

Chairwoman Tressa Heffron called the meeting to order at 5:30 PM.

Present were Supervisors Tressa Heffron, Bonnie Petruschak, Ron Reagan, Matt Moore and Cori Lasco. Treasurer Ruth Casterline, Secretary Meagan Carling and Superintendent of Public Works Garret Stocks were also in attendance. Tressa led everyone in the Pledge of Allegiance. Solicitor John Thompson arrived during presentation of Public Works Dept; minutes may not correlate to order of the agenda because of Solicitor needing to be present / to review.

Voice of the Residents:

**Cindy Fuller, Penna Ave:** Fuller emailed regarding the Herrick Ave. corner street light being out again, has not worked in approximately 1 month. The Supervisors suggested she contact the Cemetery to see if they own it – if they do not, it may be the electric company; whoever owns it is responsible for maintaining it.

**George Ballenstedt, Pine Tree Rd:** Ballenstedt discussed the conditions of Pine Tree Rd; big pot holes and road edges need to be fixed.

**Matt Cooper:** Cooper asked if there was an update to the Moore Road Bridge project; will wait for the report during Public Works.

Athens Twp. Volunteer Fire Co.:

August 2024 report received.

George Ballenstedt represented the ATVFC. He discussed: the current budget / looking into pumper-tanker in future, the annual Sportsman's Night Event was successful, holding an open house/family even on October 10<sup>th</sup> from 5-8p for National Fire Prevention Week (Oct. 5<sup>th</sup>-12<sup>th</sup>), number of calls are down for the year, and mutual aid response. Tressa added their Facebook page has a list of their events.

Athens Twp. Parks Commission:

No representative present, no report received.

Still have an opening for member on Parks Committee.

Athens Twp. Public Works Dept.:

September 2024 Roads Report received.

Superintendent of Public Works Garret Stocks was in attendance to represent the department.

Moore Road Bridge Strengthening Project Update: Ron presented delays related to design / cost pushing project one month behind, scheduled to advertise mid- month / "let" project end of October; adding total price now close to \$400K – cold weather is factor in increase. Discussion continued with Supervisors, resident Matt Cooper and resident Rosemary Firestine regarding why the difference in costs, the project processes, Larson Design Group role, potential funding options and future project process options.

Bradford County road name sign replacement program deadline for submittal 10/11/24; Garret to submit.

Purchase order for 14 tires (trucks #3 / #4 / #8): Garret presented quotes for new and recaps, discussed the difference. Cori made a motion to approve Talmadge Tire recap quote, but retracted the motion after further discussion. Garret to get one more quote for both new and recaps and have the Talmadge quote “cleaned-up” with working total to bring to October Supervisors meeting. TABLED.

Purchase order for infrared temperature guns (revisited): Discussion was had about quality, research / product knowledge and pricing. Garret explained that the quote listed was from a store the Township already has an account with; will do some more research and bring findings to October Supervisors meeting. TABLED.

AS3 status, new quotes for purchase order: Garret noted that Marcus Cole materials from the previously approved purchase order was not on the COSTARS list by Sept 13<sup>th</sup>; he has new / confirmed quotes (all on the COSTARS list). After discussion, on motion of Cori, seconded by Bonnie; motion passed to award anti-skid (delivered) order to Lopke in the amount of \$65,000 from account 432.201 noting their quote was not the lowest but the lower bidded materials were not adequate to the Township needs.

Solicitor John Thompson arrived to the meeting; jumping from Public Works to Planning Commission.

Athens Twp. Planning Commission:

September 2024 meeting minutes received.

Marion Carling represented the Planning Commission. She presented the board with the maps and documentation for three cases.

**Tri-King Ventures / preliminary-final land development, Elmira St; zero deficiencies (#24-10):**

On motion of Ron, seconded by Tressa; motion passed to accept the Planning Commission recommended approval of the final plan land development.

**Witmer, Michele Ann / 2-lot subdivision, Sayre Hill Road; zero deficiencies (#24-11):**

On motion of Bonnie, seconded by Tressa; motion passed to accept the Planning Commission recommended approval of the subdivision.

**Amato, Anna / 3-lot subdivision, King Rd (Wilawana Rd address); zero deficiencies (#24-12):**

Power of Attorney presented and signed. On motion of Ron, seconded by Cori; motion passed to accept the Planning Commission recommended approval of the subdivision.

**GreenKey Solar / schedule conditional use hearing – proposed commercial solar facility on Bensley St.:** Conditional Use Hearing scheduled for 6:00pm, November 14<sup>th</sup> 2024 at the Athens Township Building, 45 Herrick Ave in Sayre PA; will allow for Planning Commission meeting and time to satisfy any deficiencies noted.

**Blow, Roberta / subdivision (#24-09) revisited:** Motion made at 8/28/24 meeting was to have maps signed / notarized; upon review – not able to notarize physical map. On advisement of Solicitor John Thompson, both Executors signatures accompanied by the notified certificate

naming them would suffice for recording. On motion of Ron, seconded by Tressa; motion passed to amend the motion removing notarizing the maps for the approved Blow subdivision.

Athens Twp. Public Works Dept. – continued:

On motion of Cori, seconded by Matt; motion passed to ratify appointing Tressa as the approved signer for the sale of Truck #6 - 2009 Ford F250; auction winner through Municibid paid and picked up the truck on 9/24/24.

On motion of Tressa, seconded by Bonnie, opposed by Ron; motion passed to assign funds from ARP account to be used on approved purchase order for the used dump box w/ spreader previously approved at 8/28/24 BOS meeting.

Growing Greener Grant application submitted in June 2024; projects awarded will likely be announced in January 2025.

On motion of Tressa, seconded by Bonnie; motion passed to resubmit the Miller Road Bridge Replacement application for the Act 89 Multimodal Transportation Fund grant consideration; errors on previous application have been corrected, verifying pricing.

On motion of Matt, seconded by Bonnie; motion passed to re-allocate ARP funds previously designated to “stormwater management project” to now be put toward “materials”.

Thomas Ave Bridge (T-105), notice stating construction complete / final billing / project records received. Noted.

Public Works Staff to be discussed in Executive Session.

Considered / Discussed:

TEAMSTERS – MOU work week / summer hours: confusion on wording / why signatures needed if Superintendent decided on transition date back to 8 hour / 5 days schedule already; relaying to BeLinda to speak with Solicitor John Thompson regarding this.

Athens Twp. Public Works Dept. – continued:

On motion of Bonnie, seconded by Ron; motion passed to approve DEP water obstruction / encroachment (GP11) e-permit for Moore Road Bridge Strengthening Project.

On order of Bonnie, seconded by Cori; motion passed to authorize PennDOT to obtain utility clearance for the Murray Creek Bridge Rehab Project; Verizon already signed - stated their lines will not be impacted by this construction.

Athens Twp. Police Dept.:

August 2024 report received, no representative present.

On motion of Bonnie, seconded by Matt; motion passed to accept the monthly reports.

On motion of Cori, seconded by Matt; motion passed to approve all monthly bills.

On motion of Matt, seconded by Cori; motion passed to approve the minutes from August 28, 2024 regular meeting.

Considered / Discussed - continued:

Ed Reid presented current junkyard inspections for Suttty's Salvage & Chris Z Sutton's Garage and explained inspection and licensing process. The Supervisors discussed updating the license document. On motion of Bonnie, seconded by Cori; motion passed to approve both junkyard inspections, application letters be sent out for license renewals.

DCED Local Share Account (LSA) Statewide Grant application window 9/1 – 11/30/24; grant details discussed noting \$100 application fee / no match / can bundle items; brainstorm for revisiting at October meeting. TABLED.

On motion of Ron, seconded by Tressa; motion passed to hold Township "Trick-or-Treat" night on Thursday, October 31<sup>st</sup> 2024 from 6-8p.

On motion of Ron, seconded by Matt; motion passed to approve and submit the Athens Area School District's letter of request for "school bus stop" signage placement in the area of intersecting Wolcott Hollow & Chamberlain Roads to PennDOT for consideration.

On motion of Ron, seconded by Bonnie; motion passed to approve payment of Conrad Siegel's invoice for Non-Uniform Employee Pension Plan actuarial services through 8/25/24, in the amount of \$3500.

On motion of Tressa, seconded by Bonnie; motion passed to approve payment of Conrad Siegel's invoice for Police Employee Pension Plan actuarial services through 8/25/24, in the amount of \$3150.

Website redesign action item - decision on email domain discussed; more information needed from D3WebDesign for October meeting. TABLED.

On motion of Matt, seconded by Bonnie; motion passed to change from Culligan to Tulpehocken for Township Building water delivery services (bi-weekly).

Rally Point Resources lease agreement / addendum list for review for October meeting; have Marc Rosato attend. TABLED.

On motion of Bonnie, seconded by Matt; motion passed to accept Baker-Tilly as CPA service; details regarding audit level requirements to be gathered and relayed once verified.

On motion of Tressa, seconded by Matt; motion passed to update HEP account to name Barry Brosnan, Garret Stocks and Ed Reid as the only authorized purchasers.

Voice of the Residents – continued:

**Tracy Sutton, Mile Lane Rd:** Sutton in attendance to get status of his junkyard inspection / license renewal decision and to inquire why his scrap container was swapped for a competitors / ensure no issues between his service and Township.

Correspondence / Information:

Northern Tier Regional Planning & Development Commission – annual meeting 10/18/24. Noted.

First Aid Training to be rescheduled; dates / times will be announced once set. TABLED.

Gannon Insurance – 2025 change notices / coverage summary for review. TABLED.

ESM Training 9/25 & 9/26 attendees; all previously approved to attend – no changes.

LTAP courses toward Road Scholar Certification – local/in-person; Garret recommended “Erosion & Drainage Course”.

On motion of Ron, seconded by Bonnie; motion passed approving Meagan to attend PSATS Basic Training for Secretaries on 9/27/24, local / in-person.

Athens EPSCO closed, re-opened as Irr Supply Center; offered \$50 credit on account. Noted.

Integrity Energy, energy consulting firm document for review. Noted.

Considered / Discussed – continued:

On motion of Bonnie, seconded by Ron; motion passed to approve TEAMSTERS monthly health agreement for Garret Stocks new role as Superintendent.

Chairwoman Tressa took the board into executive session at 8:15 PM for personnel and pending litigation. The meeting reconvened at 9:26 PM.

On motion of Matt, seconded by Cori; motion passed to approve payment of TEAMSTERS invoices for Mike Chilson’s health benefits, additional premiums due.

There being no further business, on motion of Bonnie, second by Matt;  
it was unanimous to adjourn the meeting at 9:27 PM.

Respectfully submitted,

Meagan Carling  
Athens Township Secretary