

Athens Township Authority
March 17, 2014

Meeting was called to order by Chairman, Pat Musto at 5:45 p.m. Members also present were Meade Murtland and Terry Depew.

CITIZENS

Vincent DeSisti wanted ATA to reduce his sewer bill charges since his trailer court has been closed. He stated he is waiting for the property closing to happen and doesn't want to be paying the sewer bill for the empty lots. He stated he contacted Applebee's and they 30 EDU's. ATA told him we could reduce the EDU's to what Applebee's need, but if we take him off the system, we would not be able to allow Applebee's. He asked if he could have a reduce rate and ATA stated we don't give discounts to snow birds or empty apartments, or trailer court lots. He will talk to Applebee's and see if they could take over the sewer payment. He was asked if he wanted us to reduce the EDU's to 30 and he stated not at the moment, he would get back to us. DeSisti left. ATA discussed his situation further. Motion was made by Depew, seconded by Murtland to convert his account to commercial when there is a solid closing date available. If the property does not close, the account would be converted back to residential. Motion was unanimous.

FINANCIAL

Motion by Depew, seconded by Murtland to approve the payment of the following presented bills that total \$88,243.14. Motion was unanimous.

Aqua Pa. Water	\$196.36
Austin's Excavating	\$720.00
C & N (customer returned check)	\$44.00
Clarity Connect	\$99.90
EFP Rotenberg, LLP	\$3,000.00
Gannon Associates	\$1,866.00
Horn's True Value	\$88.03
Kai Pan Consulting	\$299.40
Line Systems, Inc.	\$50.22
Link Computer	\$385.00
Lohmann Locating, LLC	\$5,000.00
Metal Fusion	\$117.00
Pa. One Call	\$7.60
Penelec	\$17,486.77
Pitney Bowes	\$300.00
Quill	\$45.98
T & M Associate	\$7,708.82
The Morning Times	\$39.87
Valley Energy	\$56.90
Valley Joint Sewer Authority	\$65,820.79
TOTAL	\$88,243.14

MAINTENANCE

Craig Lohmann reported that on Friday with the rain and thaw, QEE was having high alarms and both pumps weren't able to keep up with the flow. Craig had Austin's bring pump truck up and continue to pump out well. DEP called our office and it was explained to them we were taking precautions by pumping out the well as we didn't want the well to over flow. DEP just asked that we dispose of the loads at the treatment plant instead of in a manhole.

ENGINEER'S REPORT

Chuck Volk, T & M Associates wasn't able to attend, so he forwarded the following monthly report regarding the force main project.

EASEMENTS

The majority of the easements have been acquired. Discussions with Wal-Mart in early 2014 resulted in Wal-Mart opposing the granting of the easement, and the reason cited was potential conflicts with their storm drainage facilities. Note that per the current force main design plans we are clear of any Wal-Mart storm drain pipe, structure, or basin.

A design revision of the force main routing was requested by ATA to accommodate Randy Williams' request to remove and relocate the easement that was shown running between his two adjacent properties, which front along Elmira Street. The revised easement was sent to ATA on 1/31/14. A revised force main plan/profile for the affected area was completed; it does not significantly change the total force main length.

Recent easement discussions have included the following properties for potential force main relocation: Minard (west of Chemung River, south of Meadowlark Dr); Rosh (landlocked parcel between Chemung River and US220); Lubin (north of Mile Lane Rd); and Williams (Elmira St). A potential force main re-alignment includes running parallel to Elmira Street from north of the Austin parcel (at Medical Supply Depot) to the present force main crossing location of Elmira Street at Beeman's. Survey will need to be performed for significant force main relocations; local survey services will be procured directly by ATA.

DESIGN STATUS AND OUTSTANDING ISSUES

The design plans are 100% complete. A CD of the design drawings was mailed to T&M Sayre office to plot plans locally. Note that the force main plan and profiles will be revised due to easement related alignment revisions, so a new set of bid-ready drawings will need to be issued following the revisions.

As part of the investigation of revised force main routing, we must identify affected properties and any issues that would prevent easement acquisition or present significant permitting &/or environmental concerns, prior to proceeding with re-design work.

PERMITTING STATUS AND ISSUES

1. C
HEMUNG RIVER CROSSING
General Permit No. 4 approvals were issued by US Army Corps of Engineers (ACOE) dated 1/23/14. ATA and the contractor must sign and date the "PASPGP-4 Permit Compliance Form" upon project completion. This permit will need to be re-done if the river crossing location changes due of easement acquisition issues.
2. R
AILROAD CROSSING
T&M received notification of permit approval on 12/27/13 from AECOM (Norfolk-Southern's engineer). The letter provided instructions and a blank agreement form for ATA execution within 60 days.
3. P
ENNDOT HIGHWAY OCCUPANCY PERMIT
T&M received PennDOT approval on 10/30/13 via "ePermitting" service. An amended Permit application will be need to be submitted to PennDOT for a force main re-alignment of the US220 crossing due to easement acquisition issues.
4. B
RADFORD COUNTY CONSERVATION DISTRICT STREAM CROSSING
T&M received a letter from BCCD on 10/31/13 indicating approval of the GP-5, general permit for the stream crossing. This permit will need to be amended if the river crossing location is revised due to easement acquisition issues.
5. N
PDES and E&S PERMIT APPLICATIONS
These permits were approved per BCCD letter dated 12/19/13. These permit applications will need to be amended if the river crossing location is revised due to easement acquisition issues.
6. D
EP PART 2 WATER QUALITY MANAGEMENT PERMIT
The DEP permit application will be submitted upon the completion of easement related force main re-alignment revisions, and approval of amended regulatory permits. The DEP permit application package must include the latest approved General Permit, NPDES, and E&S permits (amended permits).

ACT 537 SPECIAL STUDY STATUS

ATA received approval of the Act 537 Plan per DEP letter on 1/29/14.

UPCOMING PROJECT MILESTONES

T&M will submit the DEP Part 2 Water Quality Management Permit as soon as the impacted regulatory permits are identified and amended (if necessary) to reflect the force main re-alignments due to easement acquisition issues.

PROJECT SCHEDULE UPDATE

Please note that the projected milestones for the design phase are best estimates and incorporate reasonable regulatory agency review periods. In order to keep the project on schedule, the Board has authorized two members to take action and/or respond to the requirements of this project

between Board meetings and will have authority to sign items on behalf of the Board, including contractor pay requests.

A preliminary design phase schedule with completion dates appears below:

Task	Work Description	Estimated Start Date	Estimated Finish Date	Completion Date
1	Survey Force Main – PS1 to WWTP and plot data	5/27/13	6/14/13	6/28/13
2	Plan and Profile design of new force mains; including detail preparation; prepare 30% design	5/27/13	7/19/13	7/19/13
3	Act 537 Special Study preparation & submit draft for ATA review	5/27/13	7/22/13	7/22/13
4	Easement delineation, property owner determination; preparation of 60% design	7/23/13	8/16/13	8/16/13
5	PennDOT Highway Occupancy Plan permit application preparation & submission	7/23/13	8/31/13	9/2/13
6	GP-5 Chemung River Crossing permit application preparation & submission to BCCD and US Army Corps of Engineers	7/23/13	9/30/13	10/3/13
7	Norfolk-Southern Railroad Crossing permit application preparation & submission	7/23/13	8/31/13	9/3/13
8	ATA review and comment on Act 537 Special Study	7/23/13	8/16/13	8/16/13
9	Pump Station No. 6 upgrade design & calculations	7/15/13	9/30/13	10/11/13
10	Pump Station No. 1 upgrade design & calculations	7/15/13	9/30/13	10/11/13
11	Address draft Act 537 review comments, ATA and Athens Township advertise Act 537 Special Study for public comment	7/23/13	10/31/13	8/26/13
12	BCCD E&S Plan & NPDES permit application preparation & submission	8/19/13	9/30/13	10/25/13
13	Substantial complete design document preparation (90% complete) – submit to ATA for review & address review comments; easement exhibit preparation	8/19/13	9/30/13	10/11/13
14	DEP Part 2 WQM permit application preparation & submission	9/9/13	9/30/13	9/19/13
15	Final design document preparation, provide bid-ready documents	9/23/13	11/18/13	12/31/13
16	Obtain approval of RR crossing, NPDES/E&S, PennDOT HOP and Army Corps permits	10/7/13	11/29/13	1/24/14
17	Submit Act 537 Special Study to DEP	10/7/13	10/31/13	10/8/13
18	Re-submit DEP Part 2 WQM permit application to DEP	1/30/14	2/28/14	
19	Design Completed	12/1/13	12/31/13	12/31/13
20	DEP approval of Act 537 Special Study	12/1/13	1/30/14	1/29/14
21	DEP Approval of Part 2 WQM permit	3/1/14	4/30/14	

The easements were discussed. Chairman Musto met with Roman Rosh today regarding crossing his land. After further discussion, looking at the additional engineering and surveying and the time it will take, ATA agreed it is best to condemn the easements we originally needed that won't sign. Motion by Musto,

seconded by Depew to adopt resolution 3/17/14, authorizing Attorney Mark Smith to start the condemnation process for the Cole, Elsbree and Wal-Mart properties. Motion was unanimous. We will contact Steven Novak to do the appraisal needed for the parcels. The easements for Randy Williams were agreed upon and we will need to change Wells and Med Supply Depoe, but we have verbal agreements. The line will go in front of their properties instead of the back. These 3 areas will need to be surveyed.

The muffin monster (communator) was discussed. The station is continuously filled with rags that Lohmann has tried to find where they are coming from. Instead of waiting for this to be done as part of the sewer project, ATA thinks it is best to get this done now. Motion by Depew, seconded by Murtland to approve the proposal of not to exceed \$22,955 for the engineer as presented by Brian Huckabee with T & M Engineering. Motion was unanimous.

LEGAL

Attorney Smith stated that he researched the tap in fee law and we can charge Wal-Mart for the difference in the square footage of their old building to their new building as their previous tap in fee was based on their old building.

The amendment to the articles of agreement was signed by secretary and chairman.

The agreement between Sayre borough and ATA for transferring of capacity was reviewed and the changes that Attorney Foster requested were made.

The Athens borough agreement was signed and will be return to Athens borough for their signatures.

No further business, meeting adjourned at 7:00 p.m.

Respectfully submitted,

Valorie L. Huckabee

Secretary