

ATHENS TOWNSHIP SUPERVISORS  
March 27, 2024 5:30 PM Regular Meeting

Chairwoman Tressa Heffron called the meeting to order at 5:31 PM. Supervisors also present were Bonnie Petruschak, Ron Reagan and Matt Moore. Solicitor John Thompson, Secretaries Meagan Carling and Holly Randall, Treasurer Ruth Casterline and Director of Public Works Chuck Wright were also in attendance. Tressa lead everyone in the Pledge of Allegiance.

Bid Opening.

|                               |                                    |
|-------------------------------|------------------------------------|
| BIDDERS:                      | ON-ROAD DIESEL FUEL (6000 gallons) |
| Mirabito Energy ***AWARDED*** | \$3.5871 / gallon                  |
| WOC Energy                    | \$3.24 / gallon                    |

On motion of Ron, seconded by Tressa; motion passed to award the bid for 6000 gallons of On-Road Diesel Fuel to Mirabito Energy.

|                                |                              |
|--------------------------------|------------------------------|
| BIDDERS:                       | PAVING (total project price) |
| G O Hawbaker ***AWARDED***     | \$231,470.00                 |
| M.R. Dirt                      | \$318,171.65                 |
| Dalrymple Gravel & Contracting | \$255,948.20                 |
| Bishop Brothers Inc            | \$294,737.38                 |
| HRI Inc.                       | \$247,535.00                 |

On motion of Tressa, seconded by Matt; motion passed to award the bid for Paving to G O Hawbaker.

|                            |   |
|----------------------------|---|
| BIDDERS:                   | 2A – PUMP STATION (total project price) |
| M.R. Dirt                  | \$135,500.00                            |
| Bishop Brothers            | \$93,750.00                             |
| G O Hawbaker ***AWARDED*** | \$83,125.00                             |

On motion of Ron, seconded by Tressa; motion passed to award the bid for 2A Aggregates – Pump Station to G O Hawbaker.

| BIDDERS:<br>(price per ton)    | Johnson<br>Quarries | Bishop<br>Brothers | Dalrymple<br>Gravel &<br>Contracting | Wysox Sand &<br>Gravel |
|--------------------------------|---------------------|--------------------|--------------------------------------|------------------------|
| 2RC Non-State Certified        | \$18.00             | \$13.50            | n/a                                  | n/a                    |
| 2RC PA Certified               | \$18.00             | n/a                | n/a                                  | n/a                    |
| 2A Subbase Non-State Certified | \$20.00             | \$13.50            | n/a                                  | n/a                    |
| 2A Subbase PA Certified        | \$20.00             | n/a                | n/a                                  | n/a                    |
| R-3 Non-State Certified        | \$20.00             | \$20.00            | n/a                                  | n/a                    |
| R-3 PA Certified               | \$20.00             | n/a                | n/a                                  | n/a                    |
| AASHTO #67 PA Certified        | n/a                 | n/a                | \$31.45                              | \$24.75                |
| AASHTO #8 PA Certified         | \$30.00             | n/a                | \$31.45                              | \$28.25                |

On motion of Tressa, seconded by Bonnie; motion passed contingent upon unit price correction to award the bids for 2RC Non-State Certified to Bishop Brothers, for 2RC PA Certified to Johnson Quarries, for 2A Subbase Non-State Certified to Bishop Brothers, for 2A Subbase PA Certified to Johnson Quarries, for R-3 Non-State Certified to Bishop Brothers, for R-3 PA Certified to Johnson Quarries, for AASHTO #67 PA Certified to Wysox Sand & Gravel and for AASHTO #8 PA Certified to Wysox Sand & Gravel.

Marion Carling represented the Planning Commission. The subdivision has been tabled until the special meeting on April 4, 2024.

Michele Browning from Parks spoke about Round Top Park opening day being May 11<sup>th</sup> and some outreach efforts for Arts for All, grant writing workshops and Eagle Scout Project. On motion of Tressa, seconded by Ron; motion passed to approve purchase order for tires in the amount of \$884.00 from account #454.370. On motion of Bonnie, seconded by Matt; motion passed to approve updated pavilion rates for 2024. On motion of Ron, seconded by Bonnie; motion passed to renew Little Leagues agreement for use of Jim King Park.

Chuck Wright presented the Public Works Department report. He introduced Joseph Lyons from PENNDOT who discussed the Traffic Signal Agreement. Chuck discussed the paving of the intersection in front of Guthrie, drainage needs to be looked at on the west side. On motion of Tressa, seconded by Matt; motion passed to approve purchase order for 24in stormwater pipe in the amount of \$2558.40 from account #438.204. Purchase order for 2023 International Truck has been tabled until the special meeting April 4<sup>th</sup>. On motion of Ron, seconded by Matt; motion passed to approve purchase order for inspection of pipe culverts in the amount of \$3100.00 from account #430.313. On motion of Matt, seconded by Tressa; motion passed to approve purchase order for garage door adjustments in the amount of \$1070.00 from account #409.250. Chuck discussed the Moore Road Bridge Project in regard to the options on how to move forward for repairs / replacement. On motion of Tressa, seconded by Ron; motion passed to approve a scrap container to be placed temporarily for yard cleanup project.

On motion of Bonnie, seconded by Matt, motion passed to accept the monthly reports without the police report included.

On motion of Ron, second by Bonnie, motion passed to pay the monthly bills as submitted. A complete listing of revenues and expenditures is on file in the office of the treasurer.

On motion of Bonnie, seconded by Tressa, motion passed to approve the minutes of February 28th meeting and March 7<sup>th</sup> special meeting as written.

On motion of Ron, seconded by Bonnie; motion passed to approve the letterhead be on a working document instead of ordered prints.

On motion of Tressa, seconded by Matt; motion passed to approve transferring administrator role for ECMS from Chuck to Meagan.

Bonnie discussed the Roundabout Meeting held March 21<sup>st</sup> and the request for additional information from more local municipalities to help in the decision making.

Tressa discussed the assessment meeting with Sayre Borough scheduled for April 11<sup>th</sup> needing to be reschedule so all Supervisors can attend to ask questions and get more clarification.

On motion of Ron, seconded by Matt; motion passed to decline gas leases at this time.

Ron discussed the process of looking for a CPA for 2024 audit; Auditor Deborah Northrup offered assistance with this and will bring more information to the meeting April 24<sup>th</sup> to further discuss.

On motion of Ron, seconded by Matt; motion passed to adopt Resolution 2024-10, Fee Schedule.

On motion of Bonnie, seconded by Ron; motion passed to adopt Resolution 2024-11, Bank Signatories.

On motion of Ron, seconded by Bonnie; motion passed to appoint Meagan Carling as the Pension Board Administrator.

ESM Training for public works members discussed; clarification needed for who needs to attend / have this training.

BCTOA Meeting announced for May 23<sup>rd</sup>, will get final RSVP at meeting April 24<sup>th</sup>.

Voice of Residents:

Charles Lawton of Erin Road asking for police officer to sit on Erin Road because of the water trucks misuse of the road as they are overweight. Also a lot of speeding.

Deb Northrup stated the 2023 Township Audit was submitted on 3/23/24 and will be shared with the public at the April 4<sup>th</sup> special meeting.

Tressa took the board into executive session at 9:00 PM for personnel. The regular meeting reconvened at 9:47 PM.

On motion of Matt, seconded by Tressa; motion passed to move Dawson Chilson to Operator, Level - 2 with appropriate pay effective March 28<sup>th</sup>, 2024.

On motion of Matt, seconded by Bonnie; motion passed to move John Waltenburg to Road Foreman position with appropriate pay effective March 28<sup>th</sup>, 2024.

Tressa took the board into executive session at 10:00 PM for personnel. The regular meeting reconvened at 10:20PM

There being no further business, on motion of Tressa, second by Bonnie, it was unanimous to adjourn the meeting at 10:22 PM.

Respectfully submitted,

Meagan Carling, Athens Township Secretary