

ATHENS TOWNSHIP SUPERVISORS

March 11, 2026 6:00 PM

Regular Meeting

Page 1 of 5

Chairwoman Tressa Heffron called the meeting to order at 6:00 PM.

Present were Supervisors – Tressa Heffron, Bonnie Petruschak, Ronald Reagan, Matthew Moore and Paul Kelley. Director of Public Works Anthony Lundy, Treasurer Macen Raupers, Secretary Meagan Carling and Solicitor John Thompson were also in attendance. Heffron led everyone in the Pledge of Allegiance.

Chairwoman Heffron took the Board into an Executive Session at 6:01 PM,
for personnel – vacancies/applicants.

The meeting reconvened at 6:10 PM.

Voice of the Residents:

Linda Rogers / Peacedale Lane – Ms. Rogers had a handful of additional questions for the Board of Supervisors regarding the bonus's given back in December 2025; wanted clarification on some research she had done on the topic and provided the list of these questions for review.

Athens Twp. Authority: No representative in attendance – no business to discuss.

Athens Twp. Planning Commission & Zoning Dept.: No representative in attendance – no business to discuss.

Athens Twp. Volunteer Fire Co.: No representative in attendance.
Chicken BBQ Fundraiser will be held Saturday, March 15th 2026 @ 11am at the ATVFC

Athens Twp. Parks Commission: Chairman Meade Murtland was in attendance, representing PARKS.

The purchase order for a new Grasshopper lawnmower was revisited. Raupers presented detail regarding how to fund this splitting the total cost between the Parks Committee and Public Works Dept; discussion was had briefly.

On motion of Moore, seconded by Petruschak; motion passed to approve the purchase order, accepting the quote from W.F. Welliver for the Grasshopper Mower (Model 727T-EFI with 3661PF deck, counterweight kit, suspension seat and turf tires) totaling \$16,638.50 to be split between Parks fund (454.700) and Act 13 fund (430.700) at \$8319.25 each.

ATHENS TOWNSHIP SUPERVISORS
March 11, 2026 6:00 PM
Regular Meeting

Page 2 of 5

Athens Twp. Public Works Dept.: Director of PW Anthony Lundy was in attendance, representing Public Works.

Lundy discussed equipment status briefly; currently awaiting pricing for Truck #1 axle and dump-truck he was interested in as a backup has been sold. Noted.

Discussion was had briefly regarding the draft bid packet presented for aggregates.

On motion of Reagan, seconded by Petruschak, opposed by Kelley; motion passed to advertise aggregate bids to be received at the Township Building by deadline of 3pm Wednesday, April 8th 2026 to be opened at that evenings Supervisors meeting at 6pm; bids requested for:

- 1.) 5,000 tons (more or less) of PA State Certified, Driving Surface Aggregate (DSA); delivered
- 2.) 500 tons (more or less) of PA State Certified, Clean R-3 Rock; delivered

Discussion was had regarding three quotes received for grader tire replacement (6 tires) purchase order.

On motion of Moore, seconded by Reagan; motion passed to approve the purchase order, accepting the quote from Fulmer Tire for six (6) Galaxy MPC 17.5-25 / 16ply tires for the grader in the amount of \$5250.00 from general fund (437.200).

Lundy's contact for IRT Program he presented information on at the last BOS meeting is looking to schedule an in-person visit to further discuss the details of the program; Lundy to coordinate for an evening session. Noted.

Discussion was had regarding the Machine – Equipment Operator vacancy, potential Road Crew resignation(s) and candidates' / interview status. Further discussion to be held in Executive Session as needed.

Lundy concluded, stating he will have materials status, equipment recommendations and the road project plan to present at the next BOS meeting 3/25/26. Noted.

Athens Twp. Police Dept.: Chief Clink was in attendance, representing the Police Department.

Discussion was had regarding the candidates interviewed for the upcoming Chief of Police vacancy upon Clink's retirement at the end of March 2026.

On motion of Reagan, seconded by Moore, opposed by Kelley; motion passed to approve the promotion of current Sergeant, Daniel Thomas, to Chief contingent upon completion of MOU and salary finalization. Reason for Kelley's opposition was posed, Kelley sited opposition for belief the other candidate in consideration was better qualified.

Bills:

On motion of Moore, seconded by Petruschak; motion passed to approve payment of bills due.

ATHENS TOWNSHIP SUPERVISORS

March 11, 2026 6:00 PM

Regular Meeting

Page 3 of 5

Minutes:

On motion of Petruschak, seconded by Moore; motion passed to approve the Board of Supervisors regular meeting minutes from 2/25/2026.

Consider / Discuss

Discussion was had briefly regarding the CPA Guthrie & Co plan for on-site visit this Friday, March 13th 2026 to continue gathering documentation / information needed for the 2025 fiscal years' audit; deposit of \$5000 per the contract to be paid at that time. Noted.

Discussion was had briefly regarding the invoice for Township Tax Collector - Dannielle Kinner's bond renewal; would cover the next four years - expiring 12/31/2029.

On motion of Reagan, seconded by Petruschak; motion passed approving the bond renewal for Kinner in the amount of \$1066.00 through Henry Dunn Insurance Group.

Discussion was had briefly regarding Carling completing Exhibit A for RESOLUTION 2026-09. On motion of Petruschak, seconded by Moore; motion passed to adopt RESOLUTION 2026-09 for Disposition of Records per Exhibit A through 2025.

Discussion was had regarding the June 2026 contract expiration for the Township's document storage unit at the Enterprise Center in Sayre PA and options for relocation. TABLED to a future BOS meeting - options to be considered once materials purged according to the Exhibit A schedule from adopted RESOLUTION 2026-09.

Discussion was had regarding DCED Multimodal Transportation Fund, grant application window timeframe and possible options for submittal. Carling to work with PARKS & Lundy on potential for Round Top Park roads as project to submit. Noted.

Discussion was had regarding quotes for repair to Front Street Bridge street lights, 4 of the 5 are currently not working; Tra-Electric provided two options as these correlate with the maintenance agreement for repair but age of the current lamps may be a factor, two options provided #1 complete lamp replacement with warranty & #2 bulb replacement only.

On motion of Heffron, seconded by Petruschak; motion passed to approve the Tra-Electric quote provided for complete lamp replacement with warranty for all units on the Front Street Bridge, as per their recommendation, in the amount of \$7740.00 from general fund (434.000).

Discussion was had briefly regarding the letter received from Steve Sumner, resigning from the Zoning Hearing Board position as he is moving out of the Township.

On motion of Heffron, seconded by Petruschak; motion passed to accept Sumner's resignation from ZHB.

ATHENS TOWNSHIP SUPERVISORS

March 11, 2026 6:00 PM

Regular Meeting

Page 4 of 5

Discussion was had briefly regarding correspondence from Spalding Memorial Library, providing status of the representatives for Athens Township on their Board of Trustees.

On motion of Heffron, seconded by Moore; motion passed to approve appointing the recommended Lisa Grazul as an Athens Township Representative to the Board of Trustees replacing Bruce Carpenter whom has resigned, and continuing Athens Township Representative Lori Pruyne.

Discussion was had regarding correspondence from Athens Area School District, requesting partial road closure and police presence for this years' AAHS Commencement Ceremony.

On motion of Reagan, seconded by Moore; motion passed to approve the closure of Penna Ave. section from W. Pine St. to W. Frederick St. beginning at 6pm on Friday – June 5th 2026, until the completion of the ceremony; along with Police presence at the stadium entrance on Penna Ave. for traffic/crowd control and pedestrian safety assistance.

Discussion was had regarding the Bradford County 2026 Hazard Mitigation Plan correspondence, Township obligation to adopt the presented BC Plan or to develop a separate independent plan every 5-years and draft RESOLUTION 2026-11.

On motion of Moore, seconded by Petruschak; motion passed to adopt the Bradford County 2026 Hazard Mitigation Plan by RESOLUTION 2026-11.

Discussion was had briefly regarding Ed Reid's PA Floodplain Managers \$50.00 membership renewal. On motion of Petruschak, seconded by Reagan; motion passed to approve Reid's annual PAFPM membership renewal for 2026.

Discussion was had briefly regarding the Snow Emergency Ordinance draft presented at a prior BOS meeting for review by the Solicitor.

On motion of Heffron, seconded by Moore; motion passed to approve advertising of the Snow Emergency Ordinance setting authorization for declaration and regulations for operation / parking of motor vehicles.

Discussion was had regarding the upcoming ESM (Environmentally Sensitive Maintenance) Training on April 8th & 9th 2026 in Honesdale PA.

On motion of Heffron, seconded by Moore; motion passed to approve attendance for Brian Flick, Machine-Equipment Operator on the Road Crew, to register along with Lundy so as both can obtain their certification and ensure the Township is eligible to apply for DGLVR Program funding.

Personnel / Staff to be discussed in Executive Session as needed.

ATHENS TOWNSHIP SUPERVISORS

March 11, 2026 6:00 PM

Regular Meeting

Page 5 of 5

Correspondence / Information

2026 DGLVR Annual Meeting 3/18/26; PW Dept., Kelley, Raupers & Carling to attend. Noted.

Valley Energy, Damage Prevention Seminar 3/27/26; PW Dept. to attend. Noted.

PennDOT – BC Municipal Outreach Program Meeting 4/16/26; Kelley to attend, Lundy possible attendance depending on schedule. Noted.

BCTOA – Spring Dinner Meeting, 5/14/26; BOS/ Treasurer to contact Carling if interested in attending by 4/25/26.

Discussion was had regarding the detour notice received for the PennDOT Chemung River Bridge project (SR 4022) beginning 3/23/26. The bridge will be open one lane / one way coming from Sayre's Topps Market Plaza toward Wilawana Road, all traffic traveling from Wilawana / Mile Lane Roads will need to use I86; this phase is expected to be completed by November 2026 with additional phases to be announced at a later date. Carling to ensure detour information is posted online. Noted.

Expand Energy notices, well permit applications for adjoining municipal well in Litchfield PA (Alderfer 5H Pad). Noted.

Statement of Financial Interests forms (Ethics Commission requirement), due 5/1/26. Noted.

Chairwoman Heffron took the Board into Executive Session at 6:59 PM,
for personnel – staff / applicants and legal – contracts.

The meeting reconvened at 7:27 PM.

There being no further business, on motion of Reagan, seconded by Petruschak;
it was unanimous to adjourn the meeting at 7:28 PM.

Respectfully submitted,

Meagan Carling
Athens Township Secretary