

ATHENS TOWNSHIP SUPERVISORS  
September 30, 2020 6 PM Regular Meeting

Chairwoman Kirstie Lake called the meeting to order at 6 PM. Supervisors also present were Christine Vough, Tressa Heffron, George Ballenstedt and Susan Seck. Solicitor John Thompson and Secretary Robin Smith were also in attendance. Kirstie led everyone in the Pledge of Allegiance.

Voice of the Residents: None

George reported for ATVFC. They will be having a Super Bingo this Saturday. Also, John Thompson had emailed everyone a draft copy of the Volunteer Service Credit Program ordinance for review and comment. We will review this for our next meeting, and Robin will forward the draft to the 3 fire chiefs for review and comment.

Richard Bean reported for the Parks and Recreation Commission. He asked about the donation of the canal property, which the Board has not had a chance to discuss yet. The ATV club put the trail signs up. They have spent \$158,700 of \$185,000. Have not heard anything on the Spectrum audit. Eagle project will be done this coming Saturday (tables). Loan for the park expansion stands at \$105,880. School district still has not walked the Dunkley Hill property. No word on the Marcellus Legacy Grant to resurface the park road. Andy Harding will prepare the drawings for the observation deck to be built by Pavilion 9 for \$1,800. He estimates the 16 x 20 ft. deck will be about \$20,000. The Commission completed its 2021 budget. They have a new gate keeper – Lucas Fleming. They plan to open the side gate and collect scrap metal for the Veterans Memorial in the warmer months with the Commission members manning the site.

Chris Oleniacz of JHA Companies presented the Gary/Sandra Devoe 2-lot subdivision on McCardle Road. Planning Commission recommends preliminary and final plan approval. There were no deficiencies. On motion of George, second by Christine, it was unanimous to grant preliminary and final plan approval to this subdivision, and to execute the Component 1 sewage module.

On motion of George, second by Tressa, it passed to ratify the renewal of the Emergency Declaration from September 2 through October 6, 2020. Christine voted no.

John Thompson sent the letter about the cemetery on Meadowlark Drive.

On motion of Kirstie, second by George, it was unanimous to ratify the hiring of Lucas Fleming as our new gatekeeper for Round Top Park, effective September 5, 2020 at the current gatekeeper rate.

On motion of George, second by Christine, it was unanimous to execute the annual preventive maintenance agreement with TRA Electric in the amount of \$3,000.

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Discussion was held concerning Trick-or-Treat. Kirstie asked Christine to start the conversation. Christine said she feels we should set a date and time for Trick-or-Treat and thinks cancelling it due to COVID-19 would create a lot of stress. People know the recommendations/restrictions. She would like to see it on actual Halloween – Saturday, October 31<sup>st</sup>, since that is not a school night and parents wouldn't be so rushed. We could have it earlier if we chose. Two of Tressa's younger children, Ellen and Finn Heffron, were in attendance tonight. Ellen said she wants to dress as COVID-19 and she will use a fishing net to get her candy from people so she can keep her 6 ft. distance. Finn said he would like to see it in the daylight so people can see them. He also would like us to have it on October 1<sup>st</sup>. Discussion continued. On motion of Christine, second by George, it was unanimous to set Trick-or-Treat for Saturday, October 31<sup>st</sup>, from 5-7 PM, asking people who wish to participate to turn their porch lights on and observe all COVID-19 recommendations/requirements.

On motion of George, second by Christine, it was unanimous to vote for Tim Horton and Jack Hines as UC Trustees for PSATS. Robin will complete the ballot and send.

The change of meeting time to 5 PM will start at the beginning of the year.

Robin presented the quote from e-Code to do a comprehensive codification review of our current code to make sure everything is compliant and not conflicting in different sections. The quote includes an editorial and legal analysis, an updated online Code and 5 custom printed Code books for the amount of \$8,559. No action was taken at this time because we need to make sure we get all the changes we want into the Code before they undertake this project. Robin will ask Ed and Cindy to check with Planning Commission to see if they will be undertaking this as well.

On motion of Kirstie, second by George, it was unanimous to approve the Inclement Weather Policy as presented.

The next budget workshop was set for October 6<sup>th</sup> at 5:30 PM.

John will be sending a revision of our junkyard ordinance for review and comment. We will discuss this again at our October meeting.

Susan gave her road report. The Meadowlark Drive Dirt and Gravel Road project will be finished on October 10<sup>th</sup>. Bishops will begin the Sunnyfield Drive project soon. The guys have been hauling material out of our pit and placing it on Chamberlain Road.

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On motion of Christine, second by Susan, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

On motion of Kirstie, second by Susan, it was unanimous to approve the minutes of August 26, August 31, September 21, and September 29, 2020 as written.

On motion of Kirstie, second by Tressa, it passed to approve the minutes of September 19, 2020 as written. Susan abstained as she was working.

On motion of Christine, second by Tressa, it was unanimous to accept the monthly reports as presented.

Correspondence/Information was as listed in the meeting agenda.

Chairwoman Lake took the Board into executive session for personnel and pending litigation at 6:35 PM. The regular meeting reconvened at 8:38 PM.

On motion of Tressa, second by Kirstie, it was unanimous to hire (as a part-time employee) Vickie Harkness as our new cleaning person at \$20/hour, 2 hours/day, 3 days/week, she supplies the cleaning supplies, to start once her background checks are complete and her paperwork is complete with Ruth.

There being no further business, on motion of Kirstie, second by Tressa, it was unanimous to adjourn the meeting at 8:41 PM.

Respectfully submitted,

Robin L. Smith  
Athens Township Secretary