

ATHENS TOWNSHIP SUPERVISORS

Regular Meeting
May 27, 2026 6:00 PM

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Chairwoman Tressa Heffron called the meeting to order at 6:00 PM.

Present were Supervisors – Tressa Heffron, Bonnie Petruschak, Matthew Moore, Ronald Reagan and Paul Kelley. Solicitor John Thompson, Secretary Meagan Carling, Treasurer Macen Raupers and Director of Public Works Anthony Lundy were also in attendance.

Heffron led everyone in the Pledge of Allegiance.

Bid Opening:

PAVING: 2 bids received

BIDDER:						BIDDER:					
Bishop Brothers Inc. 1376 Leisure Drive Towanda, PA 18848						Glenn O. Hawbaker Inc. 2801 Canfield Lane Montoursville, PA 17754					
BASE BID: WESTBROOK ST., HILLCREST DR., BROOKSIDE DR.						BASE BID: WESTBROOK ST., HILLCREST DR., BROOKSIDE DR.					
& SUNRISE CIRCLE						& SUNRISE CIRCLE					
<i>Item No.</i>	<i>Quantity</i>	<i>Unit</i>	<i>Description of Work</i>	<i>Unit Price</i>	<i>Total</i>	<i>Item No.</i>	<i>Quantity</i>	<i>Unit</i>	<i>Description of Work</i>	<i>Unit Price</i>	<i>Total</i>
1	13,642	SY	Mill Existing Surface	\$ 4.23	\$ 57,705.66	1	13,642	SY	Mill Existing Surface	\$ 4.50	\$ 61,389.00
2	1,455	Ton	19mm Asphalt Binder Course, 64E Fine Graded	\$ 116.00	\$ 168,780.00	2	1,455	Ton	19mm Asphalt Binder Course, 64E Fine Graded	\$ 129.40	\$ 188,277.00
3	1,001	Ton	19mm Asphalt Binder Course, 64S Fine Graded	\$ 109.00	\$ 109,109.00	3	1,001	Ton	19mm Asphalt Binder Course, 64S Fine Graded	\$ 110.00	\$ 110,100.00
4	1	LS	Price Adjustment of Asphalt Materials District 3-0, Index based off first advertisement date	N/A	N/A	4	1	LS	Price Adjustment of Asphalt Materials District 3-0, Index based off first advertisement date	N/A	N/A
				BASE BID						BASE BID	
				GRAND	\$ 335,594.66					GRAND	\$ 359,776.00
				TOTAL:						TOTAL:	
ALTERNATE BID #1: BROOKSIDE DR. & HICKORY DR.						ALTERNATE BID #1: BROOKSIDE DR. & HICKORY DR.					
<i>Item No.</i>	<i>Quantity</i>	<i>Unit</i>	<i>Description of Work</i>	<i>Unit Price</i>	<i>Total</i>	<i>Item No.</i>	<i>Quantity</i>	<i>Unit</i>	<i>Description of Work</i>	<i>Unit Price</i>	<i>Total</i>
1	4,767	SY	Mill Existing Surface	\$ 4.54	\$ 21,642.18	1	4,767	SY	Mill Existing Surface	\$ 5.25	\$ 25,026.75
2	858	Ton	19mm Asphalt Binder Course, 64S Fine Graded	\$ 112.56	\$ 96,576.48	2	858	Ton	19mm Asphalt Binder Course, 64S Fine Graded	\$ 110.00	\$ 94,380.00
3	1	LS	Price Adjustment of Asphalt Materials District 3-0, Index based off first advertisement date	N/A	N/A	3	1	LS	Price Adjustment of Asphalt Materials District 3-0, Index based off first advertisement date	N/A	N/A
				ALT. BID #1						ALT. BID #1	
				GRAND	\$ 118,218.66					GRAND	\$ 119,406.75
				TOTAL:						TOTAL:	
CONTRACT GRAND TOTAL (if applicable):				\$ 453,813.26		CONTRACT GRAND TOTAL (if applicable):				\$ 479,182.75	

Discussion was had briefly regarding question of sub-contractors being used, fund allocation needs and funds availability - bid totals under the estimated figures allows for both base bid and alternate bid to be accepted.

On motion of Moore, seconded by Kelley; motion passed to accept the base and alternate bids for “PAVING” submitted by Bishop Brothers Inc. in the amounts of \$335,594.66 (base) and \$118,218.66 (alternate) for a grand total of \$453,813.26 for the paving contract and being contingent upon Bishop Brothers Inc. not using a subcontractor to perform the work.

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On motion of Heffron, seconded by Kelley; motion passed to allocate funds in ACT 13 by RESOLUTION to the newly developed line items created for these projects by Treasurer Macen Raupers; no funds had been previously assigned to projects during budget sessions as there was no Director of Public Works at that time.

Voice of the Residents:

Denise Bull, Oak Hill Drive – Ms. Bull called in to request pavement markings be painted on White Wagon Road along where the Dandy Mini Mart is located. Detours (Wilawana & on I-86) are causing an increase in traffic and confusion that there is a through-way (to the intersection of Wilawana Rd and King Rd) and it is not just an open truck-stop lot, making it dangerous to navigate along that stretch. Supervisors advised asking PennDOT if they would apply these or if it defaults to the Township.

Michael Freeland, Wilawana Rd. – Mr. Freeland inquired about plans to seal-coat the road projects just awarded, along with any other paving projects done in recent years, as the 19mm asphalt paving will deteriorate faster with the salt / moisture exposure. Director of Public Works - Anthony Lundy discussed it is something he was going to be discussing during his portion of this meeting.

Athens Twp. Authority:

No representative in attendance; monthly report received.

Athens Twp. Planning Commission:

No representative in attendance; monthly report received.

Their comments provided to Bradford County on v.2 of the BC Subdivision & Land Dev. Ordinance Amendment for Data Centers was reviewed. Noted.

Athens Twp. Volunteer Fire Co.:

No representative in attendance; no monthly report received – Fire Chief Austyn Merrill apologized for the delay in submitting the report and will have April's & May's for review at the next meeting.

Athens Twp. Parks Commission:

No representative in attendance; monthly report received.

PARKS new access process for entry will be in effect beginning 6/1/26. Noted.

The back-up Gatekeeper may need a fill-in for coverage to open / close the PARK; Secretary Meagan Carling will be added in this role as needed for the season.

On motion of Reagan, seconded by Petruschak; motion passed to approve this fill-in role for Carling at the same rate as the other Gatekeepers, being \$17.50 per open / close.

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PARK Rules will be updated to add in clauses to reflect “no dumping of waste or garbage” and “prohibiting animal drop-offs”; these changes will need to be presented to the Township Solicitor / BOS once verbiage is confirmed. Noted.

Discussion was had regarding the proposal quoting \$17,000 for cost of pavilion repair (#7 & #8 at Round Top Park) that was submitted for the EMHR mini-grant; Treasurer Raupers confirmed PARKS had funding available to cover the match at this amount if awarded the grant. Noted.

Athens Twp. Public Works Dept.:

Director of Public Works Anthony Lundy was in attendance to represent the department; monthly report received.

Discussion was had revisiting the Pavement Management Group ‘RoadINsights Program’, the GIS-based dashboard platform that allows for scanning of roads for determining repair severity grade, methods for repair, estimate assistance, history of maintenance / recordkeeping and custom reports (presented at the last BOS meeting).

On motion of Kelley, seconded by Heffron; motion passed to TABLE a decision on the PMG platform until the next BOS meeting 6/24/26 for time to review the contract received and get clarification on the pricing breakdown.

Lundy presented estimates for additional road projects to review.

- Estimate on all Queen Esther Estates roads, two different method options, would cost approximately between \$500K and \$1.2M to repair correctly pending the method selected. Noted.
- Estimates on seal-coating some of the recently paved roads, to help maintain / preserve their conditions; seal-coating Gateway Industrial Park Road / Sunnyfield Drive / Round Top Road where recent projects were completed would cost approximately \$70K. Discussion was had regarding the potential of adding Erin Road in for seal-coating as well.

On motion of Moore, seconded by Heffron; motion passed to add the recently paved area of Erin Road in with the estimated areas of Gateway Industrial Park Road / Sunnyfield Drive and advertise for bid “SEAL-COATING” for opening at the June BOS meeting.

Discussion was had regarding Thomas Ave. Bridge, joint shifts; Lundy met with the contractors to inspect complaints regarding settling at the joints but nothing concerning found regarding the bridge itself. The road approach to the bridge had some settling in the base butting up to the concrete which will need to be built-up / add an asphalt ramp to correct this; Lundy is working with Bishop Bros to get this completed. Reagan mentioned that it may be time for the oil treatment on the bridge as well – Lundy acknowledged and will contact PennDOT for information on this process. Noted.

Discussion was had briefly regarding an inspection report received for Moore Road Bridge; no changes to previously reported status / temporary system remains effective but need to continue with replacement as planned. Noted.

Discussion was had briefly regarding discounted Asphalt Zipper units available. Noted.

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Discussion was had briefly regarding quotes for boom mower; Lundy did not receive an updated quote he was waiting for in time for this meeting. Raupers added they may need to rent something to cover this year because of the mower mount issue – current mower attachment / tractor combo is not compatible. TABLED until the next BOS meeting to get additional options for review.

Discussion was had regarding dust control plan; Lundy has ordered a pallet of calcium chloride to start applying to roads they have already worked. Noted.

Discussion was had regarding the purchase order for an asphalt crack filler; previous one was a pull-behind (tar-buggy) which broke, this quote is for a smaller portable unit.

On motion of Heffron, seconded by Moore, opposed by Kelley & Reagan; motion passed to approve the purchase order for Pavemade Hotbox 10 Asphalt Crack Filler (melter / applicator) in the amount of \$1429.00 from general funds (437.200). Kelley and Reagan sited opposition as they did not feel it was needed.

New hire Heather Fenton started as MEO I in the Public Works Dept. on 5/19/2026.

Athens Twp. Police Dept.:

Chief Thomas was in attendance to represent the department; monthly report received.

On motion of Heffron, seconded by Moore; motion passed to accept Chief Thomas' appointment of Officer Horton to the role of Police Sergeant effective May 2026.

Cadet's Horton, Underdown and McGuire attended academy orientation 5/26/26 with an approximate graduation of 11/26/26. Noted.

Reports:

Discussion was had regarding the reports received / reviewed.

On motion of Petruschak seconded by Kelley; motion passed to accept the monthly reports from Authority, Planning, Parks, Roads, Police, Permits & Treasurer report.

Monthly Bills:

A summary of the monthly bills was provided.

On motion of Reagan, seconded by Moore; motion passed to pay the monthly bills as presented.

Minutes:

On motion of Petruschak, seconded by Moore; motion passed to approve the Board of Supervisors regular meeting minutes from 4/29/2026. Heffron abstained as she was not in attendance for that meeting.

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Consider / Discuss:

Discussion was had regarding Audit status'. Raupers relayed the 2024 Single Audit was approved by the state, Guthrie & Co. requested some items from Baker Tilly to continue work on the 2025 submission, and after some administrative confirmations the Pension Audit was completed. Noted.

Discussion was had briefly revisiting the Bradford County Commissioners request to renew the lease for the District Magistrate Office on Herrick Ave, Sayre PA; the current lease expired 4/31/26. TABLED until next BOS meeting 6/24/26; Solicitor John Thompson to contact the Commissioner's Office again if does not receive a response 45 days after submittal of increase request.

Discussion was had regarding the options for moving the Township records at the current rental unit to the new short-term storage location by 6/30/2026; several requests for quotes went out with only receiving two to present.

On motion of Reagan, seconded by Petruschak; motion passed to accept the quote from Wright Pro, LLC. in the amount of \$1200 from general fund (account 400.310) to move the filing cabinets from Enterprise Center storage to Sandroni Storage before the end of June 2026.

LSA funds were approved for use toward an SUV as one of the vehicles; discussion was had regarding quotes provided for a 2026 Chevrolet Equinox and a 2026 Chevrolet Blazer to replace the current Zoning Dept. vehicle.

On motion of Heffron, seconded by Reagan, opposed by Kelley; motion passed to move forward with purchasing the 2026 Chevrolet Blazer as part of the LSA grant award. Kelley sited opposition as he did not feel a new Zoning Dept. vehicle was needed at this time.

On motion of Heffron, seconded by Moore; motion passed to appoint Secretary Meagan Carling as the approved signer for this transaction.

On motion of Heffron, seconded by Reagan; motion passed to TABLE discussion options for what to do with the current Zoning vehicle until closer to the replacement vehicle being active in the fleet.

Discussion was had briefly regarding the Erin Road survey / study needed for an updated weight rating.

On motion of Heffron, seconded by Petruschak; motion passed to TABLE to the next BOS meeting 6/24/26 for review as there is only one formal proposal received to date.

Discussion was had briefly regarding the Emergency Declaration Ordinance revision and changes to the draft noted for the Solicitor to update.

Discussion was had revisiting Expand Energy oil / gas lease proposal for additional properties along Winding River Drive & Harding Place (FEMA properties) and the Jim King Park parcel. On motion of Kelley, seconded by Moore; motion passed to TABLE until a future BOS meeting to get more information on what the interest is in the park property and if there are stipulations on FEMA properties.

On motion of Reagan, seconded by Petruschak; motion passed to approve renewing Ed Reid's Floodplain Manager Certification with ASFPM in the amount of \$90 from general fund (account 414.341).

Kelley made a motion for a moratorium on data centers, no second.

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Discussion was had regarding CPR / AED / First Aid Certification for Township employees.

On motion of Heffron, seconded by Petruschak; motion passed to approve the CPR / AED / First Aid certification training if 6 or more employees are participating, for the discount rate of \$60 / person.

On motion of Heffron, seconded by Reagan; motion passed to accept Tiffany Glielmi's resignation from the Zoning Hearing Board effective 5/1/26; noting anyone interested in filling this, or the alternate vacancy, please contact Carling.

Discussion was had regarding the Athens Area School District and residents' request to consider a temporary traffic light be used for the SR 4022 Bridge Project detour to allow two-way traffic instead of the current one-lane / one-way setup. BOS advised to contact PennDOT to relay these requests as they established the detour route. Noted.

Discussion was had regarding and inquiry to purchase a parcel of Township property located in the Dunkley Hill / Braddock Rd area; Solicitor explained there is an educational provision that follows the deed to that specific parcel and would need to be upheld. Carling to relay this back to the inquiring party.

Personnel / Staff – to be discussed in Executive Session as needed.

Correspondence / Information:

Tra-Electric replaced batteries at two traffic signals and one signals conflict monitor, the online data is being reviewed to see why issues have been reoccurring – the contractor will advise if additional equipment repair / replacement is requested. Noted.

JHA Notice – Valley Energy Inc, permit application for work at SR 220 / Wolcott Hollow Rd intersection received for improving/connecting natural gas mains. No anticipated dates provided. Noted.

Valley Joint Sewer Authority – Annual Wasteload Mgmt. Report completed / reviewed by DEP. Noted.

BC COG, 5/2026 agenda & 4/2026 meeting minutes. Noted.

BCCD Grader Training 6/10/26, 8am-3pm for B.Flick & H.Fenton; instructed by Tim Robson. Noted.

Chairwoman Heffron took the board into Executive Session at 7:50 PM,
for personnel – staff, legal – bids, contracts.

The meeting reconvened at 8:02 PM.

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On motion of Heffron, seconded by Petruschak; motion passed to authorize Solicitor Thompson to respond to the IRFCU Counsel regarding a letter received discussing their property.

On motion of Reagan, seconded by Heffron; motion passed to approve Supervisor Matthew Moore to perform upgrades / maintenance needed to the Township “range” property; contingent upon insurance company acknowledging this is within the limits of coverage for him to engage in this work.

In regard to previously discussed CPR / AED / First Aid training opportunities discussed earlier in the meeting, Kelley suggested checking with Greater Valley EMS before moving forward with the certification at \$60 per person as they may be able to provide this same training at no cost. Noted.

There being no further business, on motion of Reagan, seconded by Petruschak;
it was unanimous to adjourn the meeting at 8:04 PM.

Respectfully submitted,

Meagan Carling
Athens Township Secretary