

Athens Township Authority
January 14, 2014

Meeting was called to order by Chairman, Pat Musto at 5:35 p.m. Members also present were Meade Murtland and Terry Depew. Also attending was Supervisors Christine Vough.

There were no citizens to be heard.

Motion by Depew, seconded by Murtland to approve the minutes of the December 16, 2013 meeting as written. Motion was unanimous.

FINANCIAL

Motion by Depew, seconded by Murtland to approve the payment of the following bills, which total \$171,679.95. Motion was unanimous.

1 st Citizens National Bank	\$70,000.00
Aqua Pa. Water	\$401.90
Athens Borough Council	\$1,158.19
Athens Township Supervisors	\$60.00
Bradco Supply	\$19.02
Gannon Associates, Inc.	\$2,241.00
Line Systems, Inc.	\$100.98
Lohmann's Utility Locating, LLC.	\$5,000.00
Niemiec, Smith and Pellingier	\$1,336.23
Norfolk Southern Corporation	\$5,000.00
Omnisite	\$1,944.00
Pa. One Call	\$25.35
Penelec	\$1,317.72
Pioneer Construction Company	\$325.62
SJB Services, Inc.	\$3,300.00
South Waverly Borough	\$4,878.25
T & M Associates	\$13,389.82
Time Warner Cable	\$100.06
Triple V Electric	\$75.00
Valley Energy	\$270.72
Valley Joint Sewer Authority	\$60,736.09
TOTAL	\$171,679.95

ENGINEER'S REPORT

EASEMENTS

The majority of the easements have been acquired. Major outstanding sections are owned by Wal-Mart, Cole, Elsbree, and Williams. Discussion followed about the easements and a letter will be sent to Elsbree stating he has till 2/1/14 to sign or we are going to start condemnation proceedings.

DESIGN STATUS AND OUTSTANDING ISSUES

The design plans are 100% complete. The structural design of the PS6 wet well and pump slab was completed; this was an additional design service as the original concept was to re-use the existing wet well with submersible pumps.

T&M sent a letter to ATA dated 1/2/14 to request closing out the design number and create a pre-construction services work order, to be used on an as needed basis for unforeseen post-design engineering work, to be billed time and expense at present rates. Motion by Depew, seconded by Murtland to approve the post design – preconstruction agreement as presented, based on a time and materials. Motion was unanimous.

PERMITTING STATUS AND ISSUES

1. C
HEMUNG RIVER CROSSING
Regarding permit issues with HDD, the US Army Corps of Engineering (USACE) informed T&M that a Contingency Plan is highly recommended in event of “inadvertent returns” during the drilling operation, in order to avoid a work stoppage due to cleanup permitting delay. T&M submitted a Contingency Plan to USACE on 12/4/13, and received email permit application 12/12/13. T&M provided a response to those comments on 1/7/14.
2. R
AILROAD CROSSING
T&M received notification of permit approval on 12/27/13 from AECOM (Norfolk-Southern’s engineer). The letter provided instructions and a blank agreement form for ATA execution. The original permit documents were sent to ATA on 12/31/13.
3. P
ENNDOT HIGHWAY OCCUPANCY PERMIT
T&M received PennDOT approval on 10/30/13 via “ePermitting” service.
4. B
RADFORD COUNTY CONSERVATION DISTRICT STREAM CROSSING
T&M received a letter from BCCD on 10/31/13 indicating approval of the GP-5, general permit for the stream crossing.
5. D
EP PART 2 WATER QUALITY MANAGEMENT PERMIT
DEP rejected the Part 2 WQM permit application via letter dated 10/17/13. The rejection was due to lack of Act 537 planning approval. The application will be resubmitted upon Act 537 plan approval.
6. N
PDES and E&S PERMIT APPLICATIONS
T&M received a review letter from BCCD dated 12/3/13. T&M addressed the county’s comments and hand-delivered to the County of 12/16/13 a submission consisting of

plans, revised E&S report, and a letter. The permit was approved per BCCD letter dated 12/19/13.

ACT 537 SPECIAL STUDY STATUS

ATA received approval of administrative completeness in a letter from DEP dated 12/3/13 and is awaiting technical review comments.

UPCOMING PROJECT MILESTONES

T&M will continue to address regulatory concerns and comments as they are received. T&M will re-submit the DEP Part 2 Water Quality Management Permit as soon as DEP allows during the Act 537 Plan technical review process (Act 537 Plan approval must typically precede permit application submission for construction of new sanitary facilities).

PROJECT SCHEDULE UPDATE

Please note that the projected milestones for the design phase are best estimates and incorporate reasonable regulatory agency review periods. In order to keep the project on schedule, the Board has authorized two members to take action and/or respond to the requirements of this project between Board meetings and will have authority to sign items on behalf of the Board, including contractor pay requests.

A preliminary design phase schedule with completion dates appears below:

Task	Work Description	Estimated Start Date	Estimated Finish Date	Completion Date
1	Survey Force Main – PS1 to WWTP and plot data	5/27/13	6/14/13	6/28/13
2	Plan and Profile design of new force mains; including detail preparation; prepare 30% design	5/27/13	7/19/13	7/19/13
3	Act 537 Special Study preparation & submit draft for ATA review	5/27/13	7/22/13	7/22/13
4	Easement delineation, property owner determination; preparation of 60% design	7/23/13	8/16/13	8/16/13
5	PennDOT Highway Occupancy Plan permit application preparation & submission	7/23/13	8/31/13	9/2/13
6	GP-5 Chemung River Crossing permit application preparation & submission to BCCD and US Army Corps of Engineers	7/23/13	9/30/13	10/3/13
7	Norfolk-Southern Railroad Crossing permit application preparation & submission	7/23/13	8/31/13	9/3/13
8	ATA review and comment on Act 537 Special Study	7/23/13	8/16/13	8/16/13

9	Pump Station No. 6 upgrade design & calculations	7/15/13	9/30/13	10/11/13
10	Pump Station No. 1 upgrade design & calculations	7/15/13	9/30/13	10/11/13
11	Address draft Act 537 review comments, ATA and Athens Township advertise Act 537 Special Study for public comment	7/23/13	10/31/13	8/26/13
12	BCCD E&S Plan & NPDES permit application preparation & submission	8/19/13	9/30/13	10/25/13
13	Substantial complete design document preparation (90% complete) – submit to ATA for review & address review comments; easement exhibit preparation	8/19/13	9/30/13	10/11/13
14	DEP Part 2 WQM permit application preparation & submission	9/9/13	9/30/13	9/19/13
15	Final design document preparation, provide bid-ready documents	9/23/13	11/18/13	12/31/13
16	Obtain approval of RR crossing, NPDES/E&S, PennDOT HOP and Army Corps permits	10/7/13	11/29/13	
17	Submit Act 537 Special Study to DEP	10/7/13	10/31/13	10/8/13
18	Re-submit DEP Part 2 WQM permit application to DEP	1/30/14	2/28/14	
19	Design Completed	12/1/13	12/31/13	12/31/13
20	DEP approval of Act 537 Special Study	12/1/13	1/30/14	
21	DEP Approval of Part 2 WQM permit	3/1/14	4/30/14	

LEGAL

Mark Smith stated he heard from Attorney Foster about the transfer of capacity agreement and he wanted a change in the wording, but never forwarded anything over to him, so he will contact Foster to get ATA an agreement.

Modification to the articles of agreement was presented to extend the ATA to 50 years. The resolution was signed.

ATA has not heard anything from Mr. Venkatesh at QEE regarding paying the tap in fee. Smith will contact Mr. Landy and tell him he has till 2/1/14 to pay or file at Magistrates.

The rate resolutions adopting the new rates in December were signed.

A resolution, #1-14-14-01 was presented. The resolution is the permit to cross Norfolk Southern Railroad. Motion was made by Depew, seconded by Murtland to approve resolution to obtain the license. Motion was unanimous.

A resignation letter was received from Jack Walter to resign from the Authority. Motion by Murtland, seconded by Depew to accept the resignation. Motion was unanimous.

OTHER BUSINESS

Chairman Musto stated he got a phone call from Chemung regarding looking at sewer again. Discussion followed and Musto will talk with Mr. Richter.

Next meeting will February 6, 2014 at 5:30 a.m. No further business, meeting adjourned at 6:50 p.m.

Respectfully submitted,

Valorie L. Huckabee

Secretary