

ATHENS TOWNSHIP SUPERVISORS

Regular Meeting

April 29, 2026 6:00 PM

Page 1 of 6

Vice Chairwoman Bonnie Petruschak called the meeting to order at 6:00 PM.

Present were Supervisors – Bonnie Petruschak, Matthew Moore, Ronald Reagan and Paul Kelley; Tressa Heffron was not in attendance due to a scheduling conflict. Solicitor John Thompson, Secretary Meagan Carling, Treasurer Macen Raupers and Director of Public Works Anthony Lundy were also in attendance.

Petruschak led everyone in the Pledge of Allegiance.

Voice of the Residents:

Samuel Donahue, Idle Wheels Lane – Email received from Mr. Donahue requesting consideration of the Township entering into an agreement to plow the private drive (located between Meadowlark Drive and Mile Lane Road) on a contract basis, to be funded by the residents on Idle Wheels Lane. Discussion was had briefly regarding what the TWP can do / policies & weights to be looked into before further consideration; TABLED to a future BOS meeting to revisit.

Cynthia Baer, Queen Esther Drive – Ms. Baer spoke on behalf of four other residents in attendance regarding the road conditions; with deteriorating / crumbling sides and pot-holes it is not passable by both lanes at once in places and dangerous in some sections / curves. PW Director Lundy relayed the Road Crew had been cold-patching in that area and explained some other areas can be hot-patched but most will likely need to be milled out; he has already spoken to the Penn DOT representative to have an evaluation done to provide some estimates for work on Q.E. Drive and other adjacent roads. Conversation turned questioning in regard to budgeting and road projects planned; Treasurer Raupers and Lundy confirmed this would be addressed later in this meeting. Another resident, Mike Fantini, of Queen Esther Estates thanked Lundy for his timely efforts and explaining the steps taken to move forward with addressing these conditions.

Athens Twp. Authority:

No representative in attendance; monthly report received.

Athens Twp. Planning Commission:

No representative in attendance; monthly report received.

Discussion was had regarding the second revision received of Bradford County's proposed 'Data Center Development Standards' amendment to the County Subdivision and Land Development Ordinance (SALDO), reflecting that public comment is to be submitted by 5/15/26 for their further refining of this draft. Solicitor John Thompson added there are no data centers anticipated in Athens Township at this time, residents expressed concern about neighboring municipalities plans.

Athens Twp. Volunteer Fire Co.:

No representative in attendance; monthly report received.

On motion of Reagan, seconded by Kelley; motion passed to approve ATVFC Fire Police presence / services for the 'Valley Arts 4 All' event being held Saturday 5/2/26 & Sunday 5/3/26.

ATHENS TOWNSHIP SUPERVISORS

Regular Meeting

April 29, 2026 6:00 PM

Page 2 of 6

Chicken BBQ Fundraiser, 5/17/26 @ 11am. Noted.

Athens Twp. Parks Commission:

No representative in attendance; monthly report received.

Supervisor Kelley announced a personal donation to the group responsible for helping with stray cats at Tozers Landing and stated he would like the animal abandonment issue addressed again with options for enforcement. Noted.

On motion of Moore, seconded by Reagan; motion passed to approve the Parks Commission's request for a letter of support from the Board of Supervisors to submit along with their grant application to EMHR Mini-Grant Program, applying to obtain funding for pavilion restoration at Round Top Park for pavilions 7 & 8.

Athens Twp. Public Works Dept.:

Director of Public Works Anthony Lundy was in attendance to represent the department; monthly report received.

Howard Mills presented for Pavement Management Group on the 'RoadINsights Program' which is a GIS-based dashboard platform that allows for scanning of roads for determining repair severity grade, methods for repair, estimate assistance, history of maintenance / recordkeeping and custom reports. Discussion was had regarding this system / features. TABLED until the next BOS meeting 5/27/26 for time to process the information presented.

Army National Guard CPT Clayton Noble presented the IRT Program (Innovative Readiness Training) which is a federal work-training program that allows for skill development in real world settings while benefitting communities. Process starts by applying for project coverage, based on the scope of work - those assigned would provide equipment / labor for the project with the Township providing the materials. Discussion was had regarding the program details and how it would work within Athens Township; TABLED - Solicitor Thompson to discuss the program aspects to the Union representative regarding terms for its utilization and will update at a future BOS meeting.

Lundy presented the drafted bid contract and another road project option for consideration: Westbrook / Hillcrest, Hickory Heights (divided into two sections and two different processes). Discussion was had regarding the processes presented, estimates with 'escalation factor' added in to help cap the continuing cost increases for fuel / asphalt, budget allocation / options and communication with Sayre Borough for Westbrook work planned (Moore to contact).

On motion of Moore, seconded by Reagan; motion passed to approve posting the proposed projects for bid as follows:

PAVING – Westbrook / upper Hillcrest (mill existing / 3" 19mm asphalt)

PAVING – Hickory Heights, section of Brookside / Sunrise Circle (mill existing / 3" 19mm asphalt)

PAVING – Hickory Heights, section of Brookside / Hickory Drive (mill existing / 3" 19mm asphalt)

Bids to be received by 3pm on 5/27/26; bid opening at 6pm on 5/27/26 at Board of Supervisors meeting.

ATHENS TOWNSHIP SUPERVISORS

Regular Meeting

April 29, 2026 6:00 PM

Page 3 of 6

Lundy presented two applications for submittal to 2026 round DGLVR Program (Dirt, Gravel, Low-Volume Roads) through the Bradford Co Conservation District for consideration: Orcutt Creek & Tutelow Creek Roads. Discussion was had regarding the determination process for selection of these two roads and guidance / direction from BCCD field representatives.

On motion of Moore, seconded by Reagan; motion passed to approve submittal of both applications for consideration to the DGLVR Program through BCCD.

Discussion was had briefly regarding the resignation letter received from Christopher Stocks – MEO; last day noted as being Friday, April 21st 2026.

On motion of Petruschak, seconded by Kelley; motion passed to accept the resignation letter. Note: Moore was not in the room during this motion, no vote recorded.

Discussion was had regarding the MEO vacancies in the P.W. Dept., position requirements and the candidates reviewed. Kevin Seymour's hire filled one position, start date of 4/20/26 as MEO II but now will need to source additional candidates as it still remains at two vacancies with Stocks recent resignation.

On motion of Moore, seconded by Petruschak; motion passed to extend offers to, and hire, candidate Heather Fenton as MEO I, per the union contract; contingent upon results received from background check and pre-employment drug screen.

Athens Twp. Police Dept.:

Chief Thomas was in attendance to represent the department; monthly report received.

On motion of Petruschak, seconded by Reagan; motion passed to accept the Chief of Police MOU correction for Daniel Thomas as he moved into the Police Chief role 4/2/2026 – date on previously approved MOU was incorrect.

Discussion was had regarding the need for an additional SRO to split coverage with SRO Shaw, Chief Thomas confirmed Roger Clink's role was officially transferred with the State the first week of April making him eligible for hire in an Officer capacity.

On motion of Reagan, seconded by Moore; motion passed to hire Officer Roger Clink part-time as SRO at \$25/hr with start date being 4/9/26.

Reports:

Discussion was had regarding the reports received / reviewed (Planning report was mistakenly left off of the agenda but was in fact received/ reviewed as well).

On motion of Moore, seconded by Petruschak; motion passed to accept the monthly reports from Planning, Authority, Fire Co., Parks, Roads, Police, Permits & Treasurer report.

Monthly Bills:

A summary of the monthly bills was provided.

On motion of Moore, seconded by Reagan; motion passed to pay the monthly bills as presented.

ATHENS TOWNSHIP SUPERVISORS

Regular Meeting

April 29, 2026 6:00 PM

Page 4 of 6

Minutes:

On motion of Petruschak, seconded by Moore; motion passed to approve the Board of Supervisors regular meeting minutes from 4/8/2026.

Consider / Discuss:

Discussion was had regarding audits status. Raupers relayed the Pension Plan Audits are in the final steps and should be finished up by the end of next week. Raupers also provided that Guthrie & Co. representatives were continuing to work quickly on the audit for submission and forecasting the end of May for completion. Noted.

Discussion was had revisiting the Bradford County Commissioners request to renew the lease for the District Magistrate Office on Herrick Ave, Sayre PA; the current lease expires 4/31/26 and Solicitor Thompson communicated the need for a figure to propose for an increase in the monthly rent / contract. On motion of Reagan, seconded by Kelley; motion passed to authorize Solicitor Thompson to offer the Commissioner's Office a graduated lease option for the 5-year renewal, adding \$100 / month each year.

Discussion was had revisiting the options for short-term storage for Township records, current rental expires 6/2026; storage units' size / rate for those available in the area were presented and availability changing each time requested for meeting consideration.

On motion of Moore, seconded by Reagan; motion passed to approve a 300 sq. ft. storage unit at Sandroni Storage, Waverly NY for \$230/month until other arrangements can be made for the records to be housed.

A briefing was given by Carling regarding the status of LSA grant funds status; DCED point-of-contact confirmed the fully executed contract has been filed; Carling as admin on the account has spoken with the dealership and received quotes for 'like units' and is confirming with DCED if exchanging one truck for an SUV is an option – SUV options will be researched while awaiting feedback to move forward. TABLED until BOS next meeting 5/27/26 to review additional information.

Discussion was had briefly regarding the quote for repairs to the current Zoning Vehicle, estimating \$3335 for repairs / inspection.

On motion of Petruschak, seconded by Kelley; motion passed to approve the repairs needed for the Zoning Vehicle to be inspected and back in use.

Discussion was had revisiting concern for Erin Road's new pavement prematurely deteriorating from continuing overweight truck traffic / weight enforcement restriction. Carling contacted several engineering contacts to request proposals for the engineering survey / traffic study needed to assign a weight limit to Erin Road, this updated weight rating will allow for enforcement. TABLED until next BOS meeting 5/27/26 for time to receive proposals / present for review.

Discussion was had briefly regarding RESOLUTION 2026-12 Defined Benefit Pension Plans, 2025-26 no contribution and it being part of the required yearly resolutions needed to be on file for the Pension Plans per the Auditor reviewing the files - even if there is no change from the previous year.

On motion of Reagan, seconded by Petruschak; motion passed to adopt RESOLUTION 2026-12 Defined Benefit Pension Plans, 2025-26 no contributions.

ATHENS TOWNSHIP SUPERVISORS

Regular Meeting

April 29, 2026 6:00 PM

Page 5 of 6

Discussion was had briefly regarding a revision needed to the Emergency Declaration Ordinance draft and new copy provided for review. TABLED until the next BOS meeting 5/27/26.

Discussion was had regarding a new oil / gas (sub-surface) lease proposal from Expand Energy – offering same rate for additional Township parcels of interest, most in FEMA locations along Winding River Drive / Harding Place.

On motion of Reagan, seconded by Petruschak; motion passed to authorize Solicitor Thompson to contact DCNR for guidance on these proposed properties and will revisit at a later BOS meeting.

Discussion was had briefly revisiting the newspaper subscription renewal cost and advertising rates for the Daily Review and Morning Times newspapers; same cost / rates for both publications.

On motion of Reagan, seconded by Petruschak; motion passed to approve a yearly subscription to the Morning Times in the amount of \$275.00, opting not to renew the previously received Daily Review newspaper and to begin advertising in the Morning Times, again changing from current publication in the Daily Review.

Discussion was had briefly regarding the letter received from Williams Ford requesting the closure of Bressler Street on 5/15/26 from 5p-9p during their annual “Friday Night Headlights” event.

On motion of Kelley, seconded by Reagan; motion passed to approve Williams Ford road closure request for the event.

Clarification was provided regarding the approved notary renewal for Cynthia Parrish; this service is specifically for business related to the Township and not open for residents to utilize in any other capacity. Noted.

Personnel / Staff – to be discussed in Executive Session as needed.

Correspondence / Information:

Expand Operating LLC., well permit notice received (Susquehanna TWP). Noted.

BC COG, 4/2026 agenda, 3/2026 meeting minutes & Electronics Recycling Even 5/16/26. Noted.

Global Document Services, document conversion / shredding / management solution. Noted.

LTAP Trainings: 5/5/2026 – Asphalt: Placement / Compaction / Evaluation 11:30am-2:30pm. Noted.

Vice Chairwoman Petruschak took the board into Executive Session at 8:05 PM,
for personnel – staff, applicant review & legal – bids, contracts.

ATHENS TOWNSHIP SUPERVISORS
Regular Meeting
April 29, 2026 6:00 PM

Page 6 of 6

The meeting reconvened at 8:14 PM.

There being no further business, on motion of Reagan, seconded by Petruschak;
it was unanimous to adjourn the meeting at 8:14 PM.

Respectfully submitted,

Meagan Carling
Athens Township Secretary