

ATHENS TOWNSHIP SUPERVISORS

Regular Meeting

March 25, 2026 6:00 PM

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Chairwoman Tressa Heffron called the meeting to order at 6:00 PM.

Present were Supervisors – Tressa Heffron, Bonnie Petruschak, Matthew Moore, Ronald Reagan and Paul Kelley. Solicitor John Thompson, Secretary Meagan Carling, Treasurer Macen Raupers and Director of Public Works Anthony Lundy were also in attendance.

Heffron led everyone in the Pledge of Allegiance.

Bid Opening:

FUEL: 1 bid received

Mirabito Energy Products * BID TOTAL: \$132,567.20 *

- 1) 6,000 gallons (+ / -) on-road low sulfur, clear diesel fuel with winterized cold flow additive;
unit price \$4.9245 // item total \$29,547.00
- 2) 14,000 gallons (+ / -) LSD diesel fuel, dyed;
unit price \$4.9303 // item total \$69,024.20
- 3) 10,000 gallons (+ / -) unleaded gasoline, 87 octane;
unit price \$3.3996 // item total \$33,996.00

* all pricing reflects product delivery to Township yard as needed *

Discussion was had briefly on current fuel economics and alternate options to purchase fuel. On motion of Moore, seconded by Heffron; motion passed to accept the bid for “FUEL” submitted by Mirabito Energy Products in the amount of \$132,567.20 total with the contract to run 4/1/26 – 4/1/27.

Chairwoman Heffron took the board into Executive Session at 6:07 PM,
for personnel – staff, applicant review.

The meeting reconvened at 6:27 PM.

Voice of the Residents:

Alice Bennet, Mile Lane Road – Ms. Bennett wanted to bring awareness to the possible increase in use of Lamoka & King Roads as a result of the detour in effect in Wilawana for bridgework the next two years. Lundy noted these roads to review their conditions and plan for any work needed.

William King, Moore Road – Mr. King informed the BOS he and Supervisor Kelley took a drive to assess road conditions and believes Supervisor Moore has not made progress with any improvements to conditions over the past two years – recommends a change to Supervisor assigned to “roads”. Moore reiterated he has only been on BOS / assigned to oversee the Public Works Department for two years; takes time, money, personnel, equipment to make progress and none of those have been in sync over that duration but improvements have been made in the right direction and hopes can continue to do so.

Linda Rogers, Peacedale Lane – Ms. Rogers revisited the questions she raised at the previous BOS meeting 3/11/26 regarding the bonuses given in 12/2025. Moore expressed the determination in giving the bonuses was based on the work conducted and deserved. Heffron stated there was no additional discussion to be had, information had been provided. Rogers stated she did not agree with the decision.

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Pat Beers, Brookside Drive – Ms. Beers inquired about any plans for Hickory Heights (Hickory / Brookside) roads repair as the gravel and shoulders conditions are a problem. Lundy explained the road projects had not been confirmed yet and was not informed of any plan for that area; materials have been ordered for repairs – will review the conditions.

Athens Twp. Authority:

No representative in attendance; no monthly report received.

Athens Twp. Planning Commission:

No representative in attendance; no monthly report received.

Athens Twp. Volunteer Fire Co.:

No representative in attendance; monthly report received.

Athens Twp. Parks Commission:

Parks Chair Meade Murtland was in attendance to present; monthly report received.

Murtland introduced Shawn Ward to present the information about his mobile kayaking business plan; Murtland expressed Parks Committee's interest in this program.

Ward gave his presentation, detailing the operations for 'Eagle Water Kayak Rental' mobile kayak business and would like to have permission to use Tozer's Landing as a staging area. TABLED - BOS guided him to meet with the Township Zoning Officer for required processes / permits and they will revisit once completed; Ward to forward finalized business plan to Carling and arrange to meet with Zoning soon.

Murtland announced Round Top Park official opening is May 8th, 2026 and noted the Parks Committee and Groundskeeper Barry Brosnan will be conducting their annual inspections this month in preparation for RTP opening and remaining parks increased use. Murtland explained cats / garbage both continuing to be an issue at Tozer's Landing but they are working on ideas for both.

Athens Twp. Public Works Dept.:

Director of Public Works Anthony Lundy was in attendance to represent the department; monthly report received.

Lundy's report covered an update to the representative from IRT Program (Innovative Readiness Training) ability to come speak with BOS 4/29/26, ditch cleaning, repairs to intersection of Front St. / Miller Rd., safety training and cold patch ordered.

Lundy discussed the road project list for 2026 needing more time to finalize. He has a scheduled tour with a representative from DGLVR Program tomorrow to evaluate which dirt/gravel and low-volume roads would be options to apply for funding through the program, in the process will be assessing best

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practices for repairs to some target areas he has in mind for this seasons roadwork. Once he has that information, he will be finalizing the projects to advertise for bid at the upcoming meeting(s).

Discussion was had regarding interest in Asphalt Zipper to streamline roadwork projects, keeping some in-house rather than contract out; the sales representative relayed they would provide the 2yr warranty as offered when the equipment was originally presented last year. TABLED – hold for budget discussions as these funds are not available for 2026.

Discussion was had briefly regarding the DGLVR Program Meeting attended 3/18/26; covered funding information, safety practices, last years' projects, etc. Noted.

Discussion was had regarding the design completion / permitting for a culvert on Wildwood Rd; option to have this replaced at the same time roadwork is done is beneficial if awarded funding through DGLVR Program – applications due at the end of April 2026. Noted.

Discussion was had regarding quotes for 2 loader tires purchase order; three quotes received. On motion of Moore, seconded by Petruschak; motion passed to accept the quote from Fulmer Brothers for the purchase order of 2 tires plus installation in the amount of \$761.92 from general fund (437.200).

Discussion was had regarding the notice received from NBIS for Scour POA / monitoring log information; one bridge listed for monitoring at this time – Moore Road Bridge. Carling provided Lundy the documentation, links for GIS map for Scour referenced locations, information for how and what needs reporting / logging, along with the points of contact for any questions / submittal. Noted.

Discussion was had briefly regarding the resignation letter received from Zaccory Guiles – MEO / Mechanic; last day noted as being Friday, April 3rd 2026. On motion of Heffron, seconded by Reagan; motion passed to accept the resignation letter.

Discussion was had regarding the MEO vacancies in the P.W. Dept. and the candidates reviewed. On motion of Heffron, seconded by Moore; motion passed to extend offers to, and hire, candidates Kevin Seymour as MEO II and Brett Evans as MEO I, per the union contract; contingent upon results received from background check and pre-employment drug screen

Athens Twp. Police Dept.:

Chief Clink was in attendance to represent the department; monthly report received.

On motion of Moore, seconded by Reagan; motion passed to accept the Chief of Police MOU as written for presentation to Daniel Thomas as he moves into the Police Chief role 4/1/2026.

The Board of Supervisors recognized current Police Chief Clink, thanking him for his service as he retires from the Police Department 3/31/2026.

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Reports:

Discussion was had regarding the reports received / reviewed.

On motion of Moore, seconded by Petruschak; motion passed to accept the monthly reports from Fire Co., Parks, Roads, Police, Permits & Treasurer report.

Monthly Bills:

A summary of the monthly bills was provided.

On motion of Heffron, seconded by Reagan; motion passed to pay the monthly bills as presented.

Minutes:

On motion of Moore, seconded by Petruschak; motion passed to approve the Board of Supervisors regular meeting minutes from 3/11/2026.

Consider / Discuss:

Discussion was had regarding CPA / Audit status. Raupers relayed Guthrie & Co. representatives were on-site at the Township 3/13/26 to review files / gather information; continuing to work quickly on the audit for submission, in contact with Baker-Tilly regarding information on the previous audits' submittal. Noted.

Discussion was had regarding the Bradford County Commissioners request to renew the lease for the District Magistrate Office on Herrick Ave, Sayre PA; the current lease expires 4/31/26. TABLED until next BOS meeting 4/8/26; Solicitor John Thompson to contact the Commissioner's Office regarding contract options.

Discussion was had regarding the options for short-term storage for Township records, current rental expires 6/2026; storage units' size / rate for those available in the area were presented. TABLED until next BOS meeting 4/8/26; additional information requested regarding property's floodplain confirmation.

Discussion was had briefly revisiting the iWorQ System for data / asset management and record-keeping. TABLED to future BOS meeting or budget workshop as no funds currently budgeted for the system subscription and set-up / implementation / training.

A briefing was given by Carling regarding the status of LSA grant funds status; DCED point-of-contact confirmed e-contract agreements were completed by BOS designated representatives Heffron / Reagan and next step cannot be taken until the fully executed contract has been filed; this will be emailed to Carling as admin on the account as soon as it has been processed. Noted.

Discussion was had briefly regarding the Board of Supervisors meeting schedule and option to switch back to one meeting per month rather than two meetings. On motion of Heffron, seconded by Petruschak, opposed by Kelley; motion passed to change the BOS meeting schedule back to one meeting a month – to be held the last Wednesday; keeping the meeting time at 6pm. Noting this change will take effect beginning in May 2026, keeping April 2026 as is. Kelley sited opposition being his belief that two meetings is more effective in decisions being made.

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Clarification on contract rates was provided by Penn Strategies (grant-writing and appropriations firm) representative, Jason Fitzgerald – stated the fees would only be the flat rate of \$3000/month, no additional charges. TABLED to future BOS meeting or budget workshop as no funds currently budgeted for this service.

Discussion was had briefly regarding the Morning Times newspaper subscription renewal; currently subscribed to Daily Review. Noted.

Personnel / Staff – to be discussed in Executive Session as needed.

Correspondence / Information:

BC Tax Collection Committee meeting 3/18/26; agenda / minutes / treasurer report. Noted.

BC COG, 3/2026 agenda & 2/2026 meeting minutes. Noted.

Pension Plan Audits with Dept. of Auditor General, scheduled for April 2026. Noted.

Expand Operating LLC., notice of intent for consumptive use renewal received. Noted.

Reports filed March 2026: ACT 205, AG-385, ARPA Closeout, PUC ACT-13 report, PURTA report; all submitted before deadline & funding to be distributed on schedule. Noted.

LTAP Training: 4/9/26 – Leadership Development, 8am-noon (Northumberland PA); Carling was asked to attend if not training was not geared toward Public Works personnel / positions specifically. Noted.

There being no further business, on motion of Petruschak, seconded by Moore;
it was unanimous to adjourn the meeting at 7:53 PM.

Respectfully submitted,

Meagan Carling
Athens Township Secretary