Chairwoman Tressa Heffron called the meeting to order at 6:00 PM.

Present were Supervisors – Tressa Heffron, Bonnie Petruschak, Ronald Reagan, Matthew Moore and Paul Kelley. Solicitor John Thompson, Secretary Meagan Carling, Treasurer Macen Raupers and Director of Public Works Anthony Lundy were also in attendance.

Heffron led everyone in the Pledge of Allegiance.

Bid Opening:

Driving Surface Aggregate: 2 bids received

DESCRIPTION	(bid amounts per ton)
(1) 7000 tons (more or less) of PA State Certified, Driving Surface Aggregate (DSA); delivered	

1. Marcus Cole Construction, Inc. 91 North Main St. Nichols, NY 13812
   UNIT PRICE $21.50 // TOTAL $150,500.00

2. Johnson Quarries, Inc. PO Box 136 LeRaysville, PA 18829
   UNIT PRICE $25.00 // TOTAL $175,000.00

Discussion was had regarding DSA material types and options for fund use.
On motion of Moore, seconded by Petruschak, opposed by Kelley; the motion passed to accept the lowest bid, submitted by Marcus Cole Construction, Inc., in the amount of $21.50 per ton / $150,500 material total for driving surface aggregate from Act-13 fund (438.203). Kelley stated his opposition for the type of material needed, stating non-certified DSA would suffice.

Voice of the Residents:

John Cheresnowsky / Brookside Dr. – Township roads / road maintenance (email):
Cheresnowsky sent an email mid-August for BOS to address at this meeting; he was unexpectedly unable to attend. Lundy / Raupers / Carling provided information to answer a majority of his questions and concerns via email regarding: '1.) paved roads scheduled for resurfacing during the remainder of 2026; 2.) roads scheduled for patching / pothole repairs; 3.) paved roads identified as needing repair or resurfacing but not scheduled for 2026; 4.) project lengths, costs, contractors and/or Township-performed work; 5.) funding sources and the remaining 2026 paved-road budget; 6.) the Township's process for prioritizing future paved-road improvements'.

Colby Holbert / McDuffee St. - suggestions for Township improvement (email):
Holbert was in attendance and acknowledged the email was submitted for the BOS to have "his 2-cents" providing suggestions for improvement noting the current Supervisor department assignments, developing a proactive road-improvement plan, and more organized/informed meetings.

Nancy Nicholas / Wolcott Hollow Rd. – Zoning Officer
Nicholas expressed frustration regarding discussions had with Zoning Officer Ed Reid relating to her past property / business (Rockin' R Stables) improvement plans and current potential property / business

sale. She believes Reid needs to be addressed to ensure he is handling cases properly in regard to zoning / permits / etc. and he needs to change how he communicates with residents as it is off-putting. Heffron ensured Nicholas that this will be addressed.

*** Heffron noted an oversight on a skipped item on the agenda under bid opening, vendor Marcus Cole (Cole Construction Inc.) was listed; she addressed him / his attendance at this time. ***

Marcus Cole / Cole Construction Inc. – aggregates:
Cole stated he was in attendance to clarify some questions / comments made by Kelley at the previous BOS meeting regarding his company and materials: 33lbs of material is standard for a sample, certified lab / scale at his facility, listed as approved vendor for state certified DSA on COSTARs, and a lab report is the only proof that materials are state certified – cannot tell just by looking at it in person.

Valerie O'Neil / Shepard Rd. – respect:
O'Neil expressed her disappointment regarding Lundy's denied request at the July BOS meeting to hire another operator for the Public Works Dept. when it is budgeted and in need, and noted the continued negative comments / remarks made on social media regarding the road conditions / lack of improvements; suggested more respect be given across the board concerning this.

Rosemary Firestine / Moore Rd. – road aggregates:
Firestine stated her agreeance with greater respect being needed between BOS / residents and continued by questioning the completion of a 'road condition survey', adequate aggregate / materials supply for repairs needed and the Township record-keeping system.

Aaron Brotzman / Weaver Rd. – roads:
Brotzman was not in attendance, he was able to speak with Lundy regarding Weaver and Highland Rds - getting the information needed.

Paul Kelley / Moore Rd. – road crew:
Kelley inquired when Lundy was notified a portion of DSA material received for use may not up to standards, where it had been used, how much was used and how the vendor handled and rectified the issue. Lundy explained, vendor Marcus Cole contacted him regarding the potential for materials that were delivered not meeting standards for certification – they were stopping production until they were certain certified materials could be provided; the loads in question were used on sections of Dunkley Hill Rd and near intersection with Tutelow Creek Rd.; the balance of DSA was delivered and invoices credited accordingly.

Joe Burns / Weaver Rd. – Zoning Officer:
Burns explained his displeasure with Zoning Officer Ed Reid, stating he should be guiding residents / businesses to help them get established in the Township but feels Reid is just shutting down these requests without reason. Burns also noted several locations he suspects did not get permits for current work being done or may have been told they did not need them for same improvements / changes that others were sited for not having a permit to do. Petruschak stated BOS will meet with Reid to address these notions. Burns also noted that Weaver Rd. needs a better crown that its current state.

Athens Twp. Authority:
No representative in attendance; monthly report received.

Athens Twp. Planning Commission:
Chairwoman Marion Carling was in attendance, monthly report received.

On motion of Heffron, seconded by Reagan; motion passed to add "Williams Companies Corporate Center – final land development plan located on Mile Lane Rd, recommended approval" to the agenda.

Chairwoman Marion Carling presented the BOS with the maps and documentation for a final land development plan for Williams Companies Corporate Center located on Mile Lane Road – with no deficiencies; applicant representative Willy Rowe was in attendance to discuss this plan.
On motion of Reagan, seconded by Moore; motion passed to grant approval for the final land development plan for Williams Companies Corporate Center on Mile Lane Road.

Chairwoman Carling discussed a letter written to the BOS detailing the need for a Planning Commission Secretary or Administrative Assistant to ensure information was processed within respective timeframes, act as liaison for information, write / mail letters for subdivisions, land developments, map amendments, hearings, etc. Petruschak noted this information will be reviewed and "administrative assistant" is on the agenda to be discussed later in the meeting.

Discussion was had regarding the Bradford County SALDO adopted amendment 2026-02, establishing Data Center Development Standards and how it relates to the Township Zoning Ordinance – Data Center section. Solicitor John Thompson included pending state legislations could limit municipalities standards / restrictions options; once the state finalizes – the Township will begin amending the zoning ordinance but currently can only communicate with other municipalities in the area and continue discussing possible restrictions. Discussion / updates will continue at future BOS meetings. Noted.

Athens Twp. Volunteer Fire Co.:
David Steinfelt was in attendance; monthly report received.

Steinfelt relayed information regarding two upcoming fundraising events:

- September 19th 2026 ATVFC is holding their annual Sportsman's Night Event from 4p-9p, admission is $40/ticket for entry / dinner / drinks / prizes; additional information is posted on their FaceBook page.
- October 10th 2026 ATVFC is holding an event to support 'National Fire Prevention Week' and their 50th Anniversary; more details to come.

Steinfelt expressed the need for volunteers for both ATVFC and EMS, asking to please spread the word and contact the ATVFC with any interest and/or questions. Noted.

Athens Twp. Parks Commission:
No representative in attendance; monthly report received.

Endless Mountain Heritage Region is holding an overnight retreat at Round Top Park 9/19-9/20/26, additional information / registration link can be found on their website. Noted.

Athens Twp. Public Works Dept.:
Director of Public Works Anthony Lundy was in attendance; monthly report received.

Discussion was revisited regarding the PMG (Pavement Management Group) 'RoadINsights' Program for use in scanning / documenting / rating road conditions, repair options / estimates, reporting platform; initial cost for set-up / scans / platform development is $20,350 with an additional $2000 / year for the dashboard / software / support with 30% due up-front and balance billed monthly.
On motion of Petruschak, seconded by Moore, opposed by Kelley; motion passed to approve the purchase of the PMG Program system from Act-13 fund (438.211). Kelley stated opposition for not needing the system as Lundy is employed and capable of doing similar evaluation of the roads.

Lundy presented quotes for repairs needed on trucks #1, #4 & #7:

- Williams Ford provided detail for the work needed on truck #1's loose front end and Lundy is expecting another estimate by the end of the week.
- Watson Diesel Inc. provided detail for the work needed on trucks #4 & #7's frame repairs.

Discussion was had regarding the options for repairs / replacement of these three units.
On motion of Heffron, seconded by Moore; motion passed to TABLE all the repair quotes until the next BOS meeting 9/30/26 to review replacement options for trucks #4 & #7 (Lundy to get quotes) and for truck #1 if there is an option to use LSA grant funds (Carling to get quotes).

Discussion was had regarding the stone roller currently being inoperable (50-60 years old) and Lundy depleted the rental equipment budget on getting one to finish up the work in progress. Lundy to get quotes for replacement. Noted.

Discussion was had briefly regarding the mower; replacement cylinder was delivered and should be installed this week. Noted.

Machine / Equipment Operator, vacancy – to be discussed in Executive Session as needed.

Athens Twp. Police Dept.:
No representative in attendance to represent the department; monthly report received.

Officer Wilson was on duty and able to speak on behalf of the department to answer questions raised by Elaine Pierson, who requested an increase in police presence on Riverside Drive at the July BOS meeting, to get an update on any activity they were seeing regarding speeding, unsafe driving, etc; Officer Wilson will follow-up with her directly once he can secure the remaining information.

Reports:
Discussion was had regarding the reports received / reviewed.
On motion of Reagan, seconded by Petruschak; motion passed to accept the monthly reports from Authority, Planning, Fire, Parks, Roads, Police, Permits & Treasurer.

Monthly Bills:
A summary of the monthly bills was provided.
On motion of Petruschak, seconded by Moore, opposed by Kelley; motion passed to pay the monthly bills as presented. Kelley stated opposition as he was unaware what exactly was posted for payment.

Minutes:
On motion of Petruschak, seconded by Heffron; motion passed to approve the Board of Supervisors regular meeting minutes from 7/29/2026. Reagan and Moore abstained as neither were in attendance for the meeting 7/29/26.

Consider / Discuss:
Josh Kilmer and Matt Woodruff from The Kilmer Insurance Group were in attendance to speak to the BOS regarding their services, options and what benefits the Township could expect if a decision to switch providers was made to use The Kilmer Group; materials to review were provided and the BOS would like to be contacted closer to budget discussions for any questions to be answered and service quotes.

Discussion was had regarding the Midland Asphalt invoice for $62,789.62 the total for the seal-coating project (Sunnyfield Drive, Gateway Industrial Park Road, Pump Station Hill Road, Erin Road).
On motion of Heffron, seconded by Reagan; motion passed to adopt RESOLUTION 2026-14 ACT-13 Fund Allocation for the Midland Asphalt 2026 Seal-Coating Project and pay the invoice noting account (439.709)

The revised lease for the District Magistrate Office on Herrick Ave, Sayre PA has not been returned to the Solicitor by the Bradford County Commissioners to date; TABLED until the next BOS meeting 9/30/26.

Discussion was revisited regarding the Larson Design Group proposal for survey / study for weight rating on Erin Rd.; Larson Design Group's proposal total of $6200 was over the budget for "engineering services" but they can accommodate to stay within the $6000 budget.
On motion of Moore, seconded by Petruschak; motion passed to approve the Larson Design Group proposal for weight rating survey/study to be done on Erin Rd.; to be paid from general fund (430.313).

Discussion was had briefly regarding the light package upgrade to the new Zoning vehicle (2026 Chevy Blazer). TABLED to a future BOS meeting, additional quotes requested to review as only one received.

Discussion was revisited regarding the Expand Energy lease option for 7 of the 8 parcels presented, removing Jim King Park parcel from the contract; Solicitor Thompson relayed the information but did not receive a response to present to the BOS at this time. TABLED until the next BOS meeting 9/30/26.

Discussion was had regarding Miller Rd. Bridge & Moore Rd. Bridge replacement (bundled) on PennDOT TIP Program, correspondence received to begin planning for detours, and Kelley relayed he has been in communication with several people for the fact-finding committee to start gathering information to assist in best decision making regarding bridge work. Noted.

Discussion on 2027 Minimum Municipal Obligation figures (3 plans) was TABLED as the information was not able to be provided for this meeting; to address at the next BOS meeting 9/30/26.

Discussion on PSATS UC Group Trust – 2026 Ballot for Election of Trustees was TABLED for time to review candidates; to address at the next BOS meeting 9/30/26.

Discussion was had briefly regarding a road closure request from AAHS Principal David Gabriel.
On motion of Kelley, seconded by Reagan; motion passed to approve the road closure and traffic control request for the section of Pennsylvania Ave. between Blue Spruce Lane and Lilley Ave. on September 30th 2026 during the Cavalcade of Band festivities being held at 6pm.

Discussion was had briefly regarding the IRS increase in mileage reimbursement allowance beginning July 1st 2026 from $0.725/mile to $0.76/mile and confirmation this is only regarding personal vehicle use for Township business. Noted.

Discussion was had briefly regarding the General Code annual 'eCode360' maintenance invoice.
On motion of Petruschak, seconded by Moore; motion passed to approve payment of this invoice for continued service in the amount of $1295.00 from the general fund (400.310).

B/S/S/T Area Agency on Aging contribution request letter was discussed briefly, nothing budgeted to this for 2026, will revisit during budget discussions for 2027 fiscal year allocations. Noted.

Discussion was had regarding a drafted Administrative Assistant job description for review; along with input from Planning Commission, this will be further discussed in Executive Session as needed.

Discussion was had regarding a letter received from Robert Petruschak, resigning from his position as a Township Auditor effective 8/24/26 – leaving a vacancy along with an alternate position still open.
On motion of Heffron, seconded by Reagan; motion passed to accept Robert Petruschak's letter of resignation as Township Auditor. Bonnie Petruschak abstained as she is a relation.
Kelley made a motion nominating Township resident Nancy Whitt to fill the vacancy; the motion failed for lack of a second. Letters of interest will be accepted at the Township Office for review.

Personnel / Staff – to be discussed in Executive Session as needed.

Correspondence / Information:
Petruschak provided a summary of the PSATS Board Chair Retreat she attended earlier in the month, noting opportunities for updates in some areas and a few changes to be made including aspects for how the BOS meetings are conducted.
Kelley made a motion to add "changing the BOS meeting schedule" to the agenda; motion failed for lack of a second.

Morning Times, increased advertising rate notice, effective 10/1/26. Noted.

State Transportation Commission, 2027 12-year program information was released – detail can be found at www.talkpatransportation.com; summary of Township work includes 4 bridge replacements, 2 bridge rehabilitations, 2 road resurfacing projects. Noted.

2026-2027 Costars Salt Contract supplies / rates confirmed; American Rock Salt is Bradford Co. supplier at $77.85 / ton. Noted.

Raupers presented information regarding some preliminary opportunities the Township may be able to utilize through Berkheimer for possible taxes to consider moving forward. To be further considered at a later date. Noted.

Chairwoman Heffron took the board into Executive Session at 8:05 PM,
for personnel – staff, legal – bids, contracts, litigation.
The meeting reconvened at 9:55 PM.

On motion of Reagan, seconded by Moore; motion passed to accept the recommended contribution by the insurance company to move forward with mediation regarding a personnel matter. Heffron and Kelley abstained, personal conflict.

On motion of Heffron, seconded by Moore; motion passed to authorize Solicitor Thompson to send a letter to initiate litigation for a millings violation.

On motion of Moore, seconded by Kelley; motion passed to approve advertising to hire a Machine / Equipment Operator via Indeed.com, CareerLink and post on the Township website / sign.

On motion of Heffron, seconded by Petruschak; motion passed to approve advertising to hire an Administrative Assistant via Indeed.com, CareerLink and post on the Township website / sign.

There being no further business, on motion of Reagan, seconded by Moore;
it was unanimous to adjourn the meeting at 10:01 PM.

Respectfully submitted,

Meagan Carling,
Athens Township Secretary