

ATHENS TOWNSHIP SUPERVISORS
February 24, 2016 7 PM

Chairman Cheryl Wood-Walter called the meeting to order at 7 PM. Supervisors also present were Susan Seck, George Ballenstedt, Christine Vough and Ronald Reagan. Solicitor John Thompson, Secretary Robin Smith and Treasurer Ruth Casterline were also in attendance.

Cheryl welcomed Boy Scouts Justin Lynch, Ian Lynch, Max Pan and Zach Trasco from Troop 17 and asked them to lead everyone in the Pledge of Allegiance.

Next was the opening of the bids. The first bid was for crushing (4000 cu/yd each of 1" minus modified and 3/4" minus modified). Three bids were received, which were as follows:

	<u>1" minus modified</u>	<u>3/4" minus modified</u>
Marcus Cole Construction	\$3.73/cu.yd.	\$3.73/cu.yd.
Daggett Sand and Gravel	\$4.22/cu.yd.	\$5.52/cu.yd.
Insinger Excavating	\$3.97/cu.yd.	\$4.18/cu.yd.

On motion of Cheryl, second by George, it was unanimous to award the bid to Marcus Cole Construction for both sizes.

Two bids were received for fuel (11,000 gal 87 octane and 14,000 gal LSD diesel – both delivered to the township tanks as needed) and were as follows:

	<u>87 octane</u>	<u>LSD diesel</u>
WOC Energy	\$1.17/gal	\$1.19/gal
Mirabito Energy Products	\$1.3466/gal	\$1.3708/gal

On motion of George, second by Christine, it was unanimous to award the bid to WOC Energy for both items.

The bids for the roller were opened and read. Bradco bid 3 different rollers, Highway Equipment bid 2, Monroe Tractor bid 2 and Stephenson Equipment bid 1 roller. Because the spec was detailed and several different options had been requested, on motion of Cheryl, second by Susan, it was unanimous to table the award of the bid until March 7, 2016 at 3:30 PM. This will give the Board time to review and compare the bids. The meeting will be here at the township building on March 7th.

Voice of the Residents: None

The Treasurer's report was reviewed at this time. On motion of Ron, second by George it was unanimous to set Susan's clothing allowance at \$500 for 2016.

Page Two
Athens Township Supervisors
February 24, 2016

On motion of Susan, second by Ron, it was unanimous to pay the monthly bills as presented. A complete listing of revenues and expenditures is on file in the office of the Treasurer.

Charlie Boggs of Chesapeake Energy was present with regard to the dedication of "Road B" to the township. The deed had been executed by both parties, with the exception of the residency component that needs to be signed by the township. Charlie also requested that the requirement of the bond be waived, as the road has already gone through 2 freeze/thaw cycles and has held up well. On motion of Cheryl, second by Ron, it was unanimous to have Cheryl sign the residency component and to waive the bond requirement. Charlie Boggs was given the deed and the map to be recorded.

No one was able to attend the meeting for the Athens Township Volunteer Fire Company.

Richard Bean was present for the Parks Commission. There are 4 Eagle projects in the works. The Round Top Park Expansion Phase II grant was awarded in the amount of \$200,000 from DCNR. They will be installing 2 more pavilions, playground equipment and restrooms. The water and electric will also be put in to the picnic area. Other work that may be done will be the small parking lot, boardwalk, 2 docks and a trail. Our engineer will help us to make the decision. Money will need to be borrowed as matching funds to the grant. The plan is to go out for bid the 1st of May and start work the 1st of June. They will be applying for an additional DCNR grant in the upcoming 3rd round. DCNR will come to inspect in the summer when Phase I is complete. Barry has been hired as the gatekeeper for the winter months, but we need to hire a gatekeeper for the park season of mid-April to mid-November. The salary was set at \$20 a day during the park season and \$15 per day in the off-season winter months. The Commission has approved guidelines for any event that is held in the township parks. These will be distributed when reservations are made for the events. Non-profit organizations will not be charged for their events. They are also discussing a "No Smoking" policy for the picnic areas of the parks. The Tozer's Landing sign has been repaired at a cost of \$1500.00. We received a grant from the Bradford County Tourism Promotion Agency to purchase 6 Round Top Park directional signs. Senator Gene Yaw will be visiting our pond site on March 9, 2016 at 1:30 PM. Richard has asked the supervisors to attend, if they are available.

Susan Seck reported for the Public Works department. They have been busy working in the shop, patching roads and maintaining signs.

On motion of Susan, second by George, it was unanimous to ratify the selling of 2 used Tasers to Athens Borough for a total of \$500.

On motion of Cheryl, second by Christine, it was unanimous to ratify the release of Chesapeake's unused developer's escrow funds.

On motion of Christine, second by Cheryl, it was unanimous to approve, sign and execute the 220/Wolcott Hollow Road signal application, and to adopt RESOLUTION 2016-04 to submit the signal application to PennDOT.

The motion to have Jim Shaw use his sick time for time off from 2/3 to 2/10 was moved to executive session.

On motion of Ron, second by Christine, it was unanimous to appoint Dr. Bruce Carpenter and Ms. Stacey Sickler to the Spalding Memorial Library Board for 2016 as the representatives from Athens Township.

On motion of Cheryl, second by Susan, it was unanimous to leave the Board Committee assignments the same as last year:

Cheryl:	Finance, Insurance, Right-To-Know
Ron:	Office, Buildings/Grounds, Planning, Zoning
Christine:	Sewer, Insurance, Safety
Susan:	Roads, Parks, Junkyards
George:	Fire, Police, Recycling

On motion of Ron, second by George, it was unanimous to approve the minutes of January 27th and February 3, 2016 as written.

The monthly reports were reviewed. There was no Building Permit report. On motion of George, second by Christine, it was unanimous to accept the monthly Police, Fire and Road Reports as presented.

Correspondence/Information was as listed in the meeting agenda.

Robin had received the information on the Northern Tier Municipal Summit to be held on March 23, 2016 at the Wysox Volunteer Fire Hall from 8:30 am – 12:30 pm. A fee of \$10/person is required. On motion of Ron, second by George, it was unanimous to send any employees that want to go, and to pay the fee.

Chairman Wood-Walter took the Board into executive session at 8:35 PM for real estate, pending litigation and personnel. The secretary was excused at this time and the remaining minutes were taken by Ronald Reagan. The regular meeting reconvened at 9:47 PM.

Page Four
Athens Township Supervisors
February 24, 2016

On motion of Cheryl, second by George, it was unanimous to have the Department of Public Works employees, with the exception of DPW Union Steward Jack Belles (and also Police Union Steward Roger Clink), take 2 hours vacation or personal time for the meeting they attended on February 24, 2016. John Thompson will send a letter to the DPW employees and cc: Treasurer Ruth Casterline.

On motion of Ron, second by Susan, it was unanimous to have Steve Novak do real estate appraisals not to exceed \$5000.00, to be taken out of the building fund.

There being no further business, on motion of George, second by Susan, it was unanimous to adjourn the meeting at 9:49 PM.

Respectfully submitted,

Robin L. Smith
Secretary