Tressa Heffron called the meeting to order at 4:33 PM. Supervisors Kirstie Lake Susan

Seck and Alan Burgess were present, as was Solicitor John Thompson, Secretary Michelle Rude, and

Treasurer Ruth Casterline. Tressa led everyone in the Pledge of Allegiance. Supervisor Christine

Vough arrived at 4:37 pm. Supervisor Alan Burgess left at 6:10 pm, returned at 6:23 pm and left

again at 7:51 pm.

Tressa called for Voice of the Residents: Charles Lawton asked Solicitor Thompson if there was a

reason he had not responded to his lawyer. Solicitor Thompson told him there was. He stated that

he had made it clear to Mr. Lawson's lawyer that the township did not accept responsibility for any

personal property damage whatsoever but that we would be willing to do what we could to address

the run off and try to improve the conditions as a courtesy to him. The solicitor stated that he

received a letter from Mr. Lawton's lawyer demanding compensation for repairs he made to his

personal property and he had already made it clear that the township would not be accepting any

responsibility. The solicitor asked Mr. Lawson why he felt that the township was responsible and

he stated that he felt the damage incurred on his property because the road crew did work on the

road that caused water to reflect directly on his property. He stated that he made several attempts

to get the road crew to fix it and that he believes they did not fix the problem. He will be taking his

concerns to court.

Tressa took the meeting into Executive Session at 4:41 pm and the regular meeting resumed at 5:11

pm.

It was agreed upon that John Thompson would draft a response to the ZHB regarding their request

at our last meeting.

On motion of Alan, second by Susan, motion passed to approve the meeting minutes for October 27,

2021.

Tressa stated that we are waiting on NTCC to post grades before we can begin recognizing H.S.

students entering a trade over college.

On motion of Kirstie, second by Christine, motion passed to enter to the agenda a vote to allow Edmund Reid to renew his Assoc. of State Floodplain Managers membership.

On motion of Christine, second by Kirstie, motion passed to allow Edmund Reid to renew his Association of State Floodplain Managers membership for \$165 before 12-31-21.

The budget workshop continued.

There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the meeting at 8:10 pm.

Respectfully submitted,

Michelle Rude

Athens Township Secretary

ATHENS TOWNSHIP SUPERVISORS

November 8, 2021 5:30 PM Budget Workshop

Chairwoman Tressa Heffron called the meeting to order at 5:32 PM. Supervisors Kirstie Lake, Susan Seck, and Alan Burgess were present, as was Solicitor John Thompson, Secretary Michelle Rude, Chief Roger Clink, and Treasurer Ruth Casterline. Tressa led everyone in the Pledge of Allegiance. Supervisor Christine Vough was absent. Supervisor Alan Burgess left at 8:18 pm.

Tressa called for the opening of the Tutelow Creek Culvert project bids. Solicitor John Thompson opened the first bid from SNA construction in the amount of \$95,740 and stated that all paperwork seemed to be in order. He then opened the bid from Cole's Construction in the amount of \$24,849 and

stated that all paperwork seemed to be in order. Finally, he opened the bid from R.A. Keiper

Construction in the amount of \$76,584 and stated that all paperwork seemed to be in order. Due to the

vast difference in the bid offers, the supervisors and the solicitor deliberated on whether or not there is

enough clarity on what is being bid to accept it. Mr. Keiper from R.A. Keiper Construction and Mr.

Schmeckenbecher from SNA Construction were able to explain in further detail the contents of their bid,

however there was no representative present from Cole's Construction. Susan suggested and the board

ultimately agreed that they should wait on the project and reject the bids. On motion of Kirstie, second

by Alan, motion passed to reject all 3 bids on the Tutelow Creek Culvert project.

Tressa called for the Voice of the Residents – None

On motion of Kirstie, second by Tressa, motion passed to approve the Budget Workshop minutes from 11/3/21.

~~On motion of Alan, second by Kirstie, motion passed to purchase and post signs on Weaver Rd. for~~

~~Adopt-A-Highway for Aaron Brotzman.~~

~~The decision was made move into the Budget Workshop and address items 3 & 4 of the agenda~~

~~afterwards. Chief Clink reviewed his budget and suggested areas where changes could be made to~~

~~accommodate a new hire.~~

Tressa took the meeting into Executive Session at 7:18 pm and the regular meeting resumed at 7:34 pm.

The budget workshop continued.

On motion of Kirstie, second by Alan, motion passed to accept the ARP budget allocations as noted.

On motion of Kirstie, second by Tressa, motion passed to reallocate ACT 13 fund previous designations

\$7,606 from building expansion, \$33,750 from Round Top Park grant match, and \$5,000 from traffic

signals to highway maintenance.

On motion of Kirstie, second by Susan, motion passed to reallocate \$60,000 of ACT 13 fund under the

township building parking lot to the Pennsylvania Ave. paving.

On motion of Tressa, second by Kirstie, motion passed to advertise the proposed 2022 Budget.

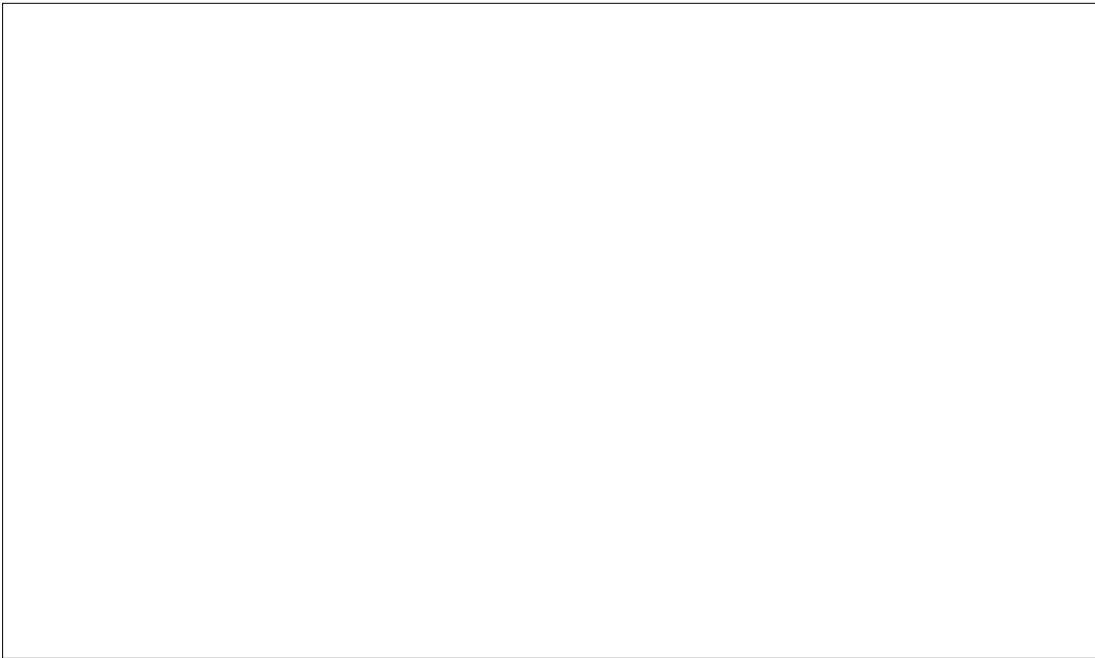
There being no further business, on motion of Kirstie, second by Susan, it was unanimous to adjourn the

meeting at 8:43 pm.

Respectfully submitted,

Michelle Rude

Athens Township Secretary



ATHENS TOWNSHIP SUPERVISORS
November 17, 2021 5 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:00 pm. Supervisors present were Kirstie Lake, Susan Seck and Christine Vough. Solicitor John Thompson was also in attendance. Secretary Michelle Rude and Supervisor Alan Burgess were not present. Tressa led everyone in the Pledge of Allegiance.

Voice of the Residents:

John Cheresnowsky of 448 Brookside addressed the board concerning the condition of roads and the difficulty he has navigating the entrance to the Hickory Heights development. He wanted to know the process for rating the roads for repair. He also questioned the process for making the proposed budget available to the residents of the township. He feels it should be published online via the township's website. Tressa explained to him the budget process and agreed to look into it and see if she could find a way for us to post it online.

Ruth Cheresnowsky, also of 448 Brookside, asked the board to define MPC. She also wanted to know when the deadline is for the budget was.

Joseph Joyce of 78 Hickory spoke to the board about the road conditions and his vehicle bottoming out.

Pat Beers of Hickory Heights addressed the board regarding the road breaking away in front of her house and her concern as to how we would be able to plow the snow in this state.

The board addressed their concerns and Susan agreed to have the guys go out and make repairs to the potholes/broken roads.

Richard Bean was present for the Parks and Recreation Commission. Cohen Law Group is still in negotiation with Spectrum. The loan for the park expansion stands at \$70,880.00. The school district still has not been able to walk the Dunkley Hill property. They have not received any additional funds for the overlook. They will be looking to see if they can get quotes for the overlook project and are aiming to have it completed by next September. There has been no additional information from Tioga County EMS regarding putting a tower on Round Top.

On motion of Kirstie, second by Susan, motion passed to approve the budget workshop minutes for November 8, 2021. Christine abstained.

Supervisor Susan Seck requested to re-bid the Tutelow Creek culvert project. On motion of Kirstie, second by Tressa, motion passed to approve the re-bidding of Tutelow Creek culvert project.

The supervisors decided to have Michelle draft a letter of support for House Bill 628 and House Bill 988 that they and the solicitor will review. Tressa will email the letter once it has been approved.

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Athens Township Supervisors
November 17, 2021

On motion of Tressa, second by Christine, motion passed to adopt and execute a resolution agreeing to 20% local share of inspection costs for the 2022-2026 NBIS Inspections Programs (Umbrella Contract).

On motion of Tressa, second by Kirstie, motion passed to add the Spaulding Memorial Library financial statement to the agenda.

On motion of Kirstie, second by Susan, motion passed to pay the monthly bills, including the Spaulding Memorial Library payment.

On motion of Kirstie, second by Christine, motion passed to accept the monthly reports as submitted.

Tressa took the Board into executive session at 6:25 PM for personnel and pending litigation. The regular meeting reconvened at 8:10 PM.

On motion of Tressa, second by Kirstie, motion passed to add the mulching of the pit to the agenda.

On motion of Kirstie, second by Tressa, motion passed to hire Nick Ball to mulch the pit. Susan abstained.

Tressa took the Board into executive session again at 8:15 PM for personnel and pending litigation. The regular meeting reconvened at 8:16 PM.

On motion of Tressa, second by Christine, motion passed to add the reallocation John Fedorcheck's time to be added to the agenda.

On motion Tressa, second by Christine, motion passed to allow Ruth to use holiday time for John Fedorcheck's excess vacation time taken in 2020 and credit carryover time for what was taken.

There being no further business, on motion of Tressa, second by Kirstie, it was unanimous to adjourn the meeting at 8:24 PM.

Respectfully submitted,

Kirstie Lake
Athens Township Supervisor

ATHENS TOWNSHIP SUPERVISORS
December 15, 2021 5:00 PM Regular Meeting

Call to Order and Pledge of Allegiance

Open Bids for Tutelow Creek Culvert Repair

Voice of the Residents

Athens Township Parks Commission

Discuss/approve the following

- 1) Adopt RESOLUTION 2021-12 setting amount of contribution to ATVFC at \$95,000 for 2022
- 2) Adopt RESOLUTION 2021-13 keeping the millage at 12 mills for 2022
- 3) Adopt RESOLUTION 2021-14 adopting the budget for 2022 at \$4,851,371
- 4) Adopt RESOLUTION 2021-15 eliminating employee contributions to Police Pension Plan and the Non-Uniform Defined Benefit Plan for 2022
- 5) Approve transferring \$148,484 from the Act 13 Fund to the General Fund per the 2021 Budget
- 6) Approve Ruth and Michelle attending the PSATS HR & Labor Management Institute full-day virtual training 1/12/22
- 7) Approve Edmund Reid's PAFPM membership renewal for \$50
- 8) Approve meeting dates and times to be advertised on 12/17 for the 2022 calendar year
- 9) Discuss updating the townships financial software program
- 10) Set a special meeting to meet with the Pension Board to discuss asset reallocation for both pension plans – suggested date is Jan. 10th at 5 pm.

Additional Agenda Items

- 1) Approve the hiring of Nate Wiles to do our weather reports at the flat rate of \$1,200 for the upcoming winter season.
- 2) Authorize Ruth to pay the attorney fees for the Robert Packer Hospital right-of-way purchase.
- 3) Authorize Ruth to make the appropriate adjustments to correct John Fedorchak's leave days.
- 4) Ratify the reappointment of the following:
George Crowell to the Parks Commission effective July 1st, 2021
William Bresser to the Zoning Hearing Board effective Sept. 9th, 2021
Ronan Reagan to Planning Commission effective Oct. 30th, 2021

Motion to pay monthly bills

Approve minutes of November 17th

Monthly reports: Fire, Police, Roads, Building Permits

Correspondence:

- 1) Emergency Management Coordinator resignation – Keith Stackhouse
- 2) Grant application request to put high speed internet down Chapman Rd & Bradley Rd.
- 3) Notification of Planned Transmission Line Work – First Energy/Penelec

Executive session – personnel and pending litigation

Adjournment

Bids for Tutelow Creek Culvert Repair Project

Company	Bid Amount

Bid Winner

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