

Athens Township Authority  
January 18, 2010

Chairman, Pat Musto at 6:30 p.m., called meeting to order. Members also present were Bob Blauvelt, Terry Depew, and Jack Walter.

CITIZENS

Floyd Haggerty, resident on Westbrook Street, has a delinquent bill. He wants to make a payment arrangement. He stated he was paying \$50 a month but with out late fees, he is not getting anywhere. His balance is over \$800.00. He stated he lost his job due to medical reason and his wife cannot work, she has to take care of him. He requested ATA to waive all the late fees, and he would pay \$73.33 a month and late fees until paid in full. Motion by Walter, seconded by Depew to agree to wave the late fees, accepting payment of \$73.33 a month and no late fees until paid in full. Motion was unanimous. If Haggerty's do not abide by the agreement, then all the late fees will be applied back on to the account. Mr. Haggerty also had a complaint regarding the neighbor's connection. He states they smell sewer smell. Blauvelt had already checked out the clean out that Haggerty stated was broke, but it is not and it is capped.

Motion by Blauvelt, seconded by Depew to accept the minutes of the December 21, 2009 meeting as written. Motion was unanimous.

FINANCIAL

The following bills were reviewed for approval of payment. Motion by Walter, seconded by Depew to approve the payment of the following bills.

A & J's	\$6,198.75
Aqua Pa.	\$191.20
Athens Borough Council	\$1,475.94
Chart Pool USA	\$126.99
Friedman Electric	\$211.73
Horn's True Value	\$6.99
Kinsley Power System	\$1,260.00
Line Systems	\$319.37
Niemiec, Smith & Pellingier	\$1,087.00
Penelec	\$1,632.94
PennVest	\$23,687.33
Pitney Bowes	\$300.00
Quill	\$109.75
Robert Blauvelt	\$2,915.30
Valley Energy	\$206.98
Valley Joint Sewer Authority	<u>\$45,914.20</u>
TOTAL	\$85,633.47

## LEGAL

Attorney Smith stated that the water company closed on the loan to purchase to the water assets and all is done. PennVest was paid in full and we received payment.

Claymac Equities lien will be filed tomorrow. We will get default judgment and will file for a date for disposition of assets, which usually will get Mr. Dyer to pay.

The proposal for Athens Borough will be \$640,000 flat fee. A new agreement within 90 days with how the allocation will be for charges. In addition, there will be a provision in there ATA get out of the agreement if we build our own line. In addition, that ATA be included on decisions on what is done, engineering etc. for future repairs and construction and that we have a voice in the scope of the work. Also, want to see something showing proof of maintenance. Motion by Walter, seconded by Blauvelt to authorize payment within 60 days of Athens Borough accepting \$640,512 for full settlement payment, no modification charges and no change order charges, and we still receive all notifications and paper work for construction. Motion was unanimous. Secretary Huckabee will contact bank for loan quote and contact Dave Twaddell for bond work.

Charles Zimmer judgment is final and we will file to execute on assets. Wittig has been turned into the Sheriff's office for execution of assets. Attorney Smith will see where that stands. Brian Butville, Wilawana Road, came into office and purchased the tap in permit for the sewer connection. Stated he cannot make any payment arrangements for payment of his bill and outstanding fees.

Meeting recessed into executive session at 7:05 p.m. for personnel matter. Meeting reconvened at 8:00 p.m.

ATA will check into the cost of a camera video system. Discussion about water infiltration in Greenes Landing was discussed.

No further business, meeting adjourned at 8:15 p.m.

Respectfully submitted,  
Valorie Huckabee  
Secretary

Athens Township Authority  
February 8, 2010

Chairman Pat Musto called meeting to order at 6:35 p.m. Members also present were Bob Blauvelt, Terry Cockcroft, Terry Depew, and Jack Walter.

CITIZENS

Larsen Design delivered the DEP post card mailer to the Authority for approval and signature for the Chesapeake man camp to be located over in the Industrial Park Development off Lomoka Road. The proposed housing is estimated at 69 EDU's. Motion by Blauvelt, seconded by Walter to approve the module post card. Motion was unanimous.

Motion by Blauvelt, seconded by Depew to approve the minutes of the January 18, 2010 meetings with the following correction. 6<sup>th</sup> Paragraph, 2<sup>nd</sup> sentence should read, "A new agreement within 90 days after the completion of the Maple Street Project..." Motion was unanimous.

FINANCIAL

A proposal was received from C & N Bank for the \$640,000 for the Athens Borough Maple Street Project was received. Dr. Musto had requested a 10 year fixed interest rate. Depew stated that they could quote it, but ATA original spoke about maybe consolidating their debts when the money is needed for the Joint Authority project, so that is why a 3 and 5 year was quoted. Depew also stated that the bank fee is going to be waived. Motion by Blauvelt, seconded by Walter to approve the note from C & N Bank for \$640,000 at the rate of 4.05% for 3 years. Motion was carried with Terry Depew abstaining.

Information was received from Envirosight for video and camera equipment. A system is \$40,000 to \$80,000. A representative of the company will come up and show us some of the equipment.

Meeting recessed in to executive session for personnel issues at 7:15 p.m. Meeting reconvened at 7:35 p.m. An advertisement will be placed in the local paper to see if there is anyone interested the maintenance operator job if Teeter does not accept proposal after Dr. Musto speaks with him.

Motion by Depew, seconded by Walter to approve the payment of the following bills as presented. Motion was carried with Blauvelt abstaining.

A & J's	\$5,513.38
Aqua Pa. Water	\$306.13
Austin's Excavating	\$360.00
Data Management & Reporting	\$152.00
Gannon Associates, Inc.	\$375.00
Horn's	\$82.24
Kinsley Power Systems	\$230.00
Line Systems	\$320.60

Penelec	\$1,046.80
Pennvest	\$24,368.95
Pitney Bowes	\$100.00
Robert Blauvelt	\$2,051.00
Secretary of the Commonwealth	\$84.00
South Waverly Borough	\$4,913.55
Valley Energy	\$184.98
Valley Joint Sewer Authority	\$441.42
TOTAL	\$41,530.05

Attorney Smith stated that the Wittig levy on assets should be filed by end of week. A letter was sent to Brian Butville stating that even thou he purchased the tap in permit; he still needs to connect the house to the sewer.

Claymac Equities sent a proposal to pay his sewer bill. Chris Dyer proposes to pay \$10,000 down and \$3,000 a month and ATA not bill any future late fees as long as he keeps the payments up to date. ATA will not accept offer but will counter with \$31,000 down (1/2 amount due) and wired to our account at Dyer expense, \$2,500 a month and all new quarterly fees be paid when due and ATA will not charge any late fees unless payments are not made.

A letter was sent to Charles Zimmer stating his lateral line of the sewer is broke and needs to be fixed immediatly. ATA has not heard a word from him. The township Code Inspector will be contacted.

The Athens Borough proposal was discussed. ATA sent a proposal of a new agreement for the use of the pump station and they countered. Blauvelt stated the agreement for the pump station is suppose to be figured out 90 days after the completion of the Maple Street Construction. Discussion followed of different items Athens Borough wants in a new agreement and also wants to charge ATA for a flow meter even thou ATA has one all ready.

#### OTHER BUSINESS

Blauvelt discussed the CVS utility construction. He also asked about ATA property and if we should get the property appraised since the treatment plant tanks are gone. It was decided we would later.

ATA has not heard anything about the agreement for the pump station maintenance for CVS. Attorney Smith was instructed to write STEG regarding the agreement along with letting them know that the tap in fee needs to be paid also.

No further business, meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Valorie L. Hickabee*

Secretary

South Waverly Borough  
March 15, 2010

Chairman, Dr. Patrick Musto at 6:30 p.m., called meeting to order. Members present were Bob Blauvelt, Terry Cockcroft, Terry Depew and Jack Walter.

Dr. Musto announced that an executive session of the Authority for personnel matters was held on March 8, 2010 at 6:30 p.m. at the Township building.

Motion by Cockcroft, seconded by Blauvelt to approve the minutes of the February 8, 2010 meeting as written. Motion was unanimous.

FINANCIAL

Motion by Cockcroft, seconded by Depew to pay the following bills that total \$46,518.32. Motion was carried with Bob Blauvelt abstaining.

A & J's	\$5,126.83
Aqua Pa. Water	\$352.55
Daily Sunday Review	\$350.71
Gannon Associates	\$3,256.00
Horn's True Value	\$338.04
Line Systems, Inc.	\$338.04
Niemiec, Smith & Pellenger	\$1,946.95
Penelec	\$810.81
PennVest	\$23,687.33
Pitney Bowes	\$300.00
Robert Blauvelt	\$1,551.50
South Waverly Borough	\$4,913.55
Sweetland Engineering	\$1,460.00
The Morning Times	\$149.74
Valley Energy	\$254.81
Valley Joint Sewer Authority	\$2,000.00
TOTAL	\$46,518.32

John Solovey from Pa. Public Works Equipment Co demonstrated a video camera system to video out sewer lines. Cockcroft stated it was good information. Estimate for system is \$66,381.78.

Dave Twaddell, bond counsel, called and needs ATA to arrange a special meeting for the bond closing. He stated he contacted PennVest and they have approved the borrowing of the money since they mortgage on our lines. PennVest stated it takes approximately 30 days, which would be over April 1 due date for Athens Boroughs money. We can sign all the paper work and check not be disbursed until the day PennVest approves payment. Twaddell stated PennVest has approved in the past and should not be a problem. ATA will meet on the 31<sup>st</sup> of March at a time scheduled by Twaddell.

ATA received the yearly audit contract with EFP Rothenberg. Motion by Walter, seconded by Blauvelt to approve the yearly audit for \$4,800. Motion was unanimous.

Terry Sheets from Bradco Supply presented a quote for a 2010 Ford 250 and Ford 350 truck. The 250 is \$31,426.40 through Co-Stars (government contract) and a 350 is \$32,696.28. Optional equipment is \$10,965.30. Dr. Musto appointed Walter and Cockcroft to review the quote. No action will be taken now.

## LEGAL

Attorney Mark Smith stated Athens Borough accepted our offer for settlement for the Maple Street Project. The particulars for a new pump station agreement still needs to be worked out.

A letter was received from Brian Butville regarding his connection to the sewer. He purchased the tap in permit but has not connected yet. He is offering to pay \$130 a month and was suppose to send payment last week, which we have not received. Motion by Blauvelt, seconded by Walter to have Smith write Butville and tell him ATA will accept ½ of amount due within 10 days and rest of amount due in 5 equal monthly payments. Discussion followed on how to proceed to collect fees and ATA will levy on assets. Motion was unanimous.

Attorney Smith stated Claymac contacted him on Friday and stated he had not received any correspondence regarding his last letter about settlement. Smith stated he checked to see if we can disconnect water and we can. ATA has to follow the procedure. 37 days prior to disconnection of service, we have to written notice of intent to terminate services must be served up the landlord. Smith was instructed to do this for April 8, 2010. Notice will also be given to various governmental agencies that are involved with utilities and health matters. Each tenant must be served to each tenant. The notices to the tenants must state that they have the right to continue services by paying for the prior 30 days service and thereafter make all future payments. The notice to the tenants must be posted at the mobile home park. The landlord has the right to file a petition with the court challenging the termination of sewer services. Blauvelt stated he would like something in the paper that by him not paying the bill, all the user rates could go up and this is why we are doing this. The paper that Constable Wilkinson filed has to be file in the courthouse and he did not do that. Huckabee will contact him and have him come into our office and resign the original and notarize it.

Smith has discussed the CVS agreement with STEG. DEP states we own from PA boarder to the manhole that they connected the sewer line too. STEG has to own pump station for 20 years due to the funding. A separate agreement will be written for CVS as a user agreement and maintenance and operations agreement will be with STEG – CCADI. SEA Engineers stated they would help us if we need help with a budget on cost for the operations of a pump station. Sweetland also said we should have copies of the NY water quality permit and that they are complying with the N.Y. law. O & M Manuals guarantees, and list of equipment is

all needed. CCADI requires 5 million liability insurance and our insurance is not that high, Smith will contact them regarding this. Discussion followed about a user rate for the sewer fee. Since Mills Pride (Masco) is charged \$220 per EDU, CVS should also. Motion by Blauvelt, seconded by Walter that the quarterly fee for Factory Commercial will be \$220 and EDU. Motion was unanimous. The tap in fee will be based on square footage of the building. When new phases are designed, ATA will have to approve the connection and a new tap in fee for the new building will be charged.

Sheriff's department has 90 days to serve Wittig to levy on assets. This has not happened yet. Smith will call sheriff's department to see if they are going to get out within the time limit and if not, we will have constable serve.

Fortune Buffet had a problem with their grease tanks not being pumped and then causing a blockage in their line. Bob Blauvelt went out to see the problem that was reported. We called Township to have their Code Officer view it and to enforce their Ordinance which accepted our Rules & Regulations. Twp. Code Officer stated it was not his job and Twp. Secretary faxed copies of the ordinance to Attorney Smith and ATA office. The way it is worded, they do not enforce, but authorize an ATA representative to enforce it. After finding out the problem, Blauvelt told Fortune Buffet to clean up problem and he would be back the next day. He went back and it was all cleaned but the tank had not been pumped and cleaned. The grease had been removed by buckets full and put in the dumpsters. Al Teeter and Blauvelt checked the manholes down line and there is some grease in them but not bad. They also checked Grace's, since the Valley Joint Sewer Authority told Dr. Musto that Athens Borough had router truck at Longway Street due to grease problem. A letter will be sent to the Fortune to pump their tank and keep it pumped every 6 months (if our rules so state). Another letter will be sent to developer to state to them that their own pump station needs clean and maintained. Fortune Buffet will also be billed for the time and costs incurred.

A set of plan was received from from the Township, through the Larsen Design for Road C. It states ATA needs to review plans and is authorizing ATA to design the relocation of the sewer lines. We will send plans and copy of letter to SEA to request an estimate that it will cost to review this. ATA asked if we would be reimbursed through the Township for this, but no one knew for sure. Dr. Musto will speak with Robin Smith.

Meeting recessed into executive session at 8:30 p.m. for personnel matter. Meeting reconvened and adjourned at 10:05 p.m.

Respectfully submitted,

*Valerie L. Huchabee*

*Secretary*

ATHENS TOWNSHIP AUTHORITY  
March 31, 2010

Meeting was called to order by Chairman, Dr. Patrick Musto at 11:45 a.m. Members also present were Terry Depew, Jack Walter, and Bob Blauvelt. Also attending was Authority solicitor, Mark Smith.

Dave Twaddell and Ben Reid representing Rhoads and Sinods, bond counsel was present with the bond paperwork for our loan. Resolution authorizing and approving a loan agreement between ATA and C & N Bank, setting forth the form of the loan agreement and execution and delivery of documents for the loan for \$640,512. Motion by Blauvelt, seconded by Musto to approve resolution. Motion was carried with Depew abstaining.

The following bills were presented for payment. Motion by Blauvelt, seconded by Depew to approve the payment of the bills that total \$9,361.56. Motion was unanimous.

Aqua Pa. Water	\$279.20
Kai Pan Consulting	\$227.10
Line Systems	\$337.45
Penelec	\$487.69
Rhoads & Sinon	\$7,850.00
Valley Energy	<u>\$180.12</u>
TOTAL	\$9,361.56

Meeting recessed into executive session at 12:00 p.m. for personnel reasons. Meeting reconvened at 12:30 p.m.

Motion by Depew, seconded by Walter to approve Bob Blauvelt as supervisor for ATA employee. Motion was carried with Blauvelt abstaining.

Chairman Musto stated Cockcroft spoke with him about having someone come in and do a review of our pump stations. He stated the water company has this service available. Blauvelt also spoke with J & R Electric and quote him \$150 per station. Motion by Depew, seconded by Walter to contact both companies and ask for a quote. Motion was unanimous.

Chairman Musto stated he spoke with Twp. Supervisor Robin Smith and she believes any lines that need moved for road C would be paid for through the project.

Discussion followed regarding hiring employees. Teeter was contacted to come to meeting and talk to board about his employee contract. Blauvelt asked about him being hired as a part time employee to back up Teeter when Teeter is off work. Hourly wages was discussed. Motion by Walter, seconded by Depew to hire Bob Blauvelt as the back up sewage collection operator at \$17.00 effective 4/1/10. Vote was carried with Blauvelt abstaining.

Meeting recessed into executive session for personnel reasons at 1:00 p.m. Meeting reconvened at 1:45 p.m. Blauvelt asked how much time he could have to follow Al around to learn what to do. Blauvelt suggest 2 weeks and Chairman Musto stated 1 week is sufficient. Motion was made by Walter, seconded by Depew to accept the contract with the changes as discussed in executive session for Al Teeter as our full time employee effective 4/1/10. Motion was unanimous.

No further business, meeting adjourned at 1:45 p.m.

Respectfully submitted,

*Valerie L. Luckabee*

Secretary

**ATHENS TOWNSHIP AUTHORITY**  
**APRIL 19, 2010**

Chairman, Dr. Patrick Musto at 6:30 p.m., called meeting to order. Members also present were Terry Depew and Bob Blauvelt. Authority solicitor, Mark Smith also attend and employee Al Teeter.

There were no citizens to be heard.

Motion by Depew, seconded by Blauvelt to approve the minutes of the 3/15/10 meeting as written. Motion was unanimous. Motion by Blauvelt, seconded by Dr. Musto to approve the minutes of the 3/31/10 meeting as written. Motion was carried with Depew abstaining as he is employed by C & N Bank.

**FINANCIAL**

The following bills were reviewed to be paid. Motion by Depew, seconded by Dr. Musto to approve the bills for payment. Motion was carried with Blauvelt abstaining.

A & J's	\$8,084.08
Alton Teeter	\$314.00
Aqua Pa.	\$68.36
Athens Borough Council	\$1,145.41
Bradco Supply	\$226.27
Friedman Electric Supply	\$146.64
Gannon Associates, Inc.	\$1,072.00
Horn's True Value	\$39.96
Niemiec, Smith & Pellingier	\$1,443.00
Pa. State Association of Boroughs	\$120.00
Penelec	\$972.39
PennVest	\$23,687.33
Pitney Bowes	\$220.40
Robert Blauvelt	\$1,149.50
Secretary of the Commonwealth	\$84.00
The Morning Times	\$7.24
Valley Energy	\$62.13
Valley Joint Sewer Authority	<u>\$46,394.19</u>
TOTAL	\$85,236.90

Meeting recessed into executive session for personnel matters at 6:35 p.m. Meeting reconvened at 7:02 p.m.

**LEGAL**

Attorney Smith reviewed the agreement issue with CVS. The O & M manuals, as built and equipment are still needed. CCIDA stated we have them but we do not. ATA will give them 90 days from start up to produce the all. The budget for operating their pump station was discussed later in meeting. We will bill \$2,200 a month and check pump station every day. Our thought is that it will not need checked every day, but CCIDA said in their email to visit every day. ATA believes that after a few months we can have a better idea on the flow and will know more then.

Claymac sent a check for \$10,000 on good faith to ATA in hopes we would not notify the owners. His attorney states there is a purchase agreement on property and closing is supposed to happen July 1, 2010. ATA asked for a copy of the purchase agreement but had not received it by the meeting. ATA will accept the \$10,000 payment and offer to Claymac, that is he pays \$10,000 May 1<sup>st</sup> and June 1<sup>st</sup> and the payments are in the office by these dates – we will freeze the late fees accruing. We will not waive previous, but will not assess any more. A court order was signed that will compel Claymac to give ATA the homeowners name and address and attorney Smith will let him know if he does not fulfill our requirement, we will follow through on the homeowners.

Wittig went to the Sheriff's office and paid \$700 cash on his account to stop the asset sale. We have not received it yet from the Sheriff's office.

Sheriff told Attorney Smith that Zimmer is still in Florida so they aren't able to levy on assets. ATA instructed Smith to start the procedure for water shut off.

A letter was sent from Brian Butville to Smith stating that he can not afford to pay on our terms. He stated he would pay the \$130 plus a little more for the other fees, but that has not happened either. Motion by Blauvelt, seconded by Depew to start asset levy through the Sheriff's office.

Blauvelt spoke about delinquent accounts and how people are notified to pay and then they pay a payment, make a promise to finish paying and then do not. Discussion followed about the process. Motion by Blauvelt, seconded by Depew to file at magistrate, turn off the water immediately if the payment plan is not met. Motion was unanimous.

Attorney Smith stated that a meeting with Athens Borough would have to be set up to work out the agreement. ATA would like 2 members from each, their attorney's and meeting will be held at the South Waverly Borough hall, the ATA office.

Aqua Pa. Water wanted a copy of the papers that stated the loan on the water tank and lines were paid in full. We will fax a copy to Attorney Smith to forward to their attorney.

#### OTHER BUSINESS

Dr. Musto wrote J & R Electric and Aqua Water to get a price for reviewing the pump stations.

Blauvelt will attend the South Waverly Authority meeting on Wednesday at 3:00 to speak to them regarding joining in with our employee doing SWMA pump station and line work.

Dr. Musto stated SEA contacted him and said they were in contact with Larsen Design regarding Road C and some of the line would have to be moved, but Larsen stated that the design is not final yet.

Discussion followed about Nomac housing and the review comments. SEA is reviewing the corrected drawings. Discussion followed about the inspection of the sewer lines when the development is built. Motion by Depew, seconded by Dr. Musto to have Blauvelt, as the inspector and he will be paid as a contractor, not as an employee, \$20 an hour and mileage. Motion was carried with Blauvelt abstaining.

Blauvelt spoke about a flashing light bar for employee truck. The cost is about \$500 through Bradco. The bar is removable. Motion by Depew, seconded by Blauvelt to purchase the light. Motion was unanimous.

No further business, meeting adjourned at 8:15 p.m.

Respectfully,  
Valorie Huckabee  
Secretary

**Athens Township Authority**  
**May 17, 2010**

Chairman, Dr. Pat Musto at 6:37 p.m., called meeting to order. Members also present were Terry Cockcroft, Bob Blauvelt, and Jack Walter.

There were no citizens to be heard.

Motion by Blauvelt, seconded by Walter to approve the minutes of the April 19, 2010 meeting as written. Motion was unanimous.

**FINANCIAL**

The following bills were reviewed to be paid. Motion by Walter, seconded by Cockcroft to approve the bills as presented. Motion was unanimous.

Alston Teeter	\$223.50
Amrex	\$1,464.00
Aqua Pa.	\$42.95
Athens Township Supervisors	\$40.00
Bradco Supply	\$212.71
Coyne Textile	\$169.84
Data Management & Reporting	\$73.00
EFP Rotenbert, LLP	\$3,000.00
Gannon Associates	\$1,665.00
Greater Valley Chamber of Commerce	\$50.00
Horn's True Value	\$121.93
HSBC Business Solutions	\$356.43
Line System	\$337.34
Niemiec, Smith & Pellinger	\$537.00
Pa. One Call	\$2.55
Penelec	\$962.38
PennVest	\$23,687.33
Robert Blauvelt	\$797.00
Robert J. Blauvelt	\$22.50
Sweetland Engineering	\$3,168.20
The UPS Store	\$15.45
Valley Energy	\$87.27
Valley Joint Sewer Authority	\$400.00
WACA Instruments	\$359.85
TOTAL	\$38,196.23

A list of delinquent accounts with a balance over \$1,000 was reviewed. David Bunt, Brian Butville, Claymac, John & Debbie Northrup, VA Clinic and Charles Zimmer. Cockcroft stated why we do not just turn off the sewer – plug the sewer line. VA Clinic is bill by water usage and something went on about a new mailing address and department paying their utilities. Discussion followed about Northrup's and Cockcroft stated he believes that their garage is an EDU and hooked up to sewer.

Huckabee stated they always come up with excuses as to why they cannot pay their bill. They make promises and never keep them. We have filed twice at magistrate office on previous balances. A letter will be written to them stating that we suspect they have apartment in top of garage and has to pay tap in fee of \$1,500, and their sewer bill will start being charged additional EDU, and we are not going to charge back for past usage, and they have 10 days to pay delinquent bill of \$1,800 and all fees associated with collection if we file at magistrate. If they contact office and stated it is not an EDU we will state we need to inspect. Motion by Walter, seconded by Blauvelt to give Chairman Musto authorization to speak with Attorney Smith and to do whatever, whenever to prosecute, sheriff sale, or whatever on the delinquent accounts. Motion was unanimous.

## **MAINTENANCE**

Blauvelt reported that parts for the chlorine pumps were ordered to repair some that are worn. He is meeting with Aqua Water regarding a price to evaluate the pump station conditions on Tuesday. The by-pass that was installed and repaired previously is still not working properly. Teeter is getting prices for repair parts. 2 roofs on 2 of the building need caulked. The CVS start up is scheduled for the 20<sup>th</sup>. The CVS – ATA agreement has been signed. The CCIDA/ATA was supposed to be signed by CCIDA on the 14<sup>th</sup> but we have not received anything. Motion by Blauvelt, seconded by Walter to approve the CCIDA/ATA agreement and authorize Chairman Musto to sign it when we receive it. Motion was unanimous. Blauvelt suggested that maybe we could remove the old Webster plant as we did at QEE so the land would be usable. Huckabee suggested we contact Chesapeake and see if we can get no drill leases on all the properties the authority owns. Blauvelt discussed the construction going on for Maple Street in Athens Borough. A meeting has been sent for May 25<sup>th</sup>, but Musto cannot be there. Musto will speak to Attorney to see if he will reschedule it.

Dr. Musto asked if the Authority would be interested in checking into piggy backing on the Valley bond to consolidate our debts. ATA would like to see if this is feasible.

Blauvelt attended the Road C meeting and reported that Larsen said the utilities would have to be moved by December 2010. Blauvelt said we do not have to anything that the project of Road C will have to see about it.

Discussion followed about having the QEE property appraised. Motion by Blauvelt seconded by Cockcroft to have an out of town appraiser do it. Motion was unanimous.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

*Valerie L. Huckabee*

Secretary

Athens Township Authority  
June 21, 2010

Vice Chairman, Terry Cockcroft at 6:34 p.m., called meeting to order. Members also present were Bob Blauvelt, Terry Depew, and Jack Walter. Also present was Authority solicitor Mark Smith and assistant secretary, Valorie Huckabee.

Motion by Blauvelt, seconded by Walter to approve the minutes of the May 17, 2010 meeting as written. Motion was unanimous.

FINANCIAL

Motion by Walter, seconded by Depew to approve the payment of the following bills. Motion was carried with Blauvelt abstaining.

Amrex	\$1,113.00
Aqua Pa. Water	\$169.80
Chamber Choice	\$536.28
Coyne Textile Service	\$89.36
Eastern Pa. Supply Co.	\$7.98
Friedman Electric Supply	\$204.54
Gannon Associates, Inc.	\$1,067.00
Horn's True Value	\$60.46
Kinsley Power Systems	\$2,100.00
Line Systems	\$345.44
Moore's Automotive	\$367.58
Niemiec, Smith & Pellingner	\$468.00
Penelec	\$1,275.11
PennVest	\$23,687.33
Quill	\$246.72
Robert Blauvelt	\$972.50
Valley Energy	\$113.23
WACA Instruments	<u>\$122.85</u>
TOTAL	\$32,947.18

A proposal was received from Sweetland Engineering, requested by Cockcroft for a resident project representative for the Nomac Housing Unit. The proposal is for time & materials at \$75 an hour. Cockcroft stated this was for us to have on hand if we need them with all the development that could be happening and ATA needing inspectors.

MAINTENANCE

Blauvelt reported that the pump stations are being mowed with a weed eater and time could be saved if we had a lawn mower. Motion by Cockcroft, seconded by Depew to purchase a lawn mower or yard machine for no more than \$300. Motion was unanimous.

Blauvelt reported that the costs to repair the relief valve at the McDuffee pump station that Mr. Hiley installed years ago would be \$600 for parts and new valve. Motion by Walter, seconded by Depew to approve the purchase of the parts and valve and to have our employees repair. Motion was unanimous.

Queen Esther pump station has a galvanized pipe for the pump discharge and it is leaking and does not pump. ATA needs to get quotes to have someone repair and it also will have to be pumped by septic hauler doing the time of repair or bypassed. Motion by Walter, seconded by Depew to obtain data and quotes for the repair of the pump discharge pipe using PVC instead of galvanized.

On the 25<sup>th</sup> of May, Eastcom Associates demonstrated a line locator for locating force main lines. The local gas companies use the same ones. 3 quotes were received for the line located. Eastcom is \$7,200 for a RD8,000 locator and equipment, RJM Company is \$8,460 and Ohio Power Tool is \$8,108.00. There is possible a demo available from Eastcom but they were positive yet and he did not know any details about the warranty. Motion by Walter, seconded by Depew to authorize up to \$7,200 for the purchase of a line locator from Eastcom Associates. Motion was unanimous.

A universal hose for the blow off valves is needed. The cost will be \$45.00. Hickory Heights valve vault has about 37" water in it. Blauvelt said if they drain it, he has been in contact with a company that will come in paint a sealant on the walls. Huckabee stated that the company the repair manholes in QEE does injection repair and they used it in South Waverly and it worked and they have not had any problems. We will try to contact Municipal Services to see about the same thing.

Blauvelt reported that the generator had been running up to CVS for 199 hours. He said the "guard shack" has power ability to turn off electric and this has been happening. In addition, Dandy was wondering when they could hook up to the sewer. ATA said they could now.

#### OTHER BUSINESS

Everything is hooked up for the Maple Street pump station in Athens Borough. Athens Borough has discontinued the use of River Street.

Aqua wastewater management pump station inspection report was received. They were asked to give us a proposal to do an inspection and we received an inspection and a bill for \$1,105 for the inspection. Discussion followed about the report as ATA was under the impression that we were going to get an estimate for doing the inspection. The report was reviewed. Cockcroft called for an executive session for personnel reason at 7:45 p.m. Meeting reconvened at 8:05. Motion by Depew, seconded by Walter to pay the bill of \$1,105 for the inspection. Motion was unanimous. Motion by Depew, seconded by Walter to have our employees pursue the list and do what needs to be done. Motion was unanimous.

## Legal

Motion by Blauvelt, seconded by Walter to disburse a check for \$1,000 each payable to the Bradford County Sheriff for sheriff sale for the Charles Zimmer property located at 216 Westbrook Street and David Bunt property located on the Wilawana Road for non-payment of sewer fees. Motion was unanimous.

The Claymac property sale has been delayed for about a month. Attorney Smith said this isn't unusual for this type of property sale.

A meeting with Dr. Musto, Blauvelt, Athens Borough, and attorneys will be held on Thursday, the 24<sup>th</sup> at 5:30 p.m. for the pump station agreement.

A writ of execution will be filed on the Brian Butville. This will freeze his checking accounts for payments of fees.

A right to know request was asked for all information related to the sale of the water tank and lines. A price was requested for the information. After speaking with Attorney Smith who was going to copy the information and ship to her the person, she filed a complaint with the state for not having the information given back to her within the 5 days. Attorney Smith has spoken with her and the items has been sent and she was sent a letter to withdrawal the complaint.

Attorney Smith will contact Century 21, Bill Them to appraise the Queen Esther property.

Cockcroft asked if we are having any problems with the chinease restaurants. Blauvelt said none. He asked Blauvelt when he thought he would be done with Maple Street project and Blauvelt thought about 10 more hours.

No further business, meeting adjourned at 8:25 p.m.

Respectfully submitted,  
Valorie L. Huckabee

Athens Township Authority  
July 19, 2010

Dr. Patrick Musto called the monthly meeting together at 6:32 p.m. Members also present were Terry Cockcroft, Bob Blauvelt, Terry Depew, and Jack Walter.

CITIZENS

Harmon Kelly from Pump Station Hill Road addressed the board regarding the notice he had received for pumping the septic system. He stated he has like a mini pump station and has a special system that if it were pumped it would cost him about \$5,000 in chemicals afterwards. He stated the manufacturer of the system told him it never needs pumped. He stated Freeman Smith installed it back years ago. Board asked to provide paper work and or permit and we will check out the information.

Motion by Walter, seconded by Depew to approve the minutes of the June 21, 2010 meeting as written. Motion was unanimous.

FINANCIAL

Motion by Depew, seconded by Cockcroft to approve the payment of the following bills. Motion was unanimous.

Alston Teeter	\$279.50
Amrex	\$1,166.00
Aqua Pa. Water	\$267.79
Athens Borough Council	\$1,932.15
Athens Township Supervisors	\$60.00
Bradford County Sheriff's Dept.	\$2,000.00
C & N – nsf check from customer	\$204.24
Chamber Choice	\$532.03
Coyne Textile	\$111.70
Croft Lumber	\$89.70
EFP Rotenberg	\$1,800.00
Gannon Associates	\$1,067.00
Horn's	\$161.24
J & R Electric	\$178.00
Line Systems	\$342.45
Niemiec, Smith & Pellingier	\$595.50
Pa. 1 Call	\$30.40
Penelec	\$1,496.31
PennVest	\$23,687.33
Pitney Bowes, Purchase Power	\$350.00
Robert Blauvelt	\$55.50
South Waverly Borough	\$4,913.55
Valley Energy	\$123.43

Valley Joint Sewer Authority	\$46,394.19
Valmatic	\$48.07
Vellano Bros., Inc.	<u>\$88.41</u>
TOTAL	\$87,874.49

## LEGAL

Attorney Smith sent us a letter stating that we might have to register as a NY employer since we are doing work in New York. Blauvelt stated he contact CCIDA to see if they could tell us.

Smith filed writ of execution on the Charles Zimmer property for Sheriff's sale. The notification to the tenants went out stating the water was going to be turned off for non-payment of sewer fees. Mr. Zimmer wrote the Authority stating he was a vet and now a senior citizen and requests a payment plan. Also stated he was filing a complaint with the PUC. Smith wrote him and stated he wanted a copy of the complaint. ATA will proceed with the Sheriff's sale. Smith also stated the same is happening for David Bunt.

Claymac's closing on the sale of property is scheduled for the 23<sup>rd</sup> of August. Smith will contact closing attorney and let them know the amount due. Smith said they would have to pay it off to close.

Smith, Musto, Blauvelt met with Athens Borough and Attorney Foster regarding the agreement for the pump stations. Foster stated he would have agreement ready for tonight's meeting but it was not. Cockcroft asked if we know the designed capacity of that pump station and we do not so Smith will ask their attorney.

The open records complaint has been withdrawn that was filed for the information regarding the sale of the water lines and things.

## MAINTENANCE

The transducer and essex for Queen Esther Estates failed and were replaced. There is a seal failure – generator situation at CVS, which has to be taken care by Vacri. A walk behind string mower was purchased from Sears and will be kept at station #1 shed. The line locator was received and will need to be stored somewhere heated.

Some items have been completed that was on the list that Aqua stated that was needed for repairs. Dr. Musto asked Blauvelt to update list and forward to ATA members so we know the status of things.

Discussion followed about a Muffin Monster pump for Pump Station #1 to help with the maintenance there. If we had one there, maybe it would not have to be visited every day. Blauvelt will contact engineers and request a proposal for project.

Dr. Musto stated Valley Joint Sewer Authority would probably go out to bid the first of the year.

Meeting recessed into executive session for personnel reason at 7:35 p.m. Meeting reconvened at 7:56 p.m. Walter made motion, seconded by Depew to approve the capacity increase for Callear's Bar-B-Que. Meeting adjourned at 8:02 p.m.

Respectfully submitted,

*Valerie L. Huckabee*

Secretary

Athens Township Authority  
August 16, 2010

Meeting was called to order by Chairman, Patrick Musto at 6:30 p.m. Members also present were Jack Walter, Bob Blauvelt, Terry Depew, and Terry Cockcroft. Also attending was Solicitor, Mark Smith and David Sweetland, Sweetland Engineering.

Motion by Cockcroft, seconded by Blauvelt to approve the minutes of the July 19, 2010 meeting as written. Motion was unanimous.

The following payments were reviewed for payment. Motion by Depew, seconded by Walter to approve the payment of the following bills. Motion was unanimous.

Aqua Pa. Water	\$222.14
C & N Bank	\$38,964.07
Chamber Choice	\$532.03
Coyne Textile Service	\$89.36
Curtis 1000	\$1,216.98
Eastcom Associates	\$7,000.00
Engineer Supply	\$104.73
Fluid Kinetics, Inc.	\$2,476.37
Friedman Electric	\$103.71
Gannon Associates	\$1,069.00
Horn's True Value	\$2.24
Jones Water Supply	\$579.69
Kai Pan Consulting	\$250.00
Line Systems, Inc.	\$339.38
Niemiec, Smith & Pellingier	\$410.00
Pa. 1 Call Systems	\$7.60
Penelec	\$1,184.10
PennVest	\$23,687.33
Pitney Bowes	\$478.54
Quill	\$40.94
Robert Blauvelt	\$894.00
Valley Energy	\$88.52
Valley Joint Sewer Authority	<u>\$1,520.00</u>
TOTAL	\$81,259.73

## ROAD C

David Sweetland stated he stopped at Larsen Design on his way up to discuss Road C and the information that he had received 2 weeks prior was not same as today. He stated they will be doing some more grading than planned. Our sewer line will have to be redesigned and relocated. This will affect the CVS force main also. The proposal from SEA is in 2 parts due to not knowing who is going to be doing the reconstruction of the line. Total price for both Design and Construction is \$25,400. Motion by Cockcroft, seconded by Walter to approve the contract, contingent upon our solicitors review of the contract. Motion was unanimous. The proposal is written as us bidding the construction.

## MAINTENANCE

Blauvelt reported that about 80% of the list of work that Aqua reported is completed. Blauvelt stated he authorized the purchase of 2 steel poles for the basket for a pump station. Blauvelt also stated that without going into a lot of detail, a price to install a muffin monster for pump station #1, would be about \$150,000. Sweetland said they just bid a project with one and would check on price. CVS pump seal leak is corrected and all is running correct. The electric to the panel at Hickory Heights has been fixed.

Nomac Housing's sewer work is being done. They have the sewer line under the road completed. Blauvelt questioned the other utilities being so close to our sewer line.

## LEGAL

Attorney Smith reported that Sheriff's Sale has been posted for David Bunt and Charles Zimmer. Discussion followed about how the sheriff's sale works. A property opinion was discussed to find out a resale price on the Zimmer property. Motion by Blauvelt, seconded by Walter to contact Steve Novak for a drive by property opinion of value of property. Motion was carried with Cockcroft abstaining, as his wife is employed for the business. A letter was received from Zimmer with a payment plan. He paid a current fee of \$780 and said he would return in a bout 2 days with another \$500. He did not return. 1 of the tenants did pay \$260 to stop the water termination. A letter will be written to Zimmer, pay full amount due.

Attorney Smith stated that our contract for our employee is up 12/31/10 and even though it doesn't have a 60 day notification to terminate so we could turn our maintenance over to the Valley Joint Authority. Smith stated we would have to give CVS 90 day notice and Musto stated we would just sub-contract to Valley for that.

A bank garnishment of accounts has been filed on Brian Butville for payment of sewer fees.

## OTHER BUSINESS

Blauvelt inspected the grease trap system for Callear's Restaurant. It isn't exactly like our rules and regulations but they were there prior to our grease trap rules. Blauvelt described the system. Motion by Blauvelt, seconded by Walter to approve the addition the letter to serve. Motion was unanimous.

Harmon Kelley gave us paper work for his "unique" septic system he thinks he has. It was installed under the previous owner in 1985. There is nothing unique and he has a tank that can be pumped. A letter will be written to him stating that he still has to pump his tank. Motion was unanimous.

Dr. Musto reported that the Valley Joint Sewer Authority is still pursuing saleing water to Chesapeake Gas Company. He also met with Mark Lindquist and Lindquist will be talking to ATA to see if they want to combine any of their loans with the Joint Authority bond.

Smith stated that he contacted Bill Them of Century 21 and Them does not do appraisals anymore. Smith will contact Paul Switzer for the appraisal of QEE property.

No further business, meeting adjourned at 7:45 p.m.

Respectfully submitted,

*Valerie L. Huckabee*

Secretary

Athens Township Authority  
September 20, 2010

Meeting was called to order by Chairman, Dr. Musto at 6:30 p.m. Members also present were Bob Blauvelt and Jack Walter.

Motion by Blauvelt, seconded by Walter to approve the minutes of the August 16, 2010 as written.

FINANCIAL

The following bills were reviewed. Blauvelt stated that in his inspection costs it included some hours from Maple Street that he had not turned in for the last part of the inspection. Motion was made by Walter, seconded by Dr. Musto to pay the following bills as presented that total \$33,000.14. Motion was carried with Blauvelt abstaining as there is a check for him.

Alston Teeter	\$259.00
Amrex	\$1,168.00
Aqua Pa.	\$186.56
Athens Twp. Authority	\$186.56
Athens Twp. Supervisors	\$60.00
Chamber Choice	\$532.14
Coyne Textile	\$89.36
Gannon Associates	\$348.00
Horn's True Value	\$49.11
J & R Electric	\$392.00
Line Systems	340.90
Metal Fusion	\$195.00
Moore's Automotive	\$43.27
Niemiec, Smith & Pellingier	\$460.00
Pa. one Call	\$17.70
Penelec	\$477.20
PennVest	\$23,687.33
Robert Blauvelt	\$2,782.00
Sweetland Engineering	\$422.50
Valley Energy	\$59.18
Valley Joint Sewer Authority	\$1,200.00
TOTAL	\$33,000.14

ATA received yesterday afternoon the preliminary plans from Sweetland Engineering regarding the relocation of the sewer lines for Road C. Also, received was the bill for service so far on this project. Motion by Blauvelt, seconded by Walter, to approve the payment of \$8,471.82 for the work done so far. Motion was unanimous.

A budget workshop will be scheduled when Dr. Musto can check his appointments.

## LEGAL

Attorney Smith reported all went well with Claymac and closing happened and we got all our money and the current quarters.

The SEA proposal for Road C had the changes made to it and ATA signed it. He is still trying to get a hold of John Thompson (Athens Township's) solicitor to try to get an agreement for reimbursement for Road C expenses.

The sheriff sale for Bunt and Zimmer is end of month. Someone from Authority needs to be there to bid. We will have Novak do a drive by appraisal on Zimmer and also ask him to do an appraisal on QEE property. The appraiser Smith called doesn't do them anymore.

A meeting with Athens Borough to resolve the agreement will be Wednesday at Smith's office in the Valley at 4 p.m. Attorney Smith will speak with Foster to have him review what he sent ATA as draft as the items that both the Borough and ATA agreed to isn't even in there.

## MAINTENANCE

Blauvelt reported that the Aqua list is just about completed. They stated that the lid at QEE needs replaced with one that vents – but the current one is vented and has worked all these years. There also is not a replace pump yet for this station.

Four trash baskets for the wells need to be replaced. Approximate costs if \$1,700 to \$2,000 a piece. Motion by Blauvelt, seconded by Walter to approve the purchase of the four trash baskets.

At Hickory Heights, Aqua says to extend pipe – but if they do that when flow is normal – the flow will push over the basket so it isn't going to be extended.

The gas meter we have is current not working. It is 23 years old. Teeter called the company to see what it would take to repair it. They stated we would have sent it in to have it evaluated for them to tell us, but they don't even make this type anymore, so it might not be able to be repaired. The current meter is the size of a small suitcase. The new ones are hand held. The cost for a new one is \$1,200 to \$1,500. Blauvelt requested permission to buy new meter. Dr. Musto said to check around the Valley to see if someone else has one to borrow when needed and see about renting it.

Huckabee stated that at 7:45 a.m. every Monday morning the high level alarm at Pa. Ave. pump station goes off. This started the 3<sup>rd</sup> week in August. It can not be determined the cause. Something has happened to make this a routine thing.

## Other Business

Blauvelt described what is happening with Nomac housing and the construction. Huckabee stated we need to determine the tap in fee for them. We reviewed the tap in fee scheduled. We determined the cheapest tap in fee is based on what Nomac engineers, Larsen Design stated their water was which calculates to \$37,500. Walter stated he didn't want to do anything to stop them from buying the airport and ATA should try to discount the rate or something. Discussion followed about ATA following their rules and regulations like we have in the past for everyone else, including trailer courts and apartment complexes. Motion by Blauvelt, seconded by Walter to have Dr. Musto speak with Chesapeake themselves, get the water usage amount from them, determine the tap in fee based on what they say, charge them the equivalent to what they say, if after 2 quarters of exact water usage readings, re-evaluate the tap in fee and credit any overage to the sewer bill. Motion was unanimous. Motion was unanimous.

John Desisti, Jr. was in office and wanted to reconnect the 10 lots he took off line a year ago. He was told he had to pay the tap in fee again and he didn't want to do that. ATA said those are the rules and he must.

A letter was received from John & Debbie Northrup requesting relief from paying the sewer fees for one of their rentals for 9 months because the tenant damaged the trailer while they lived there. They will be told to follow the rules & regulations. If they wish to disconnect and then repay the tap in fee when they rent trailer, they could do that.

Blauvelt said he will be inspecting Mt. View Manor next week regarding their conversions into efficient apartment. Dr. Musto stated next summer we should hire some people to canvass the twp. to see how the EDU's has changed and if was missing some.

Blauvelt spoke about purchasing video equipment for televising our lines since he cleaned out piles of maple leaves out of the baskets in Greens Landing. He stated the system that Cockcroft and he looked at has been reduced to \$60,000. Dr. Musto stated that he wants the Valley Joint Sewer Authority to try to get the equipment as part as a side bid on the plant upgrade when that is bid. Huckabee asked how long he was predicting this would take and he stated 2 or 3 years. Discussion followed about ATA needing our line looked at now, and Dr. Musto said there just any reason for a single municipality to own their own equipment when you have to have the router truck and the VJSA can buy the equipment and rent it out like they do on the router truck. Huckabee asked why ATA couldn't rent it out and make money. Dr. Musto stated he would see if VJSA could purchase the equipment now. Dr. Musto commented that he didn't want ATA purchasing equipment and things just because we have a surplus of money and have CVS and Nomac coming on line that will be an asset to our fees. Huckabee asked why ATA was checking into the prices and construction costs of installing a muffin monster at pump station 1 if that is the case with not being able to buy safety equipment

of a gas meter and or this video equipment. Huckabee stated we get charged for SEA to determine what is needed and to figure up a cost of the project. Dr. Musto said he thought SEA wouldn't charge us and Huckabee stated we get charged for anything they do, even the mailing fee to mail us these plans we got today for Road C. Dr. Musto agreed that he will contact SEA to stop any planning for a muffin monster. Blauvelt said he figured a muffin monster would only save \$1,800 a year and with a cost of \$150 to \$200,000, he sees no advantage.

No further business, meeting adjourned at 8:15 p.m.

Respectfully submitted,

*Valerie Huckabee*

Secretary

Athens Township Authority  
October 18, 2010

Meeting was called to order by Chairman, Patrick Musto at 6:30 p.m. Members also present were Bob Blauvelt, Terry Cockcroft, Terry Depew and Jack Walters.

Motion by Blauvelt, seconded by Walter, to approve the minutes of the September 20, 2010 meeting as written. Motion was unanimous.

Mark Lindquist, financial advisor that is seeking funding for the Valley Joint Sewer Authority discussed the debt will have for the plant upgrade. This amount is based on a figure of \$14 million even thou they do not believe that much will be needed. Athens Township share will be \$3,080,000 and based on this figured, the increase in quarterly fees could be \$44.12 a quarter. Lindquist stated that he will be coming back to the board about December time with comments as he is trying to a lower interest and believes the interest rates will be raising and the Authority should not wait much longer. Musto stated he and Lindquist met with Carney, but the Valley is not poor so the question of grants doesn't look good. ATA discussed some of our debt that will be ending and even some we might be able to roll over into this debt would hopefully help not having to raise the rates.

#### CITIZENS

Charles Zimmer was present to plea with the board to waive ½ of the current balance left on his account. He paid \$4,400 and \$780 last week, leaving a balance of \$3,200. He stated he would pay \$1,600 right now if we would waive the other \$1,600 that are late fees, and he promised to always pay on time and not allow the account to become delinquent again. Motion by Blauvelt, seconded by Cockcroft, to accept the payment \$1,600, waive the remaining balance, but if Zimmer does not pay on time from this point forward, we will charge back to the account the amount waived and proceed with collection. Motion was unanimous and Zimmer stated he understands what will happen if he does not stay current and up to date.

Tom Hall from PennDot was present regarding the Road C project and he does the acquisition for land. PennDot stated they can give ATA \$45,000 for the property. The money for acquisitions is given to the township and the township pays the amount agreed upon. There will also be Sec.710 fee's paid for – attorney and engineering fees. The documents were presented and explained by Mr. Hall. ATA will keep the mineral rights of the property. After reviewing the documents, there was nothing mentioned about the building. Mr. Hall said he would check to see if the building was included or not. Motion by Blauvelt, seconded by Depew, to accept the offer of \$45,000 and agree that the township will pay the Authority for the property and the Section 710 fees. Motion was unanimous. Motion by Walter, seconded by Depew to authorize Dr. Musto to sign any all papers needed for the QEE property acquisition to for PennDot. Motion was unanimous.

## FINANCIAL

The following bills were reviewed. Motion by Walter, seconded by Cockcroft to approve payment of the presented bills. Motion was unanimous.

Athens Borough Council	\$580.53
Chamber Choice	\$540.42
C & N Bank	-\$150.00
Coyne Textile	\$111.70
Gannon Associates	\$348.00
Horn's True Value	\$52.28
Metal Fusion	\$36.00
Niemiec, Smith & Pellingner	\$890.00
Novak & Associates	\$900.00
Pa. 1 Call	\$10.15
Pa. State Associates of Boroughs	\$150.00
Penelec	\$496.58
PennVest	\$23,687.33
Pitney Bowes	\$300.00
Quill	\$304.98
South Waverly Borough	\$4,913.55
Valley Energy	\$14.73
Valley Joint Sewer Authority	<u>\$46,394.19</u>
TOTAL	\$79,860.44

The proposed 2011 budget was presented. There is an increase in the Valley Joint Authority due to pension plan funds and health insurance. 1 of the PennVest loans, are largest monthly payment, will be paid off in April. Motion by Walter, seconded by Blauvelt to approve the 2011 budget as presented. Motion was unanimous.

## LEGAL

Attorney Smith stated that he was able to pick up a draft of an agreement with Athens Borough at 6 p.m. this evening, so he has not reviewed it. They combined all the agreements in to a single agreement. They don't want to install a meter at Maple Street, so the agreement is EDU's and not flow. A meeting will have to be set up to meet after we have had time to review it.

A few collection accounts have been filed for magistrate. Brian Butville has still not paid account up to date. He pays now and then. Smith got some information on his bank accounts but there isn't anything in them. Smith needs information on truck to have the sheriff go out and file for asset sale. David Bunt paid monies owned but still needs to connect to sewer line. Sheriff's sale on property has been postponed for 2 months.

## MAINTENANCE

Blauvelt reported Al and he popped manholes on the 14<sup>th</sup> of October and found where they think there could be line problems with infiltration. He also stated that at couple properties, the owners have things over the manholes and they can not be reached. Blauvelt will speak with the property owners at the 2 places. Blauvelt spoke about the camera system that he and Cockcroft was shown. The demo has been sold, but the company will sale a new one to us for the demo price. Discussion followed about the camera system. Motion by Walter, seconded by Blauvelt to bid for the camera system. Motion was unanimous. Musto asked Blauvelt will submit the information to Attorney Smith to write the bid to be advertised. Blauvelt brought up the gas meter purchase again. Musto said he misunderstood last month about the price. Motion by Walter, seconded by Depew to approve the purchase of a gas meter for \$1,275. Motion was unanimous. Blauvelt stated they found the problem they think at pump station #1 for the generator. It is believed something with the transfer switch. It will be taken care of. Blauvelt stated that everything on that list from Aqua has been completed and at QEE, the electric board is starting to lend, so that will be taken care of.

Discussion followed about the muffin monster for #1 pump station. Dr. Musto will speak with SEA (Sweetland) to see about their opinion and costs.

Dr. Musto received a letter from Larsen Design offering their services to ATA. A couple board members stated their opinion of Larsen Design Firm.

No further business, meeting adjourned at 8:50 p.m.

Respectfully submitted,  
Valorie Huckabee  
Secretary

Athens Township Authority  
November 15, 2010

Meeting was called to order by Chairman, Dr. Patrick Musto at 6:30 p.m. Members also present were Jack Walter, Terry Cockcroft, and Robert Blauvelt.

There were no citizens to be heard.

Motion by Walter, seconded by Blauvelt to approve the minutes of the October 18, 2010 as written. Motion was unanimous.

FINANCIAL

Motion by Walter, seconded by Cockcroft to approve the payment of the following bills. Motion was unanimous.

Alston Teeter	\$242.32
Amrex	\$1,764.00
Aqua Pa. Water	\$178.39
Athens Twp. Supervisors	\$60.00
Coyne Textile	\$89.36
Croft Lumber	\$27.75
Gail Parris	80.00
Gannon Associates, Inc.	\$345.00
Greater Valley Chamber of Commerce	\$50.00
Horn's True Valve	\$197.62
Line Systems, Inc.	\$332.88
Niemiec, Smith & Pellingier	\$981.00
Pa. 1 Call	\$5.10
Penelec	\$1,035.01
PennVest	\$23,687.33
Pitney Bowes	\$367.74
Quill	\$40.49
Robert Blauvelt	\$793.00
Schuylkill Mobilefone	\$360.00
Sweetland Engineering & Associates	\$4,753.00
Tioga State Bank	\$623.23
USA Bluebook	\$118.79
Valley Energy	\$54.61
Valley Joint Sewer Authority	\$1,360.00
TOTAL	\$37,546.62

Mark Lindquist didn't all the information firmed up yet for our bond refinancing. Dr. Musto stated it looks like we will be saving about \$150,000 and by doing so; we won't have to raise sewer rates when it comes time for the plant upgrade.

Motion by Walter, seconded by Blauvelt to join Co-Stars and pay any fee responsible if need be to join. Motion was unanimous.

Blauvelt presented the camera system again from Pa. Public Works Equipment Co. This is a demo system, but a new system. Purchasing it through them on a Co-Star contract, we do not have to bid it. Cost of system is \$68,181.04. Cockcroft asked what we are going to do with the camera. Blauvelt stated video lines to find the water problem we have in Greenes Landing and also start maintenance program to video our other lines since they are about 20 years. Cockcroft stated he would like to see a plan first and then camera. Pop manholes to locate problems, then rent equipment when needed. He doesn't think our employees are capable and we are amateurs at what we need. He hates to see the money used on this. Walter stated he see's this as a long term investment and it would be good to have the system. Discussion followed about when we put a program together. Cockcroft asked about the Joint Authority getting the equipment and Musto stated that there would be a work force issue over there. Blauvelt said he would hope that ATA could offer the equipment to other municipalities. Blauvelt said Pa. Public Works will help with plan and also help develop a price for others. Motion was made by Walter, seconded by Dr. Musto to purchase the camera video equipment from Pa. Public Works, for \$68,181.04. Blauvelt, Walter, and Musto voted yes and Cockcroft voted no to purchase it right now. Vote was carried.

Blauvelt said a generator to run the equipment is on sale for \$199.00 at Home Depot in Ithaca, and they have five left. It's a sportsman's 2000. Motion by Walter, seconded by Musto to approve the purchase of the generator. Walter, Blauvelt, and Musto voted yes, Cockcroft voted no. Motion was carried.

Blauvelt discussed a trailer for the equipment. An open trailer is about \$1,000. Blauvelt located a closed in, by All Pro West for \$2,499 in Mechanicsburg. That is picking up price, and ATA would have to go pick it up. A close up one can give security to the equipment. Cockcroft asked where this being kept is and he stated at our pump station and Dr. Musto stated it can be kept in the garage at the treatment plant and the employees would make sure no one uses it. Motion by Walter, seconded by Blauvelt to purchase the trailer or something similar for up to \$2,499.00, picked up. Walter, Blauvelt, and Musto voted yes and Cockcroft voted no. Motion was carried.

Received a noticed from Chamber Choice insurance that the insurance we provide for our employee will raise about \$40 a month.

We received a request a permit to conduct a 3D seismic survey on our property located off the Pump Station Hill Road in Greenes Landing. Parcel is 2.32 acres and they will pay \$25.00. We will have Attorney Smith tell them with stipulations we will approve.

A quote was received from Jeff Paul regarding the repair of the pipe at the QEE pump station. Motion by Blauvelt, seconded by Walter to approve the repair for \$872 by Jeff Paul. Motion was unanimous.

Cockcroft discussed why our employee is not doing the work. Our employee was directed to get quotes as our employee can not do the work.

## LEGAL

Attorney Smith sent a letter to Attorney Foster regarding the Athens Borough agreement and the changes ATA discussed.

The resolution for the sale of the QEE property was signed. Approval was given at the October meeting.

A refund of \$279 was received from the Sheriff's office for the Zimmer property sale. This will be credit to his account.

Bunt was written a letter to connect but we have not heard anything back yet. Blauvelt said he was told after the roof was installed the contractor would be connecting to sewer.

Brian Butville made a new offer. He would pay the \$1,500 that is frozen at the bank and make regular quarterly payment in full and on time and pay additional \$150 a quarter until balance is paid in full. Motion was made by Blauvelt, seconded by Walter to approve, ATA will waive late fees, if Butville turns over the \$1,500 that is frozen in bank, pays \$150 a month on top of the regular quarterly payment on time and if at any time the \$150 is not paid on time, all late fee's will be added back onto the account. Motion was unanimous.

A few of the small collection fees at the D. J.s office paid.

## MAINTENANCE

Blauvelt stated the transfer switch at pump station #1 has been replaced and fixed. The CVS contractors and engineers said the problem at CVS is a maintenance situation and needs air released or a plugged line. Blauvelt will check with Teeter about what needs to figure out the reason for the problem.

## OTHER BUSINESS

Dept. of Sanitation wants ATA to write a letter stating that ATA will not make the owner of Lot 36 of Hickory Heights hook onto the sewer line. Motion by Blauvelt, seconded by Walter to agree to that and write letter.

A comminator upgrade feasibility study was completed by Sweetland Engineering for pump station #1. The estimated cost would be \$83,618.00. Cockcroft asked if there is one of these he could go look at. Blauvelt said Sayre has a muffin monster installed at the hospital pump station but not this exact one.

Also, Musto spoke with Sweetland and said we would like a hydraulic one instead of electric because he spoke with Sayre Borough they prefer the hydraulic one. SEA will also be meeting with PennDot on 12/8/10 regarding the Road C sewer line.

Musto stated he received information soliciting services from Navarrow & Wright Consulting Engineers.

Motion by Cockcroft, seconded by Blauvelt to recommend to Supervisors the reappoint of Jack Walter to the ATA board. Motion was unanimous.

Blauvelt asked the Authority if they would consider moving the monthly meeting come 2011 to 5:30 P.M.

Meeting recessed into executive session at 7:55 p.m. Meeting reconvened at 8:15 p.m.

Cockcroft stated he spoke with Mark Burgess and Burgess mentioned that they have noticed some grease in Longway pump station. Blauvelt will let Teeter know to check Grace's to make sure they are pumping grease tank.

No further business, meeting adjourned at 8:18.

Respectfully submitted,

*Valerie Luckabee*

Secretary

Athens Township Authority  
December 20, 2010

Meeting was called to order by Chairman, Patrick Musto at 6:30 p.m. Members present were Terry Depew, Jack Walter, and Bob Blauvelt.

Motion by Blauvelt, seconded by Walter to approve the minutes of the November 15, 2010 meeting as written. Motion was unanimous.

CITIZENS

Fagen Engineers sent a proposed development site drawing and notification of a housing complex designed on the Wilawana Road. It will be a 150 unit complex. They requested ATA to determine the feasibility of connection to the sewer line. ATA will notify them that as of today we have the capacity but we can't guarantee it, until they make formal application.

Dave Young of Larsen Design presented a proposed designed for a 5 stage complex for Chesapeake offices and shops. The design will include a collection line to a pump station of theirs and then connect to our system. Young questioned ATA to where to connect, wet well or manhole on gravity line. Young was given permission to speak to SEA regarding this. Young stated the DEP mailer card isn't correct and were not mailed in and at the moment this is just a notification. Approximately 42 EDU's will be connected. He stated a developer's agreement will be forth coming.

Mike Jones from Hawkeye Land Management presented a map and also an option agreement to place a water line on the Authorities property located at the old Tioga treatment plant land. Attorney Smith needs to review the lease agreement. It's a 1200 PSI line that will have 800 lbs. of pressure. They also would like to walk the property on the 28<sup>th</sup>. Motion by Blauvelt, seconded by Walter to approve allowing them to walk the property and to approve the lease agreement contingent upon Attorney Smith's review and changes. Motion was unanimous.

Steve Sumner from Gannon's was present with the 2011 insurance quote. The gas meter will be deleted since it isn't working and when we receive the new one, we will add that. ATA will add the locator, video camera, and trailer and delete QEE property, after Attorney Smith verifies PennDot recorded the paper work for the sale. Motion by Depew, seconded by Blauvelt to approve the insurance package that totals \$6,900 for 2011. Motion was unanimous.

The following bills were reviewed. Motion by Walter, seconded by Blauvelt to approve the payment of the following bills. Motion was unanimous.

All Pro West Trailer Superstore	\$2,891.63
Al Teeter	\$118.51
Aqua Pa. Water	\$361.74
Austin's Excavating	\$850.00
Sayre Borough	\$2,468.22

C & N Bank	\$60.00
Chamber Choice	\$637.45
Coyne Textile	\$89.36
Gannon Associates	\$89.36
Horn's True Value	\$74.30
Kai Pan Consulting	\$212.50
Line Systems	\$339.55
Niemiec, Smith & Pellingner	\$480.00
Pa. One Call	\$7.60
Pa. Public Works	\$68,181.04
Penelec	\$2,070.41
PennVest	\$23,687.33
Pitney Bowes	\$200.00
USA Blue Book	\$80.15
Valley Energy	\$121.44
TOTAL	\$103,306.23

## LEGAL

Attorney Smith reported that Dave Sweetland called him and needed to know if an easement was kept for the QEE property for the sewer line. Attorney Smith will contact PennDot.

Mark Lunquist is working on the refinancing of the loans and will need the Township's guarantee, which will cost nothing to the township and save the Authority and sewer users a sufficient amount. Chairman Musto is scheduled to meet with Chairman Reagan of the Township.

The amended pump station agreement with Athens Borough is still in Athens Borough hands.

David Bunt still has not connected to the sewer line. We postponed sheriff's sale because he paid the past due amount. Motion by Blauvelt, seconded by Walter to have Attorney Smith write a letter to Bunt and give him 30 days to connect or we will continue the sale and fines. Motion was unanimous.

Brian Butville accepted the offer to pay \$1,500 on sewer account; we waive the late fees of \$525, if he will pay \$150 a month and the current sewer bills on time.

## MAINTENANCE

Chairman Musto stated SEA came up and looked at the pump station to install muffin monster and the current lid will not allow the pump. They are working on something with that and will have a price of construction and proposal for engineering fees next month.

Chairman Musto asked if Jeff Paul was notified to fix QEE pump station and if it has been repaired. Paul was notified but it has not been repaired yet.

Blauvelt describe all that happened with the pump stations during the time of the rain we had. A lot of water is coming in QEE. Blauvelt was told to video the lines and find the problems and notify owners as soon as possible.

The 2011 meeting dates were discussed. It was decided to keep the meeting dates the 3<sup>rd</sup> Monday of the month except February, it will be the 4<sup>th</sup> Monday and the time will change to 5:30 p.m. instead of 6:30 p.m.

Meeting recessed into executive session at 7:35 p.m. for personnel matters. Meeting reconvened at 9:18 p.m.

Motion Musto, seconded by Walter to approve the following for employee Alston Teeter for 2011. Motion was unanimous. Attorney Smith will write up new agreement after speaking with Teeter for acceptance. The changes in the agreement will be effective 1/1/2011. The changes will be 2.5% raise, \$250 reimbursement for tools will be taken away, and the rental of \$55 an hour for tools that are needed for rental will be stay, return Blauvelt's uniform and return Teeter coats and give Teeter \$350 for clothing for outer wear, unforeseen circumstances will be added to section Vacation Days, due to Teeter not being able to use his vacation due to weather situation that occurred, in section 20, termination of employment, a gun will be allowed in a locked vehicle during hunting session, and mileage will start from pump station and so on, unless it's an emergency and then mileage is from home.

Meeting adjourned at 9:25 p.m.

Respectfully submitted,

*Valerie L. Huckabee*

Secretary