

ATHENS TOWNSHIP SUPERVISORS
December 10, 2025 6:00 PM
Regular Meeting

Page 1 of 4

Chairwoman Tressa Heffron called the meeting to order at 6:00 PM.

Present were Supervisors – Tressa Heffron, Bonnie Petruschak, Ronald Reagan, Michael Freeland and Matthew Moore. Secretary Meagan Carling, Treasurer(s) Lauren Hotaling / Macen Raupers and Director of Public Works Anthony Lundy were also in attendance.

Heffron led everyone in the Pledge of Allegiance.

Voice of the Residents: None.

Athens Twp. Authority: No representative in attendance – no business to discuss.

Athens Twp. Planning Commission: Marion Carling presented.

Discussion was had regarding GreenKey Solar Development – preliminary land development on Ellistown Road; slight change on array (racking system) placement which shifts fencing, county approval received, NPDES permit received, 5 of the 7 deficiencies met – other two are Township driveway permit that they will get closer to construction (mid-late 2026), as well as, providing signatures.

On motion of Reagan, seconded by Moore; motion passed to grant the preliminary plan approval with the driveway permit / signatures noted as being required.

Athens Twp. Volunteer Fire Co.: No representative in attendance – no business to discuss.

Athens Twp. Parks Commission: No representative in attendance.

Discussion was had regarding the current feral / stray cat issue at Tozer's Landing Park; residents were instructed to remove the homemade shelters placed near the parking / pavilion areas while a plan put in place to address the issue; a draft ordinance was provided for BOS review as a possible option to enforce dropping / feeding of the animals. TABLED to the next Board of Supervisors meeting 12/17/25 to review draft ordinance verbiage and discuss with Parks & Rec. Commission.

Spectrum – fiber optic line installation was discussed briefly to update on confirmed dates; permit dates corrected to reflect 12/1 – 12/31/25 as timeframe for this install. Noted.

Athens Twp. Public Works Dept.: Newly hired Director of Public Works – Anthony Lundy presented.

Discussion was had regarding PennDOT Representative - Steve Kehoe's evaluation of the roads condition from the summers FDR Project, the recommendations for next steps / estimates, contractor Suit-Kote's schedule for assessment in January. Plan for 2026 roadwork to be discussed once Lundy can evaluate roads in entirety. Noted.

ATHENS TOWNSHIP SUPERVISORS
December 10, 2025 6:00 PM
Regular Meeting

Page 2 of 4

Discussion was had regarding the 2026 WesternStar dump truck's up fit status, the conditions of current units and the need to devise a fleet replacement schedule. Noted.

Discussion was had regarding the MOU for Zaccory Guiles – MEO / Mechanic.

On motion of Moore, seconded by Freeland; motion passed to approve the updated MOU as signed by the Union Representative as approved, presented for Z.Guiles – MEO / Mechanic with rates reflecting the Union Contract for 2026.

Director of Public Works MOU – draft received; to be discussed in Executive Session.

Athens Twp. Police Dept.: No representative in attendance.

On motion of Moore, seconded by Petruschak; motion passed to approve the ammunition purchase order, Eagle Point Gun in the amount of \$4747.98 from the general fund account (410.239).

Minutes:

On motion of Petruschak, seconded by Heffron; motion passed to approve the Board of Supervisors regular meeting minutes from 11/19/2025. Moore abstained as he was not in attendance.

On motion of Petruschak, seconded by Reagan; motion pass to approve the Board of Supervisors special meeting minutes from 12/1/25.

Consider / Discuss

Discussion was had regarding Baker-Tilly's audit submission updates.

On motion of Reagan, seconded by Petruschak; motion passed to approve audits submission with Hotaling to certify via Clearinghouse and access to information granted to Carling & Raupers – clarification on entry needed for DCED submittal. Noted.

Discussion was had regarding the new website launch, clarification needed on reports layout and optional maintenance program; will have site launched without reports layout section finished. TABLED the maintenance program for the next BOS meeting – more detail needed for what it will cover.

Discussion was had regarding the notice to request bond cancellation for AQUA street opening that originated in 2001 and renewed in 2002 stating 'until cancelled'. TABLED until the next Board of Supervisors meeting 12/17/25 to get additional information from AQUA regarding if it is a general coverage bond or site specific.

A brief discussion was had regarding the Zoning Dept. vehicle options. TABLED until the next Board of Supervisors meeting 12/17/25 for time to review the options provided.

On motion of Heffron, seconded by Petruschak; motion passed to approve and advertise the set Board of Supervisor meeting dates for 2026 – continuing to be held the second Wednesday and

ATHENS TOWNSHIP SUPERVISORS
December 10, 2025 6:00 PM
Regular Meeting

last Wednesday of the month at 6pm with the exception being the month of November 2026 where one meeting will be held on the third Wednesday at 6pm due to holiday conflicts:

January 2026:	14 th	28 th	<u>(re-organizational meeting on 5th)</u>
February 2026:	11 th	25 th	
March 2026:	11 th	25 th	
April 2026:	8 th	29 th	
May 2026:	13 th	27 th	
June 2026:	10 th	24 th	
July 2026:	8 th	29 th	
August 2026:	12 th	26 th	
September 2026:	9 th	30 th	
October 2026:	14 th	28 th	
<u>November 2026:</u>	<u>18th</u>	<u>N/A</u>	
December 2026:	9 th	30 th	

Appointment of Tiffany Glielmi – Zoning Hearing Board; TABLED until the next Board of Supervisors meeting 12/17/25.

Macen Raupers started 12/8/25 as Township Treasurer; bond documentation reviewed and no other changes needed to transfer / apply. TABLED until the next Board of Supervisors meeting 12/17/25 to complete documentation for submittal and provide purchase order line item for bond.

On motion of Petruschak, seconded by Moore; motion passed to adopt RESOLUTION 2025-18, updated bank account signatories: Raupers, Carling, Heffron, Reagan.

Discussion was had regarding letter of interest / intent received for the Township Auditor vacancy; interview to be scheduled. TABLED until a future Board of Supervisors meeting to allow for interviewing / discussion.

Personnel / Staff – to be discussed in Executive Session as needed.

Correspondence / Information:

Industrial Appraisal – fieldwork completed Dec 1st & 2nd 2025, awaiting feedback / next steps. Noted.

On motion of Heffron, seconded by Moore; motion passed to ratify new Treasurer Raupers' attendance to the PSATS Boot Camp - first session held 12/9/25, additional sessions scheduled for February 2026.

PSATS Public Works Expo – two spots reserved in August 2025 as placeholders until closer to event dates; new Director of P.W. Lundy is able to attend, no additional employees on the road crew are available – second registration to be cancelled.

ATHENS TOWNSHIP SUPERVISORS

December 10, 2025 6:00 PM

Regular Meeting

Page 4 of 4

BC Tax Collection Committee – Nov 2025 meeting info, 2026 adopted budget, 2026 meeting dates reviewed. Noted. Confirmed attendance by Carling and/or Hotaling at all 2025 years' meetings.

EMHR Annual Grants Workshop, scheduled for Feb 20th 2026. Noted. Once closer, list of grants being discussed will be provided to determine attendance options.

Christmas luncheon for Township employees / volunteers confirmed 12/19/25. Noted.

Teledair – phone system installed on Office side, will be active as of Thursday 12/11/25; Police side to be installed in the coming weeks.

Information from 'textmygov' discussed briefly – TABLED until a future Board of Supervisors meeting to get more detail / after demonstration provided.

Chairwoman Heffron took the Board into Executive Session at 6:52 PM,
for legal – contracts /personnel – staff.

The meeting reconvened at 7:38 PM.

There being no further business, on motion of Freeland, seconded by Reagan;
it was unanimous to adjourn the meeting at 7:38 PM.

Respectfully submitted,

Meagan Carling
Athens Township Secretary