

ATHENS TOWNSHIP SUPERVISORS

October 8, 2025 6:00 PM

Regular Meeting

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Chairwoman Tressa Heffron called the meeting to order at 6:01 PM.

Present were Supervisors – Tressa Heffron, Ronald Reagan, Michael Freeland and Matthew Moore; Bonnie Petruschak was unable to attend due to a scheduling conflict. Secretary Meagan Carling and Treasurer Lauren Hotaling were also in attendance. Heffron led everyone in the Pledge of Allegiance.

Voice of the Residents:

***Abi Ankham & neighbors / Baxter Street:*** (Noted: letters/emails from neighbors were also received by the Board of Supervisors supporting Ankham’s comments / concerns)  
Discussion was had regarding the recent road work done in the area of Baxter Street, the processes and plan for moving forward. Moore explained the FDR process (full depth reclamation) to build the base of the road back for the streets in that area where there is no structural base left; by grinding the current base and top down to rebuild it with additional material, double-layer with tar & chip and seal with an asphalt emulsion spray to protect it is the first step and a necessary one. The new compacted base is the early stage of the rebuild and it will need settling time to see remaining areas of fault to address before paving can be done, otherwise the same poor conditions could return in areas. The contractor completed the scope of work in the contract for that project. A time frame for paving is still yet to be determined and based on several factors including budget / utilities work. The road crew will continue to inspect this area for any faults and proceed as needed.

Athens Twp. Authority: No representative in attendance – no business to discuss.

Athens Twp. Planning Commission: No representative in attendance.  
GreenKey Solar Development – on the Board of Supervisors 10/29/25 agenda

Athens Twp. Volunteer Fire Co.: George Ballenstedt was in attendance to represent the ATVFC. Discussion was had regarding fundraising and volunteer opportunities. The fundraising events are posted on the ATVFC website and Facebook page, looking to help offset the cost of a new tanker / engine; also looking at any grant opportunities as well. Ballenstedt expressed the need for volunteers, not just to physically fight fires, but also in various other roles within the Company – they are looking for a Treasurer as well. Noted.

Athens Twp. Parks Commission: No representative in attendance.  
Tozer’s Landing, new pavilion is estimated to be delivered within the next two weeks – Robinson’s Contracting is still confirmed to assemble, on standby. Noted.

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Athens Twp. Public Works Dept.: No representative in attendance.

Discussion was had regarding the 'to-do' list provided by former Superintendent of P.W. prior to his last day; items "completed / in-process / open" verified. Noted.

Discussion was had regarding the pavement correction for Murray Creek Bridge preservation project final inspection report / sign-off for completion. Recent communications from PennDOT / project contractor confirmed the area of concern and needing correction was fixed, paved on October 3<sup>rd</sup> – correction was reviewed by Supervisors and is scheduled for final actions next week. Noted.

Discussion was had regarding the invoice from Bishop Brothers roadwork on Erin Road and payment request letter from the subcontractor.

On motion of Freeland, seconded by Reagan; motion passed to deny the payment request from the subcontractor for damage to their equipment during the project – the Township did not have any aspect in the bid / contract related to 'equipment damage', and did their due diligence in getting core samples of the road prior to posting it for bid. Furthermore, any formal details for equipment damages would have been in the agreement between the subcontractor and Bishop Brothers – if there had been, it would still not fall onto the Township to cover those costs.

On motion of Heffron, seconded by Freeland; motion passed to TABLE the payment of Bishop Brothers invoices as there is information that is needed to understand the increase of 2A materials used to almost double the bid / contract amount; the Township was not notified of the need for such an increase; Reagan questioned needing verification of materials certification through COSTARS also.

Discussion was had regarding the revised quotes for dump-box upfitting of 2025 Western Star unit.

On motion of Heffron, seconded by Moore; motion passed to TABLE quote review until the next Board of Supervisors meeting 10/29/25 for time to review as still waiting on one more quote from Binghamton Truck Body – Moore added to get information for poly blades for review as well.

Discussion was had regarding the quotes for anti-skid / sand.

On motion of Heffron, seconded by Moore; motion passed to TABLE quote review unit the next Board of Supervisors meeting 10/29/25 for time to review as only one quote was received for each item.

Discussion was had regarding the quotes for plow blades / parts.

On motion of Heffron, seconded by Moore; motion passed to TABLE quote review until the next Board of Supervisors meeting 10/29/25 for time to inquire about poly blades.

Discussion was had regarding postponement of the BOS roads inspection tour slated for 10/4/25 due to unforeseen circumstances, it will need to be rescheduled; tentatively planning for 10/13/25 – may need to go in separate groups pending availability. Reagan inquired about having a road inspector or consultant, Carling to research and provide information for next meeting.

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Discussion was had regarding the BCCD notice for the Round Top Rd culvert replacement update – permit approved / awaiting design completion. Noted.

Discussion was had regarding the Teamsters Union Contract for Public Works, updated detail for 2026.

On motion of Moore, seconded by Reagan; motion passed to TABLE until the next Board of Supervisors meeting for review. Freeland abstained – he is a member of the local 118 Union.

Discussion was had regarding the MOU for Zaccory Guiles, MEO Mechanic.

On motion of Heffron, seconded by Reagan; motion passed to TABLE until the next Board of Supervisors meeting 10/29/25 as the Union Contract containing rates has yet to be approved.

Athens Twp. Police Dept.: No representative in attendance.

On motion of Freeland, seconded by Reagan; motion passed to accept the letter of resignation from Jason Bailey (Serfas) – last day being 10/8/25.

Minutes: On motion of Heffron, seconded by Reagan; motion passed to approve the Board of Supervisors regular meeting minutes from 9/10/2025.

Consider / Discuss

Discussion was had regarding the Zoning Hearing Board vacancy; to post for accepting letters of interest on the TWP website and Facebook pages – letters received to be reviewed at the next Board of Supervisors meeting 10/29/25.

Discussion was had regarding CPA, Baker-Tilly audit status and the continual requests for information to complete the DCED and single audits; draft letter from Solicitor regarding this for review – to be further discussed in Executive Session.

On motion of Reagan, seconded by Moore; motion passed to accept the quote from Teledair Communications / Security and approve the purchase order for a new Township phone system / installation / support / service in the amount of \$12,695 from the general fund (400.321).

On motion of Reagan, seconded by Heffron; motion passed to approve Ed Reid's 'Association of State Floodplain Managers' annual membership renewal.

Discussion was had regarding a Christmas luncheon for Township employees / volunteers; interest noted and to be discussed at a later date with more details for review.

On motion of Heffron, seconded by Moore; motion passed to approve the registration for Public Works trucks #8 and #13 entry in the 2025 Sayre Borough Christmas Parade on 11/28/25.

Township vacancies – to be discussed in Executive Session as needed.

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Personnel / Staff - to be discussed in Executive Session as needed.

Correspondence / Information

PennDOT, S.R. 1069 Section TSO Project notice reviewed. Noted.

Municipal sale of 2016 Tahoe complete. Noted.

Gannon 2026 change notices and coverage summary to review. Noted.

NTRPDC Annual Meeting 10/17/25, deadline to attend 10/10/25. Noted.

DCED Local Share Account Statewide grant application window 9/1 – 11/30/25. Noted.

Chairwoman Heffron took the Board into Executive Session at 7:30 PM,  
for personnel – staff.

The meeting reconvened at 8:21 PM.

On motion of Heffron, seconded by Moore; motion passed to accept the ‘change of rate’  
reduction presented to the previously approved Teamsters Health/Hospital Plan renewal for 2026  
& 2027.

On motion of Reagan, seconded by Moore; motion passed to approve the letter drafted by  
Solicitor John Thompson to be sent as written to CPA Baker-Tilly expressing the Township’s  
concerns and dissatisfaction in their service.

There being no further business, on motion of Moore, seconded by Heffron;  
it was unanimous to adjourn the meeting at 8:22 PM.

Respectfully submitted,

Meagan Carling  
Athens Township Secretary