Vice Chairwoman Bonnie Petruschak called the meeting to order at 6:00 PM.

Present were Supervisors – Bonnie Petruschak, Ronald Reagan, Matthew Moore and Paul Kelley; Tressa Heffron was not in attendance due to a scheduling conflict. Solicitor John Thompson, Secretary Meagan Carling, Treasurer Macen Raupers and Director of Public Works Anthony Lundy were also in attendance. Petruschak led everyone in the Pledge of Allegiance.

Voice of the Residents:

Nancy Nicholas / Wolcott Hollow Rd. – Zoning Officer:
Nicholas is following-up regarding her frustration regarding discussions had with Zoning Officer Ed Reid from the last BOS meeting, relating to her past property / business (Rockin' R Stables) improvement plans, current potential property / business sale, how he is handling cases in regard to zoning / permits / etc. and how he communicates with residents. Petruschak stated that this was addressed with Reid. Nicholas also stated she thinks farmers needing permits for updating things like fencing or adding buildings (etc.) is unfair and should be considered when updating the ordinances.

Rosemary Firestine / Moore Rd. – aggregates & P.W. vehicle inventory / condition:
Firestine presented several items questioning procedures / processes for aggregate material purchases and use, spanning from 2023 – current, and invited correction if inaccurate. Additional information / clarification will be provided to Firestine per her request.

Aaron Brotzman / Weaver Rd. – roads:
Brotzman stated his dissatisfaction with the conditions of the roads, noting Weaver / Sutliff / Highland area needing to be fixed by building the roads back up rather than just 'band-aid' the problem areas; feels as though that area is often bypassed on the repair list for other area repairs. Lundy responded that the delay in materials has put them behind schedule but the problem areas would at least be addressed soon and re-building in that area is something he is working on getting estimates for to bring to budget discussions.

Dan Knolles / Weaver Rd. – roads:
Knolles supported Brotzman's statement, adding that the water run-off was making the already poor conditions even worse. Lundy acknowledged this as well.

Bonnie Cady / Miller Rd. – Data Center compliance update:
Cady inquired when to expect the completion of the Townships ordinance update, mostly in regard to data centers. Reagan responded the ordinance updates are still in process, and would follow the recently approved amended county standards until they had finished with the Townships'. Cady was provided a copy of the county standards after the meeting ended.

Athens Twp. Authority:
No representative in attendance; monthly report received.

Athens Twp. Planning Commission:
No representative in attendance; no monthly report received as they did not hold a meeting – nothing to discuss/review.

Athens Twp. Volunteer Fire Co.:
No representative in attendance; monthly report received.

October 10th 2026 ATVFC is holding an open house event to support 'National Fire Prevention Week' / ATVFC 50th Anniversary from 10am- 2pm: giveaways, emergency services info/trainings, truck tours, apparatus displays, hot dogs, bounce house & more.

Athens Twp. Parks Commission:
No representative in attendance; monthly report received.

Athens Twp. Public Works Dept.:
Director of Public Works Anthony Lundy was in attendance; monthly report received.

Lundy provided an update on the paving project, Hickory Heights has been completed, Westbrook / Hillcrest are in process with Thomas Ave Bridge approaches to follow; discussed DSA material delay caused some roadwork to be behind schedule and gave an anticipated list of roads to be worked heading into October (Weaver, Highland, Sutliff, Tutelow Creek).

Lundy presented the truck repair quotes for units #1 / #4 / #7, discussion was had regarding options.
Truck #1 (2016 Ford F-250) steering column needs to be replaced.
On motion of Moore, seconded by Reagan; motion passed to approve the quote from Williams Ford in the amount of $1459.12 from general fund (438.200) *note – printed quote included sales tax, figure listed here is with tax removed*.
Truck #4 (1999 Volvo) & Truck #7 (2005 Volvo) both need frame rail repairs.
On motion of Kelley, seconded by Moore; motion passed to approve the quote from Watson Diesel Inc. for both units, $2136.00-#4 and $7721.33-#7, for a total cost of $9,857.33 from general fund (437.100).
Kelley will be contacting other municipalities to inquire into their assistance with snow removal if the Township does not have the truck capacity to do so.

Discussion was had briefly regarding the BC road name sign replacement program noting the Township's participation / submittal request for approximately 70 signs. Noted.

Lundy presented quotes for anti-skid from COSTAR vendors, discussion was had.
On motion of Reagan, seconded by Moore; motion passed to approve the quote from Wysox Sand & Gravel for 2,000 tons of AS1 anti-skid, delivered to the Township yard, up to $20.49 / ton (this figure includes the additional fuel surcharge if fuel is over $5.00/gallon) from general fund (432.201).
Lundy also noted that sand is not needed at this time – some remaining from last year.

Discussion was had regarding the Machine / Equipment Operator vacancy; continue reviewing applications and interviews still being conducted – to be discussed in Executive Session as needed.

Athens Twp. Police Dept.:
Chief Thomas was in attendance to represent the department; monthly report received.

Solicitor Thompson recommended a policy be put in place in regard to the federal task force the department is becoming involved with to safeguard the Township, from a liability standpoint; he will draft this for the BOS review.

Elaine Pierson, who requested an increase in police presence on Riverside Drive at the July BOS meeting, was in attendance to get an update on any activity they were seeing regarding speeding, unsafe driving, etc.; Chief Thomas provided her the information.

Reports:
Discussion was had regarding the reports received / reviewed.
On motion of Moore, seconded by Reagan; motion passed to accept the monthly reports from Authority, Fire, Parks, Roads, Police, Permits & Treasurer. No Planning Commission report as no meeting was held for September.

Monthly Bills:
A summary of the monthly bills was provided and posted for review.
On motion of Reagan, seconded by Moore; motion passed to pay the monthly bills as presented.

Minutes:
On motion of Moore, seconded by Petruschak; motion passed to approve the Board of Supervisors regular meeting minutes from 8/26/2026.

Consider / Discuss:
Discussion was had regarding the PMG (Pavement Management Group) 'RoadINsights' Program reporting platform update; initial set-up / scanning processes will take approximately 90-days, once completed reports will be available via the PMG dashboard system. PMG is working with Bradford County GIS / PennDOT representative Steve Kehoe and will hold bi-weekly update meetings throughout this time-frame.
Kelley made a motion to refrain from deciding on this until the spring; motion failed as the contract was already approved at the BOS previous meeting held 8/26/26 - Kelley had opposed the contract approval.

The revised lease for the District Magistrate Office on Herrick Ave, Sayre PA has not been returned to the Solicitor by the Bradford County Commissioners to date; TABLED until the next BOS meeting 10/28/26.

On motion of Petruschak, seconded by Moore; motion passed to adopt RESOLUTION 2026-15, ACT-13 Fund Allocation for the DSA material (driving surface aggregate) second purchase in the amount of $150,000.00 and PMG System (road managing platform) in the amount of $22,350.00; both approved at the last BOS meeting 8/26/26.

Discussion was briefly revisited regarding the light package upgrade to the new Zoning vehicle (2026 Chevy Blazer). TABLED to a future BOS meeting, additional quotes requested to review as only one received. Reagan to follow-up with Reid (Zoning Officer).

Discussion was revisited regarding the Expand Energy lease option for 7 of the 8 parcels presented, removing Jim King Park parcel from the contract; Solicitor Thompson relayed the information but did not receive a response to present to the BOS at this time. TABLED until the next BOS meeting 10/28/26.

On motion of Reagan, seconded by Petruschak; motion passed to accept the Township MMO's (Minimum Municipal Obligation) for the Police Pension Plan & the Non-Uniformed Pension Plan drafted by Conrad Siegel / Township Secretary and the Defined Contribution Plan drafted by Citizens & Northern Bank / Township Secretary for 2027 year; set-up for deposit into General Funds.

Discussion was revisited regarding PSATS UC Group Trust – 2026 Ballot for Election of Trustees.
On motion of Reagan, seconded by Petruschak; motion passed to submit the ballot for 'Jack Hines' and 'John Wilkes' for the Board of Trustees on the PSATS UC Group Trust.

Revisiting the Berkheimer opportunities was TABLED until the next BOS meeting 10/28/26; Raupers explained he had requested information / figures to compare from a few similar Townships to help determine what options may work best for our Township – Berkheimer is drafting a mock-up for review in October. This will be addressed during budget discussions as well.

Determination was received from the Larson Design Group survey / study for weight rating on Erin Rd.; per the survey / study findings, LDG recommends restricting vehicles greater than a 10-ton weight limit from traveling on Erin Rd. An ordinance will need to be passed and advanced notice signage installed; enforcement can begin five days after the ordinance is passed and signage placed. Noted.

Discussion was had regarding the preliminary and final junkyard inspection reports for Chris Z. Sutton's and Sutty's Salvage locations. Petruschak accompanied Zoning Officer Reid for the final inspections on 8/26/26.
On motion of Petruschak, seconded by Reagan; motion passed to accept both final inspection reports; applications for 'license to operate' will be sent.

Tra-Electric completed repairs to the Front Street Bridge lighting on 9/21/26; replacing the existing HPS luminaries with LED luminaries per the approved proposal from BOS meeting back in March.
On motion of Reagan, seconded by Moore; motion passed to approve payment of the Tra-Electric invoice for this lighting replacement in the amount of $7740.00 from general fund (434.000).

Discussion was had regarding two change orders to the 2026 paving project being completed by Bishop Brothers. The first change order is for additional material / labor for the driveway tie-in's on Hickory Dr. / Brookside Dr. / Sunrise Circle, in the amount of $20,655.12; the second change order is for increase in the milling and paving processes to adjust to a 21ft road width (actual) from the original bid at 18ft road width, in the amount of $36,321.81.
On motion of Moore, seconded by Kelley; motion passed to approve these two change orders to the paving project being completed by Bishop Brothers at the combined total cost of $56,976.93 for the additional material / labor / processes needed for the project.

Discussion was had briefly regarding the PennDOT Multi-Modal Grant opportunity, deadline for submittal is 10/30/2026. TABLED until the next BOS meeting for determination on submittal.

Discussion was had briefly regarding the Local Share Account, Statewide opportunity for funding, deadline for submittal is 11/30/2026; there is a $100 fee per entry and a sample resolution provided to include with the application. TABLED until the next BOS meeting for determination on submittal.

Discussion was had regarding the M&T Bank accounts, CD Maturity Notice and options; Raupers recommended rolling it over into C&N Bank (general fund) so there are no other TWP accounts with M&T Bank.
On motion of Reagan, seconded by Moore; motion passed authorizing Treasurer Raupers to close the CD and checking account funds and deposit into C&N Bank, TWP general fund.

Discussion was had briefly regarding the PAFPM Conference Ed Reid attended and announced National Conference for May 2027 being held in PA; Reid expressed interest in attending and volunteering to work the event as well. Scholarship applications to cover the registration fees are due December 15th, 2026. Reagan made a motion but took it off of the table once realizing the actual cost for registration had not been provided. TABLED until the next BOS meeting 10/28/26 to review the actual costs if a scholarship was not awarded.

Discussion was had regarding the PSATS Northcentral Regional Forum being held in Williamsport PA on 10/14/26, options to attend – registration cost is $135 / member.
On motion of Reagan, seconded by Moore; motion passed approving Kelley and Carling to attend.

Discussion was had regarding the NTRPDC Annual Meeting being held in Wysox PA on 10/16/26, options to attend – registration cost is $20 / member.
On motion of Moore, seconded by Reagan; motion passed approving Kelley to attend.

Discussion was had briefly regarding a road closure request from AAHS Principal David Gabriel.
On motion of Reagan, seconded by Petruschak; motion passed to approve the road closure and traffic control request for the section of Pennsylvania Ave. between Frederick St. and Pine St. on October 9th 2026 for homecoming festivities being held 4:30PM – 8:00PM.

On motion of Petruschak, seconded by Kelley; motion passed to hold Township "Trick-or-Treat" night on Thursday, October 29th 2026 from 6-8PM.

Discussion was had regarding date options to hold the first budget workshop, as potential special meeting.

On motion of Petruschak, seconded by Moore; motion passed to hold a budget workshop and special meeting on Tuesday, October 13th 2026 at 6:30PM to start the 2027 budget process and revisit the previously discussed PennDOT Multimodal / Local Share Account – Statewide grant opportunities and the Erin Rd weight enforcement ordinance; motion includes approval to advertise this workshop / special meeting in the Morning Times.

Discussion was had regarding the Administrative Assistant position, currently in the process of reviewing the applications received and interviewing – to be discussed in Executive Session as needed.

Discussion was had briefly regarding the vacancies for Planning Commission Alternate, Township Auditor, Parks Commission Member and Zoning Hearing Board Member and Alternate(s) (per ZHB Chair); request for these be advertised.
On motion of Reagan, seconded by Moore; motion passed to advertise all of the vacancies and information for submitting letters of interest – to run in the Morning Times.

Personnel / Staff – to be discussed in Executive Session as needed.

Correspondence / Information:
BC COG minutes 8/26 meeting, agenda 9/26 meeting received; Reagan attended to represent the Township. Noted.

BC Tax Collection Committee minutes 3/26 meeting, agenda 9/26 meeting, financial reports, a 2027 Budget Worksheet and 2027 Proposed Budget received. Raupers & Carling attended to represent the Township. Noted.

PURTA Distribution 2026 / Adjustment 2027 notice received. Noted.

PA DEP Sustainability Week 10/5 – 10/9/26. Noted.

LTAP Training 10/1/26, Ethical Decision Making (virtual) 11am – noon. Noted.

Vice Chairwoman Petruschak took the board into Executive Session at 8:00 PM,
for personnel – staff/interviews, legal – bids, contracts, real estate.
The meeting reconvened at 8:30 PM.

On motion of Reagan, seconded by Kelley; motion passed to authorize the Solicitor to advertise for the Erin Rd. weight enforcement ordinance for consideration at the special meeting being held 10/13/26.

There being no further business, on motion of Moore, seconded by Reagan;
it was unanimous to adjourn the meeting at 8:32 PM.

Respectfully submitted,

Meagan Carling,
Athens Township Secretary