

ATHENS TOWNSHIP SUPERVISORS

November 12, 2025 6:00 PM

Regular Meeting

Page 1 of 3

Chairwoman Tressa Heffron called the meeting to order at 6:00 PM.

Present were Supervisors – Tressa Heffron, Bonnie Petruschak, Ronald Reagan, Michael Freeland and Matthew Moore. Solicitor John Thompson, Secretary Meagan Carling and Treasurer Lauren Hotaling were also in attendance. Heffron led everyone in the Pledge of Allegiance.

Voice of the Residents:

***Aaron Brotzman / Weaver Road*** – in attendance but passed on speaking at this time.

***Joe Burns / Weaver Road*** – discussed his interest in opening a farm related retail business to co-inside with butcher shop; spoke briefly with Twp Zoning Dept., an attorney and briefed the Twp Planning Commission regarding the preliminary plan – will discuss details with Zoning Officer Ed Reid next week to ensure taking correct steps. Solicitor Thompson added they may need a variance but will determine after speaking with Reid. Also on the BOS meeting agenda for 11/19/25 for follow-up. Time frame to complete revisions to zoning ordinance briefly discussed as well.

Athens Twp. Authority: No representative in attendance – no business to discuss.

Athens Twp. Planning Commission: No representative in attendance – no business to discuss.

Athens Twp. Volunteer Fire Co.: No representative in attendance.

Chairwoman Heffron relayed information received from George Ballenstead regarding the annual Black Friday Craft / Vendor Fair being held on 11/28/25 at the ATVFC hall from 10am – 3pm; more information for this and upcoming events is posted on their website and Facebook page.

Athens Twp. Parks Commission: No representative in attendance – no business to discuss.

Athens Twp. Public Works Dept.: No representative in attendance.

Discussion was had regarding the Bishop Brothers invoice for the Erin Road project, question for amount of 2A material needed increased without notification.

On motion of Petruschak, seconded by Heffron; motion passed to pay Bishop Brothers the bid price of \$158,928.83 while Solicitor Thompson reviews the contract narrative for the next BOS meeting on 11/19/25 to determine if the Township is responsible for paying the overage costs.

Discussion was had regarding the pricing quotes for anti-skid and sand materials for winter road maintenance.

On motion of Moore, seconded by Freeland; motion passed to accept the following quotes:

Johnson Quarries – AS3 anti-skid, 1000 tons @ \$25/ton (delivered) for total price of \$25,000.

Bishop Brothers – Type A sand, 1000 tons @ \$22.45/ton (delivered) for total price of \$22,450.

Both materials purchase will be from general fund (432.201).

ATHENS TOWNSHIP SUPERVISORS

November 12, 2025 6:00 PM

Regular Meeting

Page 2 of 3

Discussion was had regarding the Town of VanEtten's possible interest in purchasing the former truck #12 salt spreader that is not being used by TWP Public Works Dept; no response received regarding price window prior to this meeting. Noted - if VanEtten responds confirming need / pricing, will revisit.

Discussion was had regarding the Road Inspection and priority consideration for 2026 budgeting; a number of factors involved in determination and ideally would want incoming Director of Public Works' involvement as well. Potential to have position filled by December 1<sup>st</sup> 2025; will revisit at that time.

Discussion was had regarding the Teamsters Union Contract – Public Works, all changes from negotiations have been verified with updates made to rates and seniority list.

On motion of Petruschak, seconded by Moore; motion passed to accept the Teamsters Union Contract Agreement for Public Works January 1, 2026 – December 31, 2027. Reagan opposed as he is not in agreeance with summer hours schedule. Freeland abstained as he is a member of the Teamsters Union through another municipality.

Discussion was had regarding the MOU for Zaccory Guiles – MEO / Mechanic.

On motion of Moore, seconded by Freeland; motion passed to approve the MOU presented for Z.Guiles – MEO / Mechanic with rates reflecting the Union Contract.

Director of Public Works & M/EO openings – to be discussed in Executive Session as needed.

Athens Twp. Police Dept.: No representative in attendance.

Heffron relayed information regarding the need for updated victim impact advocacy paperwork and working on details. Noted.

Minutes: On motion of Moore, seconded by Reagan; motion passed to approve the Board of Supervisors regular meeting minutes from 10/29/2025. Heffron abstained as she was not in attendance.

Consider / Discuss

Discussion was had regarding Baker-Tilly's audit draft for review; any questions will be addressed prior to Baker-Tilly providing a finalized copy, with plans to issue in final form by November 21<sup>st</sup>, 2025. TABLED – to review, will revisit at next Board of Supervisors meeting 11/19/25.

Discussion was had regarding Conrad Siegel's preliminary actuarial funding results. Questions on the assumption rate will be addressed via TEAM's meeting later in the week for clarity moving forward. TABLED – to next Board of Supervisors meeting 11/19/25.

ATHENS TOWNSHIP SUPERVISORS

November 12, 2025 6:00 PM

Regular Meeting

Page 3 of 3

Discussion was had briefly regarding the Northern Tier Solid Waste Authority container agreement updated fee.

On motion of Reagan, seconded by Heffron; motion passed to accept the NTSWA updated fee agreement.

Discussion was had regarding the Township employee / volunteer Christmas luncheon; option to hold it Friday, December 19<sup>th</sup> or Monday, December 20<sup>th</sup> to be finalized by Office Staff / Public Works Department / Police Department consensus.

Discussion revisited regarding 12/26/25 office hours; keep at scheduled for now and can re-assess that day as needed.

Discussion was had regarding the LSA grant application option for submittal of materials storage shed proposal; TABLED – until next Board of Supervisors meeting 11/19/25. Awardment of 2024 LSA grant submissions scheduled to be announced next week; Noted.

Township vacancies – to be discussed in Executive Session as needed.

Personnel / Staff – to be discussed in Executive Session as needed.

Correspondence / Information

PennDOT Winter Services Guide / contacts received; Noted.

Chairwoman Heffron took the Board into Executive Session at 7:10 PM,  
for personnel – staff.

The meeting reconvened at 8:47 PM.

On motion of Petruschak, seconded by Reagan; motion passed to approve the hire of Brian Flick to the Public Works Department, in M/EO III role, per the Public Works Union Contract, with a start date of 11/17/25.

There being no further business, on motion of Petruschak, seconded by Moore;  
it was unanimous to adjourn the meeting at 8:50 PM.

Respectfully submitted,

Meagan Carling  
Athens Township Secretary