

ATHENS TOWNSHIP PLANNING COMMISSION

Regular Meeting  
September 9, 2024

The regular meeting of the Athens Township Planning Commission was called to order on Monday, September 9, 2024 at 7:01PM by Chairwoman, Marion Carling.

Present: Chairwoman Marion Carling, Rebecca Miller, Matt Cooper, Ron Reagan, Secretary, Cindy Parrish, and Zoning Officer, Ed Reid.

**Triking Ventures #24-10:** a preliminary/final land development on Elmira St.

Richard Bartlett from Triking Ventures presented plans for renovations to the drive-thru at the Burger King property on Elmira St. Reid stated that the comment letter from township review engineer Wm. Skip Schneider had no adverse comments. Discussion was held about parking capacity and site plans.

Motion to review the plan was made by Miller and seconded by Cooper. Motion carried, and the plan was reviewed with zero deficiencies noted.

Motion to recommend approval was made by Miller and seconded by Reagan. Motion carried.

**Witmer, Michele Ann #24-11:** a 2-lot subdivision on Sayre Hill Rd.

Scott Williams from Butler Surveying and Tom McCloe were in attendance to present the 2-lot subdivision on Sayre Hill Rd. A POA is on file for McCloe to represent Witmer in the matter. Discussion was held.

Commission member Bob Petruschak arrived at 7:37PM.

Motion to review the plan was made by Cooper and seconded by Miller. Motion carried, and the plan was reviewed with zero deficiencies noted.

Motion to recommend approval was made by Cooper and seconded by Reagan. Motion carried.

**Amato, Anna #24-12:** a 3-lot subdivision on King Rd.

Scott Williams and John Amato were in attendance to present the 3-lot subdivision on King Rd. It was noted that the agenda incorrectly said "Kind Rd" which was a typo. A POA is on file for John Amato to represent Anna Amato in this matter.

They are proposing to convert the existing 2 lots into 3 lots. There will be a proposed easement agreement for a shared driveway for lots 2 and 3. Discussion was held.

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Motion to review the plans was made by Miller and seconded by Reagan. Motion carried, and the plan was reviewed with zero deficiencies found.

Motion to recommend approval was made by Miller and seconded by Reagan. Motion carried.

Discussion was held about the unexecuted easement agreement with Amato's signature that is in the file. That record will remain in the file as evidence of his intent to grant the easement access if the property is ever sold.

**Zoning/SALDO updates:**

Miller stated that she asked at the August meeting if we could schedule a separate meeting for these updates. Discussion was held. Parrish will send an email on 9/17/24 to schedule a date since October submissions are due the day before.

**Minutes:**

Motion to approve the minutes from the August 5, 2024, meeting was made by Cooper and seconded by Petruschak. Motion carried.

**Correspondence:**

Correspondence was reviewed individually by the commission members and was noted on the agenda.

Chairwoman Carling adjourned the meeting at 8:26PM as there was no other business before the commission.

Respectfully submitted,

Cynthia R. Parrish

Secretary