

Athens Township Authority
February 4, 2014

Meeting was called to order by Chairman, Pat Musto at 5:30 p.m. Members present were Meade Murtland, Terry Depew and Terry Cockcroft.

There were no citizens to be heard

Motion by Depew, seconded by Musto to approve the minutes of the January 14, 2014. Motion was unanimous.

Musto received a call from Attorney regarding DeSisti Trailer Court. They have 34 EDU's and have removed all the mobile homes and the sale to Applebee's is taking a little bit longer than expected. DeSisti wanted to know what could be done to allow him not to be charged for the total 34 EDU's. Chairman Musto will find out the exact number of EDU's that Applebee's will need.

FINANCIAL

Motion by Depew, seconded by Murtland to approve the payment of the following presented bills that total \$23,550.04. Motion was unanimous.

Aqua Pa. Water	\$69.21
Austin's Excavating	\$270.00
Clairty Connect	\$491.95
C & N – customer's NSF checks	\$260.00
Lohmann's Utility Locating	\$5,000.00
Penelec	\$949.34
Time Warner Cable	100.06
Valley Energy	\$1,680.57
Pitney Bowes	\$367.74
T & M Associates	\$12,629.38
Link Computer Corp.	\$2,577.50
Penelec	\$616.39
TOTAL	\$23,550.04

A letter of intent from our Auditors was received for the 2013 audit. Cost will be no more than \$5,200. Motion by Depew, seconded by Cockcroft to approve the audit cost of for the 2013 audit with EFP Rotenberg. Motion was unanimous

The driveway at P. S. #2 is in need of repair. ATA received 2 estimates, Austin's was \$1,500 and Vacri was \$2,900. Crain was asked but we have not received anything from him. Motion by Cockcroft, seconded by Depew to approve the estimate with Austin's for \$1,500. Motion was unanimous.

MAINTENANCE

Craig Lohmann reported that a pump at CVS sounds like the ball bearings are going in it. He contact Jones and they will be down Thursday or Friday to pull and replace with spare. CVS and CCIDA have been notified. CVS stated to bill the charges in their sewer bill when we have them. Also, the water hydrant at #5 is frozen and the gate at #4 needs repaired. Station #2 is in need the muffin monster and we discussed how soon we could get this done.

ENGINEER'S REPORT

T & M Associates, Brian Huckabee reported a letter was received today that the Act 537 was approved. Chuck Volk wasn't present but the following report was submitted.

This letter summarizes the design phase status to date for the above referenced project.

EASEMENTS

The majority of the easements have been acquired. Recent discussions with Wal-Mart resulted in Wal-Mart opposing granting the easement; the reason given was potential conflicts with their storm drainage facilities. Note that per the force main design plans we are well clear of any Wal-Mart storm drain pipe, structure, or basin.

A design revision of the force main routing has been requested by ATA to accommodate Randy Williams' request to remove and relocate the easement that was shown running between his two adjacent properties, which front along Elmira Street. The revised easement was sent to ATA on 1/31/14. A revised force main plan/profile for the affected area will be provided shortly; it does not significantly change the total force main length.

DESIGN STATUS AND OUTSTANDING ISSUES

The design plans are 100% complete. A CD of the design drawings was mailed to T&M Sayre office to plot plans locally.

As a result of the negative feedback from Wal-Mart regarding granting a sewer easement, ATA may consider a force main re-routing. T&M recommends investigating the revised force main routing to identify affected properties and any issues that would prevent easement acquisition or present permitting/environmental concerns.

PERMITTING STATUS AND ISSUES

1. C
HEMUNG RIVER CROSSING
T&M provided a response to US Army Corps of Engineers comments on 1/7/14. General Permit No. 4 approvals were issued by ACOE dated 1/23/14. ATA and the contractor must sign and date the "PASPGP-4 Permit Compliance Form" upon project completion.
2. R
AILROAD CROSSING
T&M received notification of permit approval on 12/27/13 from AECOM (Norfolk-Southern's engineer). The letter provided instructions and a blank agreement form for ATA execution within 60 days. The original permit documents were sent to ATA on 12/31/13.
3. P
ENNDOT HIGHWAY OCCUPANCY PERMIT
T&M received PennDOT approval on 10/30/13 via "ePermitting" service.

4. **RADFORD COUNTY CONSERVATION DISTRICT STREAM CROSSING** B
 T&M received a letter from BCCD on 10/31/13 indicating approval of the GP-5, general permit for the stream crossing.
5. **EP PART 2 WATER QUALITY MANAGEMENT PERMIT** D
 The application will be resubmitted upon the completion of DEP's technical review of the Act 537 plan. A \$500 permit fee will be required, per email from DEP (Derek Garner) to ATA on 11/6/13. Per email from DEP (Derek Garner) on 1/27/14, DEP can review the permit application concurrent with the Act 537 Plan review, however, if planning is returned or denied again there is a risk that the permit application could be sent back again.
6. **PDES and E&S PERMIT APPLICATIONS** N
 The permit was approved per BCCD letter dated 12/19/13.

ACT 537 SPECIAL STUDY STATUS

ATA received approval of administrative completeness in a letter from DEP dated 12/3/13 and is awaiting technical review comments.

UPCOMING PROJECT MILESTONES

T&M will continue to address regulatory concerns and comments as they are received. T&M will re-submit the DEP Part 2 Water Quality Management Permit as soon as DEP completes and issues their technical review comments or plan approval (Act 537 Plan approval must typically precede permit application review and approval for construction of new sanitary facilities).

PROJECT SCHEDULE UPDATE

Please note that the projected milestones for the design phase are best estimates and incorporate reasonable regulatory agency review periods. In order to keep the project on schedule, the Board has authorized two members to take action and/or respond to the requirements of this project between Board meetings and will have authority to sign items on behalf of the Board, including contractor pay requests.

A preliminary design phase schedule with completion dates appears below:

Task	Work Description	Estimated Start Date	Estimated Finish Date	Completion Date
1	Survey Force Main – PS1 to WWTP and plot data	5/27/13	6/14/13	6/28/13
2	Plan and Profile design of new force mains; including detail preparation; prepare 30% design	5/27/13	7/19/13	7/19/13
3	Act 537 Special Study preparation & submit draft for ATA review	5/27/13	7/22/13	7/22/13
4	Easement delineation, property owner determination; preparation of 60% design	7/23/13	8/16/13	8/16/13

5	PennDOT Highway Occupancy Plan permit application preparation & submission	7/23/13	8/31/13	9/2/13
6	GP-5 Chemung River Crossing permit application preparation & submission to BCCD and US Army Corps of Engineers	7/23/13	9/30/13	10/3/13
7	Norfolk-Southern Railroad Crossing permit application preparation & submission	7/23/13	8/31/13	9/3/13
8	ATA review and comment on Act 537 Special Study	7/23/13	8/16/13	8/16/13
9	Pump Station No. 6 upgrade design & calculations	7/15/13	9/30/13	10/11/13
10	Pump Station No. 1 upgrade design & calculations	7/15/13	9/30/13	10/11/13
11	Address draft Act 537 review comments, ATA and Athens Township advertise Act 537 Special Study for public comment	7/23/13	10/31/13	8/26/13
12	BCCD E&S Plan & NPDES permit application preparation & submission	8/19/13	9/30/13	10/25/13
13	Substantial complete design document preparation (90% complete) – submit to ATA for review & address review comments; easement exhibit preparation	8/19/13	9/30/13	10/11/13
14	DEP Part 2 WQM permit application preparation & submission	9/9/13	9/30/13	9/19/13
15	Final design document preparation, provide bid-ready documents	9/23/13	11/18/13	12/31/13
16	Obtain approval of RR crossing, NPDES/E&S, PennDOT HOP and Army Corps permits	10/7/13	11/29/13	1/24/14
17	Submit Act 537 Special Study to DEP	10/7/13	10/31/13	10/8/13
18	Re-submit DEP Part 2 WQM permit application to DEP	1/30/14	2/28/14	
19	Design Completed	12/1/13	12/31/13	12/31/13
20	DEP approval of Act 537 Special Study	12/1/13	1/30/14	
21	DEP Approval of Part 2 WQM permit	3/1/14	4/30/14	

Chairman Musto discussed the situation with the easements that are still needed. Wal-Mart sees no benefit for them to have the sewer line on their property, so they aren't cooperating. Cole wants \$10,000 for their easement on flood plan, no access property, and Elsbury wanted what the gas company was paying \$15 a foot. Musto and Brian Huckabee spoke and the line could be re-routed to continue down Meadowlark, down Miner's driveway, across Roman Rosh property and cross 220 to the property south of Wal-Mart, that we have an easement all ready for. Also we could come east on Mile Lane across the street on Lubin's property to bypass Elsbury. Motion by Cockcroft, seconded by Depew to talk to the new land owners and if they are favorable to pursue with survey and get line designed there. Also, this will change the PennDot permit and stream crossing location. Motion was unanimous.

LEGAL

Attorney Smith presented the revised Athens Borough agreement for signatures that we approved last month. The transfer of capacity with Sayre Borough agreement is still in their attorney hands. Dr. Venkatesh still have not paid tap in fee. Motion by Cockcroft, seconded by Murtland to file at D. J. office for the tap in fee of \$5,500. Motion was unanimous. The amended Articles of Incorporation was submitted to the Township solicitor but Chairman Musto said there was no action nor was it on the agenda. Smith will send it to the Township secretary.

OTHER BUSINESS

A letter was received from a person that is purchasing a lot at Queen Esther Estate requesting an EDU for the house to be built by September, 2014. ATA will not allow connections as stated before due to the capacity problem in the sewer lines. When the project gets to the point that flow is out of Elmira Street, we will allow it.

A letter was received from Dave Young of Hunt Partners for Trehab on Gateway Industrial Park Road requesting ATA to re-issue the letter as Trehab is resubmitting their financing package. Discussing followed and ATA need to verify the exact count needed and also we will not re-issue the reservation of capacity agreement. ATA will reissue the well serve letter when we get verification of the EDU's.

No further business, meeting adjourned at 7:35 p.m.

Respectfully submitted

Valorie L. Huckabee

Secretary